

Secretary's Council on Library Development

James Kirkpatrick State Information Center
Lewis and Clark Conference Room
Jefferson City, MO
December 13, 2013

Members present: Valerie Darst (Chair), Jacque Gage, Melissa Carr, Stephanie DeClue, Renee DePriest, Sallie Hancox, Peggy Mullaly-Quijas, Cindy Leuthen, Sen. Brian Munzlinger, Michelle Schmitt

Absent: Donna Bacon, Sharla Buthod, Sen. Kiki Curls, Rory Ellinger, Rep. Shelley Keeney, Russell E. McCampbell, Kathryn Sanders, Winnie Watts, Sue Wilke

Guests: Jeanne Sullivan, Chip Byers, and David Drum, MOREnet

Staff present: Barbara Reading, Debbie Musselman, Brenda Allee-Bates, Richard Smith, Megan Lusk

Chairwoman Darst called the regular quarterly meeting to order at 10:00 a.m. Darst introduced new council members. The council members made introductions and the guests introduced themselves.

Announcements

Darst announced the protocols for the conference call.

Open Time for the Public to address the Council

No public were present or addressed the council.

Approval of Meeting Minutes

Reading requested approval of the May 3, 2013 meeting minutes and asked if there were any additions. Hancox moved to accept the minutes; Schmitt seconded the approval. Council approved the minutes as corrected, none opposed.

Reading requested approval of the July 26, 2013 meeting minutes. Carr stated concerns and corrections. Reading said the changes could be made with council approval. Munzlinger moved to approve the corrections; Hancox seconded. Council approved the minutes as corrected, none opposed.

Public Library Standards

Allee-Bates and Carr discussed and presented the Public Library Standards to the council for approval. Quijas thought the detail of the trustee explanation is very helpful. Hancox agreed. Munzlinger stated that these standards are hopefully goals for very small libraries. Gage stated that these goals are important to libraries regardless of size.

Carr requested any other comments.

Questions raised: Is there a document that had the laws that affected libraries, and can it be reviewed and updated? Allee-Bates answered that the document mentioned was a separate document from the Public Library Standards. Munzlinger asked for clarification on guidelines referred to by Hancox. Reading noted the State Library could not publish anything that looks like legal advice without review by SOS legal staff. Munzlinger stated such a document would need to be updated every year.

Darst requested a motion to accept the Public Library Standards. DePriest so moved. Gage seconded. No further discussion. Standards approved and accepted. No opposition.

MOREnet Public Library Research Project-Jeanne Sullivan, Chip Byers and David Drum

David Drum discussed a project regarding use of ebooks and public libraries.

FY15 budget update and legislative review- Barbara Reading

Reading mentioned bills HB 1085 and SB 612 have been filed. Reading also mentioned that she planned to do legislative updates this coming year through webinar instead of videoconference. Reading also announced that Library Advocacy day was Feb. 4, 2014

LSTA Update – Debbie Musselman

Musselman gave an update on LSTA projects, including Homework Help. Council members asked: What would happen if we did not get the Homework Help money used in time? What was exactly in the FY15 budget? What funding is Homework Help included in? Are we going to be able to work with DESE?

Munzlinger requested that the State Library send DESE a written letter and request a response from DESE in writing. He stated his goal was to gauge DESE's response on the issue.

ILL Program-Barbara Reading

Reading briefly discussed the status of and issues relating to the ILL Program. Questions from council members included: Are libraries who haven't updated their holding being denied ILL? Not at this time. Are they using courier service? In most cases, yes. If a library requests something does the lending library mail it? Yes, if the libraries are not part of the courier program.

Wolfner update- Richard Smith

Richard Smith talked about the Adult Winter Reading program plans and Outreach.

Questions raised: Is there an Android version of the reading app being made?

Darst requested any new business at this time.

No other new business or information.

Protocols for council operation

Darst asked for concerns.

Carr thought point 4 regarding 2 terms is a good idea. Hancox agreed.

Carr said she thinks the change- over of members happened previously in January of the year, with the election happening at the end of the previous year.

Hancox suggested a 2 year term. Mullaly-Quijas agreed. No one opposed.

Reading questioned the council on what they wanted for terms. Do they want a 3rd term? Will there be term limits? Hancox, Carr, Darst voiced their opposition to three terms.

Reading suggested adding a line that members serve until a replacement is found.

Hancox agreed.

Munzlinger stated that he thinks it is up to the Secretary of State to make appointments.

Reading moved to point seven regarding quorums. Questions raised: How often is there an issue getting a quorum? Reading answered that it is varied but was a perennial issue. Reading also asked if the council was willing to be flexible in allowing conference calls.

Carr stated that there was not really an issue with a quorum but fully supports the conference calls option. Schmitt and Darst agreed.

Reading moved to point eight regarding voting procedures. Will a proxy vote be allowed?

Darst mentioned that MOBIUS allows for proxy votes. Munzlinger said he saw no need for proxy votes if we allow conference calls. Hancox agreed.

Council voted against proxy votes.

Discussion moved to point nine.

Reading said she had received an answer from SOS legal about allowing people to participate in the meeting by conference call. The answer is that the council is allowed to hold a meeting by conference call as long as there is a quorum and a public meeting space is provided. Also, that we follow all other general meeting procedures. The council has no objections and will allow conference calls.

Reading moved to point ten regarding the Sunshine Law and meeting minute procedures.

Reading requested guidance from council on what type of minutes are taken. Council agreed on new meeting minute procedure.

Reading moved to point three regarding attendance by alternates. Council agreed to allow elected officials of the state to send alternates but not other appointed council members.

Darst requested that a new version of the Council protocols with changes to be sent to the Council members for approval. Council approved, none opposed.

State Library Report- Barbara Reading

Barbara Reading went over the State Library Report from Library Development, Library Reference Services, and Wolfner Library.

Selection of Meeting Dates for 2014

Reading asked if the Council still had a Friday preference for the Council meetings.

Reading said she will be checking term numbers of current Council members. She requested that if anyone wanted to request a second term that they email Megan Lusk or Barbara Reading.

Carr motioned to adjourn the meeting, Hancox seconded.
Council meeting adjourned at 12:19 pm.