



### Agency Records Disposition Schedule

Department: Department of Health and Senior Services

Section: Section for Community Health Services and Initiatives

Division: Division of Community and Public Health

Sub-Section: Bureau of Community Health and Wellness

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**TITLE:** School Nurse Health Services Records

**CUTOFF:** End of State Fiscal Year in which contract ends

**DESCRIPTION:** Records documenting departmental funding for participating schools to employ a nurse on staff and for school nurses' continuing education opportunities. Records include, but are not limited to, correspondence, contracts, and reports from contractors.

**RETENTION:** Years: 10 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 22577

**SERIES STATUS:** Approved

**APPROVAL DATE:**

11/15/2016

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