



Agency Records Disposition Schedule

Department: Department of Higher Education
Division: Missouri State University

Section: Computer Services
Sub-Section:

TITLE: Budgeting Data - copy - original in Financial Services	CUTOFF:	
DESCRIPTION: Budgeting Data - copy - original in Financial Services	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 12247	SERIES STATUS: Approved	APPROVAL DATE: 10/14/1987
TITLE: Consultants' Reports	CUTOFF:	
DESCRIPTION: Consultants' Reports	RETENTION: Years: 10 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 12250	SERIES STATUS: Approved	APPROVAL DATE: 10/14/1987
TITLE: Contracts - copy - original in Financial Services	CUTOFF:	
DESCRIPTION: Contracts - copy - original in Financial Services	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 12245	SERIES STATUS: Approved	APPROVAL DATE: 10/14/1987
TITLE: Invoices - copy - original in Financial Services	CUTOFF:	
DESCRIPTION: Invoices - copy - original in Financial Services	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 12246	SERIES STATUS: Approved	APPROVAL DATE: 10/14/1987



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Sub-Section:

TITLE: Purchase Orders - copy - original in Financial Services	CUTOFF:
DESCRIPTION: Purchase Orders - copy - original in Financial Services	RETENTION: Years: 3 Months: 0 Days: 0
NOTES:	DISPOSITION ACTION: Destroy
SERIES #: 12249	SERIES STATUS: Approved
	APPROVAL DATE: 10/14/1987
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TITLE: Yearly Reports to State	CUTOFF:
DESCRIPTION: Yearly Reports to State	RETENTION: Years: 5 Months: 0 Days: 0
NOTES:	DISPOSITION ACTION: Destroy
SERIES #: 12248	SERIES STATUS: Approved
	APPROVAL DATE: 10/14/1987
