



Agency Records Disposition Schedule

Department: Department of Higher Education
Division: Northwest Missouri State University

Section: Industrial Service Programs Office
Sub-Section:

TITLE: Change Grade Forms (from faculty)	CUTOFF: EOSFY
DESCRIPTION: Change Grade Forms (from faculty)	RETENTION: Years: Months: Days:
NOTES:	DISPOSITION ACTION: Permanent
SERIES #: 11428 SERIES STATUS: Approved	APPROVAL DATE: 05/18/1983
TITLE: Change-of-Program Cards	CUTOFF:
DESCRIPTION: Change-of-Program Cards	RETENTION: Years: 3 Months: 0 Days: 0
NOTES:	DISPOSITION ACTION: Destroy
SERIES #: 11429 SERIES STATUS: Approved	APPROVAL DATE: 05/18/1983
TITLE: Class Rosters - 1st month Class Rosters - At the end of the semester	CUTOFF:
DESCRIPTION: Class Rosters - 1st month Class Rosters - At the end of the semester	RETENTION: Years: 3 Months: 0 Days: 0
NOTES:	DISPOSITION ACTION: Destroy
SERIES #: 11430 SERIES STATUS: Approved	APPROVAL DATE: 05/18/1983
TITLE: Final Student Grade Reports (registrar's copy)	CUTOFF:
DESCRIPTION: Final Student Grade Reports (registrar's copy)	RETENTION: Years: 3 Months: 0 Days: 0
NOTES:	DISPOSITION ACTION: Destroy
SERIES #: 11431 SERIES STATUS: Approved	APPROVAL DATE: 05/18/1983



Agency Records Disposition Schedule

Department: Department of Higher Education
Division: Northwest Missouri State University

Section: Industrial Service Programs Office
Sub-Section:

TITLE: Student advisement sheet-degree program summary sheet	CUTOFF:	
DESCRIPTION: Student advisement sheet-degree program summary sheet	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 11432	SERIES STATUS: Approved	APPROVAL DATE: 05/18/1983
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TITLE: Student's schedule of classes (in his writing) - enrollment sheet	CUTOFF:	
DESCRIPTION: Student's schedule of classes (in his writing) - enrollment sheet	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 11433	SERIES STATUS: Approved	APPROVAL DATE: 05/18/1983
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TITLE: Withdrawal Forms	CUTOFF: EOSFY	
DESCRIPTION: Withdrawal Forms	RETENTION: Years: Months: Days:	
NOTES:	DISPOSITION ACTION: Permanent	
SERIES #: 11434	SERIES STATUS: Approved	APPROVAL DATE: 05/18/1983
