



### Agency Records Disposition Schedule

Department: Department of Higher Education  
Division: Truman State University

Section: Director of Students Affairs  
Sub-Section:

<b>TITLE:</b> Campus Organizations-Officers, sponsors, and programs	<b>CUTOFF:</b>	
<b>DESCRIPTION:</b> Campus Organizations-Officers, sponsors, and programs	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0	
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy	
<b>SERIES #:</b> 11608	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989
<b>TITLE:</b> Campus schedules-Student events, Faculty events	<b>CUTOFF:</b>	
<b>DESCRIPTION:</b> Campus schedules-Student events, Faculty events	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0	
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy	
<b>SERIES #:</b> 11616	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989
<b>TITLE:</b> College Application and Permits-For social activities, use of buildings, speakers, and off campus trips.	<b>CUTOFF:</b>	
<b>DESCRIPTION:</b> College Application and Permits-For social activities, use of buildings, speakers, and off campus trips.	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0	
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy	
<b>SERIES #:</b> 11609	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989
<b>TITLE:</b> College Policies- Rules to govern Student behavior on campus.	<b>CUTOFF:</b> EOSFY	
<b>DESCRIPTION:</b> College Policies- Rules to govern Student behavior on campus.	<b>RETENTION:</b> Years: Months: Days:	
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Permanent	
<b>SERIES #:</b> 11614	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989



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Department: Department of Higher Education  
Division: Truman State University

Section: Director of Students Affairs  
Sub-Section:

<b>TITLE:</b> College Queen Contest Records-Homecoming and Echo ( year-book).	<b>CUTOFF:</b>	
<b>DESCRIPTION:</b> College Queen Contest Records-Homecoming and Echo ( year-book).	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0	
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy	
<b>SERIES #:</b> 11610	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989
<b>TITLE:</b> Conference Reports-For campus and non-campus groups	<b>CUTOFF:</b>	
<b>DESCRIPTION:</b> Conference Reports-For campus and non-campus groups	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0	
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy	
<b>SERIES #:</b> 11607	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989
<b>TITLE:</b> Faculty and Student Committee Reports	<b>CUTOFF:</b>	
<b>DESCRIPTION:</b> Faculty and Student Committee Reports	<b>RETENTION:</b> Years: 10 Months: 0 Days: 0	
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy	
<b>SERIES #:</b> 11606	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989
<b>TITLE:</b> Organization Files- Record of Who's Who, Panhellenic Council, and each of seven soroties.	<b>CUTOFF:</b>	
<b>DESCRIPTION:</b> Organization Files- Record of Who's Who, Panhellenic Council, and each of seven soroties.	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0	
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy	
<b>SERIES #:</b> 11617	<b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989



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Department: Department of Higher Education

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Division: Truman State University

Sub-Section:

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<b>TITLE:</b> Public Relations-Publicity, Speeches	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Public Relations-Publicity, Speeches	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy
<b>SERIES #:</b> 11613	<b>SERIES STATUS:</b> Approved
	<b>APPROVAL DATE:</b> 03/13/1989

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<b>TITLE:</b> Publications-College, Student organizations and catalogs. Original in Public Relations.	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Publications-College, Student organizations and catalogs. Original in Public Relations.	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy
<b>SERIES #:</b> 11612	<b>SERIES STATUS:</b> Approved
	<b>APPROVAL DATE:</b> 03/13/1989

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<b>TITLE:</b> Purchase Requests-Original in business office	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Purchase Requests-Original in business office	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy
<b>SERIES #:</b> 11611	<b>SERIES STATUS:</b> Approved
	<b>APPROVAL DATE:</b> 03/13/1989

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<b>TITLE:</b> Workshops-Student officers, leadership conference, group meetings.	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Workshops-Student officers, leadership conference, group meetings.	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy
<b>SERIES #:</b> 11615	<b>SERIES STATUS:</b> Approved
	<b>APPROVAL DATE:</b> 03/13/1989

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