



Agency Records Disposition Schedule

Department: Department of Public Safety

Section: Professional Standards

Division: Missouri State Highway Patrol

Sub-Section:

TITLE: Internal Investigation Files

CUTOFF: Date of Separation

DESCRIPTION: Records documenting internal misconduct or formal disciplinary action against an employee. Records include, but are not limited to: individual employee folders containing all internal investigation case files pertinent to use of force reports; internal reports; and related documentation.

RETENTION: Years: 20 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21464

SERIES STATUS: Approved

APPROVAL DATE:

1/25/2024