## **Agency Records Disposition Schedule**



Department: Department of Public Safety

Section: Missouri Emergency Response Commission

Division: State Emergency Management Agency

Sub-Section:

TITLE: Emergency Planning and Community Right-to-Know Act (EPCRA) Reporting

Forms

**DESCRIPTION:** Reports submitted by companies handling hazardous materials. Records

include, but are not limited to, hazardous material reporting forms, fee calculation sheets, check logs, emergency response plans, safety data sheets, inventory forms, and related documentation. Records created pursuant to 42 U.S.C. 11044 and 292.605 RSMo and 40 CFR 370 and Emergency Planning and Community Right-to-Know Act of 1986.

**CUTOFF:** End of Calendar Year in Which Report is

Submitted

**RETENTION:** Years: 5 Months: 0 Days: 0

NOTES:

**DISPOSITION ACTION:** Destroy

SERIES: 19120 SERIES STATUS: Approved APPROVAL DATE: 1/25/2024