

Rules of  
**Department of Economic  
Development**

**Division 30—Missouri Board for Architects,  
Professional Engineers and Professional Land Surveyors  
Chapter 10—Corporations**

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**Title 4—DEPARTMENT OF  
ECONOMIC DEVELOPMENT  
Division 30—Missouri Board for  
Architects, Professional Engineers  
and Professional Land Surveyors  
Chapter 10—Corporations**

**4 CSR 30-10.010 Application for Certificate of Authority**

*PURPOSE: This rule establishes standards for corporations to obtain and maintain certificates of authority.*

(1) A corporation desiring certificate of authority authorizing it to render architectural or professional engineering or land surveying services in this state shall submit an application to the secretary-treasurer of the board, on forms prescribed and provided by the board, listing the names and address of all officers and directors and the individual employed by it who will be in responsible charge of architecture or professional engineering or land surveying being practiced in this state through the corporation and who is registered to practice architecture, professional engineering or land surveying in this state, and such other relevant information required by the board.

(2) The words in professional charge require that the architect, engineer or land surveyor be in direct control and that s/he personally supervise all architecture, engineering or land surveying done for the firm, company or corporation. If the individual in responsible charge is not a full-time employee, the firm, company or corporation must submit a copy of the written contract which defines the responsibility.

(3) A similar type of form shall accompany a corporation's annual renewal fee.

(4) If there is any change in any of the persons listed in the corporation's application during the year, the change shall be reported on the same type of form and submitted to the secretary-treasurer of the board within thirty (30) days after the effective day of the change.

*AUTHORITY: sections 327.041, RSMo 1986.\* Original rule filed Dec. 8, 1981, effective March 11, 1982.*

*\*Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999.*