

Rules of
**Department of Economic
Development**

**Division 30—Missouri Board for Architects,
Professional Engineers and Professional Land Surveyors
Chapter 13—Supervision**

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**Title 4—DEPARTMENT OF
ECONOMIC DEVELOPMENT**

**Division 30—Missouri Board for
Architects, Professional Engineers and
Professional Land Surveyors
Chapter 13—Supervision**

**4 CSR 30-13.010 Immediate Personal
Supervision**

PURPOSE: This rule defines what shall be considered immediate personal supervision for architects and professional engineers.

(1) Plans, specifications, drawings, reports, engineering surveys or other documents will be deemed to have been prepared under the immediate personal supervision of an individual registered with the board only when the following circumstances exist:

(A) The client requesting preparation of plans, specifications, drawings, reports, engineering surveys or other documents makes the request directly to the individual registered with the board or an employee of the individual registered with the board so long as the employee works in the registered individuals' place of business and not a separate location;

(B) The individual registered with the board shall supervise each step of the preparation of the plans, specifications, drawings, reports, engineering surveys of other documents and has input into their preparation prior to their completion; and

(C) The individual registered with the board reviews the final plans, specification, drawing, reports, engineering surveys or other documents and is able to, and does make, necessary and appropriate changes to them.

(2) The plans, specifications drawings, reports, engineering surveys or other documents shall be signed and sealed per the provisions of section 327.411, RSMo.

(3) The individual registered with the board shall supervise each step of the preparation of the plans, specifications, drawings, reports, surveys or other documents and has input into their preparation prior to their completion.

(4) The individual registered with the board reviews the final plans, specifications, drawings, reports, surveys or other documents and is able to, and does make, necessary and appropriate changes to them.

AUTHORITY: section 327.041, RSMo 1986. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Dec. 16, 1988, effective Feb. 24, 1989.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999.*

**4 CSR 30-13.020 Immediate Personal
Supervision for Land Surveyors**

PURPOSE: The board shall define what shall be considered immediate personal supervision for land surveyors.

(1) Plats, maps, preliminary subdivision plans, drawings, reports, descriptions, surveys or other documents will be deemed to have been prepared under the immediate personal supervision of a land surveyor registered with the board only when—

(A) The client requesting preparation of plates, maps, preliminary subdivision plans, drawings, reports, descriptions, surveys or other documents makes the request directly to the land surveyor registered with the board or an employee of the land surveyor registered with the board, so long as the employee works in the registered individual's place of business and not at a separate location;

(B) The land surveyor registered with the board shall supervise each step of the preparation of the plats, maps, preliminary subdivision plans, drawings, reports, descriptions, surveys or other documents and has input into their preparation prior to their completion; and

(C) The land surveyor registered with the board reviews the final plats, maps, preliminary subdivision plans, drawings, reports, descriptions, surveys or other documents and makes necessary and appropriate changes to them.

(2) During a land survey the land surveyor registered with the board shall—

(A) Supervise and review prior to making the survey the acquisition of all necessary records and data including, but not limited to, deeds, maps, certificates of title, abstracts of title, section line and other boundary line locations in the vicinity;

(B) Supervise and review prior to making the survey the analysis of all the record data in order to determine the most nearly correct legal boundaries of the tract to be surveyed;

(C) Supervise and review the investigation of the selection of the ground control (such as section corners, block corners, survey corners or other corners or monuments found) as a result of the filed survey to be used to position the survey on the ground; and

(D) Supervise and review the execution of the survey, the survey computations and the preparation of the drawing.

(3) The plats, maps, preliminary subdivision plans, drawings, reports, descriptions, sur-

veys or other documents shall be signed and sealed according to section 327.411, RSMo.

AUTHORITY: section 327.041, RSMo Supp. 1988. Original rule filed Dec. 16, 1988, effective Feb. 24, 1989.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999.*