

---



---

**Rules of**  
**Department of Economic**  
**Development**  
**Division 140—Division of Finance**  
**Chapter 2—Banks and Trust Companies**

<b>Title</b>		<b>Page</b>
4 CSR 140-2.010	Credit Insurance (Rescinded February 11, 1978) .....	3
4 CSR 140-2.020	Legal Reserves .....	3
4 CSR 140-2.030	Agricultural Credit Corporation .....	3
4 CSR 140-2.035	Purchase of Federal Home Loan Bank Stock by State-Chartered Banks .....	3
4 CSR 140-2.040	Reserve Requirements/Unimpaired Capital .....	4
4 CSR 140-2.050	Disposition of Credit Insurance Income .....	4
4 CSR 140-2.051	Insurance Agencies Operated by State-Chartered Banks .....	4
4 CSR 140-2.053	Fees Per Section 408.052, RSMo.....	5
4 CSR 140-2.055	Purchase of Key-Man Insurance .....	5
4 CSR 140-2.060	Investment in Fixed Assets.....	6
4 CSR 140-2.065	Bank Investment in Real Estate Development Corporations .....	6
4 CSR 140-2.067	Community Development Corporations .....	6
4 CSR 140-2.070	Accounting for Other Real Estate.....	7
4 CSR 140-2.080	Legal Loan Limit.....	7
4 CSR 140-2.081	Legal Loan Limit—Limited Partnerships.....	8
4 CSR 140-2.082	Legal Loan Limit as Amended by HB 408 .....	8
4 CSR 140-2.090	Originating Trustees.....	9
4 CSR 140-2.095	Standards for Certain Fiduciary Investments.....	14
4 CSR 140-2.100	Reports of Condition (Call Reports) .....	14
4 CSR 140-2.110	Management and Other Fees Paid by State-Chartered Banks.....	14

---

---

<b>4 CSR 140-2.115</b>	Normal Business Trade Area (Rescinded February 26, 1993) .....	15
<b>4 CSR 140-2.120</b>	Identification of Branches .....	15
<b>4 CSR 140-2.125</b>	Facilities Available Under Section 362.107, RSMo as Revised by 1956 Legislation (Rescinded February 26, 1993).....	15
<b>4 CSR 140-2.126</b>	Branch Banking.....	15
<b>4 CSR 140-2.127</b>	Branch Banking—ATMs .....	25
<b>4 CSR 140-2.130</b>	Securities Activities.....	25
<b>4 CSR 140-2.135</b>	Closing of Branches (Rescinded February 26, 1993) .....	25
<b>4 CSR 140-2.138</b>	Financial Subsidiaries .....	25
<b>4 CSR 140-2.140</b>	Preservation of Books and Records .....	26
<b>4 CSR 140-2.150</b>	Lease Financing Limited Partnerships.....	28

**Title 4—DEPARTMENT OF  
ECONOMIC DEVELOPMENT**

**Division 140—Division of Finance**

**Chapter 2—Banks and Trust Companies**

**4 CSR 140-2.010 Credit Insurance**

(Rescinded February 11, 1978)

*AUTHORITY:* section 367.170, RSMo 1969. Original rule filed Sept. 19, 1975, effective Nov. 15, 1975. Rescinded: Filed Sept. 1, 1977, effective Feb. 11, 1978.

**4 CSR 140-2.020 Legal Reserves**

*PURPOSE:* The Monetary Control Act of 1980 (Title I of H.R. 4986) and corresponding regulations impose, for the first time, reserve requirements which must be met by state nonmember banks. Those reserve requirements ignore and, in many cases, conflict with the reserve provisions of Missouri state law. Those conflicts render computation of reserves by state nonmember banks unduly burdensome and, in many cases, these conflicts place state nonmember banks at a disadvantage with member banks as to the amount of reserves which must be kept. This inequality suggests the need for an alteration in the interpretation of state policy on reserves. It is believed that this rule provides the alteration needed and that this proposal is justified on a number of grounds. Reserve requirements imposed by state law are not designed for monetary purposes and, therefore, have been commonly considered to be held for liquidity purposes. However, to the degree that they are needed to pay incoming cash letters and other obligations and to compensate for correspondent services, the demand balances due from other banks are, in reality, the least liquid assets of a commercial bank. Furthermore, balances would be maintained at fairly constant levels even in the absence of reserve requirements. The Monetary Control Act of 1980 and Regulations A and D suggest that a bank's short-term liquidity needs are to be satisfied through the money markets, established borrowing sources and the Federal Reserve discount window. A reduction in the officially required level of reserves will not adversely affect the liquidity of any bank. In addition, the inequality between state and national banks deriving from the Monetary Control Act suggests the need for action on the part of the commissioner of finance and the State Banking Board under section 362.105.3, RSMo to eliminate the disadvantage accruing to state nonmember banks. Some equality in the area of reserves appears to have been the

*intention of the general assembly as evidenced by sections 362.215 and 362.217, RSMo. Indeed, under the latter section, the treatment accorded by this rule appears to have been mandated by the general assembly since, for reserve purposes, all state-chartered banks have been inducted into the Federal Reserve System. Finally, although no express language is contained in the Monetary Control Act of 1980, the conflicts between that Act and the Missouri reserve requirements suggest the possibility that the state reserve requirements have been legally preempted and are of no further effect.*

(1) A bank or trust company may satisfy the requirements of sections 362.210 and 362.215, RSMo by maintaining that amount of reserves and in the form as it is directed to keep by the Federal Reserve Bank located in the district in which the bank or trust company is located. For purposes of this rule and section 362.225.2, RSMo, the Federal Reserve Banks located in this state are designated as approved depositories for all banks and trust companies.

*AUTHORITY:* sections 361.105, RSMo 1986 and 362.105.3, RSMo Supp. 1992.\* Original rule filed Sept. 26, 1980, effective Nov. 1, 1980, expired Feb. 28, 1981. Original rule filed Sept. 26, 1980, effective Feb. 28, 1981.

\*Original authority: 361.105, RSMo 1967 and 362.105.3, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992.

**4 CSR 140-2.030 Agricultural Credit Corporation**

*PURPOSE:* To the extent that a state-chartered bank or trust company has the ability to form an agricultural credit corporation capable of making loans to farmers and ranchers for agricultural purposes and discounting these loans to the Federal Intermediate Credit Bank in its district, that bank or trust company will be better able to serve the credit needs of its community. National banks are authorized by federal law (12 U.S.C. 24(7)) to form these corporations. State chartered banks and trust companies should be granted the same power to permit them to compete with their federally-chartered counterparts.

(1) A bank or trust company, subject to the provisions of this rule, may invest in the stock of an agricultural credit corporation.

(2) An agricultural credit corporation is a corporation whose stock is owned entirely by

one (1) or more banking organizations and which is formed solely to make loans to farmers and ranchers for agricultural purposes.

(3) A bank which owns less than eighty percent (80%) of the stock of an agricultural credit corporation shall—

(A) Not invest in the stock of an agricultural credit corporation more than an amount equal to its legal loan limit; and

(B) Obtain the approval of the commissioner of finance before investing in the stock of an agricultural credit corporation.

(4) No bank or trust company or agricultural credit corporation, eighty percent (80%) or more of whose voting stock is owned by a bank or trust company, shall extend credit to any borrower if the aggregate of all extensions of credit to that borrower, by the bank and its agricultural credit corporations, will exceed the bank's legal loan limit.

*AUTHORITY:* sections 361.105, RSMo 1986, 362.105.3, RSMo Supp. 1992 and 362.170, RSMo Supp. 1989.\* Original rule filed July 15, 1981, effective Oct. 15, 1981.

\*Original authority: 361.105, RSMo 1967; 362.105.3, RSMo 1939 amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992; and 362.170, RSMo 1939, amended 1941, 1943, 1945, 1959, 1963, 1967, 1977, 1981, 1983, 1985, 1986, 1989.

**4 CSR 140-2.035 Purchase of Federal Home Loan Bank Stock by State-Chartered Banks**

*PURPOSE:* National banks are permitted to purchase shares in federal home loan banks and have access to the loan funds available through the federal home loan bank system; that gives national banks a competitive advantage. This rule restores competitive equality by permitting state-chartered banks to purchase shares in the Federal Home Loan Bank of Des Moines.

(1) Any state-chartered bank may purchase the minimum number of shares of stock necessary to become a member of and to borrow from the Federal Home Loan Bank of Des Moines; provided, however, that in no case may that purchase be in an amount which exceeds the bank's legal lending limit.

*AUTHORITY:* sections 362.105.3, RSMo Supp. 1992.\* Original rule filed April 16, 1991, effective Aug. 30, 1991.

\*Original authority: 362.105.3, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992.

**4 CSR 140-2.040 Reserve Requirements/Unimpaired Capital**

*PURPOSE: Senate Bill 331, which was effective September 28, 1983, changed the definition of “unimpaired capital” as it appears in section 362.170, RSMo, by deleting the word “capital” from the phrase “capital reserves.” This rule indicates that state-chartered banks may include the amount in “allowance for possible loan losses,” as reflected in their official report of condition (Call Report), in the calculation of “unimpaired capital” for legal loan limit purposes. This inclusion gives state-chartered banks loan limit parity with national banks.*

(1) When calculating unimpaired capital for legal loan limit purposes, banks and trust companies, effective September 28, 1983, may add the line designated as allowance for possible loan losses on the bank’s official report of condition (Call Report) to those lines previously permitted: “total equity capital” and “capital notes.”

(2) The allowance for possible loan losses will not be considered unimpaired capital for purposes of capital adequacy.

*AUTHORITY: sections 361.105, RSMo 1986 and 362.170, RSMo Supp. 1989.\* Original rule filed Aug. 15, 1983, effective Nov. 11, 1983. Amended: Filed Aug. 18, 1987, effective Nov. 12, 1987.*

*\*Original authority: 361.105, RSMo 1967; and 362.170, RSMo 1939, amended 1941, 1943, 1945, 1959, 1963, 1967, 1977, 1981, 1983, 1985, 1986, 1989.*

**4 CSR 140-2.050 Disposition of Credit Insurance Income**

*PURPOSE: The practice in state-chartered banks where persons or entities other than the bank receive compensation for the sale of credit life or credit accident and health insurance can be an unsafe and unsound banking practice in that it tends to erode the fiduciary relationship between that person or entity and the bank, encourages the making of loans which are imprudent and may lead to undue pressuring of borrowers to purchase insurance. This rule assures that the bank receives the benefit from the sale of credit life or credit accident and health insurance to loan customers.*

(1) Definitions.

(A) Bank means a state-chartered bank or trust company.

(B) Interest shall include:

1. Ownership through a spouse or minor child(ren);

2. Ownership through a broker, nominee or agent; or

3. Ownership through a corporation, partnership, association, joint venture or proprietorship controlled by a director, officer, employee or principal shareholder of the bank.

(C) Principal shareholder means any shareholder who, directly or indirectly, owns or controls an interest of more than five percent (5%) in the bank’s outstanding shares.

(D) The terms officer, director, employee and principal shareholder shall include the spouse and minor child(ren) of that officer, director, employee or principal shareholder.

(2) Distribution of Credit Life and Credit Accident and Health Insurance Income.

(A) Except as provided in subsection (2)(B) of this rule, no bank employee, officer, director or principal shareholder may retain or receive commissions or other income from the sale of credit life or credit accident and health insurance in connection with any loan made by the bank, nor receive or retain any bonus, salary, premium or other compensation contingent upon sales of credit life or credit accident and health insurance. This income must be paid directly to the bank or trust company, to a trust of which the beneficiaries are entitled to share the proceeds in exact proportion to their ownership of the bank or trust company, to a holding company which owns all of the stock of the bank of trust company except for directors’ qualifying shares or to an affiliate of that bank which is also wholly owned by the bank’s holding company.

(B) Notwithstanding the prohibition contained in subsection (2)(A), bank employees and officers may participate in a bonus or incentive plan under which payments based on credit life insurance sales are made in cash or in kind out of the bank’s funds not more frequently than quarterly and in an amount not exceeding in any one (1) year, five percent (5%) of the recipient’s annual salary. Alternatively, bonuses paid to any one (1) individual during the year for credit life sales may not exceed five percent (5%) of the average salary of all loan officers participating in the plan and may not be paid more frequently than quarterly. All compensation under this rule shall be by board resolution which shall contain sufficient detail to permit a determination that the limits of this rule have not been exceeded. Copies of this resolution(s) shall be maintained separately for review by the Division of Finance.

(3) Responsibilities of Directors. The selection of an insurance company and the agreements between the company and the bank shall be approved by an appropriate resolution of the bank’s board of directors.

*AUTHORITY: section 361.105, RSMo 1986.\* Original rule filed July 15, 1981, effective Jan. 1, 1982. Amended: Filed Feb. 25, 1986, effective June 1, 1986.*

*\*Original authority: 361.105, RSMo 1967.*

**4 CSR 140-2.051 Insurance Agencies Operated by State-Chartered Banks**

*PURPOSE: National banks in places with populations of five thousand persons or fewer are permitted by virtue of the National Banking Act to operate insurance agencies which can sell all types of insurance. State-chartered banks have not been given specific authority for this activity leaving them at a competitive disadvantage especially where state and national banks occupy the same place with populations of five thousand persons or fewer. Expanding the authority will serve the public by providing convenient insurance services at competitive prices. This rule also clarifies permissible insurance-related activities for banks located in places with populations over five thousand. Section 362.105, RSMo explicitly empowers the director of finance, with the approval of the State Banking Board, to issue rules granting powers and authorities to state-chartered banks which would give competitive equality with federally-chartered institutions. This rule authorizes insurance agencies in state-chartered banks on the same basis as national banks are authorized.*

*PUBLISHER’S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. Therefore, the material which is so incorporated is on file with the agency who filed this rule, and with the Office of the Secretary of State. Any interested person may view this material at either agency’s headquarters or the same will be made available at the Office of the Secretary of State at a cost not to exceed actual cost of copy reproduction. The entire text of the rule is printed here. This note refers only to the incorporated by reference material.*

(1) State-chartered banks or their facilities in any place having a population of five thousand (5000) persons or fewer according to the

last decennial census are authorized to operate insurance agencies to the extent national banks are so authorized by 12 U.S.C. 92.

(2) A state-chartered bank may lease a portion of its premises to insurance agents or agencies. Where the lease involves an officer, director, employee affiliate or principal shareholder as defined in 4 CSR 140-2.050, those lease arrangements may not be for a period longer than one (1) year and must provide reasonable compensation to the bank; a minimum of twenty percent (20%) of the commissions generated shall be considered reasonable. A full accounting of the calculation of that compensation must be made to and approved by the bank's board of directors at the board's organization meeting following the annual stockholders' meeting; the details of the compensation, including gross commissions received by the agency, the portion received by the bank as compensation, and any fees or other payments made by the agency to the officers, directors, and principal shareholders, shall be entered into the board's minutes and disclosed to the shareholders at the annual shareholders' meeting.

(3) Income from the sale of any credit-related insurance shall be treated as though it were income from the sale of credit life insurance according to 4 CSR 140-2.050.

*AUTHORITY: sections 361.105, RSMo 1986 and 362.105, RSMo Supp. 1992.\* Original rule filed June 12, 1984, effective Nov. 11, 1984.*

*\*Original authority: 361.105, RSMo 1967; 362.105, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992.*

#### **4 CSR 140-2.053 Fees Per Section 408.052, RSMo**

*PURPOSE: This rule draws attention to the provisions of section 408.052, RSMo as they relate to fees taken by insiders in connection with real estate secured loans.*

*PUBLISHER'S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. Therefore, the material which is so incorporated is on file with the agency who filed this rule, and with the Office of the Secretary of State. Any interested person may view this material at either agency's headquarters or the same will be made available at the Office of the Secretary of State at a cost not to*

*exceed actual cost of copy reproduction. The entire text of the rule is printed here. This note refers only to the incorporated by reference material.*

(1) Section 408.052, RSMo, which concerns loans secured by first mortgages on residential real estate, prohibits a lender from charging, requiring or receiving fees of any nature with certain exceptions. Those exceptions include actual expenses paid to any person or entity other than an officer, employee or director of the lender or a business in which an officer, employee or director owns any substantial interest. Accordingly, a bank may not make a separate identifiable charge to a customer for any services performed by it or any of its officers, directors or employees or any business in which any officer, director or employee has a substantial interest.

(2) It should be noted that P.L. 96-221, 12 U.S.C. 1735f-7 eliminated the limitation on the number of points as well as interest rates which may be assessed on first mortgage residential real estate loans which are federally related mortgages. As all Missouri banks are insured by the Federal Deposit Insurance Corporation (FDIC), all first mortgage residential real estate loans made by Missouri banks, by definition, are federally related. Accordingly, it would be acceptable for a bank to permit services, such as abstract and appraisal services, to be performed by an officer, director or employee or business in which these persons hold a substantial interest and then add the cost to the points so that the finance charge and annual percentage rate reflect these costs. In this way, no separate identifiable charge is assessed and section 408.052, RSMo will not be violated, in our opinion.

*AUTHORITY: sections 361.105, RSMo 1986 and 408.052, RSMo Supp. 1989.\* Original rule filed June 12, 1990, effective Nov. 30, 1990.*

*\*Original authority: 361.105, RSMo 1967 and 408.052, RSMo 1974, amended 1979, 1989.*

#### **4 CSR 140-2.055 Purchase of Key-Man Insurance**

*PURPOSE: The Division of Finance routinely receives inquiries about the purchase of single premium life insurance as an investment. Some bankers indicate they have considered purchasing large single premium life insurance policies and treating the cash surrender value as a significant portion of the bank's capital account. This rule sets guide-*

*lines for the purchase of Key-Man life insurance.*

(1) The powers and authorities of banks and trust companies (bank) are set out in section 362.105, RSMo. This statute is specific in the type of investments authorized by banks and it does not include the purchase of life insurance for the bank's own account as an investment. Accordingly, any purchase of insurance is allowed only if it is within the incidental powers of a bank or it is reasonably related to a legitimate bank interest such as the interest in protecting itself against loss.

(2) A bank may purchase life insurance to indemnify itself against the loss of key management personnel. The amount of insurance purchased must be reasonable in relation to the size and needs of the bank. Also, the board of directors must document the basis upon which it determines who qualifies to be covered by the insurance. The board must document the basis for determining the amount of insurance needed to indemnify the bank against the death of each individual.

(3) Accounting for these insurance policies must be consistent with the requirements of generally accepted accounting principles. However, in no event may a bank carry the value of that policy as an asset on its books in an amount which exceeds the current cash surrender value of the policy.

(4) The cash surrender value of the policy represents funds due from a corporation and therefore may not exceed the limit on loans to one (1) borrower set by section 362.170, RSMo. The legal loan limit also will apply to the aggregate book value of all policies, including subsequent earnings, which are purchased from the same company. Finally, if the aggregate cash surrender value of all these policies owned by the bank is large in relation to the bank's total capital account, these amounts will be considered a concentration of credit.

*AUTHORITY: sections 361.105, RSMo 1986 and 362.105, RSMo Supp. 1992.\* Original rule filed Aug. 22, 1991, effective Feb. 6, 1992.*

*\*Original authority: 361.105, RSMo 1967 and 362.105, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992.*

**4 CSR 140-2.060 Investment in Fixed Assets**

*PURPOSE:* Section 362.105.1(9), RSMo requires banks and trust companies to obtain the approval of the commissioner of finance before acquiring real estate for use as bank premises. The Division of Finance has consistently followed two informal policies under this statute. First, a bank is normally required to limit its investment in fixed assets to fifty percent of its capital accounts. Second, a bank seeking to expend funds to remodel, refurbish or reequip its existing banking premises has been required to obtain approval from the commissioner. This rule formalizes the former policy and modifies the latter policy.

(1) An application under section 362.105.1(9), RSMo to purchase real property ordinarily will be approved if the applicant's investment in fixed assets, including real estate, building and furniture and fixtures, after the proposed expenditure, will be less than fifty percent (50%) of its unimpaired capital as defined in section 362.170, RSMo. Each application will be decided after an analysis of safety and soundness factors including capital, assets, management, earnings and liquidity.

(2) Investments in programs to remodel previously acquired bank premises or to purchase furniture or equipment for use in the bank's premises will not require the approval of the commissioner unless the aggregate of all investment in fixed assets, including real estate, building, furniture and fixtures, after the planned investment, will exceed fifty percent (50%) of unimpaired capital as defined in section 362.170, RSMo.

(3) Whether or not an application is required as described above, no bank or trust company may, without the approval of the commissioner, make any acquisition of real property which will result in its investment in fixed assets exceeding fifty percent (50%) of its unimpaired capital.

*AUTHORITY:* sections 361.105, 362.170 and 362.105, RSMo Supp. 1995.\* *Original rule filed Dec. 10, 1981, effective April 1, 1982. Amended: Filed Sept. 15, 1995, effective March 30, 1996.*

\*Original authority: 361.105, RSMo 1967; 362.105, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992, 1995; and 362.170, RSMo 1941, amended 1943, 1945, 1959, 1963, 1967, 1977, 1981, 1983, 1985, 1989, 1993, 1994, 1995.

**4 CSR 140-2.065 Bank Investment in Real Estate Development Corporations**

*PURPOSE:* Senate Bill 52 was approved by the governor and took effect on September 28, 1985. The bill amended section 362.106, RSMo to permit banks and trust companies to make certain investments in real estate development corporations. This rule establishes guidelines under section 362.106, RSMo which permit banks and trust companies to make certain investments in real estate development corporations and clarifies unclear provisions of the law.

*PUBLISHER'S NOTE:* The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. Therefore, the material which is so incorporated is on file with the agency who filed this rule, and with the Office of the Secretary of State. Any interested person may view this material at either agency's headquarters or the same will be made available at the Office of the Secretary of State at a cost not to exceed actual cost of copy reproduction. The entire text of the rule is printed here. This note refers only to the incorporated by reference material.

(1) For purposes of this rule, a real estate development corporation (REDC) shall mean any corporation whose activities are limited to managing or owning agricultural property, subdividing and developing real property and building residential housing or commercial improvements on that property and owning, renting, leasing, managing, operating for income and selling property which the REDC has developed and improved.

(2) A bank may invest in the stock of an REDC; provided—

(A) Within thirty (30) days of investing, the bank advises the office of the commissioner of finance of the name of the REDC, the amount of this investment and related loans, lines of credit and guarantees and the location and general description of the principal projects of the REDC;

(B) The REDC shall not engage in a joint venture with any executive officer or principal shareholder of the bank or any related interest of the bank as those terms are defined in Regulation O of the Federal Reserve Board (12 CFR 215);

(C) The bank's total of investments and extensions of credit in all REDCs shall not exceed five percent (5%) of the bank's assets;

(D) The bank's total equity investment in any one (1) real estate project shall not exceed twenty percent (20%) of its unimpaired capital; for purposes of this subsection, the investments in all REDC joint ventures on a given project shall be aggregated;

(E) The real estate owned by the REDC shall be located—1) in the same county or a county adjoining that county where the main banking house of the bank is located or 2) in the bank's local community as defined by the Community Reinvestment Act (12 U.S.C. 2901); provided, however, that this real estate may be located anywhere in Missouri or in any state adjoining Missouri with the prior approval of the director of the Division of Finance; and

(F) The REDC shall obtain proper documentation and perfected security interests on all projects.

(3) Subject to the provisions of section (4) of this rule, a bank may extend credit up to its legal loan limit to each REDC in which it has invested.

(4) Extensions of credit by a bank to an REDC shall be subject to the attribution and aggregation rules contained in 4 CSR 140-2.080.

(5) A bank's investment in an REDC will be subject to the same review standards as any other investment. Examiners will be reviewing for solvency of the corporation and all other factors which might be pertinent to determining the value of the investment.

*AUTHORITY:* sections 361.105, RSMo 1986, 362.106, RSMo Supp. 1990 and 362.170, RSMo Supp. 1989. *Original rule filed Aug. 2, 1985, effective Oct. 11, 1985. Amended: Filed June 12, 1990, effective Nov. 30, 1990.*

\*Original authority: 361.105, RSMo 1967; 362.106, RSMo 1981, amended 1985, 1990; and 362.170, RSMo 1939, amended 1941, 1943, 1945, 1959, 1963, 1967, 1977, 1983, 1985, 1986, 1989.

**4 CSR 140-2.067 Community Development Corporations**

*PURPOSE:* Senate Bill 688 of the 86th General Assembly added subdivision (14) to subsection 1. of section 362.105, RSMo authorizing banks to make limited investments in community development corporations. This rule sets guidelines for these investments.

(1) A bank or trust company may invest in the debt or equity instruments of a community



development corporation. Unless this investment meets the requirements of section (2) of this rule, it should be treated as a charitable contribution and charged off the bank's books.

(2) A bank may carry an investment as is described in section (1) as an asset on its books; provided—

(A) The total amount invested by the bank in any one (1) community development corporation project does not exceed two percent (2%) of the bank's unimpaired capital and the aggregate amount invested by the bank's unimpaired capital and the aggregate amount invested by the bank in all these projects does not exceed five percent (5%) of the bank's unimpaired capital; and

(B) The project must be of civic, community or public nature and should not be exclusively private or entrepreneurial.

*AUTHORITY: sections 361.105, RSMo 2000 and 362.105.1, RSMo Supp. 2001.\* Emergency rule filed May 20, 1992, effective June 1, 1992, expired Sept. 29, 1992. Emergency rule filed Sept. 10, 1992, effective Sept. 29, 1992, expired Jan. 26, 1993. Emergency rule filed Jan. 15, 1993, effective Jan. 27, 1993, expired May 8, 1993. Original rule filed July 30, 1992, effective Feb. 26, 1993. Amended: Filed Feb. 15, 2002, effective Aug. 30, 2002.*

*\*Original authority: 361.105, RSMo 1967, amended 1993, 1994, 1995 and 362.105.1, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992, 1995, 2000, 2001.*

#### 4 CSR 140-2.070 Accounting for Other Real Estate

*PURPOSE: For years this division has required banks and trust companies to charge off other real estate over a period of six years. The policy was based on an incorrect interpretation of section 362.165, RSMo. This rule replaces that policy with one requiring banks and trust companies to account for other real estate in a manner which conforms to generally accepted accounting principles.*

(1) For the purposes of this rule, other real estate shall include real property which is purchased by the bank under judicial or non-judicial foreclosure where the real property was security for debts previously contracted, which is purchased by the bank to protect its interest in debts previously contracted, which is acquired by the bank in partial or complete satisfaction of debts previously contracted, or which is owned by the bank and which has

been, but is no longer, used or intended to be used as bank premises.

(2) Other real estate should be booked or accounted for at the lower of—a) the book value of the real estate (or the loan to which it is attributable, plus allowable expenses and less any previous direct write-down unearned interest) or b) the fair market value of the real property at the date of the transfer to that category. Where the other real estate is attributable to debts previously contracted, any excess of the bank's investment in the loan over the fair market value of the real property must be charged against the reserve for loan losses. Additional charge-offs after foreclosure should be charged to other operating expenses. Examiners may classify any portion of the other real estate carried on the bank's books.

(3) At the time real property is transferred to the other real estate category, if the recorded value of the real estate exceeds two hundred fifty thousand dollars (\$250,000), the bank shall obtain a current appraisal prepared by an independent qualified appraiser to substantiate the fair market value of the real property; provided that if such property has a recorded value of two hundred fifty thousand dollars (\$250,000) or less, an evaluation shall be performed and placed in file. For purposes of this section, the evaluation must: a) be in writing; b) be dated; c) describe the real estate, its condition, and both current and projected use; d) list the sources of information; e) describe analysis and supporting information; f) give an estimate of market value based, as appropriate, on cost and income, and any limiting conditions; and g) provide the name, address, and signature of preparer, who must have real estate training or experience, knowledge of the market and have been independent of the loan decision. For the purpose of this section, the bank will be considered to be in compliance if—a) the bank has obtained an appraisal or evaluation, as appropriate, within six (6) months prior to acquisition or b) within thirty (30) days after foreclosure, the bank has documented an agreement with an individual or company to perform the appraisal or evaluation, as appropriate; however, the appraisal or evaluation, as appropriate, shall be completed and in the bank's files within ninety (90) days of foreclosure.

*AUTHORITY: sections 361.105 and, 362.165, RSMo 2000 and 362.105, RSMo Supp. 2001.\* Original rule filed Dec. 10, 1981, effective April 1, 1982. Amended: Filed May 17, 1988, effective Aug. 26, 1988.*

*Amended: Filed Jan. 12, 1993, effective June 7, 1993. Amended: Filed Dec. 29, 2000, effective Aug. 30, 2001. Amended: Filed Feb. 15, 2002, effective Aug. 30, 2002.*

*\*Original authority: 361.105, RSMo 1967 amended 1993, 1994, 1995; 362.105, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992, 1995, 2000, 2001; and 362.165, RSMo 1939, amended 1967, 1983, 1995.*

#### 4 CSR 140-2.080 Legal Loan Limit

*PURPOSE: Section 362.170, RSMo limits the amount which may be loaned to "any individual, partnership, corporation, or body politic." Section 362.170.2(c), RSMo requires that certain loans be aggregated for the purpose of determining whether the limit on loans to a certain entity has been exceeded. Thus, the law states that liabilities of an individual, partnership or corporation must be aggregated with all loans made for the benefit of that individual, partnership or corporation. This office will attempt to effectuate the strong public policy evidenced by the law which is to prevent a bank from becoming overextended to any single concern. Recently, we have witnessed several departures from this public policy and sound banking principles with potentially disastrous results. In order to comply with this section of law, a bank must know which loans should be aggregated and treated as a single line of credit and which loans may be treated separately. This rule establishes some guidelines for compliance with the statute and formalizes the existing policy of the Division of Finance.*

(1) Rule. The obligations of two (2) or more corporations, partnerships or individuals, or a combination, shall be aggregated pursuant to the following guidelines:

(A) If the proceeds of loans to two (2) or more entities were used for the benefit of a single individual or enterprise, the loans shall be aggregated; and

(B) If two (2) or more entities are effectively operating as separate departments or divisions of a single enterprise, loans to these entities shall be aggregated.

(2) Factors. The decision to aggregate two (2) or more loans under this rule shall be made after considering all relevant factors, including the following:

(A) The extent to which the loans are made to borrowers controlled by the same shareholder or group of shareholders;

(B) The degree to which the bank is relying on a single entity as the source of repayment;

(C) The degree to which one (1) individual, or small group of individuals, dominates management decisions of two (2) or more borrowers;

(D) The proportionate dependence of one (1) borrower upon another as a market for, or supplier of, goods or services;

(E) The extent to which proceeds of a loan to one (1) obligor will flow to the obligor of other loans; and

(F) The degree to which repayment of one (1) loan is secured by or dependent upon moneys to be paid by the obligor of other loans.

(3) Examples.

(A) Corporation A derives all of its income from the production of sausage. Its entire production is sold each year to corporation B whose income is one hundred percent (100%) derived from the retail marketing of this sausage. A is B's sole supplier of this sausage. A and B are owned or controlled by the same individual or group of individuals. The Division of Finance would treat A and B as a single enterprise and loans to A would be aggregated with loans to B to determine compliance with the legal loan limit.

(B) A and B corporations are owned by the same individuals but operated independently. A is engaged in the dental supply business and B is exclusively engaged in farm machinery. A loan to A would not be attributed to B unless the proceeds were loaned or paid over to B by A or unless the bank looks primarily to one (1) corporation for repayment of both debts.

(C) One (1) individual owns three (3) corporations which are primarily engaged in the construction business. Corporation A holds title to real estate (a warehouse), corporation B holds title to construction equipment and corporation C is an operating company which borrows for inventory, receivables, payroll (work in progress). Loans to these three (3) corporations would be combined since they are effectively operating as separate departments or divisions of a single enterprise.

(D) Corporation A has substantial indebtedness and needs additional capital funds. Corporation B is formed by the principals of corporation A for the single purpose of acquiring certain assets from corporation A and leasing them back to A. The Division of Finance would treat A and B as a single enterprise and loans to A would be aggregated with loans to B to determine compliance with the legal loan limit.

(E) Assume all the same facts that are set forth in subsection (3)(D), with the exception that the entity acquiring the property to be leased back is a large independent corpora-

tion in the leasing business. Loans to B would not be attributed to A if it is determined the sale lease back is an arms-length business transaction.

(F) An individual borrows money to purchase stock or indebtedness in a closely held corporation. The credit would be attributed to the corporation if the corporation, directly or indirectly, receives the proceeds and if there were no source of repayment other than the successful operation of the corporation.

(G) Assume the same situation as set forth in subsection (3)(F), except the loan to the individual is secured by readily marketable stock of a publicly held corporation. Obligations of individuals which are secured by readily marketable securities of a publicly held corporation will not be aggregated with indebtedness of the corporation which issued the securities.

(4) Effect on Existing Credit. This rule, until January 1, 1984, shall not affect any credit in existence on September 11, 1982 which, absent this rule, would have been in compliance with the previous policy toward attribution of loans; provided that an extension to January 1, 1985 may be obtained from the Division of Finance upon the bank's demonstration, in writing, that an undue hardship would result.

*AUTHORITY: sections 361.105, RSMo 1986 and 362.170, RSMo Supp. 1989.\* Original rule filed June 14, 1982, effective Sept. 11, 1982.*

*\*Original authority: 361.105, RSMo 1967 and 362.170, RSMo 1939, amended 1941, 1943, 1945, 1959, 1963, 1967, 1977, 1981, 1983, 1985, 1986, 1989.*

#### **4 CSR 140-2.081 Legal Loan Limit—Limited Partnerships**

*PURPOSE: This rule removes the confusion surrounding the legal loan limit as it relates to limited partnerships and certain joint ventures, eliminates any lingering effects of earlier interpretations (rulings number 19 and 37) and states this division's policy toward this subject.*

(1) While loans to general partnerships shall be considered, for legal loan limit purposes, loans to each member of the partnership, this rule does not apply to limited partners in limited partnerships unless limited partners act as general partners by undertaking duties or responsibilities associated with running the business.

(2) This rule shall not be construed to limit attribution which would be required by application of 4 CSR 140-2.080 Legal Loan Limit.

(3) A corporation or other entity serving as a general partner in any limited or general partnership shall be attributed any loan made to or for the benefit of the partnership.

*AUTHORITY: sections 361.105, RSMo 1986 and 362.170, RSMo Supp. 1989.\* Original rule filed June 12, 1984, effective Nov. 15, 1984.*

*\*Original authority: 361.105, RSMo 1967 and 362.170, RSMo 1939, amended 1941, 1943, 1945, 1959, 1963, 1967, 1977, 1981, 1983, 1985, 1986, 1989.*

#### **4 CSR 140-2.082 Legal Loan Limit as Amended by HB 408**

*PURPOSE: Effective September 28, 1985 section 362.170, RSMo was amended by HB 408. This rule restates the law and declares this office's position concerning the amendment.*

(1) The Legal Loan Limit as Amended. Section 362.170, RSMo provides that the legal loan limits will not apply to loans “. . . to the extent they are secured by a segregated deposit account in the lending bank if the lending bank has obtained a perfected security interest in such account.” Stated differently, a bank does not count against its legal loan limit the portion of any loan which is one hundred percent (100%) secured by a perfected security interest in deposits in the bank. For example, consider a bank with a one (1) million dollar legal loan limit. If a borrower pledges a certificate of deposit (CD) in the lending bank in the amount of one hundred thousand dollars (\$100,000), the bank could lend up to one million one hundred thousand dollars (the one (1) million legal loan limit plus the one hundred thousand dollars (\$100,000) which is fully secured by the CD).

(2) Perfected Security Interest. In order to expand the legal loan limit per the amendment of section 362.170, RSMo, the bank must perfect the security interest. This will ordinarily require actual possession of any CDs or passbooks and the bank will be expected to complete any other steps in the perfection process.

*AUTHORITY: sections 361.105, RSMo 1986 and 362.170, RSMo Supp. 1989.\* Original*



rule filed Aug. 2, 1985, effective Oct. 11, 1985.

*\*Original authority: 361.105, RSMo 1967 and 362.170, RSMo 1939, amended 1941, 1943, 1945, 1959, 1963, 1967, 1977, 1981, 1983, 1985, 1986, 1989.*

#### 4 CSR 140-2.090 Originating Trustees

*PURPOSE: Section 362.116, RSMo permits a state-chartered bank, with the approval of the commissioner of finance, to become an originating trustee which can originate trust accounts to be administered by a bank or trust company with full fiduciary powers, known as the contracting trustee. This rule sets out the information which the commissioner will require of an applicant and declares the criteria the commissioner will use in considering the application.*

(1) Application. Applications for the commissioner's approval to become an originating trustee are available from the offices of the Division of Finance, P.O. Box 716, Jefferson City, MO 65102. The application will require, as minimum information, the name and address of the applicant institution, the name of the employee of the applicant institution who will be designated as trust officer, the name and address of the proposed contracting trustee, a certified copy of the contracting trustee's authorization to act as a trustee, a copy of the contract between the originating trustee and the contracting trustee and a copy of the board resolution calling for the establishment of the contract.

(2) Criteria. In considering an application to become an originating trustee, the commissioner will consider the following:

(A) Whether the contracting trustee is supervised by either a state or federal bank regulatory agency; and

(B) Whether termination provisions in the contract will protect the customer which, for purposes of this rule, shall mean the grantor, known beneficiaries or any other interested party. These provisions shall include prohibiting termination unless—1) a successor trustee has accepted appointment as trustee, 2) the customer has rescinded the trust, 3) a court has appointed a successor trustee or 4) any other provision providing comparable protections.

(3) Affidavit of Originating Trustees. Upon request of the contracting trustee, the originating trustee may provide an affidavit declaring that the contracting trustee has authority to act concerning a specific trust. The affidavit shall be signed by an officer of

the originating trustee and shall be in essentially the following form: (Name of Officer), first being sworn, states that s/he is an officer in (Name of Originating Trustee) which has authority to act as originating trustee per section 362.116, RSMo, and that said institution has contracted with (Name of Contracting Trustee) to provide trust services in connection with the trust of (Name of Trust). Further affiant saith not.

*AUTHORITY: sections 361.105 and 362.116, RSMo 1986.\* Original rule filed Aug. 15, 1983, effective Nov. 11, 1983.*

*\*Original authority: 361.105, RSMo 1967 and 362.116, RSMo 1983, amended 1984.*

MISSOURI DIVISION OF FINANCE



APPLICATION TO BECOME AN ORIGINATING TRUSTEE

I. Name of Bank (Applicant)

Street and Number

City and County

State

Zip Code

II. Applicant Employee Designated as Trust Officer

Name

Title

III. PROPOSED CONTRACTING TRUSTEE

Name of Bank or Trust Company

Street and Number

City and County

State

Zip Code

IV. Attach a "certified" copy of proposed Contracting Trustee's authorization to act as a trustee.

- V. Attach a "certified" copy of the contract between the Originating Trustee and the Contracting Trustee.
- VI. Attach a "certified" copy of a board resolution authorizing the agreement with the Contracting Trustee.

\_\_\_\_\_  
Signature of Authorized Officer

\_\_\_\_\_  
Name of Officer Authorized to Make Application

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Date

#### INFORMATION FOR THE APPLICANT

One originally signed copy of the completed application is to be forwarded to the Missouri Division of Finance, Post Office Box 716, Jefferson City, Missouri 65102, and a copy to the Federal Deposit Insurance Corporation or the appropriate Federal Reserve Bank. A complete copy should be retained by the Bank.

You may provide any information in addition to that requested in this application which, in your opinion, might aid in the disposition of your proposal. Additional information may be required of the applicant after review of the application.

All information submitted by the applicant will be treated as confidential by this Division.



SAMPLE RESOLUTION OF BOARD OF DIRECTORS OF APPLICANT BANK

The Board of Directors of the Applicant Bank, at a meeting duly called and held on \_\_\_\_\_ adopted the following Resolution: (date)

RESOLVED, that the President or Vice President and the Cashier or Secretary of the Bank are hereby authorized and directed to enter into a contract, in the form attached hereto as Exhibit A, with

\_\_\_\_\_

pursuant to which said bank will act as a contracting trustee for this Bank;

FURTHER RESOLVED, that said officers are authorized and directed to make application to the Commissioner of Finance for approval of this bank's proposal to act as originating trustee according to the terms of the contract with

\_\_\_\_\_

and to submit, in support of such application, such information as shall be necessary to induce the Commissioner of Finance to approve said application.

The undersigned, \_\_\_\_\_, hereby certifies that the foregoing resolutions were approved by the Board of Directors of

\_\_\_\_\_

at a meeting duly held on \_\_\_\_\_ and that such resolution has not been rescinded or modified and is duly entered in the minutes books of

\_\_\_\_\_

(S E A L)

\_\_\_\_\_  
(Secretary or Cashier)

\_\_\_\_\_  
(Date)

## 4 CSR 140-2.090 Originating Trustees

Section 362.116, RSMo (1986) permits a state chartered bank, with the approval of the commissioner of finance, to become an "originating trustee" which can originate trust accounts to be administered by a bank or trust company with full fiduciary powers, known as the "contracting trustee." The purpose of this rule is to set out the information which the commissioner will require of an applicant and to declare the criteria the commissioner will use in considering the application.

(1) Application. Applications for the commissioner's approval to become an originating trustee are available from the offices of the Division of Finance, P. O. Box 716, Jefferson City, MO 65102. The application will require, as minimum information, the name and address of the applicant institution, the name of the employee of the applicant institution who will be designated as trust officer, the name and address of the proposed contracting trustee, a certified copy of the contracting trustee's authorization to act as a trustee, a copy of the contract between the originating trustee and the contracting trustee and a copy of the board resolution calling for the establishment of the contract.

(2) Criteria. In considering an application to become an originating trustee, the commissioner will consider the following:

(A) Whether the contracting trustee is supervised by either a state or federal bank regulatory agency; and

(B) Whether termination provisions in the contract will protect the customer which, for purposes of this rule, shall mean the grantor, known beneficiaries, or any other interested party. Such provisions shall include prohibiting termination unless 1) a successor trustee has accepted appointment as trustee, 2) the customer has rescinded the trust, 3) a court has appointed a successor trustee, or 4) any other provision providing comparable protections.

(3) Affidavit of Originating Trustees. Upon request of the contracting trustee, the originating trustee may provide an affidavit declaring that the contracting trustee has authority to act concerning a specific trust. The affidavit shall be signed by an officer of the originating trustee and shall be in essentially the following form:

(Name of Officer), first being sworn, states that he is an officer in (Name of Originating Trustee) which has authority to act as originating trustee per section 362.116, RSMo, and that said institution has contracted with (Name of Contracting Trustee) to provide trust services in connection with the trust of (Name of Trust). Further affiant saith not.

Auth: sections 361.105 and 362.116, RSMo (1986).  
Original rule filed Aug. 15, 1983, effective Nov. 11, 1983.

**4 CSR 140-2.095 Standards for Certain Fiduciary Investments**

*PURPOSE: House Bill 105/480 of the 87th General Assembly amended section 362.550.5., RSMo to allow a bank or trust company to purchase, in a fiduciary capacity, state or political subdivision securities underwritten by it, its parent or affiliated companies, but subject to investment standards set by the director of the Division of Finance. The purpose of this rule is to set those standards.*

(1) The standards of prudence and care established by subsection 456.520.1., RSMo, must be followed by a bank or trust company when purchasing, in a fiduciary capacity, state or political subdivision securities (securities) underwritten by it, its parent or affiliated companies.

(2) This prudence and care will require such determinations as are appropriate for the type of transaction involved including a consideration of the resource and liabilities of the obligor and a determination that the obligor possesses the capacity to make all required payments.

(3) The securities must be general obligations or revenue bonds of the issuing entity.

(4) These securities, at the time of purchase, must be rated in the two (2) highest grades by a nationally recognized bond rating service.

*AUTHORITY: sections 361.105, RSMo 1986 and 362.550, RSMo Supp. 1991.\* Emergency rule filed Aug. 6, 1993, effective Aug. 28, 1993, expired Dec. 25, 1993. Original rule filed Aug. 23, 1993, effective Jan. 31, 1994.*

*\*Original authority: 361.105, RSMo 1967 and 362.550, RSMo 1967, amended 1972, 1983, 1991.*

**4 CSR 140-2.100 Reports of Condition (Call Reports)**

*PURPOSE: Sections 361.130 and 362.295, RSMo together require regular periodic Reports of Condition (Call Reports) be made to the commissioner of finance, that these reports be published by the reporting institution and that this publication be certified to the commissioner. This rule eliminates unnecessary duplications of effort by declaring the Reports of Conditions required by the Federal Deposit Insurance Corporation or the Federal Reserve System acceptable for state reporting purposes.*

(1) A state bank may satisfy the Report of Condition (Call Report) filing requirement by filing with the commissioner of finance an originally signed copy of the Report of Condition filed with the Federal Deposit Insurance Corporation (FDIC) or the Federal Reserve System provided that report corresponds with the date of the commissioner's request.

(2) Requirements that the report be published and that the publication be certified to the commissioner according to section 362.295, RSMo remain unchanged.

*AUTHORITY: sections 361.105 and 362.295, RSMo 1986 and 361.130, RSMo Supp. 1988.\* Original rule filed Oct. 8, 1982, effective Jan. 15, 1983.*

*\*Original authority: 361.105, RSMo 1967; 361.130, RSMo 1939, amended 1949, 1988; and 362.295, RSMo 1939, amended 1967.*

**4 CSR 140-2.110 Management and Other Fees Paid by State-Chartered Banks**

*PURPOSE: This rule formalizes the policy of the Division of Finance toward bonuses, management fees, consultant's fees and other fees paid by state-chartered banks to officers, directors, shareholders or their related interests which do not provide commensurate services. This rule is not intended to establish salary policy for active salaried officers.*

(1) Payments of bonuses, other than to full-time salaried employees, management fees, consultant's fees and other fees which bear little or no relationship to the type, level, quality or value of services received, when paid to officers, directors, shareholders or their related interest are unsafe and unsound as they can result in dissipation of earnings and capital, have adverse effects on the financial interests of minority shareholders and, in some cases, may result in a finding by the Internal Revenue Service or preferential dividends with the bank being held liable for additional income taxes.

(2) The cash-flow requirements of the stock holder, whether to service the acquisition debt or otherwise, may not be considered in establishing management fees, consultant's fees or other fees. These cash-flows, instead, should be generated from outside sources or from a prudent dividend policy which must be consistent with the bank's need for an adequate capital structure.

(3) Management fees, consultant's fees and other fees paid by state-chartered banks must be based on and bear a direct relationship to the fair market value of the services received. The bank may purchase and pay for only the services that meet the legitimate needs of the bank. The provider must possess the necessary expertise to deliver the services. The provider may recover overhead costs to the extent that the costs represent a legitimate and integral part of the services provided.

(4) State-chartered banks which pay management and consultant fees to insiders or related interests will be required to maintain permanent records in sufficient detail to indicate to the directors and bank examiners the specific services which were performed and the basis upon which the costs were assessed. State bank examiners will review all these fees to identify instances where they are excessive. In those cases where the fees are not properly documented, where the amounts cannot be justified, or both, it will be the responsibility of the directors to obtain appropriate documentation or to seek reimbursement.

(5) Banks in chain banking organizations or owned by multibank holding companies frequently pay management fees, consulting fees or other fees to insiders and their interests on a *pro rata* basis. However, the *pro rata* method is not an appropriate method of allocation in all cases. To assist in allocating these fees, this rule includes a list of some of the more common types of services which may be rendered. Opposite each of these services is a classification indicating how the expense normally should be billed. These guidelines are not absolutes but deviations will be reviewed on a case-by-case basis for compliance with the intention of this rule.

**Classification of Holding Company Expenses**

Service Provided	Expense Classification
Electronic data processing	Individual subsidiary billing
Corporate audit	Individual subsidiary billing
Loan review	Individual subsidiary billing
Mergers and establishment of branches (including site planning)	Individual subsidiary billing
Tax preparation other than consolidated returns	Individual subsidiary billing
Corporate tax plan and consolidated returns	<i>Pro rata</i> basis
Personnel operations—training, evaluation and compensation	Individual subsidiary billing
Holding company executive management and staff salaries and wages	<i>Pro rata</i> basis

Regulatory relations and planning	<i>Pro rata basis</i>
General legal services	<i>Pro rata basis</i>
Specific legal service (lawsuits, court proceedings, administrative hearings, briefs, opinions)	Individual subsidiary billing
Marketing operations—research	<i>Pro rata basis</i>
Marketing development and advertising programs—general	<i>Pro rata basis</i>
Marketing development and advertising programs—specific (for example, <i>de novo</i> bank)	Individual subsidiary billing
Security measures and procedures	Individual subsidiary billing
Investment advice	Individual subsidiary billing
Money desk operations	Individual subsidiary billing
Holding company occupancy costs	<i>Pro rata basis</i>

*AUTHORITY: section 361.105, RSMo 1986.\* Original rule filed Aug. 15, 1983, effective Nov. 11, 1983.*

*\*Original authority: 361.105, RSMo 1967.*

#### 4 CSR 140-2.115 Normal Business Trade Area

(Rescinded February 26, 1993)

*AUTHORITY: sections 361.105, RSMo 1986 and 362.107, RSMo Supp. 1991. Original rule filed Sept. 27, 1983, effective Jan. 13, 1984. Rescinded: Filed Aug. 7, 1992, effective Feb. 26, 1993.*

#### 4 CSR 140-2.120 Identification of Branches

*PURPOSE: In 1983, the general assembly amended the Missouri bank facility law, section 362.107, RSMo, to permit two or more banks located in the same county to merge and retain all branching rights possessed by the respective banks prior to the merger. The numerous mergers which have occurred since the change have heightened the questions which have been raised concerning the public's perception of banking offices. Some concern has been expressed that depositors may exceed the limit of Federal Deposit Insurance Corporation insurance coverage by depositing excess amounts in two offices of the same bank which they perceive to be different banks. These questions arise because of the*

*understandable wish of banks to identify with the community in which the branch is located by naming the branch after that community or retaining the name of the merged bank. This rule sets standards for accurate marketing policies concerning branches of banks and it not intended to curtail creative marketing by banks.*

(1) A bank shall avoid the use of any marketing tools including, but not limited to, signs, print media or broadcast media which foster a belief that any branch is a separately chartered or organized bank.

(2) All official bank documents, including, but not limited to, checks, cashier's checks, loan applications and certificates of deposit, must bear the name of the bank, reference to any branch name on an official document may not be more prominent than the name of the bank.

*AUTHORITY: section 361.105, RSMo 1986.\* Original rule filed June 12, 1984, effective Nov. 15, 1984. Amended: Filed Aug. 7, 1992, effective Feb. 26, 1993.*

*\*Original authority: 361.105, RSMo 1967.*

#### 4 CSR 140-2.125 Facilities Available Under Section 362.107, RSMo as Revised by 1956 Legislation

(Rescinded February 26, 1993)

*AUTHORITY: sections 361.105, RSMo 1986 and 362.107, RSMo Supp. 1991. Original rule filed Aug. 2, 1985, effective Oct. 11, 1985. Rescinded and readopted: Filed June 3, 1986, effective Aug. 15, 1986. Rescinded: Filed Aug. 7, 1992, effective Feb. 26, 1993.*

#### 4 CSR 140-2.126 Branch Banking

*PURPOSE: Under the McFadden Act, 12 USC 36, national banks are authorized to branch only to the extent state banks may branch. Federal courts have recently ruled that national banks are no longer bound by Missouri branch banking laws. This rule grants equal branching rights to state banks and trust companies to ensure competitive equality with national banks.*

*Editor's Note: The secretary of state has determined that the publication of this rule in its entirety would be unduly cumbersome or expensive. The entire text of the material referenced has been filed with the secretary of state. This material may be found at the Office of the Secretary of State or at the head-*

*quarters of the agency and is available to any interested person at a cost established by state law*

(1) Banks and trust companies, with the approval of the commissioner of finance, may establish, maintain and operate branches without restriction as to location or number.

(2) A bank or trust company seeking to establish a branch shall make application to the commissioner on forms as the commissioner may provide. The commissioner shall consider—

(A) The convenience, needs and welfare of the people of the community and area served;

(B) The financial strength of the banking institution making application for the branch in relation to the cost of establishing and maintaining the branch; and

(C) Whether other banking institutions will be seriously injured by the approval of the application for a branch at the location specified.

*AUTHORITY: section 362.105, RSMo Supp. 1992.\* Emergency rule filed Nov. 19, 1990, effective Nov. 29, 1990, expired March 28, 1991. Emergency rule filed March 19, 1991, effective March 29, 1991, expired May 1, 1991. Original rule filed Nov. 19, 1990, effective April 29, 1991.*

*\*Original authority: 362.105, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992.*



Missouri Division of Finance

APPLICATION TO ESTABLISH A BRANCH

NAME OF BANK	DATE OF APPLICATION
--------------	---------------------

COMPLETE ADDRESS (Main Office)

STREET AND NUMBER	CITY	
COUNTY	STATE	ZIP CODE

EXACT LEGAL TITLE OF PROPOSED BRANCH

COMPLETE ADDRESS (Proposed Branch)

STREET AND NUMBER	CITY	
COUNTY	STATE	ZIP CODE

BANK REPRESENTATIVE RESPONSIBLE FOR RESPONDING TO QUESTIONS RELATING TO THIS APPLICATION:

NAME	TITLE	TELEPHONE NUMBER <i>(Include area code)</i>
------	-------	--

RESOLUTION OF BOARD OF DIRECTORS (TRUSTEES) OF APPLICANT BANK

The Board of Directors of the Applicant Bank at a meeting duly called and held on \_\_\_\_\_ adopted the following Resolution:

*(Date)*

“WHEREAS, it is the sense of this meeting that application should be made on behalf of this Bank to the State Banking Supervisor and to the Federal Deposit Insurance Corporation for written consent to establish a branch at \_\_\_\_\_

*(Street Address)*

\_\_\_\_\_ *(City or Town)*

\_\_\_\_\_ *(State)*

in accordance with the provisions of the Federal Deposit Insurance Act and appropriate state statutes and regulations;

NOW, THEREFORE, IT IS RESOLVED, That the President or Vice President and the Cashier or Secretary of this Bank are hereby authorized and directed to make application on behalf of this Bank to the State Banking Supervisor and the Federal Deposit Insurance Corporation to establish a branch at \_\_\_\_\_

*(Street Address)*

\_\_\_\_\_ *(City or Town)*

\_\_\_\_\_ *(State)*

and to submit in connection therewith information on the several factors enumerated in State and Federal Statutes and to provide such assurances as may be required for the purpose of inducing the State Banking Supervisor and the Board of Directors of the Federal Deposit Insurance Corporation to grant their written consent to the establishment of a branch as indicated in this Resolution.”

The above Resolution has not been rescinded or modified and has been duly entered in the minutes of the Applicant Bank.

NAME AND LOCATION OF APPLICANT BANK

SIGNATURE OF PRESIDENT OR VICE PRESIDENT	DATE
ATTEST (CASHIER OR SECRETARY)	DATE

SEAL



**INFORMATION FOR THE APPLICANT**

Schedules or inserts may be attached to this application whenever the space provided is insufficient. Such attached schedules or inserts are a part of this application and should be on paper the same size as this page. Applications are to be securely bound.

Copies of the completed application are to be forwarded to the State Banking Supervisor and the Regional Director of the Federal Deposit Insurance Corporation Region in which the Bank is located. A complete copy should be retained by the Bank.

Requests for clarification as to what information is necessary to complete this application should be directed to the State Banking Supervisor and to the Regional Director of the Federal Deposit Insurance Corporation for the Region in which the applicant is located.

You may provide any information in addition to that requested in this application which, in your opinion, might aid in the disposition of your proposal. However, any such unsolicited information will be accepted for consideration with the understanding that it may be made public.

Complete responses to all questions in this application will expedite processing.

In preparing your application, keep in mind that the Federal Deposit Insurance Corporation deems that public policy warrants making all information submitted to it in connection with your application available for public review unless it is confidential in nature and it qualifies for exemption under the provisions of the Freedom of Information Act (5 U.S.C. 552). The Corporation has determined that the following application information is likely to be of such confidential nature, meeting any of the three following categories:

1. Trade secrets and commercial or financial information obtained from a person and privileged or confidential (5 U.S.C. 552(b)(4)).
2. Personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy (5 U.S.C. 552(b)(6)).
3. Information contained in the application form which is in the nature of examination report information (5 U.S.C. 552(b)(8)).

It is the responsibility of the applicant to identify the information submitted with the proposal which it deems **CONFIDENTIAL** clearly and on separate pages. However, the determination of the question of confidentiality and the discretion to release information submitted to it which is exempt resides with the Corporation and the State Banking Supervisor and the specific information you indicate to be confidential may be made available for public review after consideration.



POLICY CONSIDERATIONS IN CONNECTION WITH THE PROPOSAL

1. A bankruptcy clause should be included in leases. An example of such a clause follows:

"Notwithstanding any other provisions contained in this lease, in the event the Lessor is closed or taken over by the banking authority of the State of \_\_\_\_\_, or other bank supervisory authority, the Lessor may terminate the lease only with the concurrence of such banking authority or other bank supervisory authority, and any such authority shall in any event have the election either to continue or to terminate the lease: Provided, that in the event this lease is terminated, the maximum claim of Lessor for damages or indemnity for injury resulting from the rejection or abandonment of the unexpired term of the lease shall in no event be in an amount exceeding the rent reserved by the lease, without acceleration, for the year next succeeding the date of the surrender of the premises to the Lessor, or the date of re-entry of the Lessor, whichever first occurs, whether before or after the closing of the bank, plus an amount equal to the unpaid rent accrued, without acceleration up to such date."

2. The bank, in establishing this new office, will develop external security procedures and install security devices in compliance with Part 326 of the Corporation's Rules and Regulations.

3. Any payment to related parties must be fully detailed and supported.

4. The Corporation is responsible for consideration of environmental impact under the National Environmental Policy Act. Please complete the following questions regarding environmental factors:

a) Describe zoning restrictions in effect for the site of the proposed branch and any conflict between those restrictions and the bank's plans.

b) How will the proposal affect traffic patterns in the area? Describe how plans for parking, drive-up windows, and entrance to and exit from the branch will increase or decrease traffic hazards and/or congestion in the area.

c) Describe ways in which the project might contribute to energy conservation efforts. For example, will customers have to travel a shorter distance to do their banking or are there plans to assure that the proposed or existing building is energy efficient?

d) Describe any other factors in connection with the proposal that are recognized as having either a positive or an adverse influence on the environment.

5. A determination must be made as to whether the application involves a district, site, building, structure, or object which is included in or eligible for inclusion in the National Register of Historic Places. The applicant will be provided by the Corporation with specific instructions which are to be followed to aid in the determination.

**FIXED ASSET EXPENDITURES**

**TEMPORARY QUARTERS**

ARE TEMPORARY QUARTERS ANTICIPATED? YES NO (If Yes, describe below and state the location of the temporary quarters.)

HOW MUCH WILL THE TEMPORARY QUARTERS COST?

ESTIMATE THE NONRECOVERABLE COSTS AFTER THE ABANDONMENT OF TEMPORARY QUARTERS.

ARE PERMANENT QUARTERS OWNED OR LEASED?  OWNED  LEASED (Complete 1 or 2 below.)

**1. OWNED**

ITEM	TOTAL COST
LAND	\$
BUILDING	
FURNITURE AND EQUIPMENT	
<b>TOTAL FIXED ASSET EXPENDITURE</b>	<b>\$</b>

**2. LEASED**

ITEM	TOTAL COST
LEASEHOLD IMPROVEMENT	\$
FURNITURE AND EQUIPMENT	
<b>TOTAL FIXED ASSET EXPENDITURE</b>	<b>\$</b>

SUBMIT A PLOT OF THE LAND. IF THE LAND IS TO BE PURCHASED, SUBMIT A COPY OF THE OPTION TO PURCHASE. IF LAND AND/OR BUILDINGS ARE TO BE LEASED, SUBMIT A COPY OF THE OPTION TO LEASE AND THE PROPOSED LEASE. IF LEASED, STATE WHETHER THE LEASE SHOULD BE TREATED AS A CAPITALIZED LEASE UNDER GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF NOT, EXPLAIN WHY NOT.

LIST IN DETAIL ANY PLANS OF THE BANK TO FINANCE THE CONSTRUCTION OF THE BUILDING OR OTHER FIXED ASSETS IN CONNECTION WITH THE SUBJECT PROPOSAL. (If None, so state.)

PROVIDE ESTIMATES OF THE COST OF BUILDING, LANDSCAPING, FURNITURE, FIXTURES AND EQUIPMENT. INCLUDE A BUILDING COST ESTIMATE FROM A CONTRACTOR. STATE THE NUMBER OF FINISHED AND UNFINISHED SQUARE FEET IN THE BUILDING.

WILL THE BANK'S TOTAL FIXED ASSET INVESTMENT COMPLY WITH STATUTORY OR POLICY LIMITATION WHEN AND IF THIS PROJECT IS COMPLETED? IF NOT, STATE HOW THE BANK WILL BRING ITSELF INTO COMPLIANCE.



RELATIONSHIPS AND ASSOCIATIONS WITH THE BANK

ARE ANY OF THE SELLERS OR LESSORS OF LAND, BUILDINGS, OR EQUIPMENT LISTED ABOVE OTHERWISE DIRECTLY OR INDIRECTLY ASSOCIATED WITH THE APPLICANT? \_\_\_\_\_ YES \_\_\_\_\_ NO (If yes, complete the following table.)

Table with 4 columns: NAME OF SELLER OR LESSOR, ITEM SOLD OR LEASED (Land, Building, Equipment), and RELATIONSHIP OR ASSOCIATION WITH BANK.

FEEES PAID IN CONNECTION WITH THE PROPOSAL

Table with 5 columns: NAME OF RECIPIENT, TYPE OF FEES PAID (Legal, Consulting, Other), RELATIONSHIP OR ASSOCIATION WITH BANK, and AMOUNT.

IF FIXED ASSETS ARE TO BE PURCHASED FROM A RELATED PARTY, EVIDENCE OF THE REASONABLENESS OF THE COST(S) MUST BE PROVIDED. ATTACH COPIES OF BIDS, INDEPENDENT APPRAISALS AND/OR OTHER SUPPORTING EVIDENCE.

MANAGEMENT

DESCRIBE THE SERVICES THAT WILL BE OFFERED AT THE BRANCH.

HAS THE BANK SELECTED A BRANCH MANAGER? IF SO, PLEASE NAME THE MANAGER AND BRIEFLY DESCRIBE HIS OR HER BANKING TRAINING AND EXPERIENCE. IF THE REVELATION OF THE MANAGER'S IDENTITY MIGHT JEOPARDIZE HIS OR HER PRESENT EMPLOYMENT, PLEASE REQUEST CONFIDENTIAL TREATMENT AND SUBMIT THE NAME AND QUALIFICATIONS UNDER SEPARATE COVER.

**ADEQUACY OF THE CAPITAL STRUCTURE**

ARE THERE ANY PLANS TO INCREASE THE CAPITAL STRUCTURE OTHER THAN THROUGH RETAINED EARNINGS?  
 YES  NO *(If Yes, give details.)*

**ESTIMATED DEPOSITS**

TYPE OF DEPOSIT	ESTIMATED VOLUME AT END OF		
	First Year	Second Year	Third Year
Demand Deposits			
Time Deposits			
NOW Accounts and Savings Deposits			
<b>TOTAL DEPOSITS</b>			

THE ABOVE ESTIMATES ARE BASED ON THE FOLLOWING DATA AND ASSUMPTIONS

**INSTRUCTIONS:** Complete only if new capital stock is being issued in connection with the subject proposal.

A. DOES THE BANK PROPOSE TO DIRECTLY OR INDIRECTLY FINANCE THE PURCHASE OF CAPITAL STOCK BY A DIRECTOR, OFFICER, OR 5% STOCKHOLDER?  YES  NO *(If Yes, give details.)*

B. IS EACH STOCKHOLDER BEING OFFERED NEW CAPITAL STOCK ON A PRO RATA BASIS WITH HIS/HER CURRENT HOLDINGS?  YES  NO *(If No, fully describe the manner in which the new stock will be issued.)*



FUTURE EARNINGS PROSPECTS

AVERAGE DEPOSITS FOR THE SECOND AND THIRD YEARS ARE COMPUTED BY ADDING FIGURES AT THE END OF THE PRECEDING YEAR TO THE TOTALS AT THE END OF THE SUBJECT YEAR AND DIVIDING BY TWO.

	AVERAGE DEPOSITS		
	First Year	Second Year	Third Year
NOW accounts			
Demand deposits			
Savings deposits			
<b>Total estimated deposits</b>			
<b>LESS:</b>			
Fixed assets of:			
Land			
Building			
Furniture and equipment			
Legal and operating reserves			
<b>Funds available for investment</b>			
Loans			
Securities			
<b>INCOME:</b>			
Interest on Loans ( _____ %)			
Interest on securities ( _____ %)			
Other income			
<b>Gross income</b>			
<b>EXPENSE:</b>			
Interest on savings and time deposits			
Officers salaries (include fringe)			
Employee salaries (include fringe)			
Insurance			
Taxes (except income)			
Depreciation			
Rent on premises and equipment			
Provision for bad debts			
EDP expense			
Miscellaneous			
<b>Total expense</b>			
<b>SUMMARY OF EARNINGS:</b>			
Gross income			
Total expense			
Net income before taxes			
Income tax			
Net income			
Aggregate retained income			



THE APPLICANT IS RESPONSIBLE FOR SUPPORTING THE CONVENIENCE AND NEEDS OF THE COMMUNITY IN A WAY WHICH CLEARLY SHOWS THE ECONOMIC SUPPORT AND JUSTIFICATION FOR THE PROPOSED BRANCH. SUBMIT SUCH DATA RELATING TO THE TRADE AREA WHICH YOU FEEL IS RELEVANT TO THE PROPOSAL. IF AN ECONOMIC SURVEY OR FEASIBILITY STUDY HAS BEEN PREPARED, IT MAY PROVIDE MOST OF THE INFORMATION NEEDED.

A. DESCRIBE THE TRADE TERRITORY WHICH THE PROPOSED BRANCH WILL SERVE:

B. COMPETITION (List all banking offices now serving the trade territory to be served by the proposed branch. Include a map of the trade territory pinpointing the location of the main office, existing branches, the proposed branch, and the location of offices of competing banks.)

NAME OF BANK	LOCATION (City and State)	DEPOSITS (Indicate Date and Source)	DISTANCE AND DIRECTION FROM PROPOSED BRANCH

LIST THE NAME AND LOCATION OF ANY FINANCIAL INSTITUTIONS, OTHER THAN BANKS, NOW SERVING THE TRADE AREA TO BE SERVED. (Include Savings and Loan Associations, Credit Unions, and Finance Companies.)



---

Describe the area surrounding the branch. Is it primarily residential, commercial and industrial or a combination of these types of development? What commercial businesses are in the immediate vicinity? List employers in the vicinity and the number of persons employed by each firm. Describe any employers or commercial businesses which are expected to start-up or close down in the foreseeable future.

---

Section 345.8 of the Federal Deposit Insurance Corporation's Rules and Regulations requires that the assessment of the record of performance under the Community Reinvestment Act be taken into account in connection with this application. The applicant must discuss its record, as well as any expected changes in its performance, in helping meet the credit needs of its entire community, including low and moderate income neighborhoods, consistent with the safe and sound operation of the bank. With respect to the proposed branch, indicate what policies or specific programs have been developed or will be implemented to help meet the expected or anticipated credit needs of the community.

---

Indicate the date on which the board of directors last reviewed the bank's Community Reinvestment Act Statement and submit a copy of said Statement. Date:

---

FDIC MO-2(10-80)

9



**4 CSR 140-2.127 Branch Banking—ATMs**

*PURPOSE: On September 30, 1996, federal law (12 U.S.C. 36) was amended to state that automated teller machines and remote service units were not branches, eliminating the need for regulatory approval. This rule restores parity between state and national banks.*

The term “branch” in section 362.107, RSMo does not include an automated teller machine, a point of sale device, a cash dispensing machine, or similar unmanned banking terminal. Accordingly, it is not necessary to obtain the approval of the commissioner of finance to establish or relocate such a device.

*AUTHORITY: sections 361.105 and 362.105.4, RSMo Supp. 1996 and 362.107, RSMo 1994.\* Emergency rule filed Dec. 10, 1996, effective Dec. 20, 1996, expired June 17, 1997. Original rule filed Dec. 10, 1996, effective May 30, 1997.*

*\*Original authority: 361.105, RSMo 1967, amended 1993, 1994, 1995; 362.105, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992, 1995; and 362.107, RSMo 1959, amended 1971, 1972, 1978, 1980, 1982, 1983, 1985, 1986, 1987, 1990, 1991.*

**4 CSR 140-2.130 Securities Activities**

*PURPOSE: This rule establishes the limits within which banks may offer securities services for their customers with particular emphasis on the rules which must be followed in the interest of safety and soundness. Certain of these powers are granted to assure that state-chartered banks will remain competitive with national banks. Other powers are derived from express powers contained in the statutes.*

**(1) Definitions.**

(A) Bank means a state-chartered bank and trust company.

(B) Commissioner means the commissioner of finance of Missouri, who is the director of the Division of Finance under section 361.010, RSMo.

(C) Discount brokerage service means those activities through which a bank facilitates the execution of securities transactions for its customers by arranging for the transmission of customer orders to a broker.

(D) Issuer means every person who issues or proposes to issue any security except that, with respect to an issue of industrial revenue bonds, the term shall include the person for whose benefit the bonds were issued.

(E) Securities services means the purchase and sale of investment securities without recourse solely upon order and for the

account of customers, the underwriting of mutual funds, revenue bonds and other debt securities issued by any public or private corporation, association or partnership, offering investment advice to customers other than through a properly organized trust department and discount brokerage services.

(F) Securities subsidiary means a wholly-owned corporate subsidiary of a bank organized to engage in securities activities pursuant to this rule.

(G) Underwriting means the direct or indirect purchase of part or all of an issue of securities with a view to subsequent resale of those securities.

(2) A bank may offer securities services in accordance with the provisions of this rule only if—

(A) These securities services are offered by and through a securities subsidiary of the bank;

(B) The bank meets Division of Finance guidelines for capital adequacy; and

(C) The bank and any securities subsidiary comply with all applicable laws and regulations administered by the commissioner of finance, the Missouri commissioner of securities, the Federal Securities Exchange Commission and the Federal Deposit Insurance Corporation (FDIC).

(3) No bank may establish or own a securities subsidiary unless—

(A) The bank has first obtained the approval of the commissioner; and

(B) The securities subsidiary is—

1. Operated as a separate corporate entity with its own meetings, records and books;

2. Reasonably capitalized in view of the needs of the corporation; and

3. Operated through procedures and forms which clearly disclose that it is separate from the bank and not insured by the FDIC.

(4) No subsidiary may underwrite securities if the total amount of securities underwritten and held on behalf of an issuer, when aggregated with credit extended by the bank to or for the benefit of the issuer, would exceed the amount which the bank could lend to the issue under section 362.170, RSMo.

(5) Each securities subsidiary shall adopt and submit to the commissioner its dealing and underwriting standards setting forth the minimum standards which securities underwritten, purchased and sold by the subsidiary must meet.

(6) No bank which offers securities services through a securities subsidiary may extend credit to any—

(A) Person for the purpose of enabling the person to acquire any security which is either underwritten, distributed or issued by the subsidiary or issued by any investment company advised by the subsidiary; and

(B) Issuer whose securities, at the time of the extension, are underwritten or distributed by the securities subsidiary unless the bank's board of directors gives its prior approval and states, in writing, its determination that the extension is not made to facilitate the underwriting, distribution or sale of the securities or unless the extension is made pursuant to a binding commitment entered into prior to the underwriting, distribution or sale.

(7) Notwithstanding the provisions of this rule, any bank may directly purchase and sell investment securities without recourse, solely on order and for the account of customers, offer discount brokerage services or underwrite or deal in obligations of the United States or general obligations of any state or of any political subdivision.

*AUTHORITY: sections 361.105, RSMo 1986, 362.105, RSMo Supp. 1992 and 362.170, RSMo Supp. 1989.\* Original rule filed Aug. 18, 1987, effective Nov. 12, 1987.*

*\*Original authority: 361.105, RSMo 1967; 362.105, RSMo, 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992; and 362.170, RSMo 1939, amended 1941, 1943, 1945, 1959, 1963, 1967, 1977, 1983, 1985, 1986, 1989.*

**4 CSR 140-2.135 Closing of Branches**

(Rescinded February 26, 1993)

*AUTHORITY: 361.105, RSMo 1986. Original rule filed May 17, 1988, effective Aug. 26, 1988. Rescinded: Filed Aug. 7, 1992, effective Feb. 26, 1993.*

**4 CSR 140-2.138 Financial Subsidiaries**

*PURPOSE: This section sets forth authorized activities, approval procedures, and conditions for banks and trust companies engaging in activities through a financial subsidiary under section 362.105.1(15), RSMo 2000. In the interests of being brief and concise, the regulation does not include certain restrictions applicable only to extremely large institutions. The Division of Finance will amend the regulation to include these restrictions if appropriate in the future.*

(1) Financial Subsidiary Powers. A bank or trust company may establish a “financial subsidiary.” A financial subsidiary is any subsidiary of the bank or trust company other than a subsidiary that conducts only a) activities in which its parent bank or trust company may engage directly, and/or b) activities that are authorized for subsidiaries of that bank or trust company under Missouri statutes or regulations other than this regulation or section 362.105.1(15), RSMo 2000. A financial subsidiary may engage in any of the activities authorized for a national bank financial subsidiary under the Gramm-Leach-Bliley Financial Modernization Act of 1999 and the implementing regulations and official federal agency interpretations.

(2) Requirements. To establish or continue to hold an interest in a financial subsidiary, a bank or trust company must:

(A) Meet the Missouri minimum capital requirement as defined in section (5) of this regulation;

(B) Be, along with each of its depository institution affiliates, well capitalized and well managed pursuant to the definitions included in section (5) of this regulation;

(C) In addition to providing information prepared in accordance with generally accepted accounting principles, separately present financial information for the institution in the manner provided in paragraph (5)(C)2. of this rule in any published or posted financial statement of the institution;

(D) Have aggregate consolidated total assets of all financial subsidiaries not exceeding forty-five percent (45%) of the bank or trust company’s consolidated total assets;

(E) Have reasonable policies and procedures to preserve the separate corporate identity and limited liability of the institution and the financial subsidiaries of the institution;

(F) Have procedures for identifying and managing financial and operational risks within the institution and the financial subsidiary that adequately protect the institution from such risks;

(G) Have obtained Community Reinvestment Act (CRA) ratings of “satisfactory record of meeting community credit needs” or better on the most recent CRA examination of the bank or trust company and any of its insured depository institution affiliates; and

(H) Comply with the requirements of sections 23A and 23B of the Federal Reserve Act applicable to financial subsidiaries.

(3) Notice and Approval Process. A bank or trust company establishing a financial subsidiary to conduct only agency activities must

provide the Division of Finance with a written notice within thirty (30) days after such establishment. However, a bank or trust company must obtain prior written approval from the Division of Finance before any of its financial subsidiaries can conduct any activities as principal.

(4) Remedies for Failure to Meet Requirements.

(A) If a bank or trust company does not continue to satisfy the requirements of subsections (2)(A) through (2)(F) of this regulation for establishing or holding an interest in a financial subsidiary, the bank or trust company must, within forty-five (45) days after receiving written notice from the Division of Finance of such noncompliance, either enter into an agreement with the Division of Finance to comply with such sections or be subject to enforcement action to require such compliance, which may include, but will not be limited to, restrictions on the activities of the institution or any of its subsidiaries or, if the noncompliance continues for one hundred eighty (180) days or more after the written notice, divestiture of ownership in the financial subsidiary.

(B) The remedies specifically mentioned in subsection (4)(A) do not limit any ability of the Division of Finance to take any enforcement action based on any violation of statute or regulation or on any safety and soundness issue, including, but not limited to violations of other sections of this regulation.

(5) Definitions.

(A) “Establish a financial subsidiary” means to acquire control of a financial subsidiary or to control any subsidiary that commences financial subsidiary activities.

(B) “Missouri minimum capital requirement” means a level of capital which equals or exceeds the required minimum level specified by the Division of Finance.

(C) Well capitalized.

1. “Well capitalized” means an institution has a level of capital designated as “well capitalized” pursuant to 12 U.S.C. 1831o by the institution’s appropriate federal banking agency, as defined in 12 U.S.C. 1813.

2. Provided, however, that for a bank or trust company that controls a financial subsidiary to be “well capitalized,” it must also remain well capitalized as described in paragraph (5)(C)1. after deducting the aggregate amount of its outstanding equity investment, including retained earnings, in its financial subsidiaries from its total assets and tangible equity and also deducting such investment from its total risk-based capital, and the bank or trust company will not consolidate the

assets and liabilities of the financial subsidiary with those of the bank or trust company for purposes of determining regulatory capital under this subsection.

(D) “Well managed” means:

1. An institution has received a composite rating of 1 or 2 under the Uniform Financial Institutions Rating System (or an equivalent rating under an equivalent rating system) in connection with the most recent Division of Finance or federal regulatory agency examination or subsequent review of the institution and, at least a rating of 2 for management; or

2. In the case of an institution that has not been examined by the Division of Finance or a federal bank regulatory agency, the existence and use of managerial resources that the Division of Finance determines are satisfactory.

*AUTHORITY: sections 361.105, 362.105 and 362.106, RSMo 2000.\* Original rule filed Dec. 29, 2000, effective Aug. 30, 2001.*

*\*Original authority: 361.105, RSMo 1967, amended 1993, 1994, 1995; 362.105, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992, 1995, 2000; 362.106, RSMo 1981, amended 1985, 1990.*

#### 4 CSR 140-2.140 Preservation of Books and Records

*PURPOSE: Senate Bill 773, passed by the 84th General Assembly, enacted a new section 362.410, RSMo which requires the commissioner of finance to prescribe by rule minimum times for preservation of books and records. This rule states those times.*

(1) The following Appendix A lists the minimum times for preservation of books and records by state-chartered banks and trust companies. Where other law requires a longer retention, the greater period should be observed. Preservation on microfilm or microfiche is acceptable.

#### APPENDIX A

##### Key to Abbreviations

- p.s. or Opt. —Purpose Served or Optional
- D—Destroy
- Months—Figure with mos.
- Years—Figures
- Permanently—P

<b>I. ADMINISTRATIVE</b>			
<b>Minute Books</b>		Return item carbons	2
		Tellers' cash books	2
		Tellers' cash tickets, original and carbon	2
		Tellers' recapitulation (with general ledger tickets)	7
		Tellers' scratcher or blotter	2
Minute books of directors, oaths of director's nonresident directors' consent to service, executive committees, stockholders' and other meetings	P	<b>Transit</b>	
		Outgoing cash letters	2
<b>Auditing and Accounting</b>		Photographic or electronic storage media	5
Accrual records	5	Proof/sheets	2
Audit work papers	2		
Auditing copy of debits and credits to loans and discounts	3	<b>III. DEPOSITS</b>	
Bank examiner's reports	P	<b>Account Analysis</b>	
Budget work sheets	1	Analysis work sheets or cards	2
Daily reserve computation	1	Average balance cards	2
Difference records	2	Interest computation records	3
Monthly reports to directors	5	Service charge records	10
Reconcilements of bank deposits (due to)	3	Trial balances	2
Reports of condition and income	P	<b>Bank (due to) Deposits</b>	
Reconcilements register (due from)	5	Advice of debit and credit and memo entries	2
Reports to executive committees	7	Cash letters	2
Securities vault, in and out tickets	3	Cash letters for remittance	2
Tax records	8	Copies of advices of deposit	3 mos.
		<b>Capital</b>	
<b>Record of Employees</b>		Capital stock certificates, records or stubs	P
Applications, reference records, reports and results of examinations, service record, efficiency tests, after leaving service	6	Capital stock ledger	P
		Capital stock transfer register	P
		Dividend checks	7
		Dividend register	7
		Profit and loss records	7
		Proxies	7
		Register of and cancelled certificates	7
		<b>General Ledger</b>	
		Daily statement of condition	7
		General journal	2
		General ledger	10
		General ledger tickets	7
		<b>Insurance Records</b>	
		Bankers blanket bond (after expiration)	10
		Expired policies (except liability)	10
		Expired policies (liability)	P
		Records of policies in force	P
		Schedule of fire and other policies and record of payment of premiums and sums recovered	6
		<b>Investments—Bank's Portfolio</b>	
		Bond ledger	P
		Brokers' confirmations	7
		Ledger journal	2
		Reconcilements	2
		Reports of accounts, opened and closed	2
		Resolutions (after account closed)	7
		Signature cards (after account closed)	7
		Trial balances	2
		<b>Certificates of Deposit</b>	
		Certificates (paid)	7
		Ledger cards (paid)	7
		Register (paid)	7
		<b>Commercial and Individual Deposits</b>	
		Bookkeepers' daily list of checks charged in total	7
		Checkbook orders	Opt.
		Copies of advices of deposit	2
		Daily report of overdrafts	3
		Deposit tickets	7
		Duplicate deposit tickets	Opt.
		Individual ledger journal	2
		Individual ledgers	7
		Reports of accounts opened and closed	2
		Resolutions (after account closed)	7
		Signature cards (after account closed)	7
		Signature power of attorney (after account closed)	7
		Statement mailing order (after account closed)	Opt.
		Statement receipt cards (after account closed)	Opt.
		Statement stubs	2
		Stop payment orders (after release)	2
		Trial balances	2
		Unclaimed deposits	P
		Undelivered statements and cancelled checks	7
		<b>Official Checks and Drafts</b>	
		Cashiers' check register	7
		Cashiers' checks	7
		Certified checks	7
		Certified check register	7
		Draft stubs	Opt.
		Draft register	7
		Drafts	7
		Expense check register	7
		Expense checks	7
		Expense vouchers	5
		Letters of credit and documents	5
		Receipts for certified checks	7
		Requisitions	Opt.
		Unclaimed checks and drafts	P
		<b>Savings Deposits</b>	
		Deposit tickets	7
		Duplicate deposit tickets	Opt.
<b>Due From Banks</b>			
Advices from correspondents	2		
Affidavits/bonds of indemnity for duplicate drafts issued	P		
Bank statements	2		
Departmental or tellers' proof sheets	2		
Drafts	7		
Draft register	7		
Reconcilements	2		
<b>Proof of Clearings</b>			
Clearinghouse settlement checks	7		
Clearinghouse settlement sheets	2		
Deposit proof/sheets or tapes	2		
In-clearing proof/sheets	2		
In-clearing tapes	2		
Out-clearing proof/sheets	2		
On U.S. checks	7		
<b>Tellers</b>			
Cash item record	5		
Cash item register	5		
Receipts for return items	2		

Journal	7	Stenographers' notebooks and
Ledger cards or sheets	7	mechanical device records and
NCR control journal tapes	7	extra copies of letters
Passbooks (closed accounts)	Opt.	Telegrams, cable and radiogram copies
Reports of accounts opened and closed	2	Telegraphic transfer receipts and records
Resolutions (after account closed)	7	Trust records of final entry
Signature cards (after account closed)	7	Unclaimed property
Signature powers of attorney	7	Vault records, opening and closing
Trial balances	2	
Trial balances showing semiannual interest	3	
Unclaimed deposits	P	
Withdrawal receipts	7	

\*Original authority: 361.105, RSMo 1967 and 362.410, RSMo 1939, amended 1967, 1988.

**4 CSR 140-2.150 Lease Financing Limited Partnerships**

*PURPOSE: The National Banking Act, 12 USCA 24(10), by the Competitive Equality Banking Act of 1987, P.L. 100-86, authorizes national banks to invest in tangible personal property for lease financing transactions on a net lease basis. The Office of the Comptroller of the Currency has decided to allow national banks to exercise these powers by acquiring limited partnership interest in limited partnerships which restrict their business to engaging in such transactions. This regulation provides competitive equality between national and state banks by granting the same power to state banks.*

**IV. MISCELLANEOUS**

**Collections**

Collection receipts, carbons of	Opt.	Journal	7
Collection register	3	Liability ledger	7
Coupon cash letters, outgoing	3	Loan applications	3
Coupon envelopes	Opt.	Loan committee minutes	7
Customers' file copies	3	Margin cards	2
Incoming collection letters	3	Note or discount register	7
Installment contract or note records (after closing)	7	Note or discount tickler	3
		Payment receipts	3
		Resolutions (after loan is paid)	7

**Customer Service**

Brokers' confirmations	2	
Brokers' invoices	2	Attendance record (after leaving service)
Brokers' statements	2	including hours worked
Escrow records (after closing)	7	Salary ledger
Safekeeping records and receipts	P	Salary receipts
Securities buy and sell orders	6	

**General**

Affidavits	P	Insurance declarations	Opt.
Applications for travelers' checks	Opt.	Registered mail (incoming) record	7
Attachment releases	7	Registered mail (outgoing) record	7
Attachments, garnishments	7	Return receipt cards	7
Brokers' invoices	7		
Brokers' statements	7		
Buy and sell orders	7		
Change of address orders	2		
Code books (not returned)	D		
Court order (after case closed)	7		
Court order memorandum record	7		
Death claim files	3		
Descriptive literature on securities disposed of	2		
Foreign exchange remittance sheets or books (after issue)	7		
General correspondence	5		
Incoming mail envelopes	Opt.		
Night depository records	7		
Paid bills, statements and invoices	7		
Protest notices	Opt.		
Receipts for checkbooks	Opt.		
Receipts (ordinary)	7		

**Loans and Discounts**

Audit copy of debits and credits to loans and discounts	3
Collateral register and receipts	7
Collateral substitution slips (receipts)	7
Credit files (closed)	2
Daily reports	2
Debit and credit tickets	7
Journal	7
Liability ledger	7
Loan applications	3
Loan committee minutes	7
Margin cards	2
Note or discount register	7
Note or discount tickler	3
Payment receipts	3
Resolutions (after loan is paid)	7

**Personnel**

Attendance record (after leaving service) including hours worked	3
Salary ledger	3
Salary receipts	3

**Registered Mail**

Insurance declarations	Opt.
Registered mail (incoming) record	7
Registered mail (outgoing) record	7
Return receipt cards	7

**Safe Deposit Vault**

Access tickets (after entry date)	7
Ledger record of account	Opt.
Leases or contracts (closed)	7
Rent receipts	Opt.
Storage receipts	7

**V. U.S. SAVING BONDS**

U.S. Savings Bonds stubs, Series EE	2
U.S. Savings Bonds Series EE applications (Note: Applications must show bond numbers. File alphabetically by years.)	7
<i>AUTHORITY: sections 361.105, RSMo 1986 and 362.410, RSMo Supp. 1988.* Original rule filed Aug. 3, 1988, effective Nov. 11, 1988.</i>	

**(1) Definitions.**

(A) Affiliation shall mean that a general partner either controls, is controlled by or is under common control with the bank and, for purposes of this definition, control shall mean ownership of more than twenty-five percent (25%) of the total voting equity interest of the general partner or the bank.

(B) Bank means a state-chartered bank or trust company.

(C) Equipment shall mean tangible personal property.

(D) Limited partnership shall mean an organization which has met all requirements for formation of a limited partnership under Missouri law.

(2) Every bank, directly or through a subsidiary, may invest in tangible personal property. This includes, without limitation, vehicles, manufactured homes, machinery, equipment or furniture for lease financing transactions on a net lease basis, subject to the same terms and conditions as a national banking association pursuant to 12 U.S.C 14 (Tenth).

(3) A bank, in accordance with the provisions of this rule, may exercise its rights to invest in lease financing transactions on a net lease basis by acquiring a limited partnership interest in one (1) or more limited partnerships which engage in these transactions.

(4) A lease financing limited partnership, also referred to in this rule as partnership, shall conform to the following conditions:

(A) The activities of the partnership shall be strictly limited to investing in equipment for lease financing transactions;

(B) The leases shall be net leases as provided in 12 CFR 7.3400 and, accordingly,

the partnership shall not provide maintenance, repair or servicing of the equipment to be leased. In addition, the partnership will not engage in daily or short-term equipment leasing or the automobile rental business;

(C) The general partner of each limited partnership shall be a reputable business enterprise experienced in equipment leasing and shall have no prior affiliation with the bank;

(D) Each limited partner in the partnership shall be a bank, a national banking association, an operating subsidiary of a national banking association, a bank service corporation or a registered bank holding company;

(E) Except for each bank's obligation to make a fixed capital contribution in consideration for its limited partnership interest in an amount set forth in a subscription agreement, each limited partnership agreement shall provide that a bank admitted as a limited partner to each limited partnership shall have no personal liability or obligation for the liabilities and obligations of either the limited partnership or the general partner. Furthermore, each bank admitted as a limited partner to the partnership shall have no obligation to make any advances, loans or additional capital contributions to the partnership; and

(F) The partnership may not invest, with respect to any lease customer, an amount in the aggregate which would exceed the amount which the bank could invest in a lease to that customer under section 362.170, RSMo.

(5) A bank's total of investments and extensions of credit in all limited partnerships engaged in the business of owning tangible personal property for lease financing transactions on a net lease basis shall not exceed five percent (5%) of the bank's assets. The bank's total equity investment in any one (1) such limited partnership shall not exceed twenty percent (20%) of the bank's unimpaired capital.

(6) The partnership agreement shall provide that the books and records of the partnership shall be available for examination by the commissioner of finance or any examiner designated by him/her at anytime and place s/he shall designate and to the same extent as if the partnership were a bank. In addition, the partnership agreement shall provide that each bank shall have the contractual ability to withdraw as a limited partner if the commissioner determines a withdrawal is necessary under the principles of safe and sound banking, or the laws and rules governing banks.

*AUTHORITY: sections 361.105, RSMo, 1986 and 362.105, RSMo Supp. 1992.\* Original*

*rule filed Sept. 15, 1988, effective Dec. 11, 1988. Amended: Filed Nov. 14, 1989, effective Feb. 11, 1990.*

*\*Original authority: 361.105, RSMo 1967 and 362.105, RSMo 1939, amended 1949, 1963, 1965, 1967, 1977, 1983, 1986, 1990, 1991, 1992.*