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**Rules of**  
**Department of Economic**  
**Development**  
**Division 150—State Board of Registration**  
**for the Healing Arts**  
**Chapter 3—Licensing of Physical Therapists and**  
**Physical Therapist Assistants**

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**Title 4—DEPARTMENT OF  
ECONOMIC DEVELOPMENT  
Division 150—State Board of  
Registration for the Healing Arts  
Chapter 3—Licensing of Physical  
Therapists and Physical Therapist  
Assistants**

**4 CSR 150-3.010 Applicants for Licensure  
as Professional Physical Therapists**

*PURPOSE: This rule provides requirements to applicants desiring permanent licensure in Missouri to practice as professional physical therapists.*

(1) The applicant shall furnish satisfactory evidence as to his/her innocence of unprofessional or dishonorable conduct and good moral character including acceptable evidence that s/he is at least twenty-one (21) years of age.

(2) The applicant must furnish satisfactory evidence of completion of a program of physical therapy education approved as reputable by the board. If the applicant graduated on or before December 31, 2002 his/her physical therapy degree is the equivalent of a bachelor's degree in physical therapy from a United States college or university. If the applicant graduated after December 31, 2002 he/she must present evidence that his/her physical therapy degree is equivalent of a master's degree in physical therapy from a United States college or university. An applicant who presents satisfactory evidence of graduation from a physical therapy program approved as reputable by the Commission on Accreditation in Physical Therapy Education, or its successor, shall be deemed to have complied with the education requirements of this section.

(3) All applicants shall have on file in the office of the executive director a photostatic copy of their certificate of graduation from a reputable physical therapy program before a license number can be issued to them.

(4) All applications (see 4 CSR 150-3.020) for examination must be filed in the office of the executive director sixty (60) days prior to the date of the examination; provided, however, the board may waive the time for the filing of applications as particular circumstances justify.

(5) If the applicant is from a country in which the predominate language is not English, the applicant must provide the board with the following:

(A) TOEFL (Test of English as a Foreign Language) Certificate in which the applicant has obtained a minimum score of fifty-five (55) in each section and a total score of five hundred sixty (560); and

(B) TSE (Test of Spoken English) Certificate in which the applicant has obtained a minimum score of fifty (50).

(6) An internationally trained physical therapist applying for licensure shall present proof that s/he is licensed as a physical therapist in the country in which s/he graduated.

*AUTHORITY: sections 334.125, 334.530 and 334.550, RSMo 2000.\* Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed March 13, 1985, effective May 25, 1985. Amended: Filed July 3, 1989, effective Dec. 1, 1989. Amended: Filed June 4, 1991, effective Oct. 31, 1991. Amended: Filed Aug. 6, 1992, effective April 8, 1993. Emergency amendment filed July 3, 1995, effective July 13, 1995, expired Nov. 9, 1995. Amended: Filed Oct. 2, 1995, effective May 30, 1996. Amended: Filed Aug. 18, 2000, effective Feb. 28, 2001. Amended: Filed June 28, 2002, effective Dec. 30, 2002.*

*\*Original authority: 334.125, RSMo 1959, amended 1993, 1995; 334.530, RSMo 1969, amended 1981, 1995 and 334.550, RSMo 1969, amended 1981, 1995.*

*State Board of Registration for the Healing Arts of Missouri v. De Vore, 517 SW2d 480 (Mo. App. 1975). Administrative Hearing Commission Act, section 161.252, RSMo (1986) repealed the former authority of the board to conduct evidentiary hearings on the qualifications of applicants for licensure.*

**4 CSR 150-3.020 Application Forms**

*PURPOSE: This rule provides instructions for filing applications in the office of the State Board of Registration for the Healing Arts requesting permanent licensure as professional physical therapists in Missouri.*

(1) The applicant is required to make application upon a form prepared by the board.

(2) No application will be considered unless fully and completely made out on the specified form and properly attested.

(3) An applicant shall present with the application at least one (1) recent unmounted photograph, in a size not larger than three and one-half inches by five inches (3 1/2" × 5"), on the back of which there shall be a certificate signed by the dean of the professional

school or by a licensed professional physical therapist certifying that the same is a genuine photograph of the applicant.

(4) Applications shall be sent to the executive secretary of the State Board of Registration for the Healing Arts, P.O. Box 4, Jefferson City, MO 65102.

(5) The board shall charge each person applying for licensure to practice as a professional physical therapist, either by examination or reciprocity, an appropriate fee established by the board. The fee shall be sent in the form of a bank draft or postal money order or express money order. (Personal checks will not be accepted.)

(6) In all instances where the board, by rule or in the application form, has provided that it will accept copies in lieu of an original document, the applicant shall provide copies notarized by a notary public to verify that those copies are true and correct copies of the original document. The board will not recognize foreign notaries. The board shall accept the notarization of a United States consul.

*AUTHORITY: section 334.125, RSMo 2000.\* Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed July 3, 1989, effective Dec. 1, 1989. Amended: Filed June 28, 2002, effective Dec. 30, 2002.*

*\*Original authority: 334.125, RSMo 1959, amended 1993, 1995.*

*State Board of Registration for the Healing Arts of Missouri v. De Vore, 517 SW2d 480 (Mo. App. 1975). Administrative Hearing Commission Act, section 161.252, RSMo (1969) repealed the former authority of the board to conduct evidentiary hearings on the qualifications of applicants for licensure.*

**4 CSR 150-3.030 Examination**

*PURPOSE: This rule provides specific instructions to applicants regarding examination procedures.*

(1) The executive director, as soon as practicable, will notify applicants of the date, time and place examinations are to be held.

(2) Any applicant detected in seeking or giving help during the hours of the examination will be dismissed and his/her papers cancelled.



(3) The board shall conduct examinations of applicants for a license to practice as professional physical therapist three times each year. The first examination shall be in March on a date the board shall determine. The second examination shall be in July on a date the board shall determine. The third examination shall be in November on a date the board shall determine.

(4) To receive a passing score on the examination, the applicant must achieve the criterion-referenced passing point recommended by the Federation of State Boards of Physical Therapy. This passing point will be set equal to a scaled score of 600 based on a scale of 200 to 800. Scores from a portion of an examination taken at one (1) test administration may not be averaged with scores from any other portion of the examination taken at another test administration to achieve a passing score.

(5) An applicant may retake the examination for a license to practice as a professional physical therapist within a twelve (12)-month period after the first examination upon payment of an appropriate fee established by the board.

(6) The board shall not issue a permanent license as a physical therapist or allow the Missouri state board examination to be administered to any applicant who has failed to achieve a passing score cumulatively three (3) times or more on licensing examinations administered in one (1) or more states or territories of the United States or the District of Columbia.

*AUTHORITY: section 334.125, RSMo Supp. 1993.\* Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed March 13, 1985, effective May 25, 1985. Amended: Filed July 3, 1989, effective Dec. 1, 1989. Amended: Filed June 4, 1991, effective Oct. 31, 1991. Amended: Filed May 3, 1994, effective Sept. 30, 1994.*

*\*Original authority: 334.125, RSMo 1959, amended 1993.*

*State Board of Registration for the Healing Arts of Missouri v. De Vore, 517 SW2d 480 (Mo. App. 1975). Administrative Hearing Commission Act, section 161.252, RSMo (1969) repealed the former authority of the board to conduct evidentiary hearings on the qualifications of applicants for licensure.*

**4 CSR 150-3.040 Licensing by Reciprocity**

*PURPOSE: This rule provides information to those applicants applying for licensure as professional physical therapists by reciprocity.*

(1) Upon proper application, the State Board of Registration for the Healing Arts may recommend for licensure without examination legally qualified persons who hold certificates or licenses in any state or territory of the United States or the District of Columbia authorizing them to practice in the same manner and to the same extent as professional physical therapists are authorized to practice by this act if the applicant has been successfully examined by any professional board considered competent by the Missouri State Board of Registration for the Healing Arts, has received examination scores equivalent to those set forth in 4 CSR 150-3.030 and has fulfilled all the scholastic and other requirements for licensure in Missouri. Applicants for licensure by reciprocity may be required to appear before the board in person.

(2) The applicant shall present a photostatic copy of the actual license issued by the state in which the examination was taken.

(3) In all instances where the board, by rule or in the application form (see 4 CSR 150-3.020), has provided that it will accept copies in lieu of an original document, the applicant shall provide copies notarized by a notary public to verify that those copies are true and correct copies of the original document. The board will not recognize foreign notaries. The board shall accept the notarization of the United States consul.

*AUTHORITY: section 334.125, RSMo Supp. 1993.\* Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed July 3, 1989, effective Dec. 1, 1989. Amended: Filed June 4, 1991, effective Oct. 31, 1991.*

*\*Original authority: 334.125, RSMo 1959, amended 1993.*

*State Board of Registration for the Healing Arts of Missouri v. De Vore, 517 SW2d 480 (Mo. App. 1975). Administrative Hearing Commission Act, section 161.252, RSMo (1969) repealed the former authority of the board to conduct evidentiary hearings on the qualifications of applicants for licensure.*

**4 CSR 150-3.050 Temporary Licenses**

*PURPOSE: This rule provides information to the applicant regarding the requirements for temporary licenses.*

(1) A temporary license may be issued to a first-time applicant for licensure by examination who meets the qualifications of section 334.530.1, RSMo, has complied with 4 CSR 150-3.010 and 4 CSR 150-3.020, and submits an agreement to supervise form signed by the applicant's supervising physical therapist. A temporary license will not be issued to an applicant who has failed the Missouri licensure examination or a licensure examination in any state or territory in the United States or the District of Columbia.

(2) If the applicant passes the next scheduled examination, the license shall remain valid until a permanent license is issued or denied.

(3) If the applicant fails the examination or does not sit for the next scheduled examination, the license shall automatically become invalid.

(4) A temporary licensee who fails to sit for the next scheduled examination may have his/her temporary license renewed one (1) time; provided the applicant shows good and exceptional cause as provided in this rule.

(5) For the purpose of this rule, good and exceptional cause must be verified by oath and shall include:

- (A) Death in the immediate family;
- (B) Illness documented by physician's statement;
- (C) Accident;
- (D) Jury duty; and
- (E) Other exceptional causes as determined by the board.

(6) The holder of a temporary license may practice only under the supervision of a licensed physical therapist. Supervision shall include:

- (A) Continual verbal and written contact;
- (B) On-site contact every two (2) weeks; and
- (C) If the supervision physical therapist determines that the temporary licensee needs additional supervision, that additional supervision shall occur on a weekly basis.

(7) Supervision shall be documented on forms provided by the board. The supervision physical therapist is required to report any inappropriate conduct or patient care. The temporary licensee shall submit supervision



forms to the commission on the first day of each month.

**AUTHORITY:** sections 334.125, RSMo Supp. 1993, 334.530 and 334.550, RSMo 1986 and 334.540, RSMo Supp. 1988.\* Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed July 17, 1992, effective April 8, 1993. Amended: Filed Aug. 15, 1994, effective Feb. 26, 1995.

\*Original authority: 334.125, RSMo 1959, amended 1993; 334.530, RSMo 1969, amended 1981; 334.540, RSMo 1969, amended 1974, 1981, 1988; and 334.550, RSMo 1969, amended 1981.

**State Board of Registration for the Healing Arts of Missouri v. De Vore**, 517 SW2d 480 (Mo. App. 1975). Administrative Hearing Commission Act, section 161.252, RSMo (1986) repealed the former authority of the board to conduct evidentiary hearings on the qualifications of applicants for licensure.

#### 4 CSR 150-3.060 Biennial Registration

**PURPOSE:** This rule provides information to professional physical therapists permanently licensed in Missouri regarding biennial registration.

(1) Effective February 1, 2002, the biennial registration fee shall be an appropriate fee established by the board. Each applicant shall register with the board upon a form furnished by the board before January 31 of the year the license is due for renewal.

(2) Renewal forms postmarked by the post office February 1 or after will be considered delinquent, however, should January 31 fall on a Saturday, Sunday or legal holiday, renewal forms postmarked by the post office on the next business day will not be considered delinquent.

**AUTHORITY:** sections 334.125, 334.570 and 334.675, RSMo 2000.\* Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed March 13, 1985, effective May 25, 1985. Amended: Filed Sept. 10, 1998, effective March 30, 1999. Amended: Filed Sept. 15, 2000, effective March 30, 2001. Amended: March 1, 2005, effective Aug. 30, 2005.

\*Original authority: 334.125, RSMo 1959, amended 1993, 1995; 334.570, RSMo 1969, amended 1981, 1995; and 334.675, RSMo 1996.

#### 4 CSR 150-3.070 Endorsement of Professional Physical Therapists

**PURPOSE:** This rule provides advice regarding endorsements.

(1) The Missouri license of a professional physical therapist may be endorsed to another state after payment of an appropriate fee established by the board.

**AUTHORITY:** section 334.125, RSMo 1986.\* Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed July 3, 1989, effective Dec. 1, 1989.

\*Original authority: 334.125, RSMo 1959.

#### 4 CSR 150-3.080 Fees

**PURPOSE:** This rule establishes the various fees which the State Board of Registration for the Healing Arts is authorized to collect in administering Chapter 334, RSMo. Under the provisions of Chapter 334, RSMo, the board is directed to set by rule the amount of fees which Chapter 334, RSMo authorizes not to exceed the cost and expense of administering Chapter 334, RSMo.

(1) The following fees are established by the State Board of Registration for the Healing Arts, and are payable in the form of a cashier's check or money order:

|   |      |
|---|------|
| (A) Licensure by Examination Fee  | \$50 |
| (B) Reciprocity License Fee   | \$50 |
| (C) Temporary License Fee   | \$10 |
| (D) Renewal of Certificate of Registration Fee (personal checks acceptable)                         | \$50 |
| (E) Delinquency Fee (failure to timely file application for renewal of certificate of registration) | \$20 |
| (F) Fee for obtaining endorsement of board scores   | \$25 |
| (G) Continuing Education Extension Fee (personal checks acceptable)                                 | \$50 |
| (H) Returned Check Fee  | \$25 |

(2) All fees are nonrefundable.

(3) The provisions of this rule are declared severable. If any fee fixed by this rule is held invalid by a court of competent jurisdiction or by the Administrative Hearing Commission, the remaining provisions of this rule shall remain in full force and effect, unless otherwise determined by a court of competent

jurisdiction or by the Administrative Hearing Commission.

**AUTHORITY:** sections 334.090.1, 334.090.2, 334.125, 334.507, 334.540, 334.550, 334.560 and 334.580, RSMo 2000.\* Original rule filed Aug. 10, 1983, effective Nov. 11, 1983. Amended: Filed Feb. 26, 1986, effective May 11, 1986. Emergency amendment filed Sept. 28, 1992, effective Oct. 9, 1992, expired Feb. 5, 1993. Emergency amendment filed Jan. 27, 1993, effective Feb. 9, 1993, expired June 8, 1993. Amended: Filed Oct. 2, 1992, effective May 6, 1993. Amended: Filed May 13, 1996, effective Nov. 30, 1996. Amended: Filed May 14, 1999, effective Dec. 30, 1999. Amended: Filed April 14, 2000, effective Oct. 30, 2000. Amended: Filed Sept. 15, 2000, effective March 30, 2001. Amended: Filed June 28, 2002, effective Dec. 30, 2002. Amended: Filed June 16, 2003, effective Dec. 30, 2003.

\*Original authority: 334.090.1 and .2, RSMo 1945, amended 1951, 1959, 1963, 1981, 1987; 334.125, RSMo 1959, amended 1993, 1995; 334.507, RSMo 1998; 334.540, RSMo 1969, amended 1974, 1981, 1988, 1995; 334.550, RSMo 1969, amended 1981, 1995; 334.560, RSMo 1969, amended 1981, 1995; and 334.580, RSMo 1969, amended 1981.

#### 4 CSR 150-3.090 Physical Therapist Assistants—Direction, Delegation and Supervision

**PURPOSE:** The rule provides information regarding supervision of physical therapist assistants by licensed physical therapists.

(1) A licensed physical therapist must direct and supervise a physical therapist assistant at all times. The licensed physical therapist holds responsibility of supervision of the physical therapy treatment program. The following responsibilities are maintained by the licensed physical therapist:

- (A) Interpretation of referrals;
- (B) Initial evaluation and problem identification;
- (C) Development or modification of a plan of care which includes the physical therapy treatment goals;
- (D) Determination of which tasks require the expertise and decision making capacity of the physical therapist, and must be personally rendered by the physical therapist and which tasks may be delegated to the physical therapist assistant;

(E) Delegation and instruction of the services to be rendered by the physical therapist assistant, including specific treatment program, precautions, special problems, or contraindicated procedures;



(F) Timely review of treatment documentation, reevaluation of the patient and patient's treatment goals, and revision of the plan of care when indicated; and

(G) Establishment of discharge plans are the responsibility of the physical therapist; documentation of discharge status must be signed or co-signed by the physical therapist.

(2) The number of physical therapist assistants that a licensed physical therapist can supervise shall be predicated on the following factors: the complexity and acuity of the patient's needs, proximity and accessibility to the physical therapist.

(3) When supervising the physical therapist assistant where direct supervision by the physical therapist is available, the following requirements must be maintained:

(A) The initial visit, evaluation, and treatment plan must be made by a licensed physical therapist; and

(B) There must be regularly scheduled reassessments of patients by the physical therapist and conferences with the physical therapist assistant regarding patients, the frequency of which is determined by the complexity and acuity of the patient's needs.

(4) When supervising the physical therapist assistant where direct supervision by the physical therapist is not available, the following requirements must be maintained:

(A) A licensed physical therapist must be accessible by telecommunication to the physical therapist assistant at all times while the physical therapist assistant is treating patients;

(B) The initial visit must be made by a licensed physical therapist for evaluation of the patient and establishment of a plan of care;

(C) There must be regularly scheduled and documented conferences with the physical therapist assistant regarding patients, the frequency of which is determined by the needs of the patient and the needs of the physical therapist assistant;

(D) A supervisory visit by the licensed physical therapist will be made every thirty (30) days or at a higher frequency when in accordance with the needs of the patient, upon the physical therapist assistant's request for reassessment, when a change in treatment plan of care is needed prior to any planned discharge, and in response to any change in the patient's medical status;

(E) A supervisory visit should include: an on-site reassessment of the patient, on-site review of the plan of care with appropriate revision or termination, and assessment for

the utilization of outside resources. On-site shall be defined as wherever it is required to have an on-site licensed physical therapist to provide services; and

(F) No physical therapist may establish a treating office in which the physical therapist assistant is the primary care provider.

*AUTHORITY: sections 334.500 and 334.650, RSMo Supp. 1997.\* Original rule filed Dec. 14, 1994, effective June 30, 1995. Amended: Filed Nov. 16, 1998, effective July 30, 1999.*

*\*Original authority: 334.500, RSMo 1969, amended 1993, 1995, 1996 and 334.650, RSMo 1996.*

#### 4 CSR 150-3.100 Applications for Licensure as Physical Therapist Assistant

*PURPOSE: This rule provides instructions for filing an application for licensure as a physical therapist assistant.*

(1) All applicants are required to make application upon a form prepared by the board.

(2) No application will be considered unless fully and completely made out on the specified form and properly attested.

(3) All applicants must provide, on the application form, a recent unmounted photograph, in size no larger than three and one-half inches by five inches (3 1/2" × 5").

(4) Applications shall be sent to the Missouri State Board of Registration for the Healing Arts, P.O. Box 4, Jefferson City, MO 65102.

(5) The board shall charge each person applying for licensure to practice as a physical therapist assistant, either by examination, reciprocity, or without examination prior to the expiration of the grandfather clause, an appropriate fee established by the board. The fee shall be sent in the form of a cashier's check or money order drawn on a United States bank.

(6) No application will be processed prior to the submission of the required application fee in the appropriate form.

(7) An applicant may withdraw his/her application for licensure anytime prior to the board's vote on his/her candidacy for licensure. In the event that an applicant withdraws his/her application, the appropriate fee established by the board will be retained as a service charge.

(8) In all instances where a signature of the applicant is required, this signature must be an original signature.

*AUTHORITY: sections 334.125, 334.650, 334.655, 334.660 and 334.670, RSMo Supp. 1997.\* Original rule filed Sept. 4, 1997, effective March 30, 1998.*

*\*Original authority: 334.125, RSMo 1959 amended 1993, 1995; 334.650, RSMo 1996; 334.655, RSMo 1996, amended 1997; 334.660, RSMo 1996; and 334.670, RSMo 1996.*

#### 4 CSR 150-3.110 Physical Therapist Assistant Requirements for Licensing by Examination

*PURPOSE: This rule provides the instructions for physical therapist assistants applying for licensure by examination.*

(1) All applicants must be at least nineteen (19) years of age.

(2) All applicants must submit an examination application form and all required supporting documentation to the board sixty (60) days prior to the examination date.

(3) All applicants shall furnish satisfactory evidence as to their good moral character, educational qualifications and professional history.

(4) All applicants must submit a photostatic copy of their professional diploma as evidence of completion of an associate degree program of physical therapy education accredited by the Commission on Accreditation of Physical Therapy Education.

(5) All applicants shall have official transcripts, with the school seal affixed, submitted from each and every college or university attended, confirming the courses taken, grade received per course, degree(s) awarded and date degree(s) awarded.

(6) All applicants must submit a copy of any and all legal name change documents incurred since birth.

(7) All applicants shall have licensure, registration or certification verification submitted from every state or country in which s/he has ever held privileges to practice as a physical therapist or physical therapist assistant. This verification must be submitted directly from the licensing agency and include the type of license, registration or certification, the issue

and expiration date, and information concerning any disciplinary or investigative actions.

(8) All applicants must submit an activities statement documenting all employment, professional and nonprofessional activities, from high school graduation to the date of licensure application.

(9) All applicants will be notified of the date, time and place the examination(s) are scheduled to be held at least three (3) weeks prior to the examination.

(10) Any applicant detected in seeking or giving help during the hours of the examination will be dismissed and his/her papers canceled.

(11) The board shall conduct examinations of applicants for a license to practice as a physical therapist assistant at least once per year.

(12) To receive a passing score on the examination, the applicant must achieve the criterion referenced passing point recommended by the Federation of State Boards of Physical Therapy. This passing point will be set equal to a scaled score of 600 based on a scale of 200 to 800. Scores from a portion of an examination taken at one (1) administration may not be averaged with scores from any other portion of the examination taken at another test administration to achieve a passing score.

**AUTHORITY:** sections 334.125, 334.650, 334.655 and 334.670, RSMo Supp. 1997.\* Original rule filed Sept. 4, 1997, effective March 30, 1998.

\*Original authority: 334.125, RSMo 1959, amended 1993, 1995; 334.650, RSMo 1996; 334.655, RSMo 1996, amended 1997; and 334.670, RSMo 1996.

#### 4 CSR 150-3.120 Physical Therapist Assistant Reciprocity Applicants

**PURPOSE:** This rule provides the requirements and instructions for physical therapist assistants applying for licensure by reciprocity.

(1) All applicants must be at least nineteen (19) years of age.

(2) All applicants shall furnish satisfactory evidence as to their good moral character, educational qualifications and professional history.

(3) Applicants licensed, registered or certified to practice in any other state or territory of the United States, the District of Columbia or international country, who have passed a written examination to practice as a physical therapist assistant that was substantially equal to the examination requirements of this state and in all other aspects, including education, may make application for licensure without examination, provided that such requirements for licensure, registration or certification were, at the date of issuance, substantially equal to the requirements for licensure in the state of Missouri; and provided that the applicant's license has had no disciplinary actions imposed against it.

(4) All applicants shall have licensure, registration or certification verification submitted from every state in which s/he has ever held privileges to practice as a physical therapist or physical therapist assistant. This verification must be submitted directly from the licensing agency and include the type of license, registration or certification, the issue and expiration date, and information concerning any disciplinary or investigative actions.

(5) All applicants must have their examination scores sent directly to the board from the examination service along with their individual test history report.

(6) All applicants must submit an activities statement documenting all employment, professional and nonprofessional activities, from high school graduation to the date of licensure application.

(7) All applicants shall submit official transcripts, with the school seal affixed, from each and every college or university attended, confirming the courses taken, grade received per course, degree(s) awarded and date degree(s) awarded.

(8) All applicants must submit a photostatic copy of their professional diploma as evidence of completion of an associate degree program of physical therapy education accredited by the Commission on Accreditation of Physical Therapy Education, or its successor.

(9) All applicants must submit a copy of any and all legal name change documents incurred since birth.

**AUTHORITY:** sections 334.125, 334.655, 334.660 and 334.670, RSMo Supp. 1997.\*

Original rule filed Sept. 4, 1997, effective March 30, 1998.

\*Original authority: 334.125, RSMo 1959, amended 1993, 1995; 334.655, RSMo 1996, amended 1997; 334.660, RSMo 1996; and 334.670, RSMo 1996.

#### 4 CSR 150-3.130 Physical Therapist Assistant Licensure—Grandfather Clause

**PURPOSE:** This rule provides the instructions for physical therapist assistants applying for licensure via the grandfather clause.

(1) All applicants must be at least nineteen (19) years of age.

(2) All applicants shall furnish satisfactory evidence as to their good moral character, education, qualifications and professional history.

(3) Individuals who may or may not be graduates of an associate degree program of physical therapy education accredited by the Commission on Accreditation of Physical Therapy Education who were actively engaged in practice as a physical therapist assistant on August 28, 1993, may apply for licensure within ninety (90) days after this rule is codified. Documentation of employment shall include, but not be limited to, the following:

(A) Applicants must have employment verification, made under oath, submitted from their employer(s), documenting employment dates, job title, job description, employment status, name(s) of all supervisor(s), dates of supervision, type of supervision, and any other documentation requested by the board to verify employment.

(4) Individuals who are not graduates of an associate degree program of physical therapy education accredited by the Commission on Accreditation of Physical Therapy Education may apply for licensure by examination until ninety (90) days after this rule is codified provided that the applicant can furnish evidence that s/he has been employed in Missouri for at least three (3) of the last (5) years under the supervision of a Missouri licensed physical therapist.

(A) The applicant must possess the knowledge and training equivalent to that obtained in an accredited school as determined by the board. Applicants shall submit documentation to the board as necessary to assist the board in determining the applicant's knowledge and training as a physical therapist assistant. This documentation shall include, but not be limited to, the following:



1. Applicants must have an Employment Verification Form, made under oath, submitted from their employer(s), documenting employment dates, job title, job description, employment status, name(s) of all supervisor(s), dates of supervision, type of supervision, and any other documentation requested by the board to verify employment; and

2. Applicants must submit a Competency Verification Form, made under oath, documenting any and all formal education, all educational training courses, classes, workshops, in-service trainings and seminars, internship records, employment evaluations, employment statements, student supervision forms, patient record reviews, and any other documentation requested by the board to verify competency.

(5) All applicants must submit a copy of any and all legal name change documents incurred since birth.

(6) All applicants shall have licensure, registration or certification verification submitted from every state or country in which s/he has ever held privileges to practice as a physical therapist or physical therapist assistant. This verification must be submitted directly from the licensing agency and include the type of license, registration or certification, the issue and expiration date, and information concerning any disciplinary or investigative actions.

(7) All applicants must submit an activities statement documenting all employment, professional and nonprofessional activities, from high school graduation to the date of licensure application.

*AUTHORITY: sections 334.125, 334.650 and 334.655, RSMo Supp. 1997.\* Original rule filed Sept. 4, 1997, effective March 30, 1998.*

*\*Original authority: 334.125, RSMo 1959, amended 1993, 1995; 334.650, RSMo 1996; and 334.655, RSMo 1996, amended 1997.*

**4 CSR 150-3.150 Physical Therapist Assistant Temporary Licensure**

*PURPOSE: This rule provides the requirements for temporary licensure to practice as a physical therapist assistant.*

(1) A temporary license may be issued to a first-time applicant for licensure by examination who meets the qualifications of section 334.655, RSMo, whose application for the examination is complete including fee, and upon submission of notarized documentation

identifying a Missouri permanently licensed physical therapist who will supervise their practice once temporary licensure is granted.

(2) A temporary license will not be issued to an applicant who has failed the Missouri licensure examination or a licensure examination in any state or territory of the United States or District of Columbia.

(3) If the temporary licensee passes the next scheduled examination, the temporary license shall remain valid until a permanent license is issued or denied.

(4) If the temporary licensee fails the examination, the license shall automatically become invalid upon receipt of certified mail acknowledging failure, or within seven (7) days after the results are available.

(5) If the temporary licensee does not sit the next scheduled examination, the temporary license shall automatically become invalid on the examination date.

(6) A temporary licensee who fails to sit for the next scheduled examination may request temporary license renewal one (1) time; provided the applicant shows good and exceptional cause as provided in this rule. For the purpose of this rule, good and exceptional cause must be verified by oath and shall include:

- (A) Death in the immediate family;
- (B) Illness documented by physician's statement;
- (C) Accident;
- (D) Jury duty; and
- (E) Other exceptional causes as determined by the board.

(7) A Missouri permanently licensed physical therapist shall direct and supervise the temporarily licensed physical therapist assistant at all times, pursuant to section 334.650, RSMo and 4 CSR 150-3.090.

(8) Supervision shall be documented on forms provided by the board. The supervising physical therapist is required to report any inappropriate conduct or patient care. Supervision forms must be submitted to the board on the first day of each month for the duration of the temporary license.

*AUTHORITY: sections 334.125, 334.650, 334.665 and 334.670, RSMo Supp. 1997.\* Original rule filed Sept. 4, 1997, effective March 30, 1998.*

*\*Original authority: 334.125, RSMo 1959, amended 1993, 1995; 334.650, RSMo 1996; 334.665, RSMo 1996, amended 1997; and 334.670, RSMo 1996.*

**4 CSR 150-3.160 Physical Therapist Assistant Late Registration**

*PURPOSE: This rule provides the requirements physical therapist assistants must follow to request renewal of a license which has lapsed.*

(1) All licensees shall make application for late registration upon a form prepared by the board.

(2) No application will be considered unless fully and completely made out on the specified form and properly attested.

(3) All licensees must provide, on the application form, a recent unmounted photograph, in size no larger than three and one-half inches by five inches (3 1/2" x 5").

(4) All applications shall be sent to the Missouri State Board of Registration for the Healing Arts, P.O. Box 4, Jefferson City, MO 65102.

(5) All applicants for late registration must submit the renewal fee along with the delinquent fee established by the board. This fee shall be submitted in the form of a cashier's check or money order drawn on a United States bank made payable to the Missouri Board of Healing Arts.

(6) No application will be processed prior to the submission of the required fee in the appropriate form.

(7) All applicants must submit an activities statement documenting all employment, professional and nonprofessional activities, since the date the license lapsed.

(8) All applicants shall have licensure, registration or certification verification submitted from every state and country in which s/he has ever held privileges to practice as a physical therapist or physical therapist assistant. This verification must be submitted directly from the licensing agency and include the type of license, registration or certification, the issue and expiration date, and information concerning any disciplinary or investigative actions.

(9) An applicant for late registration whose license has been inactive for more than two (2) years who was not actively practicing as a





physical therapist assistant in another state or country shall submit upon request any other documentation requested by the board necessary to verify that the licensee is competent to practice and is knowledgeable of current physical therapy techniques, procedures and treatments, as evidenced by continuing education hours, reexamination, or other applicable documentation accepted and approved by the board.

*AUTHORITY: sections 334.125, 334.650 and 334.675, RSMo Supp. 1997.\* Original rule filed Sept. 4, 1997, effective March 30, 1998.*

*\*Original authority: 334.125, RSMo 1959, amended 1993, 1995; 334.650, RSMo 1996; and 334.675, RSMo 1996.*

#### 4 CSR 150-3.170 Physical Therapist Assistant Licensure Fees

*PURPOSE: This rule establishes the fees the Missouri State Board of Registration for the Healing Arts is authorized to collect in administering Chapter 334, RSMo. Pursuant to Chapter 334, RSMo, the board is directed to set by rule the amount of fees which Chapter 334, RSMo authorizes not to exceed the cost and expense of administering Chapter 334, RSMo.*

(1) The following fees are established by the State Board of Registration for the Healing Arts:

|   |      |
|---|------|
| (A) Licensure by Examination Fee  | \$50 |
| (B) Reciprocity Fee   | \$50 |
| (C) Temporary License Fee   | \$10 |
| (D) Renewal of Certificate of Registration Fee (personal/corporate checks acceptable)               | \$50 |
| (E) Delinquency Fee (failure to timely file application for renewal of certificate of registration) | \$20 |
| (F) Continuing Education Extension Fee (personal/corporate checks acceptable)                       | \$50 |
| (G) Returned Check Fee  | \$25 |

(2) All fees are nonrefundable. All fees must be submitted in the form of a cashier's check or money order payable on a United States bank made payable to the Missouri Board of Healing Arts.

(3) The provisions of this rule are declared severable. If any fee fixed by this rule is held invalid by a court of competent jurisdiction or by the Administrative Hearing Commission, the remaining provisions of this rule shall

remain in full force and effect, unless otherwise determined by a court of competent jurisdiction or by the Administrative Hearing Commission.

*AUTHORITY: sections 334.125, 334.655, 334.660 and 334.670, RSMo 2000.\* Original rule filed Sept. 4, 1997, effective March 30, 1998. Amended: Filed April 14, 2000, effective Oct. 30, 2000. Amended: Filed Sept. 15, 2000, effective March 30, 2001. Amended: Filed June 16, 2003, effective Dec. 30, 2003.*

*\*Original authority: 334.125, RSMo 1959, amended 1993, 1995; 334.655, RSMo 1996, amended 1997, 1999; 334.660, RSMo 1996, amended 1999; and 334.670, RSMo 1996.*

#### 4 CSR 150-3.180 Physical Therapist Assistant Registration—Supervision, Name and Address Changes

*PURPOSE: This rule provides information regarding the registration requirements for physical therapist assistants.*

(1) The registration fee shall be an appropriate fee established by the board. Each applicant shall register with the board upon a form furnished by the board before January 31 of the year the license is due for renewal. Renewal forms postmarked by the post office February 1 or after will be considered delinquent, however, should January 31 fall on a Saturday, Sunday or legal holiday, renewal forms postmarked by the post office on the next business day will not be considered delinquent.

(2) The failure to mail the application for or the failure to receive the renewal application form does not relieve any licensee of the duty to renew the license and pay the renewal fee, nor shall it exempt any licensee from the penalties provided in sections 334.650 to 334.685, RSMo for failure to renew.

(3) Licensees must submit written notification of any address change to the board within fifteen (15) days of such occurrence.

(4) A licensee whose name has changed since licensure was issued must submit a copy of the legal document verifying the name change to the board within fifteen (15) days of such occurrence.

(5) Licensees who retire from practice as physical therapist assistants shall file an affidavit, on a form furnished by the board, stating the date of retirement. Licensees shall submit documentation verifying retirement as

requested by the board. Licensees who reengage in practice as physical therapist assistants after submitting an affidavit of retirement shall reapply for licensure as required in sections 334.650 and 334.685, RSMo and pursuant to the provisions of 4 CSR 150-3.160.

*AUTHORITY: sections 334.125, 334.655, 334.660, 334.670, and 334.675, RSMo Supp. 1997.\* Original rule filed Sept. 4, 1997, effective March 30, 1998. Amended: Filed Sept. 10, 1998, effective March 30, 1999.*

*\*Original authority: 334.125, RSMo 1959, amended 1993, 1995; 334.655, RSMo 1996, amended 1997; 334.660, RSMo 1996; 334.670, RSMo 1996; and 334.675, RSMo 1996.*

#### 4 CSR 150-3.200 Definitions

*PURPOSE: This rule defines the terms used throughout this chapter as related to the statutorily mandated continuing education requirements for physical therapists and physical therapist assistants.*

(1) For the purpose of this chapter, the following definitions shall apply:

(A) Board—means the Missouri State Board of Registration for the Healing Arts;

(B) Commission—means the Advisory Commission for Physical Therapists;

(C) Hour of continuing education—means a minimum of fifty (50) minutes and up to a maximum of sixty (60) minutes spent in actual attendance at and completion of an approved continuing education activity;

(D) Licensee—means any person licensed by the board to practice as a physical therapist and/or physical therapist assistant in the state of Missouri;

(E) One continuing education unit (CEU)—is equivalent to ten (10) clock hours of approved continuing education (i.e. ten (10) clock hours = 1.0 CEU, one (1) clock hour = 0.1 CEU);

(F) Chronic illness—chronic illness shall be defined as the diagnosis of a disease process, illness, or disability with a specified set of signs and symptoms, and the continuation or progression of continued signs and symptoms consistent with the original diagnosis for greater than six (6) months; and

(G) Recurring self-limiting injury—a recurring self-limiting injury shall be defined as an injury that occurs multiple times, with a repeat of signs and symptoms for the initially diagnosed injury, and does not precipitate additional injury or illness.



*AUTHORITY: sections 334.125 and 334.507, RSMo 2000.\* Original rule filed May 14, 1999, effective Dec. 30, 1999. Amended: Filed Nov. 6, 2002, effective May 30, 2003.*

*\*Original authority: 334.125, RSMo 1959, amended 1993, 1995; and 334.507, RSMo 1998.*

#### 4 CSR 150-3.201 Continuing Education Requirements

*PURPOSE: This rule details the minimum continuing education requirements for renewal or reinstatement of a physical therapy and/or physical therapist assistant license, and specifies the period of time in which documentation of continuing education hours must be maintained by the licensee.*

(1) All licensed physical therapists and physical therapist assistants shall biennially, on even-numbered years, complete and report at least thirty (30) hours of acceptable continuing education as specified in rule 4 CSR 150-3.203. The renewal of a license which has lapsed shall not be issued unless and until the licensee submits documentation confirming completion of all continuing education hours as would have been necessary and applicable during the period the license was not current. The continuing education hours must qualify as acceptable continuing education activity as specified in rule 4 CSR 150-3.203.

(2) The period for completion of the continuing education requirements shall be the twenty-four (24)-month period beginning January 1 and ending December 31 of each reporting period. Continuing education hours can not be carried over into another or the next reporting period. A licensee who fails to obtain and report, in a timely fashion, the required thirty (30) hours of continuing education shall not engage in practice as a physical therapist and/or physical therapist assistant unless an extension is requested and granted pursuant to 4 CSR 150-3.202.

(3) All licensees shall certify by signature, on the licensure registration renewal form, under oath and penalty of perjury, that the licensee completed the required thirty (30) hours of continuing education, and that the continuing education obtained meets the acceptable continuing education criteria specified in 4 CSR 150-3.203.

(4) All licensed physical therapists and physical therapist assistants shall retain records documenting attendance and completion of the required thirty (30) hours of continuing education for a minimum of four (4) years

after the reporting period in which the continuing education was obtained. The records shall document the titles of the continuing education activity completed including the date, location and course sponsors and number of hours earned. The board may conduct an audit of licenses to verify compliance with the continuing education requirement. Licensees shall assist in this audit by providing timely and complete responses upon board request for such information and documentation.

(5) Violation of any provision of this rule shall constitute misconduct, fraud, misrepresentation, dishonesty, unethical conduct or unprofessional conduct in the performance of the functions and duties of a physical therapist and/or physical therapist assistant. In addition, a licensee who fails to complete and report in a timely fashion the required thirty (30) hours of continuing education and engages in active practice as a physical therapist and/or physical therapist assistant without the expressed written authority of the board shall be deemed to have engaged in the unauthorized practice of physical therapy and/or unauthorized practice as a physical therapist assistant consistent with the provisions of sections 334.510, 334.610 and 334.650, RSMo; furthermore such action may be deemed grounds for disciplinary action pursuant to section 334.100, RSMo.

(6) Temporary licensed physical therapists and physical therapist assistants are exempt from obtaining continuing education hours until such time as the temporary licensee successfully passes the licensing examination and is approved and issued licensure pursuant to the provisions of section 334.530, RSMo as applicable to physical therapists; or pursuant to the provisions of section 334.655, RSMo as applicable to physical therapist assistants.

(7) Physical therapists and/or physical therapist assistants are exempt from one-half (1/2) of the total continuing education hours (thirty (30) hours required, one-half is defined as fifteen (15) hours) for the year in which the licensee graduated from a program of physical therapy and/or physical therapist assistant education (respective of type of degree received and type of licensure requested) as accredited by the commission on accreditation of physical therapy education.

*AUTHORITY: sections 334.100, 334.125, 334.507, 334.610 and 334.650, RSMo Supp. 1998.\* Original rule filed May 14, 1999, effective Dec. 30, 1999.*

*\*Original authority: 334.100, RSMo 1939, amended 1945, 1959, 1963, 1974, 1976, 1979, 1981, 1983, 1984, 1986, 1987, 1989, 1990, 1993, 1997; 334.125, RSMo 1959, amended 1993, 1995; 334.507, RSMo 1998; 334.610, RSMo 1969, amended 1974, 1981, 1990, 1995; 334.650, RSMo 1996.*

#### 4 CSR 150-3.202 Continuing Education Extensions

*PURPOSE: This rule details the requirements for licensed physical therapists and/or licensed physical therapist assistants requesting an extension of time to complete the required thirty hours of continuing education mandated for licensure renewal pursuant to section 334.507, RSMo Supp. 1998 and as specified in rules 4 CSR 150-3.201 and 4 CSR 150-3.203.*

(1) A licensee who cannot complete the required thirty (30) hours of continuing education due to personal illness, military service or other circumstances beyond the licensee's control which the board and advisory commission deem sufficient to impose an insurmountable hardship to such an extent as to prevent or preclude the licensee from obtaining continuing education hours, may apply for an extension of time to complete the continuing education requirements specified in section 345.507, RSMo. Requests for an extension of time to complete the continuing education requirements will be granted solely in the discretion of the board with recommendation from the advisory commission for physical therapists. Licensees requesting an extension of time to complete the required continuing education hours shall submit a statement requesting such extension prior to the December 31 deadline for completion. Requests for an extension of time to complete the continuing education requirement shall be accompanied with the processing fee specified in rule 4 CSR 150-3.080. All licensees shall further provide sufficient documentation and justification for such request from the appropriate source(s) supporting the reason(s), which prevented the licensee from completing the required continuing education hours. A licensee who requests an extension of time to complete the required thirty (30) hours of continuing education hours shall not engage in active practice as a physical therapist and/or physical therapist assistant until the licensee receives written authorization from the board approving the extension request and specifically authorizing the licensee to continue practicing in the interim.

(A) Military service extensions may be granted to a licensee who is or was absent from the United States for at least a majority of the reporting period due to the fulfillment

of a military service commitment under combat circumstances or pursuant to a state of national emergency. At a minimum, the licensee must have written documentation submitted to the board from the appropriate military authorities verifying the military service commitment, the dates/periods during which the commitment was being fulfilled and specifying if such service was due to combat or national emergency. The licensee shall further submit written correspondence to the board specifying and documenting the number of continuing education hours the licensee earned during the reporting period and the licensee's plan for completing the balance of the required continuing education hours.

(B) Illness extensions may be granted only to a licensee who has or is suffering from a personal illness and/or personal disability of a nature which prevents or prevented the licensee from engaging in active practice as a physical therapist and/or physical therapist assistant for at least a majority of the reporting period. At a minimum, the licensee shall instruct his/her treating physician(s) to provide written documentation to the board specifying the nature of the illness or disability, the duration of the illness and/or disability and any limitations on the licensee's activities which resulted or will result from this illness and/or disability. The licensee shall also submit written documentation and evidence as to the number of continuing education hours earned during the reporting period as well as the licensee's plan for completing the balance of the required continuing education hours.

(C) The board, solely in its discretion, with recommendation from the advisory commission for physical therapists, may grant a licensee an extension of time to complete the continuing education hours due to unforeseeable circumstances determined to be beyond the licensee's control and justifiable as to have imposed an insurmountable hardship to such a degree as to have precluded the licensee from obtaining the required continuing education hours. At a minimum, the licensee shall submit written documentation explaining specifically and in detail the nature of the circumstance(s), why the circumstance(s) were unforeseeable and beyond the licensee's control, and the period of time in which the circumstance(s) were in existence. This documentation shall include evidence confirming the number of continuing education hours the licensee earned in the reporting period and the licensee's plan for completing the balance of the required continuing education. The board, solely in its discretion, with recommendation from the

advisory commission for physical therapists, shall determine if the licensee's situation constitutes unforeseeable circumstances beyond the licensee's control to such a degree as to have imposed an insurmountable hardship preventing and/or precluding the licensee from obtaining the required continuing education hours.

(2) A licensee who is granted an extension of time to complete the required continuing education hours shall complete the balance of the continuing education requirements no later than February 28 immediately following the end of the reporting period for which the extension was sought and approved by the board. The licensee shall submit written documentation evidencing completion of the required continuing education hours no later than March 10 immediately following the end of the reporting period for which the extension was approved by the board. The failure of a licensee to complete the continuing education requirements on or before February 28; or the failure of a licensee to submit documentation evidencing completion of the required continuing education hours to the board on or before March 10 shall constitute a violation of section 334.507, RSMo and this rule; and further such action may be deemed grounds for disciplinary action pursuant to the provisions of section 334.100, RSMo.

(3) Violation of any provision of this rule shall constitute misconduct, fraud, misrepresentation, dishonesty, unethical conduct or unprofessional conduct in the performance of the functions or duties of a physical therapist and/or physical therapist assistant.

*AUTHORITY: sections 334.100, 334.125 and 334.507, RSMo Supp. 1998.\* Original rule filed May 14, 1999, effective Dec. 30, 1999.*

*\*Original authority: 334.100, RSMo 1939, amended 1945, 1959, 1963, 1974, 1976, 1979, 1981, 1983, 1984, 1986, 1987, 1989, 1990, 1993, 1997; 334.125, RSMo 1959, amended 1993, 1995, 334.507, RSMo 1998.*

#### 4 CSR 150-3.203 Acceptable Continuing Education

*PURPOSE: This rule defines acceptable continuing educational courses and activities as required for physical therapists and physical therapist assistants to qualify for licensure renewal; and to specify the documentation necessary as proof of compliance with the continuing education requirement; and the time frame licensees must maintain such documentation of compliance.*

(1) NOTICE: The Missouri State Board of Registration for the Healing Arts and/or the Missouri Advisory Commission for Physical Therapists will *not* preapprove continuing educational courses and/or activities. The burden is upon the licensee to make certain that any courses or activities completed for the purpose of satisfying the continuing educational requirements specified in this chapter meet the criteria specified in this rule as acceptable continuing education.

(2) All licensed physical therapists and physical therapist assistants shall accumulate thirty (30) hours of continuing education (i.e. three (3) continuing education units) every two (2) years to be eligible for licensure renewal. The licensee shall document adherence to this requirement on even-numbered years.

(3) For the purpose of this rule, acceptable continuing education shall be defined as education obtained for the purpose of maintaining, expanding and/or developing new and/or improved skills and knowledge as directly related to the practice of physical therapy, which contributes to the professional competence of the licensee.

(4) The following criteria are necessary to qualify as acceptable continuing education:

(A) Activity and courses documented to be an organized program of learning, with specified goals and objectives; and

(B) Activity and courses which are conducted by individual(s) who have education, training and/or experience by which said individual(s) is considered qualified and/or an expert on the subject matter being presented; and

1. Licensees may be required to submit the biography of the individual conducting/presenting such course/program to determine if the individual is considered qualified and/or as an expert on the subject being presented;

(C) Activity and courses pertaining to subject matters that integrally relate to the practice of physical therapy as defined in section 334.500(4), RSMo.

(5) Acceptable continuing education is automatically approved if such course or activity is obtained as follows:

(A) Courses and activities sponsored by the American Physical Therapy Association (APTA) or any of its components including state chapters and specialty sections/boards (i.e. the Missouri Physical Therapy Association (MPTA) or any other Professional Physical Therapy State Association); the American Medical Association (AMA), the



American Osteopathic Association (AOA), or the Federation of State Boards of Physical Therapy (FSBPT) which at least in part relate to practice of physical therapy.

1. A continuing education document from the American Physical Therapy Association (APTA), or any of its components including state chapters and specialty sections/boards; (Missouri Physical Therapy Association (MPTA) or any other Professional Physical Therapy State Association); the American Medical Association (AMA), the American Osteopathic Association (AOA), the Federation of State Boards of Physical Therapy (FSBPT), specifically listing the continuing education course completed by the specified licensee, the date, time and place of the course, and the actual number of continuing education clock hours accumulated for the program shall be the document(s) necessary as proof of compliance if audited by the board to submit proof; or

2. A certificate of attendance bearing the original signature of the sponsor of the course/seminar/program specifically identifying the licensee as the certificate holder, the program title and the names of the presenter(s), the goals and objectives of the course/seminar/program, the location in which the course/seminar/program took place, and the actual number of continuing education clock hours accumulated for the program shall be the document(s) necessary as proof of compliance if audited by the board to submit proof.

(B) Academic coursework completed at a regionally accredited college or university in subject matter directly related to the practice of physical therapy, as defined in section 334.500(4), RSMo in which the licensee earns a grade of a "C" or above. For the purpose of this subsection each semester credit hour shall be acceptable as ten (10) hours of continuing education, each trimester credit hour shall be acceptable as eight (8) hours of continuing education, one-quarter credit hour shall be acceptable as seven (7) hours of continuing education.

1. An official transcript, from a regionally accredited college or university, indicating successful completion of academic coursework in appropriate subject matter related to practice of physical therapy as specified in section (4) of this rule, specifically reporting that the licensee earned a grade of at least a "C" for that course, and the number of credit hours awarded for the course shall be the document(s) necessary as proof of compliance if audited by the board to submit proof.

(C) Licensee participation and completion of a recognized post-graduate clinical resi-

dency program shall be acceptable as one (1) continuing education hour for each hour of participation.

1. A certificate of completion bearing the original signature of the appropriate program director, identifying the specific licensee as a participant in a specified clinical residency program and specifically detailing the actual hours of licensee participation in such program, shall be the document(s) necessary as proof of compliance if audited by the board to submit proof.

(D) A licensee who has obtained APTA (American Physical Therapy Association) or other nationally recognized physical therapy association specialty certification or specialty recertification shall be acceptable for thirty (30) hours of continuing education hours for the reporting period in which the specialty certification or recertification was awarded.

1. Official documentation confirming the specific licensee as successfully passing an APTA specialty certification or recertification examination; or other nationally recognized physical therapy association specialty certification or recertification shall be the document(s) necessary as proof of compliance if audited by the board to submit proof.

(E) Professional program presentations presented by the licensee in subject matter directly related to the practice of physical therapy which meets the criteria specified in section (4) of this rule as delivered in a lecture and/or demonstration format other than academic curricula.

1. The maximum continuing education hours for presentation activities per licensee shall not exceed fifteen (15) hours during any two (2)-year reporting period.

2. The delivering of a presentation for the first time or a workshop or course shall be creditable for three (3) hours of continuing education for each hour of actual presentation time (this ratio reflects the preparation time required in delivering an initial presentation).

3. The delivering of a presentation, workshop or course for a second time shall be creditable for one (1) hour of continuing education for each hour of actual presentation time (this ratio reflects the lesser degree of preparation time required for the second presentation of a workshop or course).

4. The delivering of a presentation, workshop or course more than two (2) times, in any two (2)-year reporting period, is not acceptable for continuing education hours (this reflects the minimal preparation time necessary for multiple presentations of the same workshop or course).

5. A written announcement of a presentation schedule and/or brochure specifically identifying the licensee as the presenter of a

course/seminar/program which meets the criteria specified in section (4) of this rule and section 334.500(4), RSMo shall be the document(s) necessary as proof of compliance if audited by the board to submit proof.

(F) Participation in research activities which result in the publication of such research activity (manuscripts) in a professional peer-reviewed physical therapy or medical publication, shall be creditable for five (5) hours of continuing education credit.

1. A copy of the publication or manuscript, specifically identifying the licensee as a participant in the research activities necessary consistent with the topic presented, along with a copy of the cover of the professional publication, shall be the document(s) necessary as proof of compliance if audited by the board to submit proof.

(G) Abstract publications and/or presentations shall be creditable for two (2) hours of continuing education provided such abstract is accepted for presentation at a professional physical therapy conference, or for publication in a peer-reviewed physical therapy or medical publication.

1. A copy of the abstract publication or presentation as accepted for presentation at a professional physical therapy conference, or for publication in a peer-reviewed physical therapy or medical publication specifically identifying the licensee as the author, shall be the document(s) necessary as proof of compliance if audited by the board to submit proof.

(H) Publication of a chapter in a peer-reviewed physical therapy or medical publication shall be creditable for five (5) hours of continuing education.

1. A copy of the chapter as published in a peer-reviewed physical therapy or medical publication specifically identifying the licensee as the author of such chapter, as well as a copy of the cover of the publication, shall be the document(s) necessary as proof of compliance if audited by the board to submit proof.

(I) Videotaped presentation reviews which identify a specific sponsor, sponsoring group or agency, provided that the videotaped presentation meets the criteria specified in section (4) of this rule.

1. A certificate of completion of a videotaped presentation review specifically identifying the licensee as well as the specific sponsor, along with the name of the facilitator or program official present during the review, as well as all others in attendance during the review, provided that such presentation meets the criteria specified in section (4) of this rule and section 334.500(4), RSMo, shall be the document(s) necessary as

proof of compliance if audited by the board to submit proof.

(J) Home study courses, which meet the criteria specified in section (4) of this rule and section 334.500(4), RSMo, which result in the awarding of a certificate of completion, shall be creditable for the number of hours specified on the certificate of completion.

1. A certificate of completion verifying the completion of a home study course meeting the criteria specified in section (4) of this rule and section 334.500(4), RSMo, specifically identifying the licensee and the continuing education hours such course is creditable for, shall be the document(s) necessary as proof of compliance if audited by the board to submit proof.

(K) Continuing education hours shall also be acceptable and creditable for licensee attendance at Grand Rounds. This credit for continuing education shall be creditable for each hour of actual attendance at Grand Rounds.

1. A certificate identifying the specific licensee's attendance and the subject matter presented during Grand Rounds, to include the number of hours the licensee was present for the specific Grand Round, bearing the signature of the facility administrator or other facility official or medical/health related professional who conducted or presented the Grand Round, shall be the document(s) necessary as proof of compliance if audited by the board to submit proof.

(L) Initial CPR (Cardiopulmonary Resuscitation) certification or recertification shall be creditable for each hour of actual attendance in certification or recertification training.

1. A copy of a CPR certification or recertification certificate, specifically identifying the licensee as the person awarded such certification or recertification, shall be the document(s) necessary as proof of compliance if audited by the board to submit proof. This credit for continuing education hours shall only be applicable once during each two (2)-year reporting period.

*AUTHORITY: sections 334.125 and 334.507, RSMo Supp. 1999.\* Original rule filed May 14, 1999, effective Dec. 30, 1999. Amended: Filed July 25, 2000, effective Dec. 30, 2000. Amended: Filed Aug. 25, 2000, effective Feb. 28, 2001.*

*\*Original authority: 334.125, RSMo 1959, amended 1993, 1995 and 334.507, RSMo 1998.*

#### **4 CSR 150-3.210 Advisory Commission for Physical Therapists**

*PURPOSE: This rule establishes the per diem amount for members of the Advisory Commission for Physical Therapists pursuant to section 334.625, RSMo.*

(1) Based on the authority granted by the legislature, there is hereby created an Advisory Commission for Physical Therapists to be composed of five (5) members to be appointed by the governor with the advice and consent of the senate.

(2) Each member of the commission shall receive as compensation the sum of fifty dollars (\$50) for each day that member devotes to the affairs of the board.

(3) No request for the compensation provided in this rule shall be processed for payment unless sufficient funds are available for that purpose within the appropriations for this board.

*AUTHORITY: sections 334.125, RSMo 2000 and 334.625, RSMo Supp. 2001.\* Original rule filed Aug. 15, 2002, effective Feb. 28, 2003.*

*\*Original authority: 334.125, RSMo 1959, amended 1993, 1995 and 334.625, RSMo 1989, 1995, 1999, 2001.*