
**Rules of
Department of Economic
Development**

Division 270—Missouri Veterinary Medical Board

Chapter 5—Veterinary Facilities Permits

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**Title 4—DEPARTMENT OF
ECONOMIC DEVELOPMENT****Division 270—Missouri Veterinary
Medical Board****Chapter 5—Veterinary Facilities Permits****4 CSR 270-5.010 Grade Scores for
Licensure**

(Rescinded July 8, 1993)

4 CSR 270-5.011 Permit Applications

PURPOSE: This rule outlines the procedures required to secure a permit for all veterinary facilities.

- (1) All veterinary facilities shall have a facility permit issued by the Missouri Veterinary Medical Board.
- (2) Applications for facility permits must be made on the forms provided by the board. Permit application forms may be obtained by requesting them from the executive director, Missouri Veterinary Medical Board, P.O. Box 633, Jefferson City, MO 65102.
- (3) The application must be legible (printed or typed), signed under oath or affirmation by the responsible veterinarian in charge of the facility and accompanied by the appropriate fee.
- (4) The following documents must be on file for a permit application to be considered complete:
 - (A) Completed application;
 - (B) Appropriate fee; and
 - (C) Completed self-inspection form.
- (5) Upon receipt of a completed application, the facility permit may be issued. The permit shall be conspicuously displayed within the facility.
- (6) If ownership of a veterinary facility changes, the veterinarian in charge to whom the permit was originally issued is responsible for notifying the board and returning the permit within thirty (30) days of the change in ownership. The veterinarian in charge shall apply for a new permit prior to performing any veterinary services in the facility.

*Auth: section 340.210, RSMo (Cum. Supp. 1993). *Original rule filed Nov. 4, 1992, effective July 8, 1993. Amended: Filed April 14, 1994, effective Sept. 30, 1994.*

**Original authority 1992, amended 1993.*



STATE OF MISSOURI VETERINARY MEDICAL BOARD PERMIT APPLICATION AND VETERINARY FACILITY SELF-INSPECTION

FOR OFFICE USE ONLY table with columns: DATE FORWARDED, DATE RECEIVED, PERMIT NUMBER

INSTRUCTIONS

All applicants must complete Sections I, II and VI. Complete only those other sections III-V relevant to your situation. Enclose the appropriate fee (\$100 for Initial Permits) and return this notarized application to: Missouri Veterinary Medical Board, P.O. Box 663, Jefferson City, MO 65102. If additional space is needed, use back of form. Telephone 314/751-0031

I. IDENTIFYING INFORMATION

Form with fields: FACILITY NAME, TELEPHONE NUMBER, FACILITY ADDRESS, VETERINARIAN IN CHARGE, LICENSE NUMBER, LICENSED VETERINARIAN, VETERINARY TECHNICIAN

TYPE OF PRACTICE (CHECK ALL THAT APPLY. REFER TO §340.200 (22), RSMo)
VETERINARY HOSPITAL OR CLINIC, CENTRAL HOSPITAL, SATELLITE OUT-PATIENT OR MOBILE SMALL ANIMAL CLINIC, LARGE ANIMAL MOBILE CLINIC, EMERGENCY CLINIC

II. ALL VETERINARY HOSPITALS OR CLINICS

Table with columns YES, NO and rows 1-9: 1. Legible sign?, 2. Facility clean and in good repair?, 3. Grounds clean and well maintained?, 4. Licenses/registrations displayed?, 5. Licenses/registrations current?, 6. Facility requirements: a. adequate lighting?, b. adequate ventilation?, c. adequate fire precautions?, d. method for disposal of waste materials?, e. method for disposal of deceased animals?, f. sterilization or sanitation of equipment?, g. adequate diagnostic radiological services? (in-house or through other facilities), h. laboratory and pharmaceutical facilities? (in-house or through commercial facilities), 7. Facility have reception/office area?, 8. Facility have separate examination room?, 9. Facility have a designated surgery area?

HOUSING AREAS

Table with columns YES, NO and rows 10-13: 10. Animal identification system?, 11. Separate compartments of adequate size?, 12. Accommodations for separation of contagious and non-contagious animals?, 13. Exercise areas or documentation of walking in lieu of exercise areas?

MO 419-1939 (12-92) CONTINUE ON REVERSE SIDE

	YES	NO
EQUIPMENT		
14. Library of textbooks or current journals?	<input type="checkbox"/>	<input type="checkbox"/>
15. Anesthetic equipment appropriate for level of surgery?	<input type="checkbox"/>	<input type="checkbox"/>
16. Oxygen equipment?	<input type="checkbox"/>	<input type="checkbox"/>
17. Surgical packs?	<input type="checkbox"/>	<input type="checkbox"/>
18. Examination and treatment areas equipped with:		
a. waste receptacles with liners?	<input type="checkbox"/>	<input type="checkbox"/>
b. disposable towels?	<input type="checkbox"/>	<input type="checkbox"/>
c. table with impervious surface?	<input type="checkbox"/>	<input type="checkbox"/>
19. Adequate refrigeration for vaccines and medications?	<input type="checkbox"/>	<input type="checkbox"/>
III. CENTRAL HOSPITALS (to be completed only if facility meets criteria of section 340.200 (22) (c))		
20. Intensive care unit?	<input type="checkbox"/>	<input type="checkbox"/>
21. Laboratory facilities?	<input type="checkbox"/>	<input type="checkbox"/>
22. Radiological services?	<input type="checkbox"/>	<input type="checkbox"/>
23. Cardiac monitoring?	<input type="checkbox"/>	<input type="checkbox"/>
24. Positive ventilation gas anesthesia?	<input type="checkbox"/>	<input type="checkbox"/>
IV. SATELLITE OUT-PATIENT OR MOBILE SMALL ANIMAL CLINIC (to be completed only if facility meets criteria of section 340.200 (22) (d))		
25. Hot and cold water?	<input type="checkbox"/>	<input type="checkbox"/>
26. 110 volt power source for diagnostic equipment?	<input type="checkbox"/>	<input type="checkbox"/>
27. Collection tank for disposal of waste material?	<input type="checkbox"/>	<input type="checkbox"/>
28. Adequate lighting?	<input type="checkbox"/>	<input type="checkbox"/>
29. Table and counter tops which can be cleaned and disinfected?	<input type="checkbox"/>	<input type="checkbox"/>
30. Floor coverings which can be cleaned and disinfected?	<input type="checkbox"/>	<input type="checkbox"/>
31. Adequate heating, cooling and ventilation?	<input type="checkbox"/>	<input type="checkbox"/>
32. Separate compartments to transport or hold animals?	<input type="checkbox"/>	<input type="checkbox"/>
V. LARGE ANIMAL MOBILE CLINIC (to be completed only if facility meets criteria of section 340.200 (22) (e))		
33. For sterile surgery, the facility has:		
a. sterile surgical instruments?	<input type="checkbox"/>	<input type="checkbox"/>
b. suturing materials?	<input type="checkbox"/>	<input type="checkbox"/>
c. syringes and needles?	<input type="checkbox"/>	<input type="checkbox"/>
34. A means of cold sterilization?	<input type="checkbox"/>	<input type="checkbox"/>
35. Protective clothing and rubber or disposable boots?	<input type="checkbox"/>	<input type="checkbox"/>
36. Current and properly stored pharmaceuticals and biologicals?	<input type="checkbox"/>	<input type="checkbox"/>
37. OB sleeves?	<input type="checkbox"/>	<input type="checkbox"/>
VI. AFFIDAVIT (ALL APPLICANTS MUST COMPLETE)		
<p>I hereby affirm that the information given above is true, correct and complete to the best of my knowledge and belief. I am aware than any person who knowingly submits false information, information intended to mislead the board, or omits a material fact on the application shall be subject to penalties provided for by the laws of Missouri, in addition to any actions which the board may take pursuant to the provisions of Chapter 340, RSMo.</p> <p>I further authorize the release of any information needed by the Missouri Veterinary Medical Board to determine my eligibility for licensure.</p>		
MUST BE SIGNED IN PRESENCE OF NOTARY	VETERINARIAN-IN-CHARGE	
NOTARY PUBLIC EMBOSSE OR BLACK INK RUBBER STAMP SEAL	STATE OF _____	COUNTY (OR CITY OF ST. LOUIS) _____
	SUBSCRIBED AND SWORN BEFORE ME, THIS _____ DAY OF _____ 19 _____	
	NOTARY PUBLIC SIGNATURE _____	MY COMMISSION EXPIRES _____
	NOTARY PUBLIC NAME (TYPED OR PRINTED) _____	
USE RUBBER STAMP IN CLEAR AREA BELOW.		

MO 419-1939 (12-92)



4 CSR 270-5.020 Clinical Competency Test Required
(Rescinded July 8, 1993)

4 CSR 270-5.021 Veterinary Facility Self-Inspection Procedures

PURPOSE: This rule outlines the procedures for self-inspection of veterinary facilities.

(1) The veterinarian in charge of each veterinary facility in the state is responsible for completing the self-inspection form and returning it to the board office.

(2) The self-inspection form (see 4 CSR 270-5.011) is available from the executive director, Missouri Veterinary Medical Board, P.O. Box 633, Jefferson City, MO 65102.

(3) The purpose of the self-inspection is to verify that all veterinary facilities comply with the minimum standards which are found in Chapter 4 of these rules.

(4) Pursuant to 340.210, RSMo the board may inspect a veterinary facility about which the board has received a complaint.

*Auth: sections 340.210 and 340.264, RSMo (Cum. Supp. 1992). * Original rule filed Nov. 4, 1992, effective July 8, 1993.*

**Original authority 1992.*

4 CSR 270-5.030 Retaking Examinations
(Rescinded July 8, 1993)

4 CSR 270-5.031 Facility Permit Renewal Procedures

PURPOSE: This rule outlines the procedures for the renewal of facility permits.

(1) A facility permit shall be reviewed annually on or before the expiration of the permit by submitting the properly completed renewal application and inspection form and the fee to the Missouri Veterinary Medical Board. The renewal application and inspection form shall be signed under oath or affirmation.

(2) Failure of the veterinarian in charge to receive the notice and application to renew the permit shall not excuse him/her from the requirements of this rule.

(3) Each facility permit shall expire annually on March 31. Failure to renew a permit constitutes grounds for discipline pursuant to 340.264.2(13) and (25), RSMo for all veterinarians and veterinary technicians working at the facility. If the permit is not renewed within thirty (30) days of the expiration date, a penalty fee will be assessed.

*Auth: sections 340.210, RSMo (Cum. Supp. 1993) and 340.264, RSMo (Cum. Supp. 1992). * Original rule filed Nov. 4, 1992, effective July 8, 1993. Amended: Filed April 14, 1994, effective Sept. 30, 1994.*

**Original authority: 340.210, RSMo (1992), amended 1993 and 340.264, RSMo (1992).*

4 CSR 270-5.040 Practical Competency Test
(Rescinded July 8, 1993)

4 CSR 270-5.041 Temporary Continuance of Veterinary Practice Upon Death of Owner

PURPOSE: This rule establishes a way for an individually owned veterinary practice to be continued when the owner dies.

(1) Upon the demise of the licensed owner of an individually owned veterinary practice, an unlicensed spouse or the executor, administrator or personal representative of the licensee's estate may continue to own and maintain the practice for a period of one (1) year in order to convey or liquidate the practice, provided that the services of a Missouri licensed veterinarian shall be engaged to be the veterinarian in charge.

(2) The unlicensed owner shall provide the Veterinary Medical Board with written notice of the veterinarian in charge in accordance with 4 CSR 270-5.011(6). The thirty (30)-day time period may be extended upon written petition to the board.

(3) The veterinarian in charge shall also write to the board indicating his/her willingness to assume the position.

(4) If, for any reason, the veterinarian in charge is terminated, both the owner and the veterinarian in charge shall immediately inform the board in writing and a new veterinarian in charge shall be immediately engaged and registered with the board.

(5) The one (1)-year period of conveyance or liquidation may be extended following written petition to the board.

(6) Nothing in this rule shall be construed to authorize the unlicensed practice of veterinary medicine as defined in section 340.216, RSMo.

*Auth: sections 340.210 and 340.264, RSMo (1994). * Original rule filed March 10, 1995, effective Sept. 30, 1995.*

**Original authority: 340.210, RSMo (1992), amended 1993 and 340.264, RSMo (1992).*

4 CSR 270-5.050 Graduates of Nonaccredited Schools or Colleges
(Rescinded July 8, 1993)