# Rules of Department of Economic Development

# Division 150—State Board of Registration for the Healing Arts Chapter 2—Licensing of Physicians and Surgeons

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Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT Division 150—State Board of Registration for the Healing Arts Chapter 2—Licensing of Physicians and Surgeons

#### 4 CSR 150-2.001 Definitions

PURPOSE: This rule advises the public of the definitions which the board has adopted for certain terms which are used in Chapter 334, RSMo.

(1) The term "extenuating circumstances," as used in section 334.090, RSMo, shall mean the existence of those circumstances under which an ordinary prudent person would not have timely registered. Notwithstanding the previously mentioned, failure to receive a renewal notice is not an extenuating circumstance.

(2) The term "hospitals approved by the board," as used in section 334.045, RSMo, shall mean all hospitals which are approved and accredited to teach graduate medical education by the accreditation counsel on graduate medical education of the American Medical Association or the education committee of the American Osteopathic Association.

(3) The term "reasonable intervals," as used in section 334.100.2(24)(d), RSMo, shall mean not less than annually.

(4) The term "timely pay," as used in section 334.100.2(4)(n), RSMo, shall mean any license renewal fee received by the board prior to the licensure expiration date. Renewal forms postmarked by the post office February 1 or after will be considered delinquent, however, should January 31 fall on a Saturday, Sunday or legal holiday, renewal forms postmarked by the post office on the next business day will not be considered delinquent.

(5) The term "American Specialty Board," as used in Chapter 334, RSMo, and its accompanying rules and regulations shall mean any specialty board formally recognized by the American Board of Medical Specialties, the American Medical Association or the American Osteopathic Association.

AUTHORITY: sections 334.045, 334.046, 334.090, 334.100 and 334.125, RSMo Supp. 1999 and 334.090, RSMo 1994.\* Original rule filed Jan. 19, 1988, effective April 15, 1988. Amended: Filed April 15, 1996, effective Nov. 30, 1996. Amended: Filed July 25, 2000, effective Dec. 30, 2000.

\*Original authority: 334.045, RSMo 1963, amended 1981, 1987, 1989, 1993, 1995; 334.046, RSMo 1986, amended 1989, 1996, 1997; 334.090, RSMo 1945, amended 1951, 1959, 1963, 1981, 1987; 334.100, RSMo 1939, amended 1945, 1959, 1963, 1974, 1976, 1979, 1981, 1983, 1984, 1986, 1987, 1989, 1990, 1993, 1997; and 334.125, RSMo 1959, amended 1993, 1995.

#### 4 CSR 150-2.004 Postgraduate Training Requirements for Permanent Licensure

PURPOSE: Section 334.035, RSMo requires every applicant for a permanent license as a physician and surgeon to provide the Missouri State Board of Registration for the Healing Arts with satisfactory evidence of having successfully completed postgraduate training in hospitals, or medical or osteopathic colleges as the board may prescribe by rule. This rule establishes the postgraduate training requirements which each applicant for a permanent license must satisfy. The board recognizes that certain limited situations may occur in which it would be in the best interest of the inhabitants of this state for the board to waive the postgraduate training requirements of this rule. Therefore, this rule also establishes the criteria which an applicant must fulfill before the board may waive the postgraduate training requirements of this rule.

(1) Every applicant for a permanent license as a physician and surgeon who is a graduate of a medical college, approved and accredited by the American Medical Association (AMA) or its Liaison Committee on Medical Education, or an osteopathic college approved and accredited by the American Osteopathic Association (AOA), must present a certificate with his/her application evidencing the satisfactory completion of one (1) year of postgraduate training in a program which is approved and accredited to teach postgraduate medical education by the accreditation counsel on graduate medical education of the AMA or the education committee of the AOA.

(2) Every applicant for a permanent license as a physician and surgeon who is not a graduate of a medical college, approved and accredited by the AMA or its Liaison Committee on Medical Education, or an osteopathic college approved and accredited by the AOA, must present, with his/her application, a certificate evidencing the satisfactory completion of three (3) years of postgraduate training in one (1) recognized specialty area of medicine in a program which is approved and accredited to teach postgradate medical education by the accreditation council on graduate medical education of the AMA or the education committee of the AOA.

(3) Notwithstanding the provisions of sections (1) and (2) of this rule, the board may waive any portion of the postgraduate training requirements of this rule if the applicant is American Specialty Board-eligible to take an American Specialty Board-certifying examination and the applicant has achieved a passing score (as defined in this chapter) on a licensing examination administered in a state or territory of the United States or the District of Columbia. The board also may waive any of the postgraduate training requirements of this rule if the applicant is a graduate of a program approved and accredited to teach medical education by the Canadian Royal College of Physicians and Surgeons and has one (1) year of postgraduate training in a program approved and accredited to teach postgraduate medical education by the Canadian Royal College of Physicians and Surgeons. The board may also waive any of the postgraduate training requirements of this rule if the applicant has served for three (3) or more years as a fulltime faculty member of a medical college approved and accredited by the AMA or its Liaison Committee on Medical Education, or an osteopathic college approved and accredited by the AOA. Prior to waiving any of the postgraduate training requirements of this rule, the board may require the applicant to achieve a passing score on one (1) of the following: The Appropriate Specialty Board's certifying examination in the physician's field of specialization, Component 2 of the Federation Licensing Examination (FLEX) by December 31, 1993, Step 3 of the United States Medical Licensing Examination (USMLE), or the Federation of State Medical Boards' Special Purpose Examination (SPEX). If the board waives any of the postgraduate training requirements of this rule, then the license issued to the applicant may be limited or restricted to the specialty area for which the applicant is American Specialty Board eligible.

AUTHORITY: sections 334.035, RSMo Supp. 1987 and 334.125, RSMo 1986.\* Emergency rule filed Nov. 16, 1987, effective Dec. 31, 1987, expired April 29, 1988. Original rule filed Feb. 17, 1988, effective April 28, 1988. Amended: Filed Dec. 23, 1988, effective May 1, 1989. Amended: Filed Jan. 3, 1991, effective June 10, 1991. Emergency amendment filed July 17, 1992, effective Aug. 1, 1992, expired Nov. 28, 1992. Emergency amendment filed Nov. 16, 1992, effective Nov. 29, 1992, expired March 28, 1993. Amended: Filed July 17, 1992, effective April 8, 1993. Amended: Filed Oct. 4, 1993, effective April 9, 1994.

\*Original authority: 334.035, RSMo 1987 and 334.125, RSMo 1959.

### 4 CSR 150-2.005 Examination Requirements for Permanent Licensure

PURPOSE: Chapter 334, RSMo requires each applicant for a permanent license as a physician and surgeon to be examined by the board. This rule specifies which examinations are acceptable to the board, explains the requirements for achieving a passing score on a licensing examination, limits the number of occasions on which an applicant may attempt to achieve a passing score on a licensing examination, requires additional postgraduate training before certain applicants may be examined by the board, establishes criteria which must exist before the board may waive certain requirements of this rule and authorizes the board to limit or restrict a license issued pursuant to a waiver of the requirements of this rule.

(1) The board shall not issue a permanent license as a physician and surgeon to any applicant who has not met the qualifications set forth under either subsection (1)(A), (B) or (C) of this rule:

(A) Applicant has received a passing score on either any of the following:

1. A licensing examination administered in one (1) or more states or territories of the United States or the District of Columbia;

2. Components 1 and 2 of the Federation Licensing Examination (FLEX) before January 1, 1994; or

3. Each of the three (3) Steps of the United States Medical Licensing Examination (USMLE) within a seven (7)-year period. Applicant shall not be deemed to have received a passing score on any Step of the USMLE unless applicant has received a passing score on that Step within three (3) attempts. Failure to pass any USMLE Step shall be considered a failure to pass that Step for purposes of Missouri licensure, regardless of the jurisdiction in which the Step was administered; or

4. One (1) of the hybrid combinations of FLEX, USMLE, NBME (National Board of Medical Examiners) and NBOE (National Board of Osteopathic Examiners) examinations as set forth here, if completed before January 1, 2000:

NBOE Part I, NBME Part I or USMLE Step 1 plus NBOE Part II, NBME Part II or USMLE Step 2 plus NBOE Part III, NBME Part III or USMLE Step 3 or FLEX Component I plus USMLE Step 3 or NBOE Part I, NBME Part I or USMLE Step 1 plus NBOE Part II, NBME Part II or USMLE

Step 2 plus

FLEX Component 2; or

(B) Applicant has received a certificate of the NBME of the United States, chartered under the laws of the District of Columbia or a certificate of the National Board of Examiners for Osteopathic Physicians and Surgeons, chartered under the laws of Indiana; or

(C) Applicant has received both a passing score on the Licentiate of the Medical Council of Canada (LMCC) and the medalist award in either medicine or surgery from the Royal College of Physicians and Surgeons.

(2) Beginning January 1, 1994, the licensing examination administered by Missouri shall be Part 3 of the USMLE.

(3) To receive a passing score, the applicant must achieve a weighted average score of not less than seventy-five percent (75%) on the FLEX, a two-digit scaled score of not less than seventy-five (75) on the USMLE, or an average score of not less than seventy-five (75) on any other licensing examination. Applicants who have taken the FLEX examination prior to 1985 may not average scores from a portion of the examination taken at one (1) test administration with scores from any other portion of the examination taken at another test administration to achieve a passing score. Applicants may not average scores from different Steps of the USMLE or from portions of different examinations in order to achieve a passing score.

(4) The board shall not issue a permanent license as a physician and surgeon or allow the Missouri State Board examination to be administered to any applicant who has failed to achieve a passing score cumulatively three (3) times or more on licensing examinations administered in one (1) or more states or ter-

ritories of the United States, the District of Columbia or Canada.

(5) The board shall not allow any applicant, who has failed to achieve a passing score cumulatively two (2) times or more on licensing examinations administered in one (1) or more states or territories of the United States, the District of Columbia or Canada to take the licensing examination administered by the board until the applicant has successfully completed one (1) additional year of postgraduate training in a program which is approved and accredited to teach postgraduate medical education by the accreditation counsel on graduate medical education of the American Medical Association or the education committee of the American Osteopathic Association following the second unsuccessful attempt to pass a licensing examination.

AUTHORITY: sections 334.031, 334.040 and 334.125, RSMo Supp. 1999 and 334.043, RSMo 1994.\* Original rule filed Feb. 17, 1988, effective May 12, 1988. Amended: Filed Sept. 5, 1990, effective Feb. 14, 1991. Emergency amendment filed July 17, 1992, effective Aug. 1, 1992, expired Nov. 28, 1992. Emergency amendment filed Nov. 16, 1992, effective Nov. 29, 1992, expired March 28, 1993. Amended: Filed July 17, 1992, effective April 8, 1993. Amended: Filed Oct. 4, 1993, effective April 9, 1994. Amended: Filed July 25, 2000, effective Dec. 30, 2000.

\*Original authority: 334.031, RSMo 1959, amended 1981, 1997; 334.040, RSMo 1939, amended 1941, 1945, 1951, 1959, 1981, 1993, 1997; and 334.125, RSMo 1959, amended 1993, 1995.

### 4 CSR 150-2.010 Applicants for Licensing by Examination

PURPOSE: This rule provides requirements to applicants desiring to take the examination in Missouri for permanent licensure to practice as a physician and a surgeon.

(1) The applicant shall furnish satisfactory evidence as to his/her innocence of unprofessional or dishonorable conduct and good moral character, including postgraduate reference letters from the applicant's training programs.

(2) The applicant shall furnish a certificate of graduation from an accredited high school, satisfactory evidence of completion of preprofessional education consisting of a minimum sixty (60) semester hours of college credit in acceptable subjects from a reputable college or university approved by the board.

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(3) The applicant shall furnish satisfactory evidence of having attended throughout at least four (4) terms of thirty-two (32) weeks of actual instructions in each term and of having received a diploma from some reputable medical or osteopathic college that enforces requirements of four (4) terms of thirty-two (32) weeks for actual instruction in each term, including, in addition to class work, experience in operative and hospital work during the last two (2) years of instruction as is required by the American Medical Association (AMA) and the American Osteopathic Association (AOA) before the college is approved and accredited as reputable.

(4) All applicants shall have on file, in the office of the executive director, a photocopy of their professional degrees before licenses can be issued to them.

(5) For applicants desiring to take the board's examination after January 1, 1994, the applicant shall furnish satisfactory evidence of having passed—

(A) Component 1 of the Federation Licensing Examination (FLEX); or

(B) Both—

1. Part I of the NBME (National Board of Medical Examiners) examination, Part I of the NBOE (National Board of Osteopathic Examiners) examination or Step 1 of the USMLE (United States Medical Licensing Examination); and

2. Part II of the NBME examination or Part II of the NBOE examination or Step 2 of the USMLE.

(6) For applicants desiring to take the examination after January 1, 1994, the applicant shall provide evidence that the applicant will have met the board's postgraduate training requirements as stated in 4 CSR 150-2.004, within sixty (60) days of the examination.

(7) Upon proper showing, the State Board of Registration for the Healing Arts may accept the certificate of the National Board of Medical Examiners of the United States, chartered under the laws of the District of Columbia, of The National Board of Examiners for Osteopathic Physicians and Surgeons, chartered under the laws of Indiana, in lieu of and as equivalent to its own professional examination, upon proper application and an appropriate fee to be established by the board.

(8) The board does not necessarily accept the operative and hospital work of any medical or osteopathic school outside the United States and Canada; therefore an applicant from an

international school may be required to have at least three (3) years of AMA/AOA approved training in a hospital in the United States approved for resident training by the board before making application for examination.

(A) This applicant must furnish to the board a copy of his/her credentials in the original form with translated copy of each attached and shall be verified to the board by the school of graduation direct or documents bearing the evidence shall be visaed by the United States consul in the country the school of graduation is or was located.

(B) This applicant is required to get a certificate from the Educational Commission for Foreign Medical Graduates or show evidence to the board that s/he has passed the equivalent examination in another state or national board.

(9) Medical or osteopathic colleges in Canada, at the discretion of the board, may not be considered international schools by the State Board of Registration for the Healing Arts.

AUTHORITY: section 334.125, RSMo Supp. 1995.\* Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed Aug. 10, 1984, effective Jan. 1, 1987. Amended: Filed July 3, 1989, effective Dec. 1, 1989. Amended: Filed Oct. 4, 1993, effective April 9, 1994. Amended: Filed April 15, 1996, effective Nov. 30, 1996.

\*Original authority: 334.125, RSMo 1959, amended 1993, 1995.

State Board of Registration for the Healing Arts of Missouri v. De Vore, 517 SW2d 480 (Mo. App. 1975). Administrative Hearing Commission Act, section 161.252, RSMo (1969), repealed the former authority of the board to conduct evidentiary hearings on the qualifications of applicants for licensure.

State Board of Registration for the Healing Arts of Missouri v. Masters, 512 SW2d 150 (Mo. App. 1974). Board's refusal to issue osteopath an annual certificate of registration held not tantamount to refusal to renew license as would give Administrative Hearing Commission jurisdiction and authority.

State Board of Registration for the Healing Arts of Missouri v. Masters, 512 SW2d 150 (Mo. App. 1974). Board may not issue annual certificate of registration to person who is not licensed to practice medicine in this state.

**Op.** Atty. Gen. No. 257, Goode (6-1-70). Pathology is a branch of the practice of medicine within the provisions of Chapter 334, RSMo (1969) and a profession under the jurisdiction of the State Board of Registration for the Healing Arts, and that an individual must be licensed by the board before s/he can lawfully practice pathology. The prosecuting and circuit attorneys have the responsibility for criminal prosecutions arising out of violations of Chapter 334.

**Op.** Atty. Gen. No. 82, Hardwicke (3-1-65). Physicians who accept professional staff appointments in Missouri hospitals and regularly practice medicine and surgery in those hospitals are maintaining an "appointed place to meet patients or receive calls within the limits of this state." These physicians are required to have a Missouri license.

**Op.** Atty. Gen. No. 36, Hailey (3-29-55). A physician who is not licensed in the state of Missouri may not engage in activities constituting the practice of medicine within the state, regardless of who his/her employer may be or under whose supervision s/he may do so.

## 4 CSR 150-2.015 Determination of Competency

PURPOSE: This rule complies with the provisions of section 334.100.2(24), RSMo and specifies the procedures to be followed under this statute in determining competency.

(1) Whenever the board has reason to believe that a physician or surgeon is unable to practice with reasonable skill and safety to patients by reasons of incompetency, illness, drunkenness, excessive use of drugs, narcotics, chemicals or as a result of any mental or physical condition, the board may hold a hearing to determine whether probable cause exists to reexamine to establish competency in a specialty, examine a pattern and practice of professional conduct or to examine to determine mental or physical competency, or both.

(2) Notice of the probable cause hearing shall be served on the licensee within a reasonable amount of time before the hearing, but in no event later than ten (10) days before the hearing.

(3) Following the probable cause hearing and upon a finding by the board that probable cause exists to determine a physician's or surgeon's competency, the board shall issue an order setting forth the allegations leading to a finding of probable cause, the method of further determination of competency, the instructions to the competency panel, the time frame for determination and the final order to be issued by the board in the event the physician fails to designate an examining physician to the board or fails to submit to an examination when directed. The board may include the reasonable intervals at which the physician may be given an opportunity to demonstrate competency.

(4) Members of the competency panel shall be licensed to practice the healing arts in Missouri. Panels which review physicians who graduated from a medical school accredited by the American Medical Association (AMA) shall be composed of graduates from an AMA-accredited medical school. Panels which review physicians who graduated from a medical school accredited by the American Osteopathic Association (AOA) shall be composed of graduates from an AOA- accredited medical school. The panel shall be reimbursed by the board for reasonable and necessary expenses, and at a per-diem rate identical to that provided for Board of Healing Arts members in section 334.120, RSMo. Neither the physician nor the board shall pay or make any other compensation of any kind to the panel for its review.

(5) Following a determination by the panel, the panel shall make one (1) majority written report to the board either that the physician examined is able to practice with reasonable skill and safety to patients or that the physician examined is unable to practice with reasonable skill and safety to patients and specify the reasons or grounds for the opinion.

(6) Upon receipt of the written report from the panel, the board shall serve the physician with a copy of the report and notify the physician of the time, date and place of the meeting at which the board will formally accept and review the findings of the panel and determine a final order of discipline based on the evidence presented by the written report of the panel and any other evidence that pertains to the issue of the final order of discipline to be imposed.

AUTHORITY: section 334.100, RSMo Supp. 1990.\* Original rule filed Oct. 14, 1976, effective Jan. 13, 1977. Rescinded and readopted: Filed Dec. 13, 1989, effective April 1, 1990.

\*Original authority: 334.100, RSMo 1939, amended 1945, 1959, 1963, 1974, 1976, 1979, 1981, 1983, 1984, 1986, 1987, 1989, 1990.

### 4 CSR 150-2.020 Examination

*PURPOSE:* This rule provides specific instructions to applicants regarding examination procedures.

(1) The executive director will notify applicants of the time and place examinations are to be held as soon as possible.

(2) Any applicant detected in seeking or giving help during the hours of the examination will be dismissed and his/her paper cancelled.

AUTHORITY: sections 334.043, RSMo 1994 and 334.125, RSMo Supp. 1995.\* This version of rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed Jan. 12, 1982, effective April 11, 1982. Amended: Filed June 5, 1986, effective Sept. 26, 1986. Amended: Filed July 3, 1989, effective Dec. 1, 1989. Amended: Filed April 15, 1996, effective Nov. 30, 1996.

\*Original authority: 334.043, RSMo 1959, amended 1981, 1983, 1993 and 334.125, RSMo 1959, amended 1993, 1995.

State Board of Registration for the Healing Arts of Missouri v. De Vore, 517 SW2d 480 (Mo. App. 1975). Administrative Hearing Commission Act section 161.252, RSMo (1969) repealed the former authority of the board to conduct evidentiary hearings on the qualifications of applicants for licensure.

#### 4 CSR 150-2.030 Licensing by Reciprocity

PURPOSE: This rule provides information to those applicants desiring licensure by reciprocity.

(1) The applicant shall furnish a postgraduate reference letter from each institution where s/he is a house officer, meaning either intern or resident.

(2) The applicant shall furnish a certificate of graduation from an accredited high school. Satisfactory evidence of completion of preprofessional education consisting of a minimum of sixty (60) semester hours of college credit in acceptable subjects from a reputable college or university approved by the board.

(3) The applicant shall furnish satisfactory evidence of having attended throughout at least four (4) terms of thirty-two (32) weeks of actual instructions in each term of a professional college recognized as reputable by the board and of having received a diploma

from a professional college recognized as reputable by the board.

(4) Applicants for licensing by reciprocity who have been examined successfully by any professional board considered competent by the Missouri State Board of Registration for the Healing Arts, and having received grades not less than those required by the board, and holding certificates as physicians and surgeons in any state or territory of the United States or the District of Columbia and, in addition, presenting to the board satisfactory certificates that they in every way fulfilled all the scholastic and other requirements of the Missouri State Board of Registration for the Healing Arts, at the discretion of the board, and upon showing to the State Board of Registration for the Healing Arts may receive from the board a license to practice as a physician and surgeon in Missouri without further examination. Applicants may be required to appear before the board in person.

(5) The applicant is required to make application (see 4 CSR 150-2.040) upon a form prepared by the board.

(6) No application will be considered unless fully and completely made out on the specified form properly attested.

(7) An applicant for reciprocity shall present, attached to the application, a recent photograph, not larger than three and one-half inches by five inches ( $3 \ 1/2" \times 5"$ ).

(8) Applications shall be sent to the executive director of the State Board of Registration for the Healing Arts, P.O. Box 4, Jefferson City, MO 65102.

(9) The fee for reciprocity shall be an appropriate fee to be established by the board. The fee shall be sent in the form of a bank draft or post office money order or express money order. Personal checks will not be accepted.

(10) The applicant shall furnish, on a form prescribed by the board, verification of licensure from every state, territory or international country in which the applicant has ever been licensed to practice the healing arts.

(11) The professional diploma and verification of licensure shall be sent to the executive director of the State Board of Registration for the Healing Arts for verification. Photocopies of the documents may be accepted at the discretion of the board.

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(12) When an applicant has filed his/her application and an appropriate fee, to be established by the board, for licensure by reciprocity and the application is denied by the board or subsequently withdrawn by the applicant, an appropriate fee established by the board will be retained by the State Board of Registration for the Healing Arts as a service charge.

(13) An applicant who cumulatively three (3) times or more has failed a licensing examination administered in one (1) or more states or territories of the United States or the District of Columbia will not be licensed by reciprocity in this state by the board.

AUTHORITY: section 334.125, RSMo Supp. 1995.\* This version of rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed Jan. 13, 1982, effective April 11, 1982. Amended: Filed Dec. 23, 1988, effective May 1, 1989. Amended: April 15, 1996, effective Nov. 30, 1996.

\*Original authority: 334.125, RSMo 1959, amended 1993, 1995.

State Board of Registration for the Healing Arts of Missouri v. De Vore, 517 SW2d 480 (Mo. App. 1975). Administrative Hearing Commission Act section 161.252, RSMo (1969) repealed the former authority of the board to conduct evidentiary hearings on the qualifications of applicants for licensure.

State Board of Registration for the Healing Arts of Missouri v. Masters, 512 SW2d 150 (Mo. App. 1974). Board may not issue annual certificate of registration to person who is not licensed to practice medicine in this state.

**Op.** Atty. Gen. No. 257, Goode (6-1-70). Pathology is a branch of the practice of medicine within the provisions of Chapter 334, RSMo (1969) and a profession under the jurisdiction of the State Board of Registration for the Healing Arts, and that an individual must be licensed by the board before s/he can lawfully practice pathology. The prosecuting and circuit attorneys have the responsibility for criminal prosecutions arising out of violations of Chapter 334.

**Op.** Atty. Gen. No. 82, Hardwicke (3-1-65). Physicians who accept professional staff appointments in Missouri hospitals and regularly practice medicine and surgery in those hospitals are maintaining an "appointed place to meet patients or receive calls within the limits of this state." These physicians are required to have a Missouri license. **Op.** Atty. Gen. No. 36, Hailey (3-29-55). A physician who is not licensed in the state of Missouri may not engage in activities constituting the practice of medicine within the state, regardless of who his/her employer may be or under whose supervision s/he may do so.

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	EGISTRATION FOR THE HEALI	NG ARTS	P.O. BOX 4 JEFFERSON CITY, MIS (314) 751-0171	SOURI 6	5102
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10 419-1328 (10-90)

#### 4 CSR 150-2.040 Application Forms

PURPOSE: This rule provides instructions for filing applications in the office of the State Board of Registration for the Healing Arts requesting permanent licensure in Missouri.

(1) The applicant is required to make application upon the form prepared by the board.

(2) No application will be considered unless fully and completely made out on the specified form and properly attested.

(3) Applications shall be sent to the executive director of the State Board of Registration for the Healing Arts, P.O. Box 4, Jefferson City, MO 65102.

(4) The board shall charge an appropriate fee established by the board to each person applying to and appearing before it for examination for certificate of licensure to practice as a physician and surgeon. The fee shall be sent in the form of a bank draft, post office money order or express money order. Personal checks will not be accepted.

(5) A copy of the professional degree shall be sent to the executive director of the State Board of Registration for the Healing Arts for verification.

(6) When an applicant has one (1) or more years in a preprofessional or professional institution other than the one from which s/he is a graduate, s/he must file with the application a statement under seal from those institutions showing time spent and credit received.

(7) An applicant may withdraw his/her application for licensure anytime prior to the board's vote on his/her candidacy for licensure. In the event that an applicant withdraws his/her application, the appropriate fee established by the board will be retained by the State Board of Registration for the Healing Arts as a service charge.

AUTHORITY: section 334.125, RSMo Supp. 1995.\* Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. Amended: Filed July 3, 1989, effective Dec. 1, 1989. Amended: Filed Jan. 3, 1991, effective June 10, 1991. Amendment: Filed April 15, 1996, effective Nov. 30, 1996.

\*Original authority: 334.125, RSMo 1959, amended 1993, 1995.

State Board of Registration for the Healing Arts of Missouri v. De Vore, 517 SW2d 480 (Mo. App. 1975). Administrative Hearing Commission Act section 161.252, RSMo (1969) repealed the former authority of the board to conduct evidentiary hearings on the qualifications of applicants for licensure.

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						OFFICE		
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\* USED FOR IDENTIFICATION PURPOSES ONLY

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	EASE ANSWER THE FOLLOWING QUESTIONS WITH THE APPROPRIATE CHECKMARK. IF ANY A S, SEE SEPARATE INSTRUCTIONS.	RE ANS	WERED	
		YES	NO	
18	. Have you ever been rejected for membership or notified by or requested to appear before any medical or osteopathic society?			
19	. Have you ever been denied the privilege of taking an examination administered by a U.S. state and/or Canadian provincial licensing agency?			
20	. Have you ever been denied a license to practice medicine?			
21	. Have you ever been denied staff membership with any licensed hospital, nursing home, clinic or other hospital care facility with an organized medical staff?			
22	. Have you ever been warned, censured, disciplined, had admissions monitored, had privileges limited, had privileges suspended, been put on probation, or ever been requested to withdraw from any licensed hospital, nursing home, clinic, or other hospital care facility with an organized medical staff, in which you have trained, been a staff member, been a partner, or held hospital privileges?			
23	. Have you ever been requested to resign, withdraw or otherwise terminate your position with a medical partnership, professional association, corporation, or other medical practice organization, either public or private?			
24	Have you ever, for any reason, lost American Board certification?			
25	Has any U.S. state and/or Canadian provincial licensing or disciplinary agency limited, probated, restricted, suspended, or revoked a license you have held?			
26	. Have you ever voluntarily surrendered a license issued to you by a U.S. state and/or Canadian provincial licensing agency other than failure to renew?			
27	. Have you ever been notified or requested to appear before any U.S. state and/or Canadian provincial licensing or disciplinary agency?			
28	. Have you ever been notified of any charges or complaints filed against you with any U.S. state and/ or Canadian provincial licensing or disciplinary agency?			
29	Have you ever been diagnosed or treated for any mental or physical illness that would serve to hinder your ability to practice medicine?			
30	Have you ever been chemically dependent?			
31	Have you ever interrupted your training because of illness or impairment?			
32	Have you ever been unable to practice medicine because of illness or impairment?			
33	Have you ever been denied a Drug Enforcement Administration (DEA) or state bureau of narcotics controlled substances registration certificate or been called before or warned by any such agency or other lawful authority concerned with controlled substances?			
34	Have you ever surrendered your state or federal controlled substances registration or had it restricted in any way?			
35	Have you ever been arrested, fined, charged with or convicted of a crime, indicted, imprisoned or placed on probation?			
36	Have you ever forfeited collateral for breach or violation of any law, police regulation or ordinance whatsoever, been summoned into court as a defendant, or has any law suit (other than malpractice) been filed against you?			
37	Have you ever been a defendant in a legal action involving professional liability (malpractice) or had a professional liability claim paid in your behalf or paid such a claim yourself?			
38	Have you ever been denied provider participation in any State Medicaid or Federal Medicare Programs?			
39	Have you ever been terminated, sanctioned, penalized, or had to repay monies to any State Medicaid or Federal Medicare Programs?			
40	Have you ever made application for licensure in another state and subsequently withdrawn said application?			

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41. HIGH SCHOOL NAME

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State/Province of		County/Parish of	
I have made herein a	ed in this application for a license are true; that I am the original and ished to the Board in connection w	e to practice medicine in I lawful possessor of and	, hereby certify under oath that I the State of Missouri; that all statements person named in the various documents
I acknowledge and si that accompanied th	tate that I have read the Medical Pr	actice Act, General Inforr	nation For All Applicants and Instructions ce with these instructions and understand
and consent to have of medicine, when i any further informat a copy of the repor	an investigation made as to my m in the opinion of the Missouri Bo tion which may be required in re	ioral character, profession bard such an investigatio eference to my past reco her understand that the	the State of Missouri, I hereby authorize hal reputation and fitness for the practice n is deemed necessary. I agree to give ord. I understand that I will not receive contents of the investigative report will
I authorize and requi- court, association, in pertaining to me to records regarding ch data and to permit	est every person, hospital, clinic, nstitution, or other organization h furnish to the Missouri State Bo harges or complaints filed against	community, governmenta having control of any doo ard of Healing Arts any me, formal or informal, p lling Arts or any of its a	l agency (local, state, federal or foreign), cuments, records, and other information such information, including documents, bending or closed, or any other pertinent gents or representatives to inspect and ith this application.
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### **INSTRUCTIONS FOR COMPLETING YOUR LICENSURE APPLICATION**

The Board wishes to stress that you should give full details and dates, and complete names, addresses and zip codes as required in your application. Answer all questions. If you do not, the processing of your application may be delayed indefinitely. Allow sixty (60) days for processing your application. Please type or print your application in ink. If using ink, please use **BLACK** ink only. The following information is provided in order to assist you in answering the questions.

**Question #1**—Please indicate by what method you will be applying for licensure. There are four approved methods:

- (1) National Board Endorsement—If you have taken all three parts of the National Board exam and have not taken the FLEX exam or a State Board exam and you are not applying to take the FLEX exam in Missouri, you will need to apply by this method.
- (2) Reciprocity—If you have taken the FLEX exam or a State Board exam and have a license in the state that the examination was given, you will need to apply by this method.
- (3) FLEX Endorsement—If you have taken the FLEX exam and do not have a license to practice medicine in the state that the exam was taken, you will need to apply by this method.
- (4) FLEX Examination—If you are requesting to sit for the FLEX examination in the State of Missouri, you will need to apply by this method. Please be sure to indicate either the December or June exam.

Question #2-Please print your full name.

**Question #3**—Print your name as you want it to appear on your medical wall-hanging license.

Question #4—Please provide address to which all licensure material should be sent.

Question #5-Indicate Month-Day-Year and Age.

**Question #6**—Indicate city and state/country of birth. Also give home and office telephone numbers and Social Security Number.

**Question #7**—(Foreign Medical Graduates Only) Indicate ECFMG number and date it was issued.

Question #8—If you have a medical specialty, please indicate the specialty.

Question #9—Indicate the type of practice in which you are currently involved.

**Question #10**—Indicate intended Missouri practice address. Give the name of the institution/group, street, city, state and zip. If unknown, please explain.

**Question #11**—Please indicate the type of practice that you intend to be involved with in the State of Missouri.

**Question #12**—If your answer is "yes", give the name of the American Specialty Board(s).

**Question #13**—If your answer is "yes", indicate whether your status is pending or you are a diplomate.

**Question #14**—If your answer is "yes", indicate the number of times each Part and/or Component was taken. (FLEX examinations taken prior to June 1985 would have been given as Part I, Part II and Part III.) List all date(s) and the state(s) in which the exam(s) was given. **Question #15**—If your answer is "yes", indicate the date(s) and the state(s) in which the exam(s) was given.

**Question #16**—List all licenses held, whether active or inactive, permanent, temporary, or institutional, date issued and license numbers.

**Question #17**—Indicate any other professional licenses that you have held (other than a license to practice medicine or osteopathic medicine) giving the profession and state in which the license was held.

**Question #18**—If your answer is "yes", give the name and address of the society, dates and reasons on a separate notarized statement. Furnish a separate letter addressed to each authorizing them to release whatever information the Board may require from them.

**Question #19**—If your answer is "yes", give full details on a separate notarized statement. This should include States/ Provinces, dates and reasons.

**Question #20**—If your answer is "yes", give full details on a separate notarized statement. This should include the States/ Provinces, dates and reasons.

**Question #21**—If your answer is "yes", give full details, addresses, etc. on a separate notarized statement. Furnish a separate letter addressed to each authorizing them to release whatever information the Board may require from them.

**Question #22**—If your answer is "yes", give full details, addresses, etc. on a separate notarized statement. Furnish a separate letter addressed to each authorizing them to release whatever information the Board may require from them.

**Question #23**—If your answer is "yes", give full details, addresses, etc. on a separate notarized statement. Furnish a separate letter addressed to each authorizing them to release whatever information the Board may require from them.

**Question #24**—If your answer is "yes", give name of specialty board and date(s) and reason(s) you lost certification on a separate notarized statement. Furnish a separate letter addressed to them authorizing the release of whatever information the Board may require.

Question #25—If your answer is "yes", give full details on a separate notarized statement. This should include the States/ Provinces, dates and reasons.

**Question #26**—If your answer is "yes", give full details, States/Provinces, dates and reasons on a separate notarized statement.

**Question #27**—If your answer is "yes", give full details, States/Provinces, dates and reasons on a separate notarized statement.

**Question #28**—If your answer is "yes", give full details, States/Provinces, dates and reasons on a separate notarized statement.

Question #29—If your answer is "yes", give full details, dates, names and addresses, etc. on a separate notarized statement. FURNISH A SEPARATE LETTER ADDRESSED TO EACH THERAPIST AND/OR INSTITUTION AUTHORIZING THEM TO RELEASE WHAT-EVER INFORMATION THE BOARD MAY REQUIRE FROM THEM.

(Our process requires writing to each therapist and/or institution to verify the information you have given the Board and to obtain records of your treatment.)

**Question #30**—If your answer is "yes", give full details, dates, etc. on a separate notarized statement. If you have been treated and/or hospitalized, FURNISH A SEPARATE LETTER ADDRESSED TO EACH THERAPIST AND/OR INSTITUTION AUTHORIZING THEM TO RELEASE WHATEVER INFORMA-TION THE BOARD MAY REQUIRE FROM THEM.

(Our process requires writing to each therapist and/or institution to verify the information you have given the Board and to obtain records of your treatment.)

Question #31—If your answer is "yes", give full details, dates, names and addresses of each training institution, etc. on a separate notarized statement. FURNISH A SEPARATE LETTER ADDRESSED TO EACH INSTITUTION AUTHORIZING THEM TO RELEASE WHATEVER INFORMATION THE BOARD MAY REQUIRE FROM THEM. If you have been treated and/or hospitalized, FURNISH A SEPARATE LETTER ADDRESSED TO EACH THERAPIST AND/ OR INSTITUTION AUTHORIZING THEM TO RELEASE WHATEVER INFORMATION THE BOARD MAY REQUIRE FROM THEM.

(Our process requires writing to each therapist and/or institution to verify the information you have given the Board and to obtain the records of your treatment.)

**Question #32**—If your answer is "yes", give full details, dates, etc. on a separate notarized statement. If you have been treated and/or hospitalized, FURNISH A SEPARATE LETTER ADDRESSED TO EACH THERAPIST AND/OR INSTITUTION AUTHORIZING THEM TO RELEASE WHATEVER INFORMA-TION THE BOARD MAY REQUIRE FROM THEM.

(Our process requires writing to each therapist and/or institution to verify the information you have given the Board and to obtain records of your treatment.)

**Question #33**—If your answer is "yes", give full details, dates, etc. on a separate notarized statement.

**Question #34**—If your answer is "yes", give full details, dates, etc. on a separate notarized statement.

Question #35—If your answer is "yes", give full details of the arrest, the dates, places and disposition of the case on a separate notarized statement. FURNISH A CERTIFIED COURT COPY (WITH COURT SEAL AFFIXED) OF THE ORIGINAL CHARGE, THE JUDGMENT, THE SENTENCE AND/OR THE DISMISSAL ORDER OR OTHER SUCH DOCUMENTS WITH THE DISPOSITION.

(This does not include any minor traffic or parking violation fines, which are under \$100.00. We suggest that if you have ever had an arrest record (no matter how minor), you answer the question "yes" on your application and furnish all details of the incident leading up to, and including, the arrest and the disposition of the case.)

**Question #36**—If your answer is "yes", give full details, dates, etc. on a separate notarized statement. If you have ever been a defendant in any legal action, FURNISH A CERTIFIED COURT COPY (WITH COURT SEAL AFFIXED) OF THE ORIGINAL

COMPLAINT, THE ANSWER, THE JUDGMENT, THE SETTLE-MENT, AND/OR THE DISPOSITION OF THE CASE. If the case is still pending, please so state. Have your attorney submit a letter regarding the current status of the case if the case is still pending.

**Question #37**—If your answer is "yes", give full details on a separate notarized statement. FURNISH A CERTIFIED COURT COPY (WITH COURT SEAL AFFIXED) OF THE ORIGINAL COMPLAINT, THE ANSWER AND THE DISPOSITION OF THE CASE. If the case is still pending, please so state. Have your attorney submit a letter regarding the current status of the case if the case is still pending. If your insurance company paid a claim without a formal case being filed, then include the dates, names of the patient(s) involved, insurance claim number, insurance carrier, and the facts and circumstances surrounding the claim. Furnish a separate letter addressed to the insurance carrier handling the claim authorizing them to release to the Board whatever information it may require.

**Question #38**—If your answer is "yes", give full details, dates, names and addresses of Medicaid or Medicare Programs on a separate notarized statement. FURNISH A SEPARATE LETTER ADDRESSED TO EACH AUTHORIZING THEM TO RELEASE WHATEVER INFORMATION THE BOARD MAY REQUIRE FROM THEM.

**Question #39**—If your answer is "yes", give full details, dates, names and addresses of Medicaid or Medicare Programs on a separate notarized statement. FURNISH A SEPARATE LETTER ADDRESSED TO EACH AUTHORIZING THEM TO RELEASE WHATEVER INFORMATION THE BOARD MAY REQUIRE FROM THEM.

**Question #40**—If answer is " $\gamma$ es" give full details and dates on a separate notarized statement.

**Question #41**—List name of school, city and state, month and year of enrollment and graduation.

**Question #42**—List name of school, city and state, month and year of beginning and ending time year by year. List degrees and dates received from all colleges attended.

**Question #43**—List name of school, city and state, beginning date and completion date. If you attended more than one medical school, list each. (If it took you longer than the usual four year period to complete medical school, give full details on a separate notarized statement.)

**Question #44**—List the name of your medical school of graduation as it appears on your medical diploma. Indicate month, day and year that you graduated from medical/osteopathic school.

**Question #45**—(Fifth Pathway Candidates Only) List name of hospital, city, state, dates attended and the name of the Program Director.

**Question #46**—(Training received in the United States and Canada only.) Indicate the type of training, intern, resident, fellow or other, name of hospital, address, and the department/ specialty. Give the beginning and ending dates. Also indicate the name of the Program Director.

**Question #47**—List all hospital affiliations other than training programs. Give the name of the hospital, address and dates of privileges. Attach separate listing if more space is needed.

**Question #48**—Applicant's Oath, you must sign this oath before a Notary Public. The Notary Public must complete his/her portion and sign, date and seal your signature and photograph.

PLEASE BE ADVISED THAT ALL QUESTIONS MUST BE ANSWERED OR THE APPLICATION WILL BE RETURNED.