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# Rules of Department of Economic Development

## Division 235—State Committee of Psychologists Chapter 2—Licensure Requirements

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**Title 4—DEPARTMENT OF  
ECONOMIC DEVELOPMENT  
Division 235—State Committee of  
Psychologists  
Chapter 2—Licensure Requirements**

**4 CSR 235-2.001 Educational Requirements, Section 337.021, RSMo**

*PURPOSE: This rule interprets and clarifies section 337.021, RSMo.*

(1) A person applying for licensure as a psychologist pursuant to section 337.021, RSMo shall be governed by this rule in force and effect on August 28, 1989.

(2) The phrase “a program of studies whose content was primarily psychological” as used in sections 337.020 and 337.021, RSMo shall be defined as any one (1) of the following:

(A) An educational program which has been approved, including provisional approval, by the Education and Training Board of the American Psychological Association, or its successor, or jointly designated by the Council for the National Register of Health Service Providers in Psychology and the American Association of State Psychology Boards, or its successor, at the time the applicant obtained the degree; or

(B) A graduate training program is as follows:

1. An integrated, organized sequence of study, the purpose of which is to educate and train people to be a professional psychologist;

2. Core course work in the basic areas of psychology and course work, and training in preparation for the professional practice of psychology, as defined in section 337.015.3. and 4., RSMo shall include at least one (1), three (3) semester-hour graduate credit course or a combination of graduate credit courses totaling three (3) semester-hours or five (5) quarter-hours in each of the following areas:

A. The biological bases of behavior, such as courses in sensation and perception, psychophysiological psychology and psychopharmacology, brain and behavior;

B. The cognitive-affective bases of behavior, such as courses in learning, thinking, motivation, emotion and cognitive psychology;

C. The social bases of behavior, such as courses in the psychology of interpersonal relationships, group processes, social psychology, organizational theory, systems theory, group dynamics and role theory and family systems theory;

D. Individual differences, such as courses in personality theory, human devel-

opment, abnormal psychology, developmental psychology, child psychology, adolescent psychology, psychology of aging, psychopathology and theories of personality; and

E. The scientific methods and procedures of understanding, predicting and influencing human behavior, such as courses in statistics, experimental design, psychometrics, individual testing, group testing, research design and methodology;

3. Each course must be an in-depth study solely devoted to a particular core area. No core area credit will be given for a course which contains only components or some aspects of a core area;

4. A course will be counted only once in granting credit for a core area;

5. No core course credit will be given for practicums, workshops, continuing education, applied courses, experiential courses, readings courses, independent studies or correspondence courses;

6. Credit will be given for seminar courses only if the applicant is awarded a grade for the course and provides substantiation through course descriptions in official school catalogs, course syllabi, bulletins or other like means, or through written documentation from a school official that the course was an in-depth study of a particular core area and that the course included lectures and discussions concerning a wide range of the key topics in that core area;

7. Titles of course work on official transcripts which are not self-explanatory must be substantiated through course descriptions in official school catalogs, course syllabi, bulletins or other like means, or through written documentation from a school official;

8. The committee will not count undergraduate level courses taken by an applicant as meeting any academic requirements unless the applicant's official graduate transcript clearly shows that the course was awarded graduate credit by the school or that a competency examination was successfully passed in that particular core area and is clearly shown on the transcript;

9. The committee will not accept course work for which an applicant received a failing or incomplete grade or for which no credit was given as indicated on the official transcript;

10. In evaluating transcripts, the committee shall consider one quarter (1/4) hour of academic credit as two-thirds (2/3) of a semester-hour;

11. An appropriate program of study also shall include graduate course work and supervised practical training in rendering services to individuals, groups and organizations in preparation for the professional practice of

psychology as defined in section 337.015.2. and 4., RSMo;

12. The applicant shall provide official transcripts and any other supporting evidence necessary to document the fact that these educational requirements have been met. The applicant has the burden of demonstrating that the academic course work and training constituted a program of study whose content was primarily psychological. A final determination of whether the program of study which formed the basis of the applicant's degree was primarily psychological is within the discretion of the department;

13. An applicant who has been denied licensure as a result of inadequate educational experience and wishes to make up academic deficiencies and to obtain prior approval from the committee of the applicant's proposed plan for completing the deficiencies may submit a proposed plan for completing the academic requirements to the committee for its evaluation. All information must be submitted to the committee no later than thirty (30) days prior to a regularly scheduled committee meeting in order to be reviewed at that meeting. Upon satisfactory completion of these deficiencies, the applicant shall reapply for licensure, submit the application fee and file with the committee an official transcript or verification from the academic registrar's office or other like school official that the academic deficiencies have been completed;

14. The committee will review an applicant's educational credentials upon receipt of official educational transcripts received directly from the universities and upon payment of the fee for prior educational review. All information must be submitted to the committee no later than thirty (30) days prior to a regularly scheduled committee meeting to be reviewed at that meeting; and

15. The committee will review an applicant's proposed plan for obtaining an appropriate educational degree or course work, or both, upon receipt of the photocopies of official school documents, such as course syllabi or catalog descriptions of course work and degree programs, and upon payment of the fee for prior educational review. All information must be submitted to the committee no later than thirty (30) days prior to a regularly scheduled committee meeting to be reviewed at that meeting.

*AUTHORITY: section 337.050.5, RSMo Supp. 1989.\* This rule was previously filed as 4 CSR 235-3.011. Original rule filed Jan. 14, 1981, effective June 11, 1981. Amended: Filed Oct. 4, 1988, effective Dec. 29, 1988.*



Amended: Filed Feb. 4, 1992, effective Dec. 3, 1992.

\*Original authority: 337.050, RSMo 1977, amended 1981, 1989.

**4 CSR 235-2.005 Educational Requirements, Section 337.025, RSMo**

*PURPOSE: This rule interprets and clarifies section 337.025, RSMo.*

(1) A person applying for licensure as a psychologist pursuant to section 337.025, RSMo, and who does not engage in the delivery of psychological health services as defined in 4 CSR 235-1.015, shall be governed by the following: possession of a doctoral degree in psychology as defined in section 337.025.3, RSMo.

(2) A person applying for licensure as a psychologist pursuant to section 337.025, RSMo, and who will engage in the delivery of psychological health services as defined in 4 CSR 235-1.015, shall be governed by the following:

(A) Possession of a doctoral degree in clinical or counseling psychology as defined in sections 337.025.3 and 337.033.3, RSMo; or

(B) Possession of a doctoral degree in clinical or counseling psychology from a respecialization program as defined in section 337.033.3 and 4, RSMo.

(3) The following criteria shall be used by the committee in evaluating the acceptability of course work obtained in the graduate program of the applicant seeking licensure pursuant to section 337.025.3(3) or 337.033.4(3), RSMo:

(A) Each course must be an in-depth study solely devoted to a particular core area. No core area credit will be given for a course which contains only components or some aspects of a core area;

(B) A course will be counted only once in granting credit for a core area;

(C) No core course credit will be given for practice, workshops, continuing education, applied courses, experiential courses, readings courses, independent studies or correspondence courses;

(D) Credit will be given for seminar courses only if the applicant provides substantiation through satisfactory evidence that the course was an in-depth study solely devoted to a particular core area. This substantiation may be shown through one (1) or more of the following:

1. Course descriptions in official school catalogs;

2. Course syllabi; or

3. A signed written statement from a graduate dean, department chair or professor who taught the class that the course was an in-depth study solely devoted to a particular core area and that the course included lectures and discussions concerning a wide range of the key topics in that core area;

(E) Titles of course work on official transcripts which are not clear to the committee must be substantiated with satisfactory evidence. This substantiation may be shown through one (1) or more of the following:

1. Course descriptions in official school catalogs;

2. Course syllabi; or

3. A signed written statement from a graduate dean, department chair or professor who taught the class that the course was an in-depth study solely devoted to a particular core area and that the course included lectures and discussions concerning a wide range of the key topics in that core area;

(F) The committee will not count undergraduate level courses taken by an applicant as meeting any academic requirements unless the applicant's official graduate transcript clearly shows that the course was awarded graduate credit by the school or that a competency examination was successfully passed in that particular core area and is clearly shown on the transcript; and

(G) The committee will accept only course work for which an applicant received a grade of B or better as indicated on the official transcript. The committee will not accept course work for which the applicant received no credit. The committee will not accept course work taken as an audit or pass/fail as indicated on the official transcript.

(4) The applicant, upon request, shall furnish to the committee satisfactory evidence that the degree is a doctoral degree in psychology.

(A) Satisfactory evidence shall be competent and substantial evidence admissible in the courts of Missouri establishing that the degree is a doctoral degree in psychology.

(B) Failure by the applicant to submit that evidence shall constitute evidence that the degree is not a doctoral degree in psychology.

(5) One year's residency as used in section 337.025.3(h), RSMo is defined as—at least nine (9) hours of weekly face-to-face psychological instruction, supervision, and/or consultation with multiple program faculty and students at the educational institution for a minimum of one (1) year.

*AUTHORITY: sections 337.025, 337.033 and 337.050.9, RSMo Supp. 1999.\* Original rule filed Feb. 4, 1992, effective Dec. 3, 1992. Amended: Filed June 1, 2000, effective Nov. 30, 2000.*

\*Original authority: 337.025, RSMo 1977, amended 1989, 1998; 337.033, RSMo 1989, amended 1998; 337.050, RSMo 1977, amended 1981, 1989, 1993, 1995, 1996, 1998, 1999.

**4 CSR 235-2.010 Supervised Professional Experience**

(Rescinded December 11, 1983)

*AUTHORITY: section 337.020, RSMo Supp. 1982. Original rule filed Oct. 4, 1977, effective Feb. 11, 1978. Amended: Filed Jan. 14, 1981, effective June 11, 1981. Rescinded: Filed Aug. 11, 1983, effective Dec. 11, 1983.*

**4 CSR 235-2.020 Supervised Professional Experience, Section 337.021, RSMo**

*PURPOSE: This rule defines the one year of supervised professional experience required of all applicants under section 337.020.2, RSMo.*

(1) The supervised professional experience requirements for a person applying for licensure as a psychologist pursuant to section 337.021, RSMo shall be governed by this rule in force and effect on August 28, 1989. All applicants for licensure as a psychologist, whether applying on the basis of a master's degree or a doctorate degree, must have had at least one (1) year of satisfactory supervised professional experience in the general field of psychology as defined in this rule and must demonstrate compliance with this rule in the attestation forms provided by the committee. Attestation forms may be obtained by contacting the office of the State Committee of Psychologists.

(2) As applied to periods of supervised professional experience commencing before January 1, 1984, the phrase "satisfactory supervised professional experience in the general field of psychology" as used in section 337.021, RSMo (prior to August 28, 1989, referenced language appeared in section 337.020.2, RSMo) means post-degree training or practice of psychology in an organized health service training program or its psychological equivalent under the supervision of a licensed psychologist who is not a relative of the trainee. Professional experience, which was gained by an applicant before September 28, 1977, will be deemed

acceptable if the experience was supervised by a person, not a relative of the trainee, who would have been eligible for licensure at the time the supervision occurred. The psychological activities of the applicant shall be performed pursuant to the supervisor's order, control and full professional responsibility. Reports prepared by the applicant during the period of the supervised professional experience should be cosigned by the supervisor. The supervisor shall maintain a continuing relationship with the applicant and must meet with the applicant a minimum of one (1) hour per week in face-to-face individual supervision. Group supervision is not acceptable for supervised professional experience under this rule. The supervisor must certify to the department that the applicant has complied with these requirements for supervised professional experience.

(3) As applied to periods of supervision commencing on or after January 1, 1984 and on or before December 31, 1988, the phrase "satisfactory supervised professional experience in the general field of psychology" as used in section 337.021, RSMo (prior to August 28, 1989 referenced language appeared in section 337.020.2, RSMo) shall mean post-degree training or practice of psychology obtained under the supervision of a licensed psychologist who is not a relative of the trainee. This one (1) year of supervised professional experience must be acquired in an organized health service training program, however, an applicant may obtain, with prior approval by the committee, this experience in a setting other than an organized health service training program. If the applicant desires this special approval, s/he shall have his/her supervisor submit a written detailed description of the proposed program of supervised professional experience. The psychological activities of the applicant must be performed pursuant to the supervisor's order, control and full professional responsibility. Professional reports prepared by the applicant during the period of the supervised professional experience must be cosigned by the supervisor. The supervisor shall maintain a continuing relationship with the applicant and must meet with the applicant a minimum of one (1) hour per week in face-to-face individual supervision. Group supervision is not acceptable for supervised professional experience under this regulation. The supervisor must certify to the department that the applicant has complied with these requirements for satisfactory professional experience.

(4) As applied to periods of supervision commencing on or after January 1, 1989, the

phrase "satisfactory supervised professional experience in the general field of psychology" as used in section 337.020.2, RSMo shall mean—

(A) Post-degree training or practice of psychology obtained under the supervision of a licensed psychologist who is not a relative of the trainee;

(B) Supervised professional experience obtained in an organized training program for the delivery of psychological services. That organized training program shall include providing:

1. Services appropriate to the trainee's intended area of expertise and practice;

2. Exposure to and interaction with a variety of professionals and disciplines in the delivery of psychological services;

3. Delivery of a wide range of psychological services appropriate to the intended area of practice of the trainee to a diverse clientele population with regard to age, gender, socioeconomic status and other variables as appropriate to the intended area of practice;

4. Delivery of services using a variety of diagnostic and theoretically-based interventions as appropriate to the intended area of practice; and

5. At least eight (8) hours per month of regularly scheduled in-service training or other learning activities which, over the course of the period of the supervised professional experience, must include three (3) of the following categories:

A. Seminars, workshops or lectures;

B. Readings and structured group discussions;

C. Case conferences, consultations and collaborations with other professionals;

D. Grand rounds;

E. Attendance at psychological-oriented meetings conducted at the local, state, regional or national level; or

F. Psychologically-related continuing education credits approved by a recognized professional organization;

(C) Psychological activities of the trainee must be performed pursuant to the supervisor's order, control and full professional responsibility;

(D) Reports prepared by the trainee during the period of the supervised professional experience must be cosigned by the supervisor;

(E) The supervisor shall maintain a continuing relationship with the trainee and must meet with the trainee a minimum of one (1) hour per week in face-to-face individual supervision. Group supervision is not acceptable for supervised professional experience under this rule; and

(F) The supervisor must certify to the department through the committee that the trainee has complied with the requirements for supervised professional experience through the use of the attestation forms provided by the committee.

(5) Acceptable supervision occurs only when the supervisor and the applicant are both employed by or affiliated with the same professional setting.

(6) For purposes of this rule, the term relative of the trainee shall mean a spouse, parent, child, sibling of the whole- or half-blood, grandparent, grandchild, aunt or uncle of the trainee or one who has a present relationship to the trainee as stepparent or stepchild.

(7) For purposes of this rule, the phrase person, not a relative of the trainee, who would have been eligible for licensing at the time the supervision occurred shall mean a person who, at the time the supervision took place—

(A) Was not a relative of the trainee, as defined in section (6) of this rule;

(B) Could have satisfied the present educational requirements of section 337.020, RSMo; and

(C) Could have satisfied the experience requirements of section 337.020, RSMo and of this rule, except for the requirements of having had a licensable supervisor.

(8) Acceptable supervised professional experience shall constitute a minimum of fifteen hundred (1,500) hours of professional experience obtained in no less than a twelve (12) or no more than a twenty-four (24)-consecutive calendar-month period. In no case shall this experience be accumulated at the rate of less than twenty (20) hours per week nor more than fifty (50) hours per week.

(9) All supervision must be acquired subsequent to the receipt of the graduate degree. For the purpose of this rule, the date of the receipt of the graduate degree shall be the date the degree was conferred or awarded as set forth on the applicant's official academic transcript or as verified by the academic registrar or other like school official.

(10) The committee will review, upon request, a trainee's proposed or current plan of post-degree supervision to determine if the supervision is acceptable under this rule. All requests shall be submitted on the forms provided by the committee and accompanied by the prior review fee for post-degree supervision. All requests must be submitted to the

committee thirty (30) days prior to a regularly scheduled committee meeting in order to be reviewed at that meeting.

(11) An applicant who has been denied licensure as a result of inadequate post-degree supervision who wishes to obtain prior review from the committee of his/her proposed plan for completing the post-degree supervision deficiencies shall submit a request on the forms provided by the committee accompanied with the prior review fee for post-degree supervision. All requests must be submitted to the committee no later than thirty (30) days prior to a regularly scheduled committee meeting in order to be reviewed at that meeting. Upon satisfactory completion of the deficiencies, the applicant shall reapply for licensure, submit the application fee and file with the committee an official attestation form from the supervisor that post-degree supervision deficiencies have been completed.

*AUTHORITY: sections 337.021 and 337.050.9, RSMo Supp. 1998.\* Original rule filed Aug. 11, 1983, effective Dec. 11, 1983. Amended: Filed May 4, 1987, effective Aug. 13, 1987. Amended: Filed Oct. 4, 1988, effective Dec. 29, 1988. Amended: Filed Feb. 4, 1992, effective Dec. 3, 1992. Amended: Filed July 26, 1999, effective Feb. 29, 2000.*

*\*Original authority: 337.021, RSMo 1989, amended 1997, 1998 and 337.050.9, RSMo 1977, amended 1981, 1989, 1993, 1995, 1996, 1998.*

#### **4 CSR 235-2.030 Postmaster's Degree Supervised Professional Experience, Section 337.021, RSMo**

*PURPOSE: This rule defines the two years of satisfactory professional experience required of master's level applicants in section 337.020.2, RSMo.*

(1) The supervised professional experience requirements for a person applying for licensure as a psychologist pursuant to section 337.021, RSMo, shall be governed by 4 CSR 235-2.030 in force and effect on August 28, 1989. All applicants for licensure as a psychologist applying on the basis of a master's degree (in addition to the one (1) year of satisfactory supervised professional experience in the general field of psychology as outlined in 4 CSR 235-2.020) must have had two (2) additional years of satisfactory supervised professional experience as defined in this rule, and must demonstrate compliance with this rule on the attestation forms provided by the committee. Attestation forms may be

obtained by writing the committee's office at P.O. Box 153, Jefferson City, MO 65102.

(2) As applied to periods of supervision commencing on or before December 31, 1988, the phrase "satisfactory professional experience" as used in section 337.021, RSMo (prior to August 28, 1989 referenced language appeared in section 337.020.2(b), RSMo) means postmaster's degree training or practice of psychology obtained in an organized health training program; however, an applicant may obtain, with prior approval by the committee, this experience in a setting other than an organized health service training program. If the applicant desires this special approval, s/he shall have his/her supervisor submit a written detailed description of the proposed program of supervised professional experience. The psychological activities of the applicant must be performed pursuant to the supervisor's order, control and full professional responsibility. Professional reports prepared by the applicant during the period of the professional experience must be cosigned by the supervisor. The supervisor shall maintain a continuing relationship with the applicant and must meet with the applicant a minimum of one (1) hour per week in face-to-face individual supervision. Group supervision is not acceptable under this regulation. The supervisor must certify to the department that the applicant has complied with these requirements for satisfactory professional experience.

(3) As applied to periods of supervision commencing on or after January 1, 1989, the phrase "satisfactory supervised professional experience in the general field of psychology" as used in section 337.020.2, RSMo shall mean—

(A) Postdegree training or practice of psychology obtained under the supervision of a licensed psychologist who is not a relative of the trainee;

(B) Supervised professional experience obtained in an organized training program for the delivery of psychological services. This organized training program shall include the following:

1. Provides services appropriate to the trainee's intended area of expertise and practice;

2. Provides exposure to and interaction with a variety of professionals and disciplines in the delivery of psychological services;

3. Provides for the delivery of a wide range of psychological services appropriate to the intended area of practice of the trainee to a diverse clientele population with regard to age, gender, socioeconomic status and other

variables as appropriate to the intended area of practice;

4. Provides for the delivery of services using a variety of diagnostic and theoretically-based interventions as appropriate to the intended area of practice; and

5. Provides at least eight (8) hours per month of regularly scheduled in-service training or other learning activities which, over the course of the period of the supervised professional experience, must include three (3) of the following categories:

A. Seminars, workshops or lectures;

B. Readings and structured group discussions;

C. Case conferences, consultations and collaborations with other professionals;

D. Grand rounds;

E. Attendance at psychological-oriented meetings conducted at the local, state, regional or national level; or

F. Psychologically-related continuing education credits approved by a recognized professional organization;

(C) Psychological activities of the trainee must be performed pursuant to the supervisor's order, control and full professional responsibility;

(D) Reports prepared by the trainee during the period of the supervised professional experience must be cosigned by the supervisor;

(E) A continuing relationship by the supervisor with the trainee and supervisor meeting with the trainee a minimum of one (1) hour per week in face-to-face individual supervision. Group supervision is not acceptable for supervised professional experience under this rule; and

(F) Supervisor certifying to the department through the committee that the trainee has complied with the requirements for supervised professional experience through the use of the attestation forms provided by the committee.

(4) Acceptable supervision occurs only when the supervisor and the applicant are both employed by or affiliated with the same professional setting.

(5) For purposes of this rule, the term relative of the trainee shall mean a spouse, parent, child, sibling of the whole- or half-blood, grandparent, grandchild, aunt or uncle of the trainee or one who has a present relationship to the trainee as stepparent or stepchild.

(6) For purposes of this rule, the phrase person, not a relative of the trainee, who would have been eligible for licensing at the time the

supervision occurred shall mean a person who, at the time the supervision took place—

(A) Was not a relative of the trainee as defined in section (5) of this rule;

(B) Could have satisfied the present educational requirements of section 337.050, RSMo; and

(C) Could have satisfied the experience requirements of section 337.020, RSMo and of this rule, except for the requirement of having had a licensable supervisor.

(7) Acceptable supervised professional experience shall constitute, in addition to the experience obtained pursuant to 4 CSR 235-2.020, a minimum of three thousand (3000) hours of professional experience obtained in no less than a twenty-four (24)- or no more than a forty-eight (48)-consecutive calendar-month period. In no case shall this experience be accumulated at the rate of less than twenty (20) hours per week nor more than fifty (50) hours per week.

(8) All supervision must be acquired subsequent to the receipt of the graduate degree. For the purpose of this rule, the date of the receipt of the graduate degree shall be the date the degree was conferred or awarded as set forth on the applicant's official academic transcript or as verified by the academic registrar or other like school official.

(9) The committee will review, upon request, a trainee's proposed or current plan of postdegree supervision to determine if that supervision is acceptable under this rule. All requests shall be submitted on the forms provided by the committee and accompanied by the prior review fee for postdegree supervision. All requests must be submitted to the committee thirty (30) days prior to a regularly scheduled committee meeting in order to be reviewed at that meeting.

(10) An applicant who has been denied licensure as a result of inadequate postdegree supervision who wishes to obtain prior review from the committee of their proposed plan for completing the postdegree supervision deficiencies shall submit a request on the forms provided by the committee accompanied with the prior review fee for postdegree supervision. All requests must be submitted to the committee no later than thirty (30) days prior to a regularly scheduled committee meeting in order to be reviewed at that meeting. Upon satisfactory completion of these deficiencies, the applicant shall reapply for licensure, submit the application fee and file with the committee an official attestation form from the supervisor that postdegree

supervision deficiencies have been completed.

*AUTHORITY: sections 334.125, RSMo 1986, 337.045.5 and 337.050.5, RSMo Supp. 1989.\* Original rule filed Aug. 11, 1983, effective Dec. 11, 1983. Amended: Filed May 4, 1987, effective Aug. 13, 1987. Amended: Filed Oct. 4, 1988, effective Dec. 29, 1988. Amended: Filed Feb. 4, 1992, effective Dec. 3, 1992.*

*\*Original authority: 334.125, RSMo 1959; and 337.045.5, and 337.050.5, RSMo 1977, amended 1981, 1989.*

#### **4 CSR 235-2.040 Supervised Professional Experience, Section 337.025, RSMo, for the Delivery of Psychological Health Services**

*PURPOSE: This rule defines the supervised professional experience requirements for the delivery of psychological health services under section 337.025, RSMo.*

(1) Postdoctoral experience for those applicants who have completed a program in one or more of the American Psychological Association designated health service provider delivery areas, as defined in 4 CSR 235-1.015(10), and who intend to seek health service provider certification, or who intend to principally engage in the delivery of psychological health services shall be governed by the following:

(A) Completion of Educational Requirements. All supervised professional experience must be acquired subsequent to the completion of all educational requirements as defined in section 337.027, RSMo. For the purposes of this rule, an applicant shall be deemed to have met the educational requirements when all degree and core course requirements, as defined in 4 CSR 235-2.005, have been completed. Degree requirements have been met when indicated by conferral of the formal degree or at the time when all degree requirements established by the recognized educational institution for the degree have been met with the sole exception that the degree has not been formally conferred and the institution so certifies in writing to the committee;

(B) Amount of Time.

1. Postdoctoral supervised professional experience shall consist of a minimum of fifteen hundred (1,500) hours of professional experience in the delivery of psychological health services obtained in no fewer than twelve (12) or more than twenty-four (24) calendar months. This experience must be

accumulated at a rate of no fewer than twenty (20) hours per week nor more than fifty (50) hours per week.

2. The supervisee must obtain the supervised experience in the same organized training program unless otherwise approved by the committee;

(C) Organized Training Program.

1. Postdoctoral supervised professional experience must be obtained in a program that meets one (1) of the following:

A. A postgraduate program designed to train the applicant in one or more of the health service provider delivery areas which has been accredited, or provisionally accredited by the American Psychological Association (herein "APA");

B. A postgraduate program designed to train the applicant in one or more of the health service provider delivery areas that is a member of the Association of Psychology Postdoctoral and Internship Centers (herein "APPIC");

C. A postgraduate program designed to train the applicant in one or more of the health service provider delivery areas for which the training program certifies in writing that it has a predoctoral degree internship program which is accredited, or provisionally accredited by APA or is a member of the Association of Psychology Postdoctoral and Internship Centers and further certifies that the postgraduate training program accorded the applicant complied with and met the standards of APA and/or APPIC relative to predoctoral and/or postdoctoral programs;

D. A postgraduate program designed to train the applicant in one or more of the health service provider delivery areas which substantially meets or is the equivalent to the standards required for accreditation by, or membership in, APA and/or APPIC; or

E. A postgraduate program designed to train the applicant in one or more of the health service provider delivery areas that meets or includes the following:

(I) Provides direct training and experience in the delivery of psychological health services. At least ten (10) hours per week must be direct client contact time;

(II) Occurs only when the supervisor and the applicant are employed by or affiliated with the same professional setting; and at least one of the supervisors whether primary or designated secondary who is on-site at least fifteen (15) hours per week;

(III) Does not include a private practice setting in which the applicant operates, manages, has an ownership interest or administrative responsibility in the private practice;

(IV) Has at least one (1) licensed psychologist who is certified as a health service provider or who otherwise meets the requirements for health service provider certification and one (1) other licensed mental health professional (for example, psychiatrist, psychologist, marriage and family therapist, social worker, and/or professional counselor) who is employed by or affiliated with that organized training program and who is on-site not less than fifteen (15) hours per week; and

(V) Provides a minimum of five (5) hours per week of professional learning experiences. These professional learning experiences must be established clearly and agreed upon by the supervisee and supervisor at the initiation of the post-degree supervised experience and must include at least three (3) of the following categories:

(a) Treatment team meetings with the participation of the supervisor and other health professionals who are employed in the organized health training program. Treatment team meetings must involve discussion of diagnostic and therapeutic methods, goals and progress of clients;

(b) Attendance and participation in a structured didactic activity including grand rounds, case conferences, lectures, workshops, seminars or peer supervision;

(c) Readings from journals and books relevant to the delivery of psychological health service; and

(d) Professional psychological activity which contributes to the professional psychological community. These activities may include any one (1) or combination of the following:

I. The development, preparation and presentation of seminars, workshops, in-services, lectures or papers on topics relevant to the practice of psychology;

II. Participation in the administrative planning, development and implementation of psychological health services within the organized training program. Activities include serving on institutional or program committees designed to monitor and advance the delivery of psychological health services;

III. Participation in local, state, regional or national psychological organizations;

IV. The design, collection, analysis and presentation of research relevant to the practice of psychology; or

V. Teaching of a graduate or undergraduate course in psychology at a recognized educational institution accredited by one (1) of the regional accrediting associa-

tions approved by the Council on Postsecondary Accreditation;

(D) Clinical Supervision. The psychological activities of the applicant shall be performed pursuant to the primary supervisor's order, control, and full professional responsibility. The primary supervisor shall maintain a continuing relationship with the applicant and shall meet with the applicant a minimum of one (1) hour per month in face-to-face individual supervision. Clinical supervision may be delegated by the primary supervisor to one or more secondary supervisor(s) who shall then retain order, control and full professional responsibility for the applicant's clinical work under their supervision and who shall then meet with the applicant a minimum of one (1) hour per week in face-to-face individual supervision. If the primary supervisor is also the clinical supervisor, the face-to-face meetings shall be a minimum of one (1) hour per week. Group supervision is not acceptable for supervised experience under this regulation;

(E) Supervisor Requirements.

1. The primary supervisor must be a licensed psychologist and must also be a health service provider or one who otherwise meets the requirements for health service provider certification.

2. The secondary supervisor(s) if not a licensed psychologist, must be eligible for or otherwise meet the requirements for licensure as a psychologist in the state wherein the supervision occurred.

3. No supervisor, whether primary or secondary, may be a relative of the applicant, such as a spouse, parent, child, sibling of the whole- or half-blood, grandparent, grandchild, aunt, uncle, stepparent, stepchild, father-in-law, mother-in-law, brother-in-law or sister-in-law.

4. No supervisor, whether primary or secondary, may be under discipline by any licensing board or jurisdiction at any time during the period of supervised professional experience.

5. No supervisor, whether primary or secondary, shall have more than four (4) persons obtaining post-degree supervised professional experience for licensure under supervision at any one (1) time. Any supervisor wishing to petition the committee for additional supervisees may do so through a written request.

6. Must certify to the committee at the completion of the applicant's postdoctoral supervised professional experience that the supervisee has complied with the requirements for supervised professional experience through the use of the attestation forms provided by the committee;

(F) Supervisor/Supervisee Relationship.

1. All professional activities and psychological services provided by the supervisee must be performed pursuant to the supervisor's order, control and full professional responsibility. The supervisor, whether primary and/or secondary must be vested with administrative authority over matters affecting the provision of psychological health services which are being accorded under the supervision of the particular supervisor, whether primary and/or secondary, so that the ultimate responsibility for the welfare of every client is maintained by the supervising psychologist(s).

2. The supervisor(s) shall maintain a continuing relationship with the supervisee by their employment, affiliation in the same setting, or both. The supervisor(s) and supervisee should have frequent professional interactions.

3. Unless otherwise approved by the committee for good cause, all written documents, such as case notes, intake assessments, test reports, treatment plans and progress reports prepared by the supervisee during the period of the supervised professional experience must be reviewed, approved and cosigned by the appropriate supervisor;

(G) Variances. Supervisees seeking a variance in the acceptance of the supervision requirements shall make application to the committee which may be handled on a case-by-case basis;

(H) Prior Review. The committee, upon request, will review a supervisee's plan of post-degree supervised professional experience to determine if that supervision is acceptable under this rule. All requests shall be submitted on the forms provided by the committee and accompanied by the prior review fee for post-degree supervision. A prior review of educational credentials must be conducted prior to or simultaneously with a request of proposed plan of post-degree supervised professional experience. All requests must be submitted to the committee thirty (30) days prior to a regularly scheduled committee meeting; and

(I) Representation.

1. Throughout the period of postdoctoral supervised professional experience, the supervisee must represent him/herself to consumers of psychological services consistent with 4 CSR 235-1.015.

2. Any individual, whether such individual be provisionally licensed or be unlicensed, who is working under the supervision of a licensed psychologist shall not be listed in telephone listings as providing psychological services.

3. Any individual, whether such individual be provisionally licensed or be unlicensed, who is working under the supervision of a licensed psychologist shall list the primary supervising psychologist's name and license number on all professional correspondence (for example, testing reports and progress reports) and advertisements or notices (for example, brochures) of his/her professional services.

*AUTHORITY:* sections 337.025 and 337.050.9, RSMo Supp. 1998. \* Original rule filed Feb. 4, 1992, effective Dec. 3, 1992. Amended: Filed July 26, 1999, effective Feb. 29, 2000.

\*Original authority: 337.025, RSMo 1977, amended 1989, 1998 and 337.050.9, RSMo 1977, amended 1981, 1989, 1993, 1995, 1996, 1998.

#### **4 CSR 235-2.050 Supervised Professional Experience, Section 337.025, RSMo, for the Delivery of Nonhealth Psychological Services**

*PURPOSE:* This rule defines the supervised professional experience requirements for non-health service providers under section 337.025, RSMo.

(1) Postdoctoral experience for those applicants who have not completed a program in one or more of the American Psychological Association designated health service provider delivery areas, as defined in 4 CSR 235-1.015(10), and/or for those who do not intend to engage in the delivery of psychological health services shall be governed by the following:

(A) Completion of Educational Requirements. All supervised professional experience must be acquired subsequent to the completion of all educational requirements as defined in section 337.027, RSMo. For the purposes of this rule, an applicant shall be deemed to have met the educational requirements when all degree and core course requirements, as defined in 4 CSR 235-2.005, have been completed. Degree requirements have been met when indicated by conferral of the formal degree or at the time when all degree requirements established by the recognized educational institution for the degree have been met with the sole exception that the degree has not been formally conferred and the institution so certifies in writing to the committee;

(B) Amount of Time. Postdoctoral supervised professional experience shall consist of a minimum of fifteen hundred (1500) hours of professional experience in the delivery of

psychological services obtained in no fewer than twelve (12) or more than twenty-four (24) calendar months. This experience must be accumulated at a rate of no fewer than twenty (20) hours per week nor more than fifty (50) hours per week;

(C) Organized Training Program. Postdoctoral supervised professional experience must be obtained in an organized psychological training program for the delivery of psychological services. The organized psychological training program shall include all of the following:

1. Provides direct training and experience in the delivery of psychological services appropriate to and consistent with the supervisee's education, training, experience and intended practice;

2. Provides exposure to and interaction with a variety of professionals and disciplines relevant to the delivery of psychological services;

3. Does not include a private practice setting in which the applicant operates, manages, has an ownership interest or administrative responsibility in the private practice; and

4. Provides a minimum of five (5) hours per week of professional learning activities. These professional learning experiences must be clearly established and agreed upon by the supervisee and supervisor at the initiation of post-degree supervision and may include any of the following:

A. Project meetings and consultations with other professionals relevant to the supervisee's intended area of psychological practice;

B. Readings from journals and books relevant to the supervisee's intended area of psychological practice;

C. Attendance or presentation of workshops, seminars, in-services or lectures on topics relevant to the supervisee's intended area of practice;

D. Coordinating and presenting research relevant to the supervisee's intended area of practice; or

E. Teaching of a graduate or undergraduate course in psychology at a recognized educational institution accredited by one (1) of the regional accrediting associations approved by the Council on Postsecondary Accreditation;

(D) Supervision. The psychological activities of the applicant shall be performed pursuant to the primary supervisor's order, control, and full professional responsibility. The primary supervisor shall maintain a continuing relationship with the applicant and shall meet with the applicant a minimum of one (1) hour per month in face-to-face individual

supervision. A portion of the supervision may be delegated by the primary supervisor to one (1) or more secondary supervisor(s) who shall then retain order, control and full professional responsibility for that portion of the applicant's work being performed under their supervision which supervisor shall then meet with the applicant a minimum of one (1) hour per week in face-to-face individual supervision. If there is only one (1) supervisor the meetings shall be a minimum of one (1) hour per week. Group supervision is not acceptable for supervised experience under this regulation;

(E) Supervisor Requirements.

1. The primary and all secondary supervisors, if any, must be licensed psychologist(s) or such other qualified professional(s), if preapproved, by the committee.

2. No supervisor, whether primary or secondary, may be a relative of the applicant, such as a spouse, parent, child, sibling of the whole- or half-blood, grandparent, grandchild, aunt, uncle, stepparent, stepchild, father-in-law, mother-in-law, brother-in-law or sister-in-law.

3. No supervisor, whether primary or secondary, may be under discipline by any licensing board or jurisdiction at any time during the period of supervised professional experience.

4. No supervisor, whether primary or secondary, shall have more than four (4) persons obtaining post-degree supervised professional experience for licensure under supervision at any one (1) time. Any supervisor wishing to petition the committee for additional supervisees may do so through a written request.

5. All supervisors, whether primary and/or secondary, must certify to the committee at the completion of the applicant's postdoctoral supervised professional experience that the supervisee has complied with the requirements for supervised professional experience through the use of the attestation forms provided by the committee;

(F) Supervisor/Supervisee Relationship.

1. All professional activities and psychological services provided by the supervisee must be performed pursuant to the supervisor's(s') order, control, and full professional responsibility. The supervisor, whether primary and/or secondary, must be vested with administrative authority over matters affecting the delivery of the psychological services being accorded under the supervision of a particular supervisor, whether primary and/or secondary, so that the ultimate responsibility for the welfare of the public and/or any client is maintained by the supervising psychologists.



2. The supervisor(s) shall maintain a continuing relationship with the supervisee. The supervisor(s) and supervisee should have frequent professional interactions. Group supervision is not acceptable for supervised professional experience under this rule. The supervisee must complete at least forty-eight (48) hours of weekly supervision sessions.

3. Unless otherwise approved by the committee for good cause, all work products prepared by the supervisee must be reviewed, approved and cosigned by the appropriate supervisor;

(G) Variances. Supervisees seeking a variance in the acceptance of the supervision requirements shall make application to the committee which may be handled on a case-by-case basis;

(H) Prior Review. The committee, upon request, will review a supervisee's plan of post-degree supervised professional experience to determine if that supervision is acceptable under this rule. All requests shall be submitted on the forms provided by the committee and accompanied by the prior review fee for post-degree supervision. A prior review of educational credentials must be conducted prior to or simultaneously with a request of proposed plan of post-degree supervised professional experience. All requests must be submitted to the committee thirty (30) days prior to a regularly scheduled committee meeting; and

(I) Representation.

1. Throughout the period of postdoctoral supervised professional experience, the supervisee must represent him/herself to consumers of psychological services consistent with 4 CSR 235-1.015.

2. Any individual, whether such individual be provisionally licensed or be unlicensed, who is working under the supervision of a licensed psychologist shall not be listed in telephone listings as providing psychological services.

3. Any individual, whether such individual be provisionally licensed or unlicensed, who is working under the supervision of a licensed psychologist shall list the primary supervising psychologist's name and license number on all professional correspondence (for example, testing reports and progress reports) and advertisements or notices (for example, brochures) of his/her professional services.

*AUTHORITY: sections 337.025 and 337.050.9, RSMo Supp. 1998.\* Original rule filed Feb. 4, 1992, effective Dec. 3, 1992. Amended: Filed July 26, 1999, effective Feb. 29, 2000.*

*\*Original authority: 337.025, RSMo 1977, amended 1989, 1998 and 337.050.9, RSMo 1977, amended 1981, 1989, 1993, 1995, 1996, 1998..*

**4 CSR 235-2.060 Licensure by Examination**

*PURPOSE: This rule outlines the requirements and procedures for applying for licensure through examination.*

(1) Every applicant for initial licensure by the committee as a psychologist, except those meeting the requirements of section 337.029.1, RSMo, or 4 CSR 235-2.070, shall be required to take and pass all examinations as prescribed by the committee.

(2) Examination Process. The full examination for licensure shall consist of three (3) component examinations. Applicants will not be required to be reexamined over parts of the examination process they have passed.

(A) Objective Examination. Applicants shall be required to take the Examination for Professional Practice in Psychology (herein "EPPP") administered each year at sites, dates and times approved by the committee.

(B) Jurisprudence Examination. A jurisprudence examination based on Missouri law and regulations governing the practice of psychology, professional affairs and ethics will be administered each year at sites, dates and times approved by the committee.

(C) Oral Examination. An oral examination will include questions related to areas of ethics, professional practice, and any other subject matter, pertinent to the practice of psychology, about which the committee wishes to examine the applicant. The applicant must first pass the examinations specified in subsections (A) and (B) hereof before being allowed to take or complete the oral examination.

(3) Passing Scores on Examination.

(A) An applicant, who sat for the EPPP between April 1, 1995 and April 30, 2001, will be deemed to have passed the examination if the score obtained is equal to or greater than seventy percent (70%) at said sitting as computed by the testing service.

(B) Beginning May 1, 2001 an applicant is deemed to have passed the objective examination if s/he has obtained at least the minimum pass point designated by the developer of the examination.

(C) An applicant is deemed to have passed the jurisprudence portion of the examination if s/he has seventy percent (70%) of the total items correct on that examination. An applicant must pass both the objective and

jurisprudence examinations before being eligible for the oral examination.

(4) Reexamination. Any applicant who fails the EPPP examination on the first attempt will be allowed to retake the examination at sites, dates and times approved by the committee providing a minimum of three (3) months has elapsed since the previous attempt. No special examination time shall be scheduled. If the examination is failed a second time, the applicant shall not be allowed to retake the examination for a period of six (6) months. The examination can be taken two (2) additional times. If the examination is failed a total of four (4) times, the application process shall cease. The former applicant may reapply for licensure by submitting a new application for consideration by the committee in accordance with the current requirements to become licensed as a psychologist in Missouri.

*AUTHORITY: sections 337.020 and 337.050.9, RSMo 2000.\* Original rule filed July 30, 1991, effective Feb. 6, 1992. Emergency amendment filed Feb. 28, 1995, effective March 10, 1995, expired July 7, 1995. Amended: Filed March 31, 1995, effective Sept. 30, 1995. Amended: Filed July 26, 1999, effective Feb. 29, 2000. Rescinded and readopted: Filed March 1, 2001, effective Aug. 30, 2001.*

*\*Original authority: 337.020, RSMo 1977, amended 1981, 1989, 1995, 1996, 1997, 1998 and 337.050.9, RSMo 1977, amended 1981, 1989, 1993, 1995, 1996, 1998, 1999.*

**4 CSR 235-2.065 Licensure by Endorsement of Written EPPP Examination Score**

*PURPOSE: This rule outlines procedures for receiving and considering the applicants' Examination for the Professional Practice in Psychology score(s) taken previously in another state or jurisdiction.*

(1) Any applicant who has taken the Examination for the Professional Practice in Psychology (EPPP) and who wishes to apply for licensure by endorsement of score shall submit to the committee the following:

(A) The nonrefundable application fee;

(B) The completed application, including all documents, supporting material and official transcripts required by the committee; and

(C) The EPPP test scores sent directly from the Licensed Psychologists Data Source, a service of the Association of State and Provincial Psychology Boards (ASPPB).

(2) If the score received by the applicant on the EPPP is equal to or higher than seventy percent (70%) as computed by the testing service, the committee shall endorse that score of the individual applying for licensure in Missouri. That endorsement shall relieve the applicant of the necessity of retaking the EPPP. Before being issued a license, the applicant still must pass the oral examination and the jurisprudence examination and meet all other current requirements for licensure in this state at the time the application was received.

(3) Upon approval by the committee that the applicant has met the requirements of section (2), the applicant shall submit the nonrefundable endorsement fee. Upon receipt of the nonrefundable endorsement fee, the committee shall issue a license.

**AUTHORITY:** sections 337.020 and 337.050.9, RSMo Supp. 1998.\* This rule was previously filed as 4 CSR 235-1.035. Original rule filed Oct. 4, 1988, effective Dec. 29, 1988. Amended: Filed July 30, 1991, effective Feb. 6, 1992. Emergency amendment filed Feb. 28, 1995, effective March 10, 1995, expired July 7, 1995. Amended: Filed March 31, 1995, effective Sept. 30, 1995. Amended: Filed July 26, 1999, effective Feb. 29, 2000.

\*Original authority: 337.020, RSMo 1977, amended 1981, 1989, 1995, 1996, 1997, 1998 and 337.050.9, RSMo 1977, amended 1981, 1989, 1993, 1995, 1996, 1998.

#### 4 CSR 235-2.070 Licensure by Reciprocity

**PURPOSE:** This rule interprets and clarifies the language of section 337.020.2(c), RSMo which demonstrates the legislative desire to license without examination, as psychologists, those applicants licensed in another state.

(1) In order to be licensed as a psychologist in Missouri by reciprocity, an applicant shall—

(A) File an application for licensure pursuant to 4 CSR 235-1.030;

(B) Be twenty-one (21) years of age;

(C) Provide satisfactory evidence on forms provided by the committee that the applicant is then currently licensed in another jurisdiction including any state, territory of the United States, or the District of Columbia; that the applicant has had no violations and no suspensions and no revocation of a license to practice psychology in any jurisdiction and meets one (1) of the following criteria:

1. Be a diplomate of the American Board of Professional Psychology;

2. Be a member of the National Register of Health Service Providers in Psychology;

3. Be currently licensed or certified as a psychologist in another jurisdiction which is then a signatory to the Association of State and Provincial Psychology Board's reciprocity agreement herein "ASPPB Agreement";

4. Be currently licensed or certified in another state, territory of the United States, or the District of Columbia, and—

A. Have a doctoral degree in psychology from a program accredited, or provisionally accredited by the American Psychological Association or that meets the requirements set forth in subdivision (3) of subsection 3 of section 337.025;

B. Have been licensed for the preceding five (5) years; and

C. Have had no disciplinary action taken against the licensee for the preceding five (5) years;

5. Is currently licensed or certified as a psychologist in another state, territory of the United States, or the District of Columbia whose requirements for licensure at the time the applicant was licensed were substantially equal to or greater than this state's requirements were for licensure at such time; or

6. Is currently licensed or certified as a psychologist in another state, territory of the United States, or the District of Columbia that extends like privileges for reciprocal licensing or certification to persons licensed by this state with similar qualifications;

(D) Have the burden of providing satisfactory evidence to the committee of his/her diplomate, member, licensure or certification status as specified in paragraph (1)(C)1., 2., 3., 4., 5., or 6.; and

(E) Have the burden of providing, as appropriate and necessary to his/her particular application, true and accurate certified copies of the licensure or certification requirements from the state(s), territory(ies) of the United States or the District of Columbia for which s/he is applying for reciprocal licensure as specified in paragraphs (1)(C) 1., 2., 3., 4., 5., or 6. All copies must be certified by the licensing or certification office(s).

**AUTHORITY:** sections 337.029 and 337.050, RSMo Supp. 1998.\* This rule was previously filed as 4 CSR 235-4.020. Original rule filed Sept. 5, 1978, effective Dec. 11, 1978. Amended: Filed Oct. 4, 1988, effective Dec. 29, 1988. Amended: Filed July 2, 1991, effective Feb. 6, 1992. Amended: Filed July 26, 1999, effective Feb. 29, 2000.

\*Original authority: 337.029, RSMo 1989, amended 1995, 1998 and 337.050, RSMo 1977, amended 1981, 1989, 1993, 1995, 1996, 1998.