
Office of Administration

State Capitol, Room 125

PO Box 809

Jefferson City 65102

Telephone: (573) 751-3311 / FAX: (573) 751-1212

The Office of Administration is the state's service and administrative control agency. Created by the General Assembly on January 15, 1973, it combines and coordinates the central management functions of state government. Its responsibilities were clarified and amended by the Omnibus State Reorganization Act of 1974.

The chief administrative officer is the commissioner of administration who is appointed by the governor with the advice and consent of the Senate. The commissioner appoints the deputy commissioners and the directors of the divisions who are responsible to her through the deputy commissioner. The divisions are Accounting, Budget and Planning, Design and Construction, Facilities Management, General Services, Information Services, Personnel and Purchasing and Materials Management.

The Office of Equal Opportunity assists and monitors state agencies in promoting and ensuring equal opportunity within state government through employment, provision of services and operation of facilities.

The Missouri Commission on Intergovernmental Relations provides a forum for state and local governments to deal with mutual problems. The commission serves as a clearinghouse for information relevant to intergovernmental issues.

Division of Accounting

Truman State Office Bldg., Room 570

Telephone: (573) 751-2971 / FAX: (573) 751-7579

The Division of Accounting is the custodian of the accounting records of the state. The division performs a pre-audit examination of all requests for payments and ensures that all such requests are proper; prepares checks for the state treasurer's signature, publishes annual financial reports, administers bond sales for the Board of Fund Commissioners and Board of Public Buildings and administers the social security coverage for all employees of the state and its political subdivisions.



JACQUELYN D. WHITE
Commissioner



JOYCE MURPHY
Deputy Commissioner



MARVIN R. EASON
Director
Equal Opportunity



JAMES A. CARDER
Director
Division of Accounting



LINDA LUEBBERING
Deputy Commissioner, Division
of Budget and Planning

Division of Budget and Planning

State Capitol, Room 124

Telephone: (573) 751-2345

FAX: (573) 751-9347 / (573) 526-4811

The Division of Budget and Planning assists the commissioner of administration and the governor in management of the executive branch. The division analyzes budget, legislative and policy issues and provides information to the commissioner, the governor's office, the General Assembly, Missouri's congressional delegation, and state, local and federal agencies.

The staff reviews state agency fiscal operations, prepares the budget manual and annual instructions, analyzes budget requests, prepares the annual executive budget and appropriation bills and oversees agency spending plans. Division personnel analyze the state economy and tax issues, estimate revenue collections, review legislation with budget implications, draft fiscal notes, and coordinate planning efforts. The division oversees the Missouri Washington, D.C., office that reviews federal issues and their impact on Missouri. The division also is the designated state demographic agency and has statutory duties for technical aid to the decennial reapportionment of election districts.

Division of Design and Construction

*Truman State Office Bldg., Rooms 730 and 780
Telephone: (573) 751-3339 / FAX: (573) 751-7277*

The Division of Design and Construction is responsible for construction projects at state facilities other than institutions of higher education, state roads and highways and conservation facilities. The division develops and reviews plans and specifications for state construction, selects consulting architects and engineers, conducts in-house design, bids and contracts for construction work, manages construction projects, oversees the expenditures of capital improvement appropriations, and provides guidelines, information and recommendations for capital improvements.

Division of Facilities Management

*Truman State Office Bldg., Room 590
Telephone: (573) 751-1034 / FAX: (573) 526-9820*

The Division of Facilities Management operates, maintains and manages state-owned office buildings and various other structures at the seat of government and other locations throughout the state. Facilities Management is also responsible for acquiring and managing leased space, using competitive bids and negotiations to acquire leased facilities.

Facilities Management provides a clean, safe and efficient work environment for state agencies assigned as tenants in each facility. Within Jefferson City, Facilities Management cares for 21 separate structures containing approximately 1,520,000 square feet of usable space, including the State Capitol and the Executive Mansion. In addition, office buildings outside Jefferson City are located in St. Joseph, Kansas City, Springfield and St. Louis. These facilities contain approximately 640,000 square feet of usable office space.

The lease program consists of approximately 550 separate contracts containing over



RANDALL G. ALLEN, AIA
Director, Division of
Design and Construction



LIN APPLING
Director, Division of
Facilities Management



MARK S. KAISER
Director
Division of General Services

4,000,000 square feet of space providing workspace for approximately 14,000 personnel.

Division of General Services

*Truman State Office Bldg., Room 760
Telephone: (573) 751-0929 / FAX: (573) 751-7819*

The Division of General Services provides essential support services to state departments and to the Office of Administration.

The **Risk Management section** administers the state's Legal Expense Fund and workers' compensation programs, purchases insurance where required and monitors policies and claims. This section also sponsors the State Safety Steering Committee and advises state agencies on the risk management aspects of insurance, loss prevention and control, security and all other exposures to loss.

The **Missouri Public Entity Risk Management Fund (MOPERM)** is a shared-risk pool offering tort liability and other coverages for participating political subdivisions of the state, their officers and employees.

The **State Printing Center** provides agencies with a full range of printing and quick copy services.

The **Vehicle Maintenance unit** operates a central maintenance facility to provide mechanical repairs for state vehicles in the Jefferson City area.

The **Flight Operations unit** provides air transportation services to state agencies and officials to facilitate the conduct of state business.

The **Fleet Management Program** establishes statewide policies governing state vehicle operations and management; coordinates a centralized fleet information system and serves as a resource for fleet management issues.

The **Head Injury Program** plans and directs a statewide service delivery system of prevention, cognitive retraining, therapies, vocational rehabilitation and transitional living facilities for individuals with brain injuries.

The **Governor's Council on Physical Fitness and Health** promotes wellness to all Missourians through such programs as the Show-Me State Games, the Senior Games, the Coordinated School Health Coalition, Body Walk and the Governor's Fitness and Health Leadership Awards.

The **Missouri State Employee Charitable Campaign** provides an annual opportunity for state employees to donate to any of over 1,200 charities.

The Division of General Services also provides interagency mail services within Jefferson City and mail services for the Office of Administration.

Division of Information Services

Truman State Office Bldg., Room 280
Telephone: (573) 751-3290 / FAX: (573) 751-3299

The Division of Information Services is the central point for providing data-processing services for the executive branch. The division promotes the economic and efficient use of data processing and telecommunications to transact state business.

The division operates the state's only consolidated computer facility, provides network and Internet services and manages all telecommunications for the state. It is responsible for the statewide technical training center, as well as the educational center for state employees, application systems development services and the state information operators.

Division of Personnel

Truman State Office Bldg., Room 430
Telephone: (573) 751-4162 / FAX: (573) 751-8641
TT: (573) 526-4488
www.oe.state.mo.us/pers/pers.htm

The Division of Personnel (DOP) is the branch of the Office of Administration responsi-



JILL HANSEN
Director, Division of
Information Services



ALMA MCKINNEY
Director
Division of Personnel

ble for the state's system of human resource management based on merit. Additionally, the DOP oversees the state's Uniform System of Classification and Pay (UCP), as established in the State Personnel Law (Chapter 36 RSMo).

The Missouri Merit System is based on the principles of merit and fitness as determined by competitive examinations for employment, as well as objective and consistent human resource management policies and procedures. The system also grants employees the ability to appeal disciplinary actions. More than 36,000 state employees in six state departments (Office of Administration, Corrections, Health and Senior Services, Mental Health, Natural Resources, and Social Services) and sections of three other departments (Economic Development, Labor and Industrial Relations and Public Safety) comprise the Missouri Merit System.

The UCP is designed to promote equity in pay among state employees in most executive branch agencies and to provide coordinated compensation policies. When fully implemented, the UCP will cover approximately 40,000 employees of merit system agencies and employees from the departments of Agriculture, Economic Development, Higher Education (excluding colleges and universities), Insurance, Labor and Industrial Relations, Public Safety and Revenue.

The Division of Personnel is comprised of four sections:

Employee Services reviews applications for employment, ensures employees are assigned to appropriate job classes and develops and administers position classifications for agencies covered by the UCP.

Labor Relations provides negotiation and administration of formal agreements between employee elected unions and agency management.

Pay, Leave and Reporting provides information on the UCP, interprets policies on pay, leave, and hours of work, provides workforce reports and assistance with the SAM II HR/Pay-

roll System, maintains list of individuals from whom agencies can select for Merit System jobs and ensures personnel transactions are in compliance with State Personnel Law.

Planning and Development provides management development training, performance management, process improvement strategies, employee suggestion program and employee recognitions programs.

Division of Purchasing and Materials Management

*Truman State Office Bldg., Room 630
Telephone: (573) 751-2387 / FAX: (573) 526-9815*

The Division of Purchasing and Materials Management is responsible for the procurement of all state-required supplies, materials, equipment and professional or general services except for those few agencies that have been determined to be exempt. The division executes procurement functions in accordance with applicable statutes by maximizing competition in the procurement process and awarding contracts to the "lowest and best" bidders.

The Materials Management section is responsible for transfers and disposal of state surplus property to obtain the maximum return on investment. The section acquires property declared excess by federal government agencies to distribute to approved Missouri entities. The section is also responsible for the statewide in-house recycling program.

Office of Information Technology

*Truman State Office Bldg., Room 560
Phone: (573) 526-7741 / FAX: (573) 526-7747*

The Office of Information Technology's primary responsibility is to promote the effective use of information technology (IT) as a key business enabler through the development and execution of a statewide Information Systems Strategic Plan. The office promotes the practice of enterprise-wide information technology adaptation and strives to facilitate agency collaboration and cooperation in the application of information technology within their departments. Current statewide initiatives include IT architecture standards, cyber security, business continuity, digital delivery of government services (e-government), a total cost of ownership/return on investment program for IT projects and integrating the state telecommunication networks to improve management and operation.

The state's Chief Information Officer directs the Office of Information Technology, established in 1995. Assisting the Chief Information Officer and his staff is the Information Technolo-



JAMES MILUSKI
Director, Division of Purchasing
and Materials Management



GERRY WETHINGTON
Chief Information Officer

gy Advisory Board (ITAB). The ITAB, comprised of the IT Directors representing agencies within all branches of Missouri State Government, sets technical standards, selects and sponsors new technology research and development projects and conducts operational and tactical planning. Also assisting the office is the State's Business Oversight Committee. Comprised of department deputy directors and division directors, the committee provides guidance to OIT on issues related to the effective application of information technology to improve state service operations.

The statewide Information Systems Strategic Plan drives the mission and goals identified in four key areas: access, optimization, architecture and innovation. The availability of resources and the effective delivery of services are critical to the mission of the state. In order to maximize accessibility, the Plan's goal is to create an operational environment that provides access to appropriate information enabling the delivery of services to Missouri citizens.

A criterion for optimization is the effective and efficient utilization of state resources necessary to create and support an operational environment where costs are managed, resources are shared and used to their maximum potential and services are continually improved. Establishment of an enterprise-wide adaptive architecture is important to serve as a planning vehicle and communications medium for technology infrastructure, principles and practices. Innovation through the effective application of information technology is vital to the state and our goal is to encourage recognition of the value of information technology and the benefits it provides to the citizens of Missouri.

Administrative Hearing Commission

*Truman State Office Bldg., Room 640
PO Box 1557
Telephone: (573) 751-2422 / FAX: (573) 751-5018
www.oa.mo.gov/ahc*

The Administrative Hearing Commission is a

neutral, independent administrative tribunal that decides disputes involving state agencies and another party, usually a private person or corporation. The Commission typically decides the cases after a trial-type hearing. It hears evidence and arguments from the state agency and from the other party. Any party, including the state agency, may seek review of the Administrative Hearing Commission's decision from the judicial branch.

The statutes authorize jurisdiction for the Administrative Hearing Commission to resolve disputes over decisions of more than 100 state agencies. Chief among them are the Director of Revenue's tax decisions, professional licensing decisions of many boards of the Department of Economic Development and other departments, the Department of Social Services' decisions on payments to Medicaid service providers and the Missouri Health Facilities Committee's decisions on certificates of need. The statutes commit other specific matters to the Administrative Hearing Commission also. The Administrative Hearing Commission resolves about 2,000 cases per year.

The Commission consists of not more than three members, appointed by the governor and confirmed by the Senate, who serve six-year terms.

Board of Fund Commissioners

The Board of Fund Commissioners issues, redeems and cancels state general obligations bonds and performs other administrative activities related to state general obligation debt as assigned by law.

The board is composed of the governor, lieutenant governor, attorney general, state auditor, state treasurer and commissioner of administration. The governor is president of the board and the state treasurer is secretary. The board employs an executive secretary.

Board of Public Buildings

The Board of Public Buildings is composed of the governor, lieutenant governor and attorney general. The governor serves as the chair and the lieutenant governor is the secretary. The speaker of the House of Representatives and the president pro tempore of the state serve as *ex officio* members of the board but do not have the power to vote.

Missouri law provides that the board has general supervision and charge of state facilities at the seat of government. The board also has the authority to issue revenue bonds for the construction of state office buildings and certain other facilities.

The board works with the Division of Design and Construction and the Division of Facilities Management in carrying out its responsibilities.



JUNE STRIEGEL DOUGHTY
Commissioner, Administrative
Hearing Commission



CHRISTOPHER GRAHAM
Commissioner, Administrative
Hearing Commission



KAREN A. WINN
Commissioner, Administrative
Hearing Commission

Children's Trust Fund

1719 Southridge, PO Box 1641
Jefferson City 65102-1641
Telephone: (573) 751-5147 / FAX: (573) 751-0254

The Children's Trust Fund works to establish programs for the prevention of child abuse and neglect.

The Children's Trust Fund is a public/private partnership located within state government, governed by citizens representative of the state and linked with other agencies at all levels (state and local, public and private). Funding comes from voluntary contributions from taxpayer refunds designated on state income tax returns, sale of the CTF license plate, fees on marriage licenses, fees on vital records, a Federal Prevention Grant and other voluntary contributions.

Children's Trust Fund Board of Directors

Myers, Kay Lynne, chair, Kansas City, Sept. 15, 2003;
Black, Rep. Lanie III, Charleston;
Bloomberg, Terry, St. Louis, Sept. 15, 2003;
Bobrow, Nanci, Ph.D., St. Louis, Sept. 15, 2003;
Broce, Christy, Raytown, Sept. 15, 2006;
Burton, Sam, Rolla, Sept. 15, 2004;

Caskey, Sen. Harold, Butler;
Cooper, Lynne D. Min., St. Louis, Sept. 15, 2005;
Griffin, Shawn, St. Joseph, Oct. 25, 2005;
Jamison, Mildred, Florissant, Sept. 15, 2002;
Long, Sarah, Poplar Bluff, Sept. 15, 2005;
Marty, Robert, Mexico, Sept. 15, 2003;
McCarter, Dudley, St. Louis, Sept. 15, 2004;
McVey, Duke, Jefferson City, Oct. 15, 2000;
Monteleone, James, M.D., Town and Country,
 Sept. 15, 2002;
Steinmetz, Kaye, Rolla, Sept. 15, 2002;
Vogel, Sen. Carl, Jefferson City;
Wilson, Rep. Vicky Riback, Columbia.

Citizens' Commission on Compensation for Elected Officials

State Capitol, Room 125

Telephone: (573) 751-1851 / FAX: (573) 751-1212

In 1994, Missouri voters approved the creation of the "Missouri Citizens' Commission on Compensation for Elected Officials." This commission was established to ensure that the power to control the rate of compensation of elected officials of this state is retained and exercised by tax paying citizens of the state.

Beginning in 1996 and every two years thereafter, the commission will review the relationship of compensation to the duties of all elected state officials. The commission's recommendation of a salary schedule shall become effective unless disapproved by the General Assembly. The 22-member commission serves four-year terms.

Commission Members

Ebeling, John, chair, Manchester;
May, Margaret J., vice chair, Kansas City;
Caltagirone, Philip, Fenton;
Bruno, John Michael, St. Louis;
Barnhart, Larry, Long Lane;
Brenton, Laura, Independence;
Dahlem, J. Joseph, St. Louis;
Dailey, Kevin, Mercer;
Cross, Terry, Hollister;
Grigsby, Sue, West Plains;
Ryan, Phillip, Hannibal;
Buscher, Maureen, Warrenton;
Dudgeon, Jean, Kirksville;
Guier, Barry, Sweet Springs;
Hill, James, Ellington;
Kilgore, Yetta, St. Louis;
Markus, Phyllis Woollen, St. Louis;
Mueller, Robert, St. Louis;
Pudlowski, James A., St. Louis;
Stafford, Rhonda, Cassville;
Vacancies (2).



KAY LYNNE MYERS
 Chair
 Children's Trust Fund



WILLIAM (BILL) HEBERLE
 Director
 Children's Trust Fund



JOHN EBELING
 Chair, Citizens' Commission
 on Compensation for
 Elected Officials

Governor's Council on Physical Fitness and Health

Truman State Office Bldg., Room 760

Telephone: (573) 751-0915 / FAX: (573) 751-7819

The 29-member Governor's Council on Physical Fitness and Health, established in 1986, includes elected officials, state officials and individuals from the private sector.

The council seeks to improve and promote the physical fitness and health of all Missourians by encouraging the exchange of information and coordinating services. The council also oversees the Missouri Show-Me STATE GAMES, Missouri State Senior Games and Show-Me Body Walk.

Council Members

Hampton, Clark, chair, St. Joseph;
Osborn, Jerry, vice chair, Clinton;
Bailey, Dr. Joyce, Warrensburg;
Beeler, Dr. Sheri, Joplin;
Bihr, Mari Ann, Jefferson City;
Briscoe, Andrew, Clayton;
Brouder, Dr. Gerald, Columbia;
Clay, Jim, Chesterfield;;
Davis, Rep. D.J., Odessa;
Filbert, Gary, Columbia;

Gonder, Nanci, Jefferson City;
Grevillius, Doris, Springfield;
Henry, Jeanne, Jefferson City;
Kincaid, Howard, Columbia;
Koettker, Rick, St. Louis;
McHenry, Milton, Jefferson City;
Metcalf-Wilson, Kristin, Columbia;
Mitchell, Charles, Crystal City;
Musso, Mark, Jefferson City;
Reed, Priscilla, Manchester;
Ridinger, Rhonda, Springfield;
Samson, Jessica, Chesterfield;
Shover, Joanie, Blue Springs;
Simmons, Dr. Connie, Cape Girardeau;
Stoll, Sen. Stephen, Festus;
White, Jacquelyn D., Jefferson City;
Yarbough, Michael, St. Louis;
Yeckel, Sen. Anita, St. Louis.

Missouri Health and Educational Facilities Authority

15450 S. Outer Forty Rd., Ste. 230
 Chesterfield 63017
 Telephone: (636) 519-0700 / FAX: (636) 519-0792

The Health and Educational Facilities Authority, created in 1975, provides assistance to non-profit health and educational institutions in the construction, financing and refinancing of projects.

The Authority consists of seven members appointed by the governor with the advice and consent of the Senate. Each member must be a resident of the state and no more than four members may be of the same political party.

The authority is empowered to: issue bonds, notes and other obligations for any of its corporate purposes and to refund the same; charge and collect rents, rates and fees for the use of projects or for services furnished by facilities in relation thereto; construct, repair, operate, lease or regulate projects for participating health or educational institutions; refinance indebtedness of participating institutions incurred in the construction or acquisition of facilities by such institutions; establish or cause to be established rules and regulations for the use of projects; receive loans or grants from any public agency or other source, in relation to projects; make loans to participating health institutions for the costs of projects; mortgage any project and the site thereof the benefit of the holders of bonds issued to finance such project; and do all things necessary or convenient to carry out the purposes of the act.

Missouri Health and Educational Facilities Authority Board Members

Bell, Robert E., (R), chair, St. Louis, July 30, 2003;



CLARK HAMPTON
 Chair, Governor's
 Council on Physical
 Fitness and Health



DONNA MUELLER
 Executive Director
 Governor's Council
 on Physical Fitness and Health



ROBERT E. BELL
 Chair, Health and Educational
 Facilities Authority

- Cavner, Nadia T.**, (D), vice chair, Springfield, July 30, 2007;
- Simon, Jeffrey J.**, (D), treasurer, Kansas City, July 30, 2005;
- Hunter, Jewel L.**, (D), St. Louis, July 30, 2004;
- Thomas, Thomas S.**, (R), Columbia, July 30, 1996;
- Thompson, Donald E.**, (D), Troy, July 30, 2003;
- Whipple, Dr. Clifford I.**, (R), Springfield, July 30, 2004.

**Jackson County Sports Complex Authority
 Harry S Truman Sports Complex**

8501 Stadium Dr.
 Kansas City 64129
 Telephone: (816) 921-3600 / FAX: (816) 921-3677

The bipartisan Authority consists of five commissioners who are qualified voters of the State of Missouri and residents of Jackson County. The Jackson County Legislature submits a list of candidates to the governor to replace members of the Authority whose terms have expired. The governor then appoints the succeeding members from that list of candidates. The Commissioners serve staggered terms of five years and hold office until a successor has been appointed and

qualified. No more than three members may be of the same political party. The authority is empowered to issue bonds.

The Jackson County Sports Complex Authority is authorized under the constitution and laws of the State of Missouri to plan, construct, operate and maintain a sports stadium fieldhouse, indoor and outdoor recreational facilities center, playing fields, parking facilities and other concessions within Jackson County; to negotiate and perform its obligations as landlord under lease agreements with the Kansas City Royals Baseball Corporation and the Kansas City Chiefs Football Club, Inc.; to oversee the maintenance and operation of the Harry S Truman Sports Complex in a fiscally responsible manner which will allow it to maintain its stature as a premier sports facility in the nation; to administer funds received from the State of Missouri, Jackson County, and the City of Kansas City, Missouri, or any other sources which are to be used for furtherance of its statutory duties; to develop a land use plan for potential development of the Sports Complex and to recommend to the county appropriate long-term leasing arrangements for the Sports Complex facilities; and to work with other political subdivisions, agencies and commissions for the furtherance of all types of sports, either professional or amateur, commercial or private, within Jackson County.

Jackson County Sports Complex Authority

Bondon, John, (D), chair, Kansas City, July 15, 2002;

Thompson, Rev. Nelson, (Fuzzy), (D), first vice chair, Kansas City, July 15, 1999;

Winship, Gerald E., (R), second vice chair, Independence, July 15, 2001;

Smith, Mike, (R), treasurer, Lee's Summit, July 15, 2005;

Mackey, Jerry E., (D), secretary, Independence, July 15, 2003.

Martin Luther King Jr. State Celebration Commission

3026 Laclede Ave.

St. Louis 63103

Telephone: (314) 340-3380 / FAX: (314) 340-3399

The commission considers and recommends to individuals and organizations appropriate activities for the recognition and celebration of Martin Luther King Day in Missouri. Created by executive order on Dec. 2, 1985, the commission consists of sixteen members who serve at the pleasure of the governor.



JOHN BONDON
Chair, Jackson County Sports
Complex Authority



DR. HENRY GIVENS JR.
Chair, Martin Luther King Jr.
State Celebration Commission

The Martin Luther King Jr. State Celebration Commission is a continuing commission and meets at the call of the chair.

Martin Luther King Jr. State Celebration Commission

Givens, Dr. Henry Jr., chair, St. Louis;

Banks, Anita, St. Louis;

Buford, James H., St. Louis;

Cleaver, Rev. Emanuel II, Kansas City;

Ferguson, Dr. Irene, Cape Girardeau;

Gales, Merdean F., St. Louis;

Gates, Ollie, Kansas City;

Hardin, Charlotte C., Springfield;

Johnson, Carol N., St. Louis;

Jones, Rev. Sammie, St. Louis;

McBride, Jack, Fulton;

Middleton, Michael A., Columbia;

Monroe, Vernice Givens, Lee's Summit;

Nance, Rev. Earl Jr., St. Louis;

Packnett, Gwendolyn D., St. Louis;

Slay, Mayor Francis, St. Louis;

Thomas, Bertha A., Kirksville;

Thompson, Rep. Betty, University City;

Thompson, Lessie J., Lee's Summit;

White, Jacquelyn D., Jefferson City.

Missouri Commission on Intergovernmental Cooperation

Truman State Office Bldg., Room 840

Telephone: (573) 751-4834 / FAX: (573) 522-4395

Established in 1985, the Missouri Commission on Intergovernmental Cooperation seeks to develop closer partnerships between state and local governments. The commission serves as a vehicle of communication through which state and local governments can meet to develop strategies to resolve shared, existing and potential problems on such issues as promoting economic and community prosperity, improving e-government access, linking state resources to local planning and greater self-determination for cities and counties.



RICHARD CAVENDER
Chair, Commission on
Intergovernmental Cooperation



EWELL LAWSON
Director, Commission on
Intergovernmental Cooperation



SANDRA J. DONAHUE
Chair
Missouri Ethics Commission



JAMES E. SPAIN
Vice Chair
Missouri Ethics Commission

The commission functions as a clearing-house of information relevant to intergovernmental issues and develops publications and reports on state-local issues.

The commission consists of 28 members. The governor appoints five members from the private sector and six from state government, the speaker of the House appoints two state representatives, the Senate president pro tem appoints two senators and various local government associations appoint the remaining 13 members.

Commission on Intergovernmental Cooperation

Cavender, Richard, chair, Rolla;
Adams, Joseph, University City;
Burke, Dick, Jefferson City;
Campbell, Mary, St. Louis;
Carlson, Tom, Springfield;
Clements, Shonagh, St. Louis;
Danner, Eva, Chillicothe;
Driskill, Joe, Jefferson City;
Hibbard, Wiley, Perry;
Hoskins, John, Jefferson City;
Hungerbeeler, Henry, Jefferson City;
Levin, Mark, Maryland Heights;
Mahfood, Steve, Jefferson City;
Markenson, Gary, Jefferson City;
Messerli, Karen, Lee's Summit;
Miller, Karen, Columbia;
Mohler, Lowell, Jefferson City;
Monnig, Ron, Slater;
Murry, William L., Wheeling;
Paulsell, Steve, Columbia;
Siems, Frederick, Blue Springs;
Smith, Rep. Todd, Sedalia;
Stoll, Sen. Steve, Festus;
Vogel, Sen. Carl, Jefferson City;
Wagner, Rep. Wes, DeSoto;
Ward, Carter, Columbia;
White, Jacquelyn D., Jefferson City;
Williams-Neal, Mary, Kansas City.



ROBERT E. CONNER
Executive Director
Missouri Ethics Commission

Missouri Ethics Commission

3411-A Knipp Dr.

Jefferson City 65109

Telephone: (573) 751-2020 / FAX: (573) 526-4506

The Missouri Ethics Commission was created by the Missouri Ethics Law of 1991 (Section 105.955, RSMo). The commission is charged with enforcement of conflict of interest and lobbying laws (Section 105.450-498, RSMo) and campaign finance disclosure laws (Chapter 130, RSMo).

The commission is composed of six members, not more than three of whom may be the same political party. These members must be from different congressional districts and no more than three can be from an odd- or even-numbered congressional district. The governor appoints the members of the commission with the advice and consent of the Senate. The commission elects a biennial chair and is assigned to the Office of Administration for budgeting purposes only.

The commission receives and reviews complaints alleging violations of the conflict of interest and lobbying statutes and the campaign finance disclosure statute. After investigation of these complaints, the commission refers the

complaints to the appropriate prosecuting authority or disciplinary authority along with recommendations for sanctions. The commission may also initiate judicial proceedings on its own.

The commission reviews and audits reports required by the campaign finance disclosure law, the financial interest disclosure laws and the lobbying registration and reporting laws. The commission acts as the public repository for such reports. The commission provides information and assistance to lobbyists, elected and appointed officials, employees of the state and political subdivisions and the general public.

Missouri Ethics Commission*

Donahue, Sandra J., (R), chair, St. Louis, March 15, 2004;

Spain, James E., (D), vice chair, Poplar Bluff, March 15, 2004;

Conger, Philip, (R), Bethany, March 15, 2004;

Farris, Clyde, (D), Clayton, March 15, 2006;

Patterson, Pier C., (D), St. Louis, March 15, 2006;

Tow, Mariann, (R), Kansas City, March 15, 2006.

*\$100 per diem.

Missouri Head Injury Advisory Council

Truman State Office Bldg., Room 760

Telephone: (573) 751-9003 / FAX: (573) 522-4395

The Missouri Head Injury Advisory Council was established in 1985 by executive order and in 1986, the Missouri General Assembly gave the council statutory authority (Section 192.745, RSMo).

The council consists of 25 members, including four from the General Assembly and 21 appointed by the governor with the advice and consent of the Senate.

- The council promotes discussion of reducing the debilitating effects of brain injuries and disseminates information on the prevention and rehabilitation of persons affected by brain injuries.

- It studies current prevention, treatment and rehabilitation technologies and recommends appropriate distribution of resources to provide services to persons with brain injury through private and public residential facilities, day programs and other specialized services.

- The council recommends methods to improve the state's service delivery system and develops standards for funding or licensing of facilities, day programs and other specialized services. An annual report sent to the commissioner of administration, the governor and the



SUSAN K. ORTON
Chair, Missouri Head Injury
Advisory Council



DONNA MUELLER
Director, Missouri Head Injury
Advisory Council

General Assembly communicates activities of the council.

Missouri Head Injury Advisory Council

Orton, Susan K., chair, Creve Coeur;

Kafka, Shera R., vice chair, St. Louis;

Blass, John, Columbia;

Bohrer, Linda, Jefferson City;

Butler, Terry, Warrensburg;

Claycomb, Donald M., Ph.D., Linn;

Coleman, Sr. Sherry, St. Louis;

Council, Betty, Jefferson City;

Cowan, Dr. Dennis G., Kansas City;

Elmore, Melinda K., Ashland;

Freeman, Bradley D., M.D., St. Louis;

Graves, Billie Sue, Perryville;

Gunning, Donna L., St. Louis;

Holske, George, Eureka;

Jordan, Stephen A., Ph.D., Cape Girardeau;

Nichelson, Paula, Jefferson City;

Shaul, Joyce F., Jefferson City;

Smith, Charles P., Wildwood;

Unnerstall, Lynne P., Washington;

Vessell, Ronald W., Jefferson City.

Missouri Public Entity Risk Management Fund (MOPERM)

2010 Williams St., PO Box 105080

Jefferson City 65110-5080

Telephone: (573) 751-1837 / FAX: (573) 751-8276

The Missouri Public Entity Risk Management (MOPERM) was established by the 83rd General Assembly and signed into law by the governor in 1986.

The MOPERM board of trustees operates a shared-risk program offering tort liability and other coverages for participating political subdivisions of the state, their officers and employees.

Membership of the board consists of the attorney general, the commissioner of administration and four members appointed by the governor

with the advice and consent of the Senate, who are officers or employees of those public entities participating in the fund. No more than two members appointed by the governor shall be of the same political affiliation. Members appointed by the governor serve four-year terms. Members of the board serve without compensation.

MOPERM Board of Trustees

Kemper, Charles, (R), chair, Troy, July 15, 2004;
Odo, Tina, (R), vice chair, St. Louis, July 15, 2003;
Logan, Judy, (D), Vienna, July 15, 2002;
Maupin, LaVaunt, (D), Glen Echo Park, July 15, 2005;
Nixon, Jeremiah (Jay), Jefferson City;
White, Jacquelyn D., Jefferson City.

Missouri State Employees' Deferred Compensation Commission

Truman State Office Bldg., Room 570
Telephone: (573) 751-3289 / FAX: (573) 751-0523

The Missouri General Assembly enacted legislation in 1974 (Section 105.900, RSMo) that created a deferred compensation plan for state employees. Employees are encouraged to contribute part of their compensation to the plan to be withdrawn upon retirement.

Under the act, the program is administered by a five-member commission, which includes one member of the House, one member of the Senate and three members appointed by the governor with the consent of the Senate. The governor's appointees serve three-year terms.

The commission also administers a plan for contributions by the state, subject to annual appropriation, to qualified participants. The Office of Administration provides staff support to the commission for administration of the program.

Deferred Compensation Commission

Gibbons, Sen. Michael R., Kirkwood, Dec. 31, 2004;
Hanson, Richard A., vice chair, Columbia, Nov. 20, 2001;
Morgan, Douglas, Florissant, Nov. 20, 2005;
Murphy, Joyce, Holts Summit, Nov. 20, 2003.

Missouri State Employees' Voluntary Life Insurance Commission

Truman State Office Bldg., Room 570
Telephone: (573) 751-3289
FAX: (573) 751-0523 / (573) 751-0159

The 87th Missouri General Assembly enacted legislation (Section 105.1000, RSMo) to create the Voluntary Life Insurance Commission. The commission administers a voluntary life insurance plan for state employees. The plan



CHARLES KEMPER
 Chair
 Missouri Public Entity
 Risk Management Fund



DAVID KORMANN
 Executive Director
 Missouri Public Entity
 Risk Management Fund



DALE TURVEY
 Chair, Missouri State
 Employees' Voluntary Life
 Insurance Commission

allows state employees to authorize voluntary payroll deductions for the purchase of life insurance products that have been procured through competitive bids. The Office of Administration provides staff support to the commission for administration of the program.

The five-member commission includes one member of the House, one member of the Senate and three members appointed by the governor with the consent of the Senate. Members serve three-year terms.

Voluntary Life Insurance Commission

Turvey, Dale, chair, Chesterfield, Oct. 7, 2001;
Hanson, Richard A., Columbia, Oct. 7, 2000;
Jacob, Sen. Ken, Columbia, Jan. 1, 2002;
Reesman, Dale, Boonville, Oct. 7, 2002;
Ward, Rep. Dan, Bonne Terre, Jan. 1, 2002.

Personnel Advisory Board

Truman State Office Bldg., Fourth Fl.
Telephone: (573) 751-4576
FAX: (573) 751-8641 / TDD: (573) 526-4488

Within the Office of Administration, the State Personnel Law (Chapter 36, RSMo) provides for a Personnel Advisory Board of seven members,



PAUL A. BOUDREAU
Chair
Personnel Advisory Board



KAREN C. TOUZEAU
Vice Chair
Personnel Advisory Board



MARVIN R. EASON
Member
Personnel Advisory Board



ANNE C. GARDNER
Member
Personnel Advisory Board

six of whom are appointed by the governor with the advice and consent of the Senate. Four members are appointed from the public at large, one is a member of executive management in state government and one is a non-management state employee. The seventh member is the person designated as the state equal opportunity officer.

The board has oversight responsibility for the Missouri Merit System and the Uniform Classification and Pay System and has broad policy making authority in various areas of human resources administration. The board conducts hearings for appeals of dismissals and other disciplinary actions. Responsibilities also include meeting with appointing authorities regarding personnel management needs and making recommendations to the governor and the General Assembly regarding state compensation policy.

Personnel Advisory Board*

Boudreau, Paul A., chair, Jefferson City, July 31, 2004;

Touzeau, Karen C., vice chair, Columbia, July 31, 2004;



CHARLES E. TEMPLETON
Member
Personnel Advisory Board



MARGARET E. BUCKLER
Member
Personnel Advisory Board

Buckler, Margaret E., Columbia, July 31, 2006;

Eason, Marvin R., Jefferson City;

Gardner, Anne C., Sedalia, July 31, 2008;

Templeton, Charles E., Buffalo, July 31, 2006.

*Public members receive \$83.92 per diem.

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