

Instructions For Registration or Renewal Of A Limited Liability Partnership

1. An application for registration is effective for a term of one year from the date the application is filed by the secretary of state. The partnership may renew its registration for successive one year terms by filing annually an application for renewal prior to the expiration of the term of the registration. A renewal application filed continues an effective registration for one year after the date the effective registration would otherwise expire.
2. Filing Fees:
Application for registration—\$55 for two partners; \$80 for three partners or \$105 for 4 or more partners.
Renewal application—\$105 plus \$50 for each additional partner added (total not to exceed \$205).
3. Please submit the registration or renewal application along with the appropriate filing fee.
4. The application must be signed on behalf of the partnership by a majority of the partners or by one or more partners authorized by a majority in interest of the partners to sign the application on behalf of the partnership.
5. Initial applications for registration may be filed with any of the Secretary of State Offices below; all subsequent filings to the initial registration must be filed with the Jefferson City office.

Secretary of State Corporations Division
James C. Kirkpatrick State Information Center
600 W. Main, Rm. 322
PO Box 778
Jefferson City, MO 65102
1-866-223-6535

Initial registrations only may be filed at the following Secretary of State branch office locations:

KC State Office Building
615 E. 13th St., Ste. 513
Kansas City, MO 64106

U.S. Customs & Post Office Bldg.
815 Olive St., Ste. 210
St. Louis, MO 63101

Springfield State Office Building
149 Park Central Square, Rm. 624
Springfield, MO 65806