



Rules of
Department of Public Safety
Division 90—Missouri 911 Service Board
Chapter 1—Board Operations

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**Title 11—DEPARTMENT OF
PUBLIC SAFETY**

**Division 90—Missouri 911 Service Board
Chapter 1—Board Operations**

11 CSR 90-1.010 Overview

PURPOSE: This rule provides a brief overview of the board.

(1) The Missouri 911 Service Board represents all Missouri 911 entities and jurisdictions, and is striving toward the immediate access to emergency services for all citizens in the state of Missouri. The board is charged with assisting and advising the state regarding 911 services; aiding in the collection and dissemination of information relating to use of a universal emergency telephone number; reviewing existing and proposed legislation and recommending changes; recommending primary and secondary answering points on technical and operational standards for 911 services; recommending model systems to be considered in preparing a 911 service plan; providing requested mediation services to political subdivisions involved in 911 jurisdictional disputes; applying for and receiving grants; conducting an annual survey of public answering points in Missouri to evaluate potential for improved services, coordination, and feasibility of consolidation; developing a plan and timeline of target dates for the testing, implementation, and operation of a next generation 911 system throughout Missouri; administering and authorizing grants and loans from the Missouri 911 service trust fund to improve 911 services, especially in the most underserved areas; and setting the percentage rate of the prepaid wireless emergency telephone service charge remitted to a county or city under section 190.406.3.(5), RSMo to reimburse expenditures for implementing and operating 911 systems and for answering and dispatching emergency calls.

(2) The board is funded by prepaid wireless emergency telephone service charges deposited in the Missouri 911 service trust fund pursuant to section 190.460, RSMo.

AUTHORITY: section 650.325, RSMo Supp. 2020. Emergency rule filed May 6, 2020, effective May 21, 2020, expired Feb. 25, 2021. Original rule filed May 7, 2020, effective Dec. 30, 2020.*

**Original authority: 650.325, RSMo 1997, amended 2017.*

11 CSR 90-1.020 Organization and Administration

PURPOSE: This rule describes the organization and administration of the board and is

necessary to comply with the requirements of section 536.023, RSMo.

(1) The executive director of the board shall be the chief public spokesperson for the board in all dealings with the media.

(2) The executive director shall be responsible for the daily operation of the board's business as delegated by the board; provided, however, that any party aggrieved by any action of the director, by petition to the chairman, may request that action be reviewed as an agenda item in a board meeting.

(3) The executive director shall have the power to appoint, fire, and discipline board employees and consultants as delegated by the board.

(4) The executive director, the executive director's designee, or such other individual as may be designated by the board shall serve as the board's custodian of records. The board's custodian of records shall maintain the board's records as required by law.

(5) Except as otherwise provided in the board's regulations, by statute or directed by the board, all materials to be submitted with the board or requests for information or documents shall be sent by mail to: Missouri 911 Service Board, PO Box 2126, Jefferson City, MO 65102, or by electronic mail to: admin@missouri911.org.

AUTHORITY: section 536.023, RSMo 2016. Emergency rule filed May 6, 2020, effective May 21, 2020, expired Feb. 25, 2021. Original rule filed May 7, 2020, effective Dec. 30, 2020.*

**Original authority: 536.023, RSMo 1975, amended 1976, 1997, 2004.*

11 CSR 90-1.030 Code of Ethics

PURPOSE: The board is charged with assisting and advising the state in ensuring the availability, implementation, and enhancement of a statewide emergency telephone number common to all jurisdictions. The board and its staff are held to the highest ethical and professional standards and must conduct all business in a manner which maintains the public trust. Therefore, the following Code of Ethics prescribes measures to prohibit practices that possess a potential of wrongdoing or the appearance of impropriety.

(1) Standard of Compliance for Board and its Staff. Each member of the board and all board staff are directed to read and comply with this Code of Ethics and with Executive

Order 92-04 dated January 31, 1992. For the purposes of this Code of Ethics, the term staff shall include the board's executive director, staff, and state employees who provide day-to-day services to the board. The board shall be responsible for the enforcement of applicable statutes, the provisions of the Executive Order, and this rule by the suspension or discharge, other disciplinary action, or other action as the board deems appropriate.

(2) Compensation. No member or staff of the board shall solicit anything of value, nor shall any member or staff of the board accept anything of value, in addition to that compensation received from the board or state of Missouri in their official capacity, intended to influence the member or staff's official duties or in exchange for having exercised the member's or staff's official powers or performed the member's or staff's official duties in a particular manner. For the purposes of this rule, grant or payment of a thing of value to another person on behalf of the member or staff shall be considered grant or payment to the member or staff. Nothing in this rule shall preclude the acceptance of any award, presentation, honor, or memorabilia presented to the member or staff of the board in recognition of his/her performance in his/her official capacity and not designed to influence any particular action taken by the member or staff of the board.

(3) Confidentiality. No information furnished to the board by a corporation, organization, or person that the board deems to be a closed record under Chapter 610, RSMo, shall be open to public inspection or made public except on order of the board.

(4) Use of Confidential Information. No member or staff of the board shall use or disclose confidential information gained in the member's or staff's official position or activities to further the member's or staff's own financial or political interests or the financial or political interests of anyone else.

(5) Duty to Maintain Confidentiality. A former member or staff of the board having information that s/he knows is confidential governmental information or knew was confidential governmental information at the time the member or staff acquired the information about a person or matter subject to the jurisdiction of the board while the member or staff was associated with the board, may not disclose such information without the consent of the board granted before such disclosure and after complete disclosure to the board of



the information sought to be disclosed, all persons to whom the information is to be disclosed, and the reasons for such disclosure. Confidential information means information that has been obtained under governmental authority and which, at the time this rule is applied, the government or the board is prohibited by law from disclosing to the public or has a legal privilege not to disclose, and which is not otherwise available to the public.

AUTHORITY: section 650.325, RSMo Supp. 2020. Emergency rule filed May 6, 2020, effective May 21, 2020, expired Feb. 25, 2021. Original rule filed May 7, 2020, effective Dec. 30, 2020.*

**Original authority: 650.325, RSMo 1997, amended 2017.*

11 CSR 90-1.040 Board Meetings

PURPOSE: This rule establishes the procedures for meetings of the board.

(1) The chair or the chair's designee shall preside over each meeting of the board. The board shall elect officers from its membership as it determines, including a chair, vice-chair, secretary, and treasurer and form committees as it deems appropriate to handle designated functions of the board.

(2) Minutes of each meeting, open or closed, including special meetings, shall be prepared in written form and shall be subject to the approval of the board.

(3) The board may vote to delegate to its chair limited authority to take certain actions without a prior vote of the board. Any action taken by the chair pursuant to such delegation of authority shall have the full force and effect of a majority vote of the board, but must be ratified by a subsequent majority vote of the board at the next public meeting. If such action is not ratified by the board as provided herein, such action shall be cancelled, withdrawn, or rescinded as of the date of the public board meeting at which the ratification failed. Such delegation of board authority to the chair shall expire twelve (12) months after its adoption by a majority of the board, unless rescinded or renewed by the board prior to its expiration.

AUTHORITY: section 650.325, RSMo Supp. 2020. Emergency rule filed May 6, 2020, effective May 21, 2020, expired Feb. 25, 2021. Original rule filed May 7, 2020, effective Dec. 30, 2020.*

**Original authority: 650.325, RSMo 1997, amended 2017.*

11 CSR 90-1.050 Addressing Board

PURPOSE: This rule establishes procedures for the public to address the board.

(1) The board will allot time for public comment at each open meeting. The board reserves the right to determine the amount of time allotted at each open meeting for public comment and to limit the amount of time per person for public comment.

(2) No person interested in a case, matter, or application pending before the board shall improperly attempt to influence the judgment of the board by undertaking, directly or indirectly, to pressure or influence the board, regarding the case, matter, or application.

AUTHORITY: section 650.325, RSMo Supp. 2020. Emergency rule filed May 6, 2020, effective May 21, 2020, expired Feb. 25, 2021. Original rule filed May 7, 2020, effective Dec. 30, 2020.*

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