



**Rules of
Department of Commerce and
Insurance**

**Division 2117—Office of Statewide Electrical Contractors
Chapter 1—General Rules**

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**Title 20—DEPARTMENT OF
COMMERCE AND INSURANCE
Division 2117—Office of Statewide
Electrical Contractors
Chapter 1—General Rules**

20 CSR 2117-1.010 Definitions

PURPOSE: This rule defines terms used throughout these regulations consistent with the statewide electrical contractor statutes.

(1) Associate's Degree—An associate's degree in a relevant electrical program from a state accredited program.

(2) Clear—A permit obtained by an electrical contractor is cleared when the permit is either transferred or terminated by the issuing political subdivision.

(3) Division—The Division of Professional Registration.

(4) Electrical contractor—Any person engaged in electrical contracting.

(5) Four (4) year electrical engineering degree—A bachelor's level or higher degree in electrical engineering issued by a college or university accredited by the Accreditation Board for Engineering and Technology or similar accrediting organization as approved by the division.

(6) Grievance—Any complaint filed with the division by any person alleging violation of the statutes or regulations found in the statewide electrical contractor statute or regulations.

(7) Insane or incompetent—Mentally incompetent as adjudged by any court of competent jurisdiction.

(8) National Electrical Code (NEC)—The National Electrical Code.

(9) Office—Office of Statewide Electrical Contractors within the division.

(10) Political subdivision—Any township, city, town, village, school, road, drainage, sewer, and levee districts and any other public subdivision, public corporation, or public quasi-corporation having the power to tax.

(11) Qualifier—Supervisory level licensee who is designated by his or her entity as a holder of the electrical contractor license on behalf of the entity.

(12) Statewide electrical contractor license—A license issued by the division authorizing the holder to engage in the practice of electrical contracting anywhere within the state of Missouri regardless of local licensing requirements.

(13) Statewide electrical contractor statute—Sections 324.900, RSMo, et seq. that authorizes the issuance and regulation of statewide electrical contractor licenses.

(14) Verifiable practical hours—Hours of practical work verified in accordance with these rules.

AUTHORITY: section 324.910, RSMo Supp. 2017. Original rule filed Dec. 14, 2018, effective June 30, 2019.*

**Original authority: 324.910, RSMo 2017.*

20 CSR 2117-1.020 General Organization

PURPOSE: To list the information the division will post publicly via electronic media.

(1) The purpose of the Office of Statewide Electrical Contractors within the Division of Professional Registration is to regulate electrical contractors to protect the public from harm caused by dangerous, dishonest, incompetent, or unqualified electrical contractors and to implement and carry out a system to license those applicants who have the skills and competency to practice as electrical contractors anywhere within Missouri.

(2) Any person may request information or make a submission to the Office of Statewide Electrical Contractors by writing to PO Box, 1335, 3605 Missouri Boulevard, Jefferson City, MO, 65102-1335, by email to osec@pr.mo.gov, by calling 573-522-3280, or by faxing 573-751-6301. The TTY number is 800-735-2966 and the Voice Relay number is 800-735-2466.

(3) The division shall maintain a website or other public electronic media that contains the following:

(A) A list of current and unexpired statewide electrical contractor licensees;

(B) A listing of all disciplinary actions taken against any licensee;

(C) Information about how to file a complaint alleging a violation of the statewide electrical contractor licensing statutes or regulations;

(D) A list of examinations approved for licensure; and

(E) Any other information deemed relevant

by the division.

AUTHORITY: sections 324.910.1, 324.940.2, and .5, RSMo Supp. 2017. Original rule filed Dec. 14, 2018, effective June 30, 2019.*

**Original authority: 324.910, RSMo 2017 and 324.940, RSMo 2017.*

20 CSR 2117-1.030 Public Records

PURPOSE: To set forth policies of which records are open and which records are closed to the public.

(1) All open public records related to electrical contractor licenses will be open for inspection and copying by the general public at the division's office during normal business hours, holidays excepted.

(2) The division director, or his or her designee, shall serve as custodian of these records as required by section 610.023, RSMo.

(3) The division closes all records required by statute to be closed.

AUTHORITY: section 324.910.1, RSMo Supp. 2017, and sections 610.010-610.200, RSMo 2016. Original rule filed Dec. 14, 2018, effective June 30, 2019.*

**Original authority: 324.910, RSMo 2017; 610.010, RSMo 1973, amended 1977, 1978, 1982, 1987, 1993, 1998, 2004.*

20 CSR 2117-1.040 Certifying Entities

PURPOSE: To establish the use of certifying entities.

(1) The division will post on its website any approved certifying entities.

(2) If the division determines to utilize any certifying entities, the division will enter into a contractual relationship with the certifying entity in accord with all state laws related to public contracts.

AUTHORITY: section 324.910, RSMo Supp. 2017. Original rule filed Dec. 14, 2018, effective June 30, 2019.*

**Original authority: 324.910, RSMo 2017.*



20 CSR 2117-1.050 Name and Address Change *effective June 30, 2019.*

**Original authority: 324.910, RSMo 2017.*

PURPOSE: This rule requires licensees to inform the Office of Statewide Electrical Contractors of any name or address changes.

(1) Licensees shall keep the division informed of his or her legal name, mailing address, and telephone number. Any change shall be reported to the division in writing within thirty (30) days.

(2) A change in legal name shall include a copy of the appropriate documentation verifying the name change.

AUTHORITY: section 324.910, RSMo Supp. 2017. Original rule filed Dec. 14, 2018, effective June 30, 2019.*

**Original authority: 324.910, RSMo 2017.*

20 CSR 2117-1.060 Duplicate License

PURPOSE: This rule will set out the manner by which a licensee can obtain a duplicate license.

(1) A licensee may request a duplicate license by making written request to the division indicating the need for the duplicate and submitting the required fee as established by the division.

AUTHORITY: section 324.910, RSMo Supp. 2017. Original rule filed Dec. 14, 2018, effective June 30, 2019.*

**Original authority: 324.910, RSMo 2017.*

20 CSR 2117-1.070 Fees

PURPOSE: To set forth the fees authorized by statute.

(1) The division establishes the following fees:

- (A) License Application Fee \$200
- (B) Triennial Renewal Fee \$200
- (C) Inactive Triennial Renewal Fee \$100
- (D) Reactivation Fee \$100
- (E) Reinstatement Fee \$250
- (F) Temporary License Fee \$100
- (G) Duplicate License \$ 10
- (H) Verification of License \$ 10
- (I) Insufficient Check Fee \$ 25

(2) All fees are nonrefundable.

AUTHORITY: section 324.910, RSMo Supp. 2017. Original rule filed Dec. 14, 2018,*