



**Rules of
Department of Health and
Senior Services**

**Division 30—Division of Regulation and Licensure
Chapter 95—Medical Marijuana**

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**Title 19—DEPARTMENT OF
HEALTH AND SENIOR SERVICES
Division 30—Division of Regulation and
Licensure
Chapter 95—Medical Marijuana**

19 CSR 30-95.020 General Provisions

PURPOSE: This rule explains where and when licensing application fees may be pre-filed with the Department of Health and Senior Services and provides the form for pre-filing licensing application fees.

PUBLISHER'S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. This material as incorporated by reference in this rule shall be maintained by the agency at its headquarters and shall be made available to the public for inspection and copying at no more than the actual cost of reproduction. This note applies only to the reference material. The entire text of the rule is printed here.

(1) Application Fee.

(A) The department shall charge each applicant seeking a license a nonrefundable fee as authorized by Article XVI, Section 1, Subsection 3 of the *Missouri Constitution*. The department shall publish the current fees, including any adjustments, on its medical marijuana program website at <https://health.mo.gov/safety/medical-marijuana/index.php>

(2) Pre-filed Application Fees.

(A) Any applicant seeking a license authorized by Article XVI, Section 1 of the *Missouri Constitution*, may pre-file their application fee with the department beginning on January 5, 2019.

(B) All pre-filed application fees submitted to the department are nonrefundable.

(C) All pre-filed application fees shall be accompanied by a completed Pre-Filed License Application Fee form, promulgated as of December 2018 and incorporated by reference in this rule. As published by the Missouri Department of Health and Senior Services, PO Box 570, Jefferson City, MO 65102-0570 and available at <https://health.mo.gov/safety/medical-marijuana/forms.php>. This rule does not incorporate any subsequent amendment or addition.

(D) The submittal of a pre-filed application fee does not guarantee a license shall be issued. An applicant who submits a pre-filed application fee and a completed Pre-Filed

License Application Fee form shall not be considered for licensure until the applicant also submits a completed application for licensure.

(E) The department will only accept pre-filed application fees made by personal or certified check, cashier's check, or money order made payable to the Missouri Department of Health and Senior Services.

(F) An applicant may deliver their completed form and pre-filed application fee—

1. By mail to the Missouri Department of Health and Senior Services, FEE RECEIPT UNIT, PO Box 570, Jefferson City, MO 65102-0570; or

2. By hand or by special courier to the physical street address of FEE RECEIPT UNIT, at the Missouri Department of Health and Senior Services, 920 Wildwood Drive, Jefferson City, MO 65109.

(G) Applicants submitting pre-filed application fees shall identify the type of license anticipated and the general location of the anticipated facility, should a license be granted. The facility location information is for department tracking purposes only. The facility location may change prior to a license being granted.

(H) If an applicant desires to seek multiple licenses and/or different types of licenses, the applicant must submit a separate Pre-Filed License Application Fee form and fee for each license.

(I) A pre-filed application fee shall only be applicable to a license application submitted by such applicant, or their designee as provided in subsection (2)(J), to the department within one (1) year of the date on which the department begins accepting applications for licenses authorized under Article XVI, Section 1 of the *Missouri Constitution*.

(J) An applicant who submits a pre-filed application fee, as an individual, may provide written notice to the department that such pre-filed application fee should be used for the license application of a business which they have an ownership interest in.

(K) A pre-filed application fee is considered submitted, for the purposes of this rule, on the date on which it is received by the department with a completed Pre-Filed License Application Fee form.

AUTHORITY: section 1 of Art. XVI, Mo. Const. Emergency rule filed Dec. 14, 2018, effective Dec. 24, 2018, expired June 21, 2019. Original rule filed Dec. 14, 2018, effective June 30, 2019.