
Rules of
Office of Administration
Division 10—Commissioner of Administration
Chapter 16—Convention and Sports Complex Regulations

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**Title 1—OFFICE OF
ADMINISTRATION**

**Division 10—Commissioner of
Administration**

**Chapter 16—Convention and Sports
Complex Regulations**

**1 CSR 10-16.010 Convention and Sports
Complex**

PURPOSE: This rule describes procedures to obtain state funding for certain convention and sports complex funds, established pursuant to section 67.639, RSMo.

(1) Prior to the expenditure of any state appropriation to a Convention and Sports Complex Fund, the governing body of the city or county shall comply with the following:

(A) Section 67.639, RSMo authorizes each city or county as defined in section 67.638, RSMo to establish by ordinance or order of the county or city governing board, a Convention and Sports Complex Fund for the purpose of developing, maintaining or operating sports, convention, exhibition or trade facilities within its jurisdiction. In order to comply with section 67.639, RSMo, a copy of the ordinance or order authorizing the establishment of the Convention and Sports Complex Fund, in accordance with sections 67.638 and 67.645, RSMo, must be submitted to the Office of Administration, Division of Accounting;

(B) In addition, section 67.641.2., RSMo requires each city or county which administers a Convention and Sports Complex Fund to enact or promulgate rules or ordinances pursuant to the terms and provisions of section 70.859, RSMo for the purchase of goods and services and for construction of capital improvements for the facility prior to receipt of any appropriations pursuant to section 67.641, RSMo. Accordingly, each city or county shall submit to the Office of Administration, Division of Accounting, a copy of those regulations which have been enacted in order to comply with the terms and provisions of section 70.859, RSMo;

(C) With respect to certain counties or cities, section 67.641, RSMo states “No moneys shall be transferred under this section to the benefit of a sports complex for a county in any year unless each professional sports team which leases playing facilities within the county continue to lease the same playing facilities which were leased on August 28, 1989.” If applicable, the city or county annually shall forward a copy of that contract or lease between the county or city and the professional sports team to the Office of

Administration, Division of Accounting, before any state moneys will be expended;

(D) Each city/county shall submit to the Office of Administration, Division of Accounting, a monthly financial certification, on the form listed as Appendix A. The state of Missouri will commence monthly transfers on a prorated basis for the remainder of the initial fiscal year. For all succeeding fiscal years, monthly transfers will continue subject to receipt of—

1. The monthly financial certification form; and

2. Notice that the county or city has paid two (2) million dollars into its fund or, in the case of a first class county not having a charter form of government or a charter city within a first class county not having a charter form of government, notice that the county or city has commenced payment into its fund, as specified in section 67.641.3., RSMo; and

(E) The city/county shall comply with the reporting and audit requirements set forth in section 67.645, RSMo. Failure to comply with any of these regulations or sections 67.638–67.645, RSMo will result in the termination of monthly payments. A copy of the annual report must be provided by the city/county to the Office of Administration, Division of Accounting.

AUTHORITY: section 33.040, RSMo 1986. Emergency rule filed June 18, 1991, effective June 28, 1991, expired Oct. 1, 1991. Original rule filed March 18, 1991, effective Sept. 30, 1991.



**APPENDIX A
Convention and Sports Complex Fund
Monthly Financial Certification**

In accordance with section 67.641.3., RSMo notification is required by the city/county for amounts contributed to the Convention and Sports Complex Fund, before any amount from the state is transferred to that fund.

For the month ending _____

City/County contribution amount _____

Total contributions to date _____

Monthly Financial Summary of the Convention and Sports Complex Fund

Beginning balance _____ Date _____

Additions

State contribution _____

City contribution _____

Tax revenue _____

Interest (1) _____

Other _____

Subtractions _____

Ending balance _____ Date _____

Signature _____ Date _____

(City Manager, City Clerk, County Executive or County Clerk)

1) *Interest earned on the fund will not be considered a contribution by the city or county.

Please forward executed form to: Office of Administration
Division of Accounting
P.O. Box 809
Jefferson City, MO 65102