




---



---

# Rules of Department of Commerce and Insurance

## Division 2030—Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects Chapter 4—Applications

<b>Title</b>		<b>Page</b>
<b>20 CSR 2030-4.010</b>	Filing Deadline—Professional Engineers and Professional Land Surveyors .....	3
<b>20 CSR 2030-4.030</b>	Deferring Action on Applications .....	3
<b>20 CSR 2030-4.050</b>	Criteria to File Application Under 327.392, RSMo .....	3
<b>20 CSR 2030-4.055</b>	Criteria to File Application under section 324.008.1., RSMo, for a Temporary Courtesy License.....	3
<b>20 CSR 2030-4.060</b>	Evaluation—Comity Applications—Architects .....	4
<b>20 CSR 2030-4.070</b>	Evaluation—Comity Applications—Professional Engineers.....	4
<b>20 CSR 2030-4.080</b>	Evaluation—Comity Applications—Professional Land Surveyors.....	4
<b>20 CSR 2030-4.090</b>	Evaluation—Comity Applications—Professional Landscape Architects .....	5
<b>20 CSR 2030-4.100</b>	Applications—Formerly Licensed .....	5



**Title 20—DEPARTMENT OF  
COMMERCE AND INSURANCE  
Division 2030—Missouri Board for  
Architects, Professional Engineers,  
Professional Land Surveyors, and  
Professional Landscape Architects  
Chapter 4—Applications**

**20 CSR 2030-4.010 Filing Deadline—Pro-  
fessional Engineers and Professional Land  
Surveyors**

*PURPOSE:* This rule sets filing deadline for applicants for examination and licensure as professional engineers and professional land surveyors.

(1) Applications for examination and licensure as a professional engineer or professional land surveyor shall be filed with the board prior to the established filing deadline.

*AUTHORITY:* sections 327.041, 327.141, 327.231, 327.241, and 327.615, RSMo 2016, and sections 327.312 and 327.313, RSMo Supp. 2018.\* This rule originally filed as 4 CSR 30-4.010. Original rule filed Aug. 22, 1973, effective Sept. 22, 1973. Amended: Filed Jan. 12, 1984, effective April 12, 1984. Amended: Filed Oct. 30, 2002, effective April 30, 2003. Moved to 20 CSR 2030-4.010, effective Aug. 28, 2006. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015. Amended: Filed May 30, 2018, effective Dec. 30, 2018.

\*Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001, 2010, 2014; 327.141, RSMo 1969, amended 1981, 1999, 2014; 327.231, RSMo 1969, amended 1981, 1999, 2014; 327.241, RSMo 1969, amended 1977, 1981, 1983, 1999, 2014; 327.312, RSMo 1983, amended 1999, 2014, 2018; 327.313, RSMo 1983, amended 1999, 2014, 2018; and 327.615, RSMo 1989, amended 2001, 2014.

**20 CSR 2030-4.030 Deferring Action on  
Applications**

*PURPOSE:* This rule gives the board authority to defer action on applications.

The board, on its own motion, may continue or defer action on any pending application and nothing in these regulations shall be construed as limiting the authority of the board in such matters.

*AUTHORITY:* section 327.041, RSMo 1986.\* This rule originally filed as 4 CSR 30-4.030. Original rule filed March 16, 1970, effective April 16, 1970. Moved to 20 CSR 2030-4.030, effective Aug. 28, 2006. Non-substantive change filed Oct. 21, 2015, published

Dec. 31, 2015.

\*Original authority: 327.041, RSMo 1969

**20 CSR 2030-4.050 Criteria to File Appli-  
cation Under 327.392, RSMo**

*PURPOSE:* This rule requires that applications for licensure under section 327.392, RSMo, be subject to criteria established by the board.

(1) All applications for licensure as a professional engineer under section 327.392.1, RSMo are subject to such criteria as established by the board. An applicant may apply for licensure under section 327.392.1, RSMo, who—

(A) Submits a complete application on forms prescribed by the board showing a minimum of twenty (20) years of satisfactory engineering experience;

(B) Holds a degree at the bachelor's level or higher in engineering; and

(C) Passes the National Council of Examiners for Engineering and Surveying (NCEES) Principles and Practice of Engineering examination.

(2) All applications for licensure as a professional engineer under section 327.392.2, RSMo are subject to such criteria as established by the board. An applicant may apply for licensure under section 327.392.2, RSMo, who—

(A) Submits a complete application on forms prescribed by the board showing a minimum of four (4) years of satisfactory engineering experience;

(B) Holds a degree from an Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology (ABET, Inc.) or its equivalent and a doctorate in engineering from an institution that offers Engineering Accreditation Commission programs; and

(C) Passes the NCEES Principles and Practice of Engineering examination.

*AUTHORITY:* sections 327.041 and 327.392, RSMo 2016.\* This rule originally filed as 4 CSR 30-4.050. Original rule filed Nov. 10, 1971, effective Dec. 10, 1971. Amended: Filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Jan. 12, 1984, effective April 12, 1984. Amended: Filed Jan. 27, 1987, effective April 26, 1987. Amended: Filed Dec. 1, 2005, effective June 30, 2006. Moved to 20 CSR 2030-4.050, effective Aug. 28, 2006. Amended: Filed June 14, 2007, effective Dec. 30, 2007. Rescinded and readopted:

Filed Feb. 22, 2008, effective Aug. 30, 2008. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015. Amended: Filed March 30, 2018, effective Sept. 30, 2018.

\*Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001, 2010, 2014 and 327.392, RSMo 2006, 2014.

**20 CSR 2030-4.055 Criteria to File Appli-  
cation under section 324.008.1., RSMo,  
for a Temporary Courtesy License**

*PURPOSE:* This rule states the requirements and procedures for a nonresident spouse of an active duty member of the military who is transferred to this state in the course of the member's military duty to obtain a temporary courtesy license to practice architecture, professional engineering, professional land surveying, or professional landscape architecture for one hundred eighty (180) days which may be extended, at the discretion of the board and upon receipt of an additional fee, for another one hundred eighty (180) days.

(1) The board may grant a temporary courtesy license to practice architecture, professional engineering, professional land surveying, and/or professional landscape architecture without examination to a "nonresident military spouse" as defined in section 324.008.1., RSMo, who provides proof that such applicant's qualifications meet or are at least equivalent to the requirements for initial licensure in this state and who provides the board the following:

(A) A completed application form;

(B) A non-refundable application fee, as established by the board pursuant to rule, made payable to the board;

(C) Verification sent directly to the board from the state, district, or territory from where the applicant holds a current and active license verifying that the applicant holds a current and active license;

(D) Proof that the applicant has been engaged in active practice in the state, district, or territory of the United States in which the applicant is currently licensed for at least two (2) years in the five (5) years immediately preceding this application;

(E) Verification sent directly to the board from the state, district, or territory of the United States in which the applicant was initially licensed verifying that—

1. The applicant is, or was at the time of licensure, in good standing;

2. The applicant has not committed an act in any jurisdiction that would have constituted grounds for the refusal, suspension, or revocation of a license or certificate to practice at the



time the act was committed; and

3. The applicant has not been disciplined by a licensing or credentialing entity in another jurisdiction and is not the subject of an unresolved complaint, review procedure, or disciplinary proceeding by a licensing or credentialing entity in another jurisdiction;

(F) If the board is unable to determine if the licensing requirements of the state, district, or territory in which the applicant was initially licensed are equivalent to Missouri's licensing requirements, it may request the applicant to submit documentation regarding the licensing requirements equivalency as a condition precedent to licensure;

(G) Any person applying for temporary licensure as a professional land surveyor may qualify for temporary licensure after taking and passing the written Land Surveyor Missouri Specific Examination covering Missouri surveying practice and Missouri statutes and rules relating to the practice of professional land surveying; and

(H) Such additional information as the board may request to determine eligibility for a temporary courtesy license.

*AUTHORITY: section 324.008.1., RSMo 2016.\* Original rule filed July 26, 2012, effective Jan. 30, 2013. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015. Amended: Filed March 30, 2018, effective Sept. 30, 2018.*

*\*Original authority: 324.008, RSMo 2011.*

**20 CSR 2030-4.060 Evaluation—Comity Applications—Architects**

*PURPOSE: This rule requires all individuals applying for licensure as an architect under section 327.381, RSMo to first obtain an NCARB certificate and file.*

(1) Any person who was licensed in another state, territory or possession of the United States or in another country may apply for licensure as an architect under section 327.381, RSMo after first obtaining a National Council of Architectural Registration Board (NCARB) certificate and file.

(2) The board shall only consider comity licensure applications when accompanied by an NCARB certificate and file.

*AUTHORITY: sections 327.041, 327.131, and 327.381, RSMo 2016.\* This rule originally filed as 4 CSR 30-4.060. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Dec. 9, 2002, effective June 30, 2003. Rescinded and readopted: Filed*

*Sept. 8, 2003, effective March 30, 2004. Moved to 20 CSR 2030-4.060, effective Aug. 28, 2006. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015. Amended: Filed March 30, 2018, effective Sept. 30, 2018.*

*\*Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001, 2010, 2014; 327.131, RSMo 1969, amended 1981, 1999, 2001, 2014; and 327.381, RSMo 1969, amended 1981, 1999, 2001, 2014.*

**20 CSR 2030-4.070 Evaluation—Comity Applications—Professional Engineers**

*PURPOSE: This rule ensures that applicants for licensure as professional engineers meet the minimum requirements for licensure in Missouri.*

(1) Any person applying for licensure as a professional engineer under section 327.381, RSMo who was licensed, in another state, territory, or possession of the United States or in another country without being required to pass the National Council of Examiners for Engineering and Surveying (NCEES) examinations, that is, the Fundamentals of Engineering Examination and the Principles and Practice of Engineering Examination, will be required to pass the NCEES examination(s) which he/she was not required to pass to attain his/her subsequent licensure(s) except that if such person has been actively engaged in the practice of engineering for a period of twenty (20) years prior to the filing of his/her application for comity, such person need not take the NCEES Fundamentals of Engineering Examination.

(2) When a comity applicant is required to take one (1) or both of the NCEES Examinations, the applicant will not be licensed by comity until he/she passes all of the examinations required of the applicant.

(3) If the applicant fails to pass the required examination(s), he/she will be permitted unlimited reexaminations in accordance with NCEES policy.

*AUTHORITY: sections 327.041 and 327.381, RSMo 2016.\* This rule originally filed as 4 CSR 30-4.070. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed April 7, 1999, effective Oct. 30, 1999. Amended: Filed Aug. 18, 2005, effective March 30, 2006. Moved to 20 CSR 2030-4.070, effective Aug. 28, 2006. Amended: Filed June 14, 2007, effective Dec. 30, 2007. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015. Amended: Filed*

*March 30, 2018, effective Sept. 30, 2018.*

*\*Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001, 2010, 2014 and 327.381, RSMo 1969, amended 1981, 1999, 2001, 2014.*

**20 CSR 2030-4.080 Evaluation—Comity Applications—Professional Land Surveyors**

*PURPOSE: This rule outlines conditions under which the board will require a professional land surveying applicant under section 327.381, RSMo to take and pass an examination(s) as a prerequisite to licensure.*

(1) Any person applying for licensure as a professional land surveyor under section 327.381, RSMo, who was licensed in another state, territory, or possession of the United States or in another country without being required to pass the National Council of Examiners in Engineering and Surveying (NCEES) examinations, that is, the Fundamentals of Land Surveying Examination and the Principles and Practice of Land Surveying Examination; will be required to pass the NCEES examination(s) which he/she was not required to pass to attain his/her subsequent licensure(s) except that if such person has been actively engaged in the practice of land surveying for a period of at least twenty (20) years prior to the filing of his/her application for comity, such person need not take the NCEES Fundamentals of Land Surveying Examination.

(2) Any person applying for licensure as a professional land surveyor under section 327.381, RSMo, shall take and pass the Missouri Specific Examination covering Missouri surveying practice and Missouri statutes and rules relating to the practice of land surveying.

(3) When a comity applicant is required to take one (1) or both of the NCEES examinations as well as the Missouri Specific Examination, the applicant will not be licensed by comity until he or she passes all of the examinations required of the applicant.

*AUTHORITY: sections 327.041 and 327.381, RSMo 2016.\* This rule originally filed as 4 CSR 30-4.080. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Jan. 27, 1987, effective April 26, 1987. Rescinded and readopted: Filed Oct. 1, 2001, effective April 30, 2002. Moved to 20 CSR 2030-4.080, effective Aug. 28, 2006. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015. Amended: Filed March 30, 2018, effective Sept. 30, 2018.*

*\*Original authority: 327.041, RSMo 1969, amended*



1981, 1986, 1989, 1993, 1995, 1999, 2001, 2010, 2014 and 327.381, RSMo 1969, amended 1981, 1999, 2001, 2014.

### 20 CSR 2030-4.090 Evaluation—Comity Applications—Professional Landscape Architects

*PURPOSE:* This rule ensures that an applicant for licensure by comity meets the equivalent requirement for licensure in Missouri.

(1) Any person applying for licensure as a professional landscape architect under section 327.381, RSMo, who was licensed in another state, territory, or possession of the United States or in another country and has a degree in landscape architecture from an accredited school of landscape architecture, or who possesses an education which in the opinion of the board equals or exceeds the education received by a graduate of an accredited school, and who has acquired at least three (3) years of satisfactory landscape architectural experience and has taken and passed all sections of the landscape architectural registration examination administered by the Council of Landscape Architectural Registration Boards (CLARB) may apply for licensure by comity.

*AUTHORITY:* sections 327.041 and 327.381, RSMo 2016.\* This rule originally filed as 4 CSR 30-4.090. Original rule filed Oct. 30, 2002, effective April 30, 2003. Amended: Filed Sept. 8, 2003, effective March 30, 2004. Amended: Filed Aug. 18, 2005, effective March 30, 2006. Moved to 20 CSR 2030-4.090, effective Aug. 28, 2006. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015. Amended: Filed March 30, 2018, effective Sept. 30, 2018. Amended: Filed April 18, 2019, effective Nov. 30, 2019.

\*Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001, 2010, 2014 and 327.381, RSMo 1969, amended 1981, 1999, 2001, 2014.

### 20 CSR 2030-4.100 Applications—Formerly Licensed

*PURPOSE:* This rule sets timelines and procedures by which former licensees whose license has been revoked or surrendered may apply for relicensure.

(1) A person who formerly held a license granted by this board, which license was revoked by the board or surrendered by the licensee, may apply for new licensure subject to the provisions of this section.

(2) Any person who applies for licensure under sections 327.131, 327.221, 327.314, 327.392, or 327.612, RSMo, after revocation or voluntary surrender of a Missouri license must meet the following criteria for licensure:

(A) After two (2) years have passed from the effective date of the order of revocation or date of affidavit of voluntary surrender, an applicant may apply to the board for such examination as may be required of new applicants in the applicant's profession; and

(B) Upon passage of the examination required for licensure in the applicant's profession, the applicant may apply for issuance of a new license as if never licensed.

(3) Any person who applies for licensure by comity under section 327.381, RSMo, after revocation or voluntary surrender of a Missouri license must meet the following criteria for licensure:

(A) After five (5) years have passed from the effective date of the order of revocation or affidavit of voluntary surrender, an applicant eligible for licensure by comity under section 327.381, RSMo may file an application for a new license without examination; and

(B) An applicant under this subsection must show proof of completion of the continuing education hours consistent with the requirements of 20 CSR 2030 Chapter 8 and/or 20 CSR 2030 Chapter 11 for the applicant's profession in the two (2) years immediately preceding the application.

(4) Any person who applies for licensure after revocation or voluntary surrender of a license on the ground of disciplinary action in another jurisdiction under section 327.441.2(8), RSMo, must meet the following criteria:

(A) The applicant must show that the license which was revoked or otherwise disciplined in another jurisdiction has been reinstated, reissued, or otherwise returned to active status in good standing, which may include probationary licensure; and

(B) An applicant under this subsection must show proof of completion of the continuing education hours consistent with the requirements of 20 CSR 2030 Chapter 8 and/or 20 CSR 2030 Chapter 11 for the applicant's profession in the two (2) years immediately preceding the application.

(5) The board may require any applicant for examination or new licensure under sections (2), (3), and (4) above to personally appear before the board upon notice prepared to respond to questions concerning the nature of the cause for revocation or surrender of the applicant's prior license and rehabilitation or other relevant information pertaining to the time since revocation or surrender of the license.

(A) In any proceeding under this section, the person seeking licensure bears the burden of proving rehabilitation.

(B) Factors relevant to rehabilitation may include, among other factors:

1. Acknowledgement of wrongdoing or demonstration that the applicant understands the cause for the discipline;

2. Action taken by the applicant to prevent recurrence of the conduct that resulted in the discipline;

3. Action taken by the applicant to rehabilitate or address the underlying causes of the misconduct that resulted in discipline.

4. Actions taken by the applicant to address and remediate harm caused by the misconduct.

(6) The board shall have discretion in all applications under this section to inquire into and take into account the nature of the conduct or factual basis of the revocation or surrender of the former license.

(7) The board retains discretion under sections 327.441 and 327.442, RSMo, to deny any application for examination or licensure based on prior misconduct or circumstances occurring between the order of revocation or affidavit of voluntary surrender and the entry of the board's order, or to grant such application subject to a period and terms of probation pursuant to section 324.038, RSMo.

*AUTHORITY:* sections 327.041 and 327.442, RSMo 2016.\* Original rule filed Nov. 6, 2019, effective May 30, 2020.

\*Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001, 2010, 2014 and 327.442, RSMo 2009, amended 2014.