



**Rules of
Department of Commerce and
Insurance**

**Division 2233—State Committee of Marital and
Family Therapists
Chapter 1—General Rules**

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**Title 20—DEPARTMENT OF
COMMERCE AND INSURANCE**
**Division 2233—State Committee of
Marital and Family Therapists**
Chapter 1—General Rules

**20 CSR 2233-1.010 Committee Informa-
tion—General Organization**

PURPOSE: This rule describes the organiza-
tion and general methods of administration
and communication concerning the Missouri
State Committee of Marital and Family Ther-
apists.

(1) The state committee will meet at least
once a year and as frequently as the business
of the division and state committee requires
and annually elect a chairperson and secre-
tary by a majority of state committee member
votes and in the absence of the chairperson,
the secretary shall preside.

(2) A designated representative of the divi-
sion will be responsible for keeping the min-
utes of state committee proceedings and per-
form other duties as requested by the division
or state committee.

AUTHORITY: section 337.700, RSMo 2016,
and section 337.727, RSMo Supp. 2019.* This
rule originally filed as 4 CSR 233-1.010.
Original rule filed Dec. 31, 1997, effective
July 30, 1998. Moved to 20 CSR 2233-1.010,
effective Aug. 28, 2006. Amended: Filed Nov.
15, 2011, effective April 30, 2012. Amended:
Filed Sept. 5, 2019, effective March 30,
2020.

*Original authority: 337.700, RSMo 1995, amended 2007,
2008, 2010 and 337.727, RSMo 1995, amended 2009,
2010, 2018.

**20 CSR 2233-1.020 Policy for Release of
Public Records**
(Rescinded March 30, 2020)

AUTHORITY: section 337.727.1(10), RSMo
2000. This rule originally filed as 4 CSR 233-
1.020. Original rule filed Dec. 31, 1997,
effective July 30, 1998. Moved to 20 CSR
2233-1.020, effective Aug. 28, 2006. Amend-
ed: Filed June 27, 2008, effective Dec. 30,
2008. Rescinded: Filed Sept. 5, 2019, effec-
tive March 30, 2020.

**20 CSR 2233-1.030 Complaint Handling
and Disposition**

PURPOSE: This rule establishes a procedure
for the receipt, handling, and disposition of
public complaints pursuant to the mandate of

section 620.010.15(6), RSMo 1994.

(1) The State Committee of Marital and Fam-
ily Therapists will receive and process each
complaint made against any licensed marital
and family therapist (LMFT), provisional
licensed marital and family therapist (PLMT),
supervised marital and family therapist (S-
MFT), applicant for licensure or supervi-
sion, or unlicensed individual or entity, in
which the complaint alleges certain acts or
practices may constitute one (1) or more vio-
lations of the provisions of sections 337.700–
337.739, RSMo, or the administrative rules.
No member of the State Committee of Mari-
tal and Family Therapists may file a com-
plaint with the division or state committee
while holding that office, unless that member
is excused from further state committee
deliberation or activity concerning the mat-
ters alleged within that complaint. Any divi-
sion staff member or the state committee may
file a complaint pursuant to this rule in the
same manner as any member of the public.

(2) Complaints will be mailed or delivered to
the following address: Missouri State Com-
mittee of Marital and Family Therapists,
3605 Missouri Boulevard, PO Box 1335, Jef-
ferson City, MO 65102. However, actual
receipt of the complaint by the state commit-
tee at its administrative offices in any manner
will be sufficient.

(3) All complaints shall be made in writing
and fully identify the complainant by name
and address. Verbal or telephone communica-
tions may be considered or processed as com-
plaints, however, the person making such
communication must supplement the commu-
nication with a written complaint. Individuals
with special needs as addressed by the Amer-
icans with Disabilities Act may notify the
state committee office at (573) 751-0870 for
assistance. The TTY number for the hearing
impaired is (800) 735-2966 through Relay
Missouri and (800) 735-2466 through Voice
Relay Missouri.

(4) Each complaint received under this rule
will be logged and maintained by the state
committee. The log will contain a record of
each complainant's name; the name and
address of the subject(s) of the complaint;
the date each complaint is received by the
state committee; a brief statement concern-
ing the alleged acts or practices; a notation
indicating the complaint resulted in its dis-
missal by the division or disciplinary action
by the Administrative Hearing Commission;
and the ultimate disposition of the complaint.
This log shall be a closed record of the state
committee.

(5) Each complaint received under this rule
shall be acknowledged in writing. The com-
plainant and complaint respondent will be
notified of the ultimate disposition of the
complaint.

AUTHORITY: section 337.700, RSMo 2016,
and section 337.727.1(7) and (10), RSMo
Supp. 2019.* This rule originally filed as 4
CSR 233-1.030. Original rule filed Dec. 31,
1997, effective July 30, 1998. Moved to 20
CSR 2233-1.030, effective Aug. 28, 2006.
Amended: Filed Nov. 15, 2011, effective April
30, 2012. Amended: Filed Sept. 5, 2019,
effective March 30, 2020.

*Original authority: 337.700, RSMo 1995, amended 2007,
2008, 2010 and 337.727, RSMo 1995, amended 2009,
2010, 2018.

20 CSR 2233-1.040 Fees

PURPOSE: This rule establishes the fees for
the State Committee of Marital and Family
Therapists.

(1) The following fees are established by the
Division of Professional Registration and are
payable in the form of a cashier's check, per-
sonal check, or money order:

(A) Application for Licensure	\$100.00
(B) Registration of Supervision	\$125.00
(C) Biennial License Renewal Fee	\$175.00
and in addition—	
1. One day to sixty (1–60) days late (an additional)	\$ 75.00
2. Sixty-one (61) days to two (2) years late (an additional)	\$100.00
(D) Educational Review	\$ 25.00
(E) Insufficient Funds Check Fee Charge	\$ 25.00
(F) Change Supervision Fee	\$ 25.00

(2) All fees are nonrefundable.

AUTHORITY: sections 337.712 and 337.727,
RSMo Supp. 2019.* This rule originally filed
as 4 CSR 233-1.040. Original rule filed Dec.
31, 1997, effective July 30, 1998. Amended:
Filed May 22, 2001, effective Nov. 30, 2001.
Amended: Filed Feb. 15, 2005, effective Aug.
30, 2005. Moved to 20 CSR 2233-1.040,
effective Aug. 28, 2006. Emergency amend-
ment filed Nov. 15, 2011, effective Nov. 25,
2011, expired May 22, 2012. Amended: Filed
Nov. 15, 2011, effective April 30, 2012. Emer-
gency amendment filed June 28, 2017, effec-
tive Aug. 1, 2017, expired Feb. 22, 2018.
Amended: Filed June 28, 2017, effective Dec.
30, 2017. Amended: Filed April 29, 2019,



effective Nov. 30, 2019.

**Original authority: 337.712, RSMo 1995, amended 2004, 2009, 2018, 2019 and 337.727, RSMo 1995, amended 2009, 2010, 2018.*

20 CSR 2233-1.050 Name and Address Changes

PURPOSE: This rule outlines the requirements and procedures for notifying the state committee of name and address changes.

(1) A licensed marital and family therapist, provisional licensed marital and family therapist, or a supervised marital and family therapist shall ensure the division has the current legal name and address of the licensed marital and family therapist, provisional licensed marital and family therapist, or supervised marital and family therapist.

(2) A licensed marital and family therapist, provisional licensed marital and family therapist, or supervised marital and family therapist whose name is changed shall notify the state committee within thirty (30) days of the name change and provide documentation authorizing the name change.

(3) A licensed marital and family therapist, provisional licensed marital and family therapist, or supervised marital and family therapist whose address has changed shall inform the state committee of the address changes by sending a letter, email or fax to the state committee's office within thirty (30) days of the effective date of the change.

(4) Failure of a licensed marital and family therapist to receive the notice and application to renew a license shall not excuse the licensed marital and family therapist from the requirement of section 337.712.2., RSMo.

AUTHORITY: section 337.700, RSMo 2016, and section 337.727.1.(1) and (10), RSMo Supp. 2019. This rule originally filed as 4 CSR 233-1.050. Original rule filed Dec. 31, 1997, effective July 30, 1998. Moved to 20 CSR 2233-1.050, effective Aug. 28, 2006. Amended: Filed Nov. 15, 2011, effective April 30, 2012. Amended: Filed Sept. 5, 2019, effective March 30, 2020.*

**Original authority: 337.700, RSMo 1995, amended 2007, 2008, 2010 and 337.727, RSMo 1995, amended 2009, 2010, 2018.*