



**Rules of
Department of Insurance,
Financial Institutions and
Professional Registration**

**Division 2015—Acupuncturist Advisory Committee
Chapter 1—General Rules**

Title	Page
20 CSR 2015-1.010 Complaint Handling and Disposition	3
20 CSR 2015-1.020 Acupuncturist Credentials, Name and Address Changes	3
20 CSR 2015-1.030 Fees	3



**Title 20—DEPARTMENT OF
INSURANCE, FINANCIAL
INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2015—Acupuncturist Advisory
Committee
Chapter 1—General Rules**

**20 CSR 2015-1.010 Complaint Handling
and Disposition**

PURPOSE: This rule establishes a procedure for the receipt, handling, and disposition of requests for information and complaints.

(1) All complaints shall be made in writing addressed to the Missouri Acupuncture Advisory Committee, 3605 Missouri Boulevard, PO Box 1335, Jefferson City, MO 65102 and fully identify the complainant by name and address. Verbal or telephone communications will not be considered or processed as complaints. The person making these communications will be asked to file a written statement. No member of the Advisory Committee for Acupuncturists may file a complaint with the advisory committee while holding that office, unless that member is excused from further advisory committee deliberation or activity concerning the matters alleged within that complaint. Any division staff member or the advisory committee may file a complaint pursuant to this rule in the same manner as any member of the public.

(2) Upon receipt of a complaint in proper form, the board or advisory committee may investigate the actions of the licensee, applicant, registrant, or unlicensed individual or entity against whom the complaint is made. Each complaint received under this rule shall be acknowledged in writing and the complainant be notified of the ultimate disposition of the complaint.

(3) The advisory committee will maintain each complaint received under this rule. The complaint file will contain a record of each complainant's name and address; subject(s) of the complaint; the date each complaint is received by the advisory committee; a brief statement of the complaint, including the name of any person injured or victimized by the alleged acts or practices; and the ultimate disposition of the complaint.

AUTHORITY: sections 324.481, 324.496, and 324.499, RSMo 2016. This rule originally filed as 4 CSR 15-1.010. Original rule filed July 24, 2001, effective Feb. 28, 2002. Moved to 20 CSR 2015-1.010, effective Aug. 28, 2006. Amended: Filed May 30, 2018,*

effective Dec. 30, 2018.

**Original authority: 324.481, RSMo 1998, amended 1999, 2009; 324.496, RSMo 1988, amended 1999; and 324.499, RSMo 1998.*

20 CSR 2015-1.020 Acupuncturist Credentials, Name and Address Changes

PURPOSE: This rule specifies the title used by a licensed acupuncturist and requirements for maintaining current licensee information.

(1) Any person licensed as an acupuncturist shall use the abbreviations L.AC. or the licensure title Licensed Acupuncturist after the licensee's name and ensure that the license bears the current legal name of the licensee.

(2) A licensee whose name or address has changed shall, within thirty (30) days of such change—

(A) Notify the advisory committee via regular mail at PO Box 1335, Jefferson City, MO 65102, fax at 573/751/0735 or email at acupuncture@pr.mo.gov. A name change requires a copy of the document authorizing the name change; and

(B) Destroy the license bearing the former name.

(3) A licensed acupuncturist shall use only those educational credentials in association with the license that have been earned at an acceptable educational institution as defined in 20 CSR 2015-4.020 and that are related to acupuncture.

AUTHORITY: section 324.481, RSMo 2016, and section 324.487, RSMo Supp. 2018. This rule originally filed as 4 CSR 15-1.020. Original rule filed July 24, 2001, effective Feb. 28, 2002. Amended: Filed Feb. 15, 2005, effective Aug. 30, 2005. Moved to 20 CSR 2015-1.020, effective Aug. 28, 2006. Amended: Filed June 27, 2008, effective Dec. 30, 2008. Amended: Filed May 30, 2018, effective Dec. 30, 2018.*

**Original authority: 324.481, RSMo 1998, amended 1999, 2009; and 324.487, RSMo 1998, amended 1999, 2009, 2018.*

20 CSR 2015-1.030 Fees

PURPOSE: This rule establishes the various fees and charges for the Acupuncturist Advisory Committee.

(1) All fees shall be paid by cashier's check, personal check, money order, or other

method approved by the division and must be made payable to the Acupuncturist Advisory Committee.

(2) No fee will be refunded should any license be surrendered, suspended, or revoked during the term for which the license is issued.

(3) The fees are established as follows:

(A) Acupuncturist Application Fee	\$200.00
(B) Acupuncturist Biennial Renewal Fee	\$125.00
(C) Fingerprinting Fee	Amount to be determined by the Missouri State Highway Patrol
(D) Insufficient Funds Check Charge Fee	\$ 25.00
(E) Late Renewal Fee	\$ 50.00

(4) Fees may be returned to an applicant or licensee, at the advisory committee's discretion, with the applicant or licensee submitting a written request to the advisory committee explaining the reason the fee should be returned.

AUTHORITY: sections 324.481, 324.490, and 324.493, RSMo 2016, and section 324.487, RSMo Supp. 2018. This rule originally filed as 4 CSR 15-1.030. Original rule filed July 24, 2001, effective Feb. 28, 2002. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Amended: Filed Feb. 15, 2005, effective Aug. 30, 2005. Moved to 20 CSR 2015-1.030, effective Aug. 28, 2006. Emergency amendment filed April 1, 2011, effective April 11, 2011, expired Jan. 18, 2012. Amended: Filed April 1, 2011, effective Sept. 30, 2011. Emergency amendment filed April 8, 2013, effective April 18, 2013, expired Jan. 28, 2014. Amended: Filed April 8, 2013, effective Oct. 30, 2013. Emergency amendment filed March 16, 2015, effective March 26, 2015, expired Sept. 21, 2015. Amended: Filed March 16, 2015, effective Aug. 30, 2015. Emergency amendment filed Jan. 3, 2017, effective Jan. 13, 2017, expired July 11, 2017. Amended: Filed May 30, 2018, effective Dec. 30, 2018.*

**Original authority: 324.481, RSMo 1998, amended 1999, 2009; 324.487, RSMo 1998, amended 1999, 2009, 2018; 324.490, RSMo 1998, amended 1999; and 324.493, RSMo 1998, amended 1999.*