



**Rules of
Department of Insurance,
Financial Institutions and
Professional Registration**

**Division 2030—Missouri Board for Architects,
Professional Engineers, Professional Land Surveyors,
and Professional Landscape Architects
Chapter 4—Applications**

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**Title 20—DEPARTMENT OF
INSURANCE, FINANCIAL
INSTITUTIONS AND
PROFESSIONAL REGISTRATION**
Division 2030—Missouri Board for
Architects, Professional Engineers,
Professional Land Surveyors, and
Professional Landscape Architects
Chapter 4—Applications

**20 CSR 2030-4.010 Filing Deadline—
Architects, Professional Engineers, Profes-
sional Land Surveyors, Landscape Archi-
tects, Engineer Interns and Land
Surveyors-in-Training**

PURPOSE: This rule sets filing deadline for applicants for examination and licensure as architects, professional engineers, professional land surveyors, landscape architects, engineer interns and land surveyors-in-training.

(1) All applications for examination and licensure as an architect, professional engineer, professional land surveyor or landscape architect and all applications for examination and enrollment as an engineer intern or land surveyor-in-training shall be filed with the board prior to the established filing deadline.

AUTHORITY: sections 327.141, 327.231, 327.241, 327.312 and 327.313, RSMo 2000 and 327.041 and 327.615, RSMo Supp. 2001. * This rule originally filed as 4 CSR 30-4.010. Original rule filed Aug. 22, 1973, effective Sept. 22, 1973. Amended: Filed Jan. 12, 1984, effective April 12, 1984. Amended: Filed Oct. 30, 2002, effective April 30, 2003. Moved to 20 CSR 2030-4.010, effective Aug. 28, 2006. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015.

*Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001; 327.141, RSMo 1969, amended 1981, 1999; 327.231, RSMo 1969, amended 1981, 1999; 327.241, RSMo 1969, amended 1977, 1981, 1983, 1999; 327.312, RSMo 1983, amended 1999; 327.313, RSMo 1983, amended 1999; and 327.615, RSMo 1989, amended 2001.

**20 CSR 2030-4.030 Deferring Action on
Applications**

PURPOSE: This rule gives the board authority to defer action on applications.

The board, on its own motion, may continue or defer action on any pending application and nothing in these regulations shall be construed as limiting the authority of the board in such matters.

AUTHORITY: section 327.041, RSMo 1986. * This rule originally filed as 4 CSR 30-4.030. Original rule filed March 16, 1970, effective April 16, 1970. Moved to 20 CSR 2030-4.030, effective Aug. 28, 2006. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015.

*Original authority: 327.041, RSMo 1969

**20 CSR 2030-4.050 Criteria to File Appli-
cation Under 327.391 and 327.392, RSMo**

PURPOSE: This rule requires that applications for licensure under sections 327.391 and 327.392, RSMo be subject to criteria established by the board at the time of receipt of the application.

(1) All applications for licensure as a professional land surveyor under section 327.391, RSMo shall be subject to such criteria as established by the board at the time the application is received.

(A) Applicant shall submit a complete application on forms prescribed by the board showing a minimum of twenty (20) years of satisfactory land surveying experience.

(B) Applicant will be required to pass the National Council of Examiners for Engineering and Surveying (NCEES) Fundamentals of Surveying examination, the NCEES Professional Surveying examination and the Missouri State Specific examination.

(2) All applications for licensure as a professional engineer under section 327.392.1, RSMo shall be subject to such criteria as established by the board at the time the application is received.

(A) Applicant shall submit a complete application on forms prescribed by the board showing a minimum of twenty (20) years of satisfactory engineering experience.

(B) Applicant shall hold a degree at the bachelor's level or higher in engineering.

(C) Applicant will be required to pass the NCEES Principles and Practice of Engineering examination.

(3) All applications for licensure as a professional engineer under section 327.392.2, RSMo shall be subject to such criteria as established by the board at the time the application is received.

(A) Applicant shall submit a complete application on forms prescribed by the board showing a minimum of four (4) years of satisfactory engineering experience.

(B) Applicant shall hold a degree from an Engineering Accreditation Commission of the

Accreditation Board for Engineering and Technology (ABET, Inc.) or its equivalent and a doctorate in engineering from an institution that offers Engineering Accreditation Commission programs.

(C) Applicant will be required to pass the NCEES Principles and Practice of Engineering examination.

AUTHORITY: sections 327.041, 327.391, and 327.392, RSMo Supp. 2007. * This rule originally filed as 4 CSR 30-4.050. Original rule filed Nov. 10, 1971, effective Dec. 10, 1971. Amended: Filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Jan. 12, 1984, effective April 12, 1984. Amended: Filed Jan. 27, 1987, effective April 26, 1987. Amended: Filed Dec. 1, 2005, effective June 30, 2006. Moved to 20 CSR 2030-4.050, effective Aug. 28, 2006. Amended: Filed June 14, 2007, effective Dec. 30, 2007. Rescinded and readopted: Filed Feb. 22, 2008, effective Aug. 30, 2008. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015.

*Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001; 327.391, RSMo 1969, amended 1981, 1999, 2006; and 327.392, RSMo 2006.

**20 CSR 2030-4.055 Criteria to File Appli-
cation under section 324.008.1., RSMo,
for a Temporary Courtesy License**

PURPOSE: This rule states the requirements and procedures for a nonresident spouse of an active duty member of the military who is transferred to this state in the course of the member's military duty to obtain a temporary courtesy license to practice architecture, engineering, land surveying, or landscape architecture for one hundred eighty (180) days which may be extended, at the discretion of the board and upon receipt of an additional fee, for another one hundred eighty (180) days.

(1) The board shall grant a temporary courtesy license to practice architecture, engineering, land surveying, and/or landscape architecture without examination to a "nonresident military spouse" as defined in section 324.008.1., RSMo, who provides proof that such applicant's qualifications meet or are at least equivalent to the requirements for initial licensure in this state and who provides the board the following:

(A) A completed application form;

(B) A non-refundable application fee, as established by the board pursuant to rule, made payable to the board;

(C) Verification sent directly to the board from the state, district, or territory from



where the applicant holds a current and active license verifying that the applicant holds a current and active license;

(D) Proof that the applicant has been engaged in active practice in the state, district, or territory of the United States in which the applicant is currently licensed for at least two (2) years in the five (5) years immediately preceding this application;

(E) Verification sent directly to the board from the state, district, or territory of the United States in which the applicant was initially licensed verifying that—

1. The applicant is, or was at the time of licensure, in good standing;

2. The applicant has not committed an act in any jurisdiction that would have constituted grounds for the refusal, suspension, or revocation of a license or certificate to practice at the time the act was committed; and

3. The applicant has not been disciplined by a licensing or credentialing entity in another jurisdiction and is not the subject of an unresolved complaint, review procedure, or disciplinary proceeding by a licensing or credentialing entity in another jurisdiction;

(F) If the board is unable to determine if the licensing requirements of the state, district, or territory in which the applicant was initially licensed are equivalent to Missouri's licensing requirements, the applicant shall submit documentation regarding the licensing requirements equivalency;

(G) Any person applying for temporary licensure as a professional land surveyor shall be required to take and pass the written Land Surveyor Missouri Specific Examination covering Missouri surveying practice and Missouri statutes and rules relating to the practice of land surveying; and

(H) Such additional information as the board may request to determine eligibility for a temporary courtesy license.

AUTHORITY: section 324.008.1., RSMo Supp. 2012. Original rule filed July 26, 2012, effective Jan. 30, 2013. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015.*

**Original authority: 324.008, RSMo 2011.*

20 CSR 2030-4.060 Evaluation—Comity Applications—Architects

PURPOSE: This rule requires all individuals applying for licensure as an architect under section 327.381, RSMo to first obtain an NCARB certificate and file.

(1) Individuals applying for licensure as an architect under section 327.381, RSMo who

were originally licensed in another state, territory or possession of the United States or in another country shall be required to first obtain a National Council of Architectural Registration Board (NCARB) certificate and file.

(2) The board shall only consider comity licensure applications when accompanied by an NCARB file.

AUTHORITY: sections 327.041, 327.131 and 327.381, RSMo Supp. 2003. This rule originally filed as 4 CSR 30-4.060. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Dec. 9, 2002, effective June 30, 2003. Rescinded and readopted: Filed Sept. 8, 2003, effective March 30, 2004. Moved to 20 CSR 2030-4.060, effective Aug. 28, 2006. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001; 327.131, RSMo 1969, amended 1981, 1999, 2001; and 327.381, RSMo 1969, amended 1981, 1999, 2001.*

20 CSR 2030-4.070 Evaluation—Comity Applications—Engineers

PURPOSE: This rule ensures that applicants for licensure as professional engineers meet the minimum requirements for initial licensure in Missouri.

(1) Any person applying for licensure as a professional engineer under section 327.381, RSMo who was originally licensed, or subsequently licensed, on or after April 13, 1984, in another state, territory or possession of the United States or in another country without being required to pass the NCEES examinations, that is, the Fundamentals of Engineering Examination and the Principles and Practice of Engineering Examination, will be required to pass the NCEES examination(s) which he/she was not required to pass to attain his/her original or subsequent licensure(s) except that if such person has been actively engaged in the practice of engineering for a period of fifteen (15) consecutive years immediately prior to the filing of his/her application for comity, such person shall not be required to take the NCEES Fundamentals of Engineering Examination.

(2) Any person applying for licensure as a professional engineer under section 327.381, RSMo who was originally licensed or subsequently licensed anytime prior to April 13, 1984, in another state, territory or possession of the United States or in another country

without being required to pass at least an eight (8)-hour examination covering the mathematics and basic sciences (fundamentals of engineering), shall be required to take and pass the NCEES Fundamentals of Engineering Examination except that if such person has been actively engaged in the practice of engineering for a period of fifteen (15) consecutive years immediately prior to the filing of his/her application for comity, such person shall not be required to take the NCEES Fundamentals of Engineering Examination, providing he/she has already taken and passed at least an eight (8)-hour fundamentals of engineering examination.

(3) Any person applying for licensure as a professional engineer under section 327.381, RSMo who was originally licensed or subsequently licensed anytime prior to April 13, 1984, in another state, territory or possession of the United States or in another country without being required to pass at least an eight (8)-hour examination covering the theory and practice of engineering (principles and practice of engineering), shall be required to take and pass the NCEES Principles and Practice of Engineering Examination.

(4) When a comity applicant is required to take both the NCEES Fundamentals of Engineering Examination and the NCEES Principles and Practice of Engineering Examination, he/she may take the examinations on consecutive days, provided however, the applicant will not be licensed by comity until he/she passes both examinations in accordance with the provisions of section 327.241.3, RSMo.

(5) When an applicant for licensure by comity is required to take the NCEES Fundamentals of Engineering Examination and/or the NCEES Principles and Practice of Engineering Examination, the applicant shall be required to pay an examination fee for either or both examinations. If the applicant fails to pass the required examination(s), he/she will be permitted unlimited reexaminations so long as notice of desire to retake is filed with the board on or before the filing deadline and so long as the applicant pays the required reexamination fee as is set forth in 20 CSR 2030-6.020.

AUTHORITY: sections 327.041 and 327.381, RSMo Supp. 2006. This rule originally filed as 4 CSR 30-4.070. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed April 7, 1999, effective Oct. 30, 1999. Amended: Filed Aug. 18, 2005, effective*



March 30, 2006. Moved to 20 CSR 2030-4.070, effective Aug. 28, 2006. Amended: Filed June 14, 2007, effective Dec. 30, 2007. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015.

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001 and 327.381, RSMo 1969, amended 1981, 1999, 2001.*

20 CSR 2030-4.080 Evaluation—Comity Applications—Land Surveyors

PURPOSE: This rule outlines conditions under which the board will require a professional land surveying applicant under section 327.381, RSMo to take and pass an examination(s) as a prerequisite to licensure.

(1) Any person applying for licensure as a professional land surveyor under section 327.381, RSMo, who was licensed on or after October 1992 in another state, territory or possession of the United States or in another country without being required to pass the National Council of Examiners in Engineering and Surveying (NCEES) examinations, that is, the Fundamentals of Land Surveying Examination and the Principles and Practice of Land Surveying Examination; will be required to pass the NCEES Fundamentals of Land Surveying Examination, except that if such person has been actively engaged in the practice of land surveying for a period of at least fifteen (15) years prior to the filing of his/her application for comity and has taken at least an eight (8) hour examination in the Fundamentals of Land Surveying, the requirement for taking the NCEES Fundamentals of Land Surveying Examination will be waived.

(2) Any person applying for licensure as a professional land surveyor under section 327.381, RSMo, who was licensed prior to October 1992 in another state, territory or possession of the United States or in another country without being required to pass the NCEES Fundamentals of Land Surveying Examination, will be required to pass the NCEES Fundamentals of Land Surveying Examination; except that if such person has been actively engaged in the practice of land surveying for a period of at least fifteen (15) years prior to the filing of his/her application for comity and has taken at least an eight (8) hour examination in the Fundamentals of Land Surveying, which is equivalent to that of the NCEES, the requirement for taking the NCEES Fundamentals of Land Surveying Examination will be waived.

(3) Any person applying for licensure as a professional land surveyor under section 327.381, RSMo, who was licensed prior to October 1992 in another state, territory or possession of the United States or in another country without being required to pass the NCEES Principles and Practice of Land Surveying Examination, will be required to pass the NCEES Principles and Practice of Land Surveying Examination; except that if such person has been actively engaged in the practice of land surveying for a period of at least fifteen (15) years prior to the filing of his/her application for comity and has taken an examination in the Principles and Practice of Land Surveying, which is equivalent to that of the NCEES, the requirement for taking the NCEES Principles and Practice of Land Surveying Examination will be waived.

(4) Any person applying for licensure as a professional land surveyor under section 327.381, RSMo, shall be required to take and pass the written Missouri Specific Examination covering Missouri surveying practice and Missouri statutes and rules relating to the practice of land surveying.

(5) When a comity applicant is required to take one or both of the NCEES examinations as well as the written Missouri Specific Examination, the applicant may take the examinations on consecutive testing dates, provided however, the applicant will not be licensed by comity until he or she passes all of the examinations required of the applicant.

AUTHORITY: sections 327.041 and 327.381, RSMo Supp. 2001. This rule originally filed as 4 CSR 30-4.080. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Jan. 27, 1987, effective April 26, 1987. Rescinded and readopted: Filed Oct. 1, 2001, effective April 30, 2002. Moved to 20 CSR 2030-4.080, effective Aug. 28, 2006. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015.*

**Original authority: 327.041, RSMo, amended 1969, 1981, 1986, 1989, 1993, 1995, 1999, 2001 and 327.381, RSMo 1969, amended 1981, 1999, 2001.*

20 CSR 2030-4.090 Evaluation—Comity Applications—Landscape Architects

PURPOSE: This rule ensures that an applicant for licensure by comity meets the minimum requirement for initial licensure in Missouri.

(1) Individuals who are certified or licensed

in another state or territory of the United States and have qualifications which are at least equivalent to the requirements for licensure as a landscape architect in this state may apply for licensure by comity.

(2) Applications shall be typewritten on forms provided by the board and shall be accompanied by the required fee.

AUTHORITY: sections 327.041 and 327.623, RSMo Supp. 2005. This rule originally filed as 4 CSR 30-4.090. Original rule filed Oct. 30, 2002, effective April 30, 2003. Amended: Filed Sept. 8, 2003, effective March 30, 2004. Amended: Filed Aug. 18, 2005, effective March 30, 2006. Moved to 20 CSR 2030-4.090, effective Aug. 28, 2006. Non-substantive change filed Oct. 21, 2015, published Dec. 31, 2015.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001 and 327.623, RSMo 1989, amended 2001.*