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**Rules of**  
**Department of Insurance,**  
**Financial Institutions and**  
**Professional Registration**  
**Division 2085—Board of Cosmetology and Barber**  
**Examiners**  
**Chapter 5—Barber Licensing**

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**Title 20—DEPARTMENT OF  
INSURANCE, FINANCIAL  
INSTITUTIONS AND  
PROFESSIONAL REGISTRATION**

**Division 2085—Board of Cosmetology  
and Barber Examiners**

**Chapter 5—Barber Licensing**

**20 CSR 2085-5.010 Licensure by  
Examination for a Barber**

*PURPOSE: This rule establishes the requirements and procedures for obtaining a barber license by examination.*

(1) All applicants for a barber license shall meet all requirements in section 328.080, RSMo, and the applicable rules of the board before taking the examination.

(2) Application for examination shall be made on the forms provided by the board. Applications may be obtained by writing or calling the board. The mailing address is: PO Box 1062, Jefferson City, MO 65102 and the telephone number is (573) 751-0805 or toll free number is (866) 762-9432. The TDD number is (800) 735-2966.

(3) Upon graduation from a Missouri school licensed by the board, or an apprentice barber establishment, an application for examination may be obtained from the school, apprentice supervisor or the board upon a satisfactory showing that training requirements are completed. Applicants that have currently graduated from an out-of-state licensed barber school or apprentice barber establishment, and upon satisfactory showing that training requirements are completed, may obtain an application for examination from the board.

(4) No training received in a school may be credited towards the fulfillment of the hours necessary in an apprenticeship program and no training received in a barber establishment may be credited towards the hours required in a school to meet the minimum requirements necessary to qualify for a state examination.

(5) Temporary Permit. An individual who has applied to take the state examination may, at the same time, apply for a temporary permit to practice as a barber. Individuals operating under a temporary permit shall be under the supervision of a barber currently licensed by the board. A temporary permit issued to a student or apprentice will be terminated if the student or apprentice fails to pass an examination or fails to appear for a scheduled examination. Thereafter, the person may practice as a barber in Missouri only after

passing a state examination and receiving a license. An additional temporary permit shall not be extended for any individual.

(6) In order to be scheduled for examination, all training hours must be completed and a properly completed application on a form supplied by the board must be received by the board within five (5) years from the date the board issues the relevant student/apprentice license. The Application for Examination/Temporary Permit Form must be received in the test administrator's office, along with all applicable examination fees, no less than fourteen (14) days prior to the date of the scheduled examination the applicant desires to take. Applications received after the cut-off date and all applications received after every available space for the examination has been filled, whether that application was received prior to or after this cut-off date, shall be scheduled for the next regularly scheduled examination. Applicants shall comply with all applicable rules of the test administrator.

(7) At the discretion of the board, the examination may be administered by the board or its authorized representative or the board may contract with a third party for testing/examination services. All parts of the examination must be passed for licensure. The minimum passing examination scores required for licensure as a barber are seventy-five (75) for the practical examination and a score of seventy-five (75) for the written examination.

(8) Failure of any portion of the examination will require the applicant to reapply with the applicable fee for examination. Applicants shall be required to retake only the portion(s) of the examination that were failed.

(9) Pursuant to Chapter 328, RSMo and the board's statutory duty to assess qualifications and skill, training completed by a student or apprentice shall be recognized by the board for a period of no more than five (5) years from the date it is received.

(10) Upon notification from the board of passing scores on both portions of the examination for licensure as a barber, the applicable fee for a license shall be submitted to the board to lawfully practice as a barber. If the fee is not submitted to the board within two (2) years of notification from the board of passing scores, the applicant shall reapply to retake both portions of the examination.

(11) Barber License Posted. Upon licensure, every licensed barber shall post a current

license issued by the board in front of the barber's working chair where it shall be readily seen by all patrons.

*AUTHORITY: sections 328.080 and 329.025.1, RSMo Supp. 2008.\* Original rule filed Aug. 1, 2007, effective Feb. 29, 2008. Amended: Filed April 3, 2009, effective Sept. 30, 2009.*

*\*Original authority: 328.080, RSMo 1939, amended 1947, 1949, 1951, 1959, 1981, 2004, 2005 and 329.025, RSMo 2005, amended 2008.*

**20 CSR 2085-5.020 Credit for Out-of-State  
Barber Training**

*PURPOSE: This rule establishes the requirements for obtaining a barber license when training hours have been obtained outside of Missouri.*

(1) Credit for Out-of-State Barber Training.

(A) Any person who lawfully practiced or received training in another state or country who does not qualify for licensure without examination may apply to the board for licensure by examination. The board will evaluate the applicant's experience and training to determine the extent to which the applicant's training and experience satisfies current Missouri licensing requirements. Any person that receives credit for out-of-state training but still does not meet the qualifications to take the Missouri barber examination will receive notice from the board of the exact training requirements necessary to completely satisfy the state examination qualifications as set forth in chapter 328, RSMo. The applicant for licensure under this subsection shall pay the appropriate examination and licensure fees.

1. An applicant for the Missouri barber examination, as an apprentice or a student, who has obtained training hours outside Missouri may be given credit for those training hours so long as they were received from a licensed barber school or licensed apprentice program in another state.

2. For purposes of review of an application for examination from an applicant pursuant to section 328.085.2, RSMo, an applicant's training and experience will be deemed to satisfy current Missouri licensing requirements if the training and experience is substantially the same as the training and experience requirements for barbers in section 328.080, RSMo and Column A of rule 20 CSR 2085-12.030(1).

(B) Any person desiring credit for training received in another state shall submit an affidavit completed by the state licensing board



or the school where the hours were completed which verifies the following: applicant name; school name and address; date of termination of training; total hours earned by the student and distribution of those hours by subject for each of the subject areas required by section 328.080, RSMo and Column A of rule 20 CSR 2085-12.030(1), for which credit is sought. The affidavit shall be completed on a form supplied by the board and shall also contain the name and title of the person completing the form, the date completed and the state board seal, school seal or notary statement. Training completed by the applicant shall be recognized by the board for a period of no more than five (5) years.

(C) All foreign documents or documents not in the English language must be certified by a board approved credential evaluating service.

*AUTHORITY: sections 328.080.4, 328.085.2 and 329.025.1, RSMo Supp. 2007.\* Original rule filed Aug. 1, 2007, effective Feb. 29, 2008.*

*\*Original authority: 328.080, RSMo 1939, amended 1947, 1949, 1951, 1959, 1982, 2004, 2005; 328.085, RSMo 1981, amended 2005; and 329.025, RSMo 2005.*

**20 CSR 2085-5.030 Reciprocity**

*PURPOSE: This rule establishes the requirements for obtaining barber licensure by reciprocity.*

(1) Application for licensure by reciprocity shall be made on the forms provided by the board. Applications may be obtained by writing the board at PO Box 1062, Jefferson City, MO 65102. The telephone number is (573) 751-0805 or toll free number is (866) 762-9432 and TDD number is (800) 735-2966.

(2) An applicant with a current license to engage in the practice of barbering from another state or territory which has requirements equal to or greater than those in Missouri at the time the applicant was licensed or who has lawfully practiced barbering in another state for at least two (2) years, may be granted licensure in Missouri without examination provided the applicant submits evidence acceptable to the board.

(3) For purposes of this rule, "evidence acceptable to the board" shall include, but not be limited to, the following:

(A) Completed application on a form provided by the board;

(B) Verification on a form provided by the board, to be completed by the out-of-state

licensing agency, verifying the barber training completed by the applicant and that the applicant is licensed as a barber in that state and that the license is current and in good standing;

(C) Pursuant to section 328.080, RSMo, a medical examination report on a form provided by the board which must be completed and signed by a licensed medical doctor (M.D.) or doctor of osteopathy (D.O.); and

(D) Applicable fee.

(4) Applicants who do not meet the requirements for licensure by reciprocity shall be notified by the board regarding deficiencies and shall be informed of the action necessary to qualify for examination.

(5) If an applicant is required to take any portion of the examination, the applicant shall comply with the applicable provisions of 20 CSR 2085-5.010.

(6) Upon notification from the board of an approved application for licensure by reciprocity, the applicable fee for the issuance of a Missouri barber license shall be submitted to the board.

(7) Any person who does not meet the qualifications for licensure by reciprocity shall be required to meet all of Missouri's requirements for licensure as set forth in chapter 328, RSMo, and the rules of the board including, but not limited to, all training and examination requirements. However, upon request by the applicant, the board may waive the examination required by section 328.080.2, RSMo, for any applicant who has previously taken the examination presently administered in Missouri, or its equivalent, and obtained a passing score as defined by the rules of this board. Such applicant shall submit to the board a written request to waive the examination requirement by examination score endorsement and pay the examination score endorsement fee.

*AUTHORITY: sections 328.080 and 329.025.1, RSMo Supp. 2007.\* Original rule filed Aug. 1, 2007, effective Feb. 29, 2008.*

*\*Original authority: 328.080, RSMo 1939, amended 1947, 1949, 1951, 1959, 1982, 2004, 2005 and 329.025, RSMo 2005.*

**20 CSR 2085-5.040 Barber Renewal and Inactive License Requirements**

*PURPOSE: This rule establishes renewal and inactive licensure requirements.*

(1) As used in this rule, the following terms shall mean:

(A) License—shall include certificate or registration and the term licensee shall include registrant.

(B) Inactive Licensee—A currently licensed barber who has signed an affidavit that he/she is not practicing as a barber in Missouri.

(2) Renewals. Every two (2) years (biennially) the renewal application for active licensees must be completed, signed, accompanied by the appropriate renewal fee, and returned to the board office prior to the expiration date of the license. All licenses shall expire on September 30 of each odd-numbered year. Any application postmarked after September 30 will be returned and the applicant will be required to reinstate.

(A) Any barber whose license has expired who wishes to restore the license shall make application to the board by submitting the following within two (2) years of the license renewal date:

1. An application for renewal of licensure; and

2. The current renewal fee and the reinstatement fee, as set forth in 20 CSR 2085-3.010.

(B) Failure of a licensee to receive the notice and application to renew his/her license shall not excuse him/her from the requirements of sections 328.110, RSMo, to renew that license. A license, which has not been renewed prior to the renewal date, or placed on inactive status, shall expire on the renewal date.

(C) Any licensee who fails to renew shall not perform or offer to perform any act for which a license is required.

(3) Any licensed barber whose license has expired more than two (2) years may reinstate that license as set forth in section 328.110, RSMo, and 20 CSR 2085-5.050.

(4) Inactive License—A barber may choose to place his/her license on an inactive status by signing a change in licensure status affidavit stating that he/she will not practice as a barber in Missouri and submitting that application to the board office along with the inactive license fee. An inactive license will be issued to individuals requesting inactive status. All inactive licenses shall expire on September 30 of each odd-numbered year. Licensees shall renew an inactive license prior to the expiration date and pay the inactive license fee.

(A) If an inactive barber decides to again practice as a barber, he/she must complete a reactivation application and submit it along



with the current renewal fee for active licensees.

(B) An inactive barber is not eligible to practice in Missouri and will be subject to disciplinary action if he/she practices or offers to practice in Missouri.

*AUTHORITY: sections 620.150, RSMo 2000 and 328.110 and 329.025.1, RSMo Supp. 2007.\* Original rule filed Aug. 1, 2007, effective Feb. 29, 2008.*

*\*Original authority: 328.110, RSMo 1939, amended 1945, 1947, 1949, 1951, 1967, 1969, 1981, 2003, 2005; 329.025, RSMo 2005; and 620.150, RSMo 1998.*

*AUTHORITY: sections 328.110.2 and 329.025.1, RSMo Supp. 2007.\* Original rule filed Aug. 1, 2007, effective Feb. 29, 2008.*

*\*Original authority: 328.110, RSMo 1939, amended 1945, 1947, 1951, 1967, 1969, 1981, 2003, 2005 and 329.025, RSMo 2005.*

## **20 CSR 2085-5.050 Reinstatement of Expired Barber Licenses**

*PURPOSE: This rule establishes the requirements for reinstatement of an expired barber license.*

(1) The holder of an expired license to practice barbering may submit an application to the board to reinstate that license within two (2) years of the date the license expired. The application shall be on a form supplied by the board and shall be accompanied by the license renewal fee plus the reinstatement fee.

(2) Examination Required. Any person who has allowed his/her license to practice barbering to expire for a period of more than two (2) years but less than five (5) years may submit an application to the board to reinstate that license by examination. The examination shall consist of the practical portion of the licensure examination. The application shall be properly completed on a form supplied by the board and shall include or be accompanied by:

(A) The individual's license number, if known;

(B) The examination fee;

(C) Two (2) United States passport photographs measuring approximately two inches by two inches (2" × 2") which have been taken within the last five (5) years; and

(D) Other information as the board may require.

(3) Any person who has allowed his/her license to practice barbering to expire for a period of more than five (5) years may submit an application to the board to reinstate that license by examination. However, applicants for reinstatement must pass both portions of the barber licensure examination. Applicants for reinstatement by examination pursuant to this subsection shall be governed by 20 CSR 2085-5.010.