



Rules of Department of Commerce and Insurance

Division 2145—Missouri Board of Geologist Registration Chapter 1—General Rules

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**Title 20—DEPARTMENT OF
COMMERCE AND INSURANCE
Division 2145—Missouri Board of
Geologist Registration
Chapter 1—General Rules**

**20 CSR 2145-1.010 Board of Geologist
Registration—General Organization**

PURPOSE: This rule describes the organization and general methods of administration and communication concerning the Missouri Board of Geologist Registration.

(1) The purpose of the board is to regulate the practice of geology concerning the health, safety and welfare of the inhabitants of this state; to protect the property of the inhabitants of this state from damage or destruction through the dangerous, dishonest, incompetent or unlawful practice of geology and to implement and sustain a system for the examination and regulation of registered geologists and geologist-registrants in-training in this state.

(2) The board shall meet at least four (4) times each year. Additional meetings may be held at the discretion of the board, however, the board shall inform the division of those meetings and the notice of the meeting will be posted in compliance with Chapter 610, RSMo.

(3) Each year, the board shall elect a chair, vice-chair and secretary-treasurer by a majority of board member votes. The chair presides at meetings and works with the division on coordinating the board's affairs. If the chair is unable to attend a meeting, the vice-chair shall preside at the meeting.

(4) The director of the Division of Professional Registration or a designated representative shall be responsible for keeping the minutes of board proceedings and perform other duties as requested by the board.

(5) A quorum of the board shall consist of four (4) of the seven (7) voting members.

(6) Board meetings will generally consist of receiving applications, interviewing applicants, investigating complaints and inquiries, determining disciplinary actions regarding a registered geologist or geologist-registrant in-training, making recommendations to the division concerning the conduct and management of board affairs and other board matters.

(7) Unless otherwise provided by statute or regulation, the board shall conduct its meetings using *Robert's Rules of Order* as a guide.

(8) Any person requiring information, an application or complaint form involving the practice of geology as regulated by the board may contact the board by writing to Missouri Board of Geologist Registration, PO Box 1335, Jefferson City, MO, 65102-1335 or calling the board office at (573) 526-7625. The telecommunications device for the deaf (TDD) is (800) 735-2966.

AUTHORITY: section 256.462.3, RSMo 2000. This rule originally filed as 4 CSR 145-1.010. Emergency rule filed June 29, 1995, effective July 9, 1995, expired Nov. 5, 1995. Original rule filed Sept. 28, 1995, effective May 30, 1996. Moved to 20 CSR 2145-1.010, effective Aug. 28, 2006. Amended: Filed Dec. 23, 2008, effective June 30, 2009.*

**Original authority: 256.462.3, RSMo 1994.*

**20 CSR 2145-1.020 Policy for Handling
Release of Public Records**

PURPOSE: This rule sets forth the board's policy regarding the release of information on any meeting, record or vote of the board.

(1) The Missouri Board of Geologist Registration is a public governmental body as defined in Chapter 610, RSMo, and adopts the following as its policy for compliance with the provisions of that chapter. This policy is open to public inspection and implements Chapter 610, RSMo, regarding the release of information of any meeting, record, or vote of the board which is not closed under the chapter.

(2) All public records of the Missouri Board of Geologist Registration shall be open for inspection and copying by any member of the general public during normal business hours (8 a.m. to 5 p.m. Monday through Friday, except holidays) at the board's office located at 3605 Missouri Boulevard, Jefferson City, Missouri, except for those records closed under section 610.021, RSMo. All public meetings of the Missouri Board of Geologist Registration not closed under that section will be open to the public.

(3) The Missouri Board of Geologist Registration establishes the director of the Division of Professional Registration or the director's designated representative as custodian of

the board records as required by section 610.023, RSMo. The director or the designated division representative is responsible for maintaining board records and responding to requests for access to public records.

(4) The board may charge a reasonable fee for the cost for researching, inspecting and copying board records. Charges and payments of the fees shall be based on the following:

(A) A fee for copying public records shall not exceed the actual cost of the document search and duplication;

(B) The board may require payment of fees prior to making the copies; and

(C) All fees collected shall be payable to the Board of Geologist Registration for deposit to the credit of the Board of Geologist Registration.

(5) The custodian shall maintain a file of copies of all written requests for access to records and responses to the requests. That file shall be maintained as a public record of the board open for inspection by any member of the general public during regular business hours.

AUTHORITY: section 256.462.3, RSMo 2000. This rule originally filed as 4 CSR 145-1.020. Emergency rule filed June 29, 1995, effective July 9, 1995, expired Nov. 5, 1995. Original rule filed Sept. 28, 1995, effective May 30, 1996. Moved to 20 CSR 2145-1.020, effective Aug. 28, 2006. Amended: Filed Nov. 7, 2007, effective May 30, 2008.*

**Original authority: 256.462.3, RSMo 1994.*

**20 CSR 2145-1.030 Application for Licen-
sure
(Rescinded May 30, 2008)**

AUTHORITY: section 256.462.3, RSMo 2000. This rule originally filed as 4 CSR 145-1.030. Emergency rule filed June 29, 1995, effective July 9, 1995, expired Nov. 5, 1995. Original rule filed Sept. 28, 1995, effective May 30, 1996. Amended: Filed April 1, 2003, effective Sept. 30, 2003. Moved to 20 CSR 2145-1.030, effective Aug. 28, 2006. Rescinded: Filed Nov. 7, 2007, effective May 30, 2008.*

20 CSR 2145-1.040 Fees

PURPOSE: This rule establishes the fees for the Board of Geologist Registration.



(1) The following fees are established by the Board of Geologist Registration and are payable in the form of a cashier's check, personal check, or money order:

*Nov. 23, 2011, effective May 30, 2012.
Amended: Filed May 22, 2013, effective Jan. 30, 2014.*

- (A) Application Fee \$125.00
- (B) Examination and Reexamination Fees—
 - 1. Fundamentals of Geology (amount determined by the Association of State Boards of Geology)
 - 2. Principles and Practices of Geology (amount determined by the Association of State Boards of Geology)
- (C) Examination Administration Fee \$ 25.00
- (D) Geologist-Registrant In-Training Application Fee \$ 25.00
- (E) Geologist-Registrant In-Training Renewal Fee \$ 10.00
- (F) License Renewal Fee \$100.00
- (G) Inactive License Fee \$ 50.00
- (H) Reactivation Fee \$ 50.00
- (I) Late Renewal Fee (in addition to applicable license renewal fee) One (1) day to two (2) years late \$ 50.00
- (J) Endorsement to Another Jurisdiction \$ 10.00
- (K) Replacement Wall Hanging \$ 15.00
- (L) Educational Review \$ 35.00
- (M) Uncollectible Fee (charged for any uncollectible check or other uncollectible financial instrument submitted to the Missouri State Board of Geologist Registration) \$ 25.00
- (N) Exam Cancellation/Book Assessment Fee (amount determined by the Association of State Boards of Geology)

**Original authority: 256.462, RSMo 1994 and 256.465.2, RSMo 1994, amended 2007.*

AUTHORITY: section 256.462, RSMo 2000, and section 256.465.2., RSMo Supp. 2013. This rule originally filed as 4 CSR 145-1.040. Emergency rule filed June 29, 1995, effective July 9, 1995, expired Nov. 5, 1995. Original rule filed Sept. 28, 1995, effective May 30, 1996. Amended: Filed April 13, 2001, effective Oct. 30, 2001. Amended: Filed Nov. 1, 2001, effective April 30, 2002. Amended: Filed March 18, 2005, effective Sept. 30, 2005. Moved to 20 CSR 2145-1.040, effective Aug. 28, 2006. Amended: Filed Nov. 7, 2007, effective March 30, 2008. Amended: Filed June 16, 2008, effective Dec. 30, 2008. Amended: Filed March 30, 2009, effective Sept. 30, 2009. Amended: Filed*