Rules of
Department of Insurance, Financial Institutions and Professional Registration
Division 2030—Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects
Chapter 8—Land Surveying

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Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND PROFESSIONAL REGISTRATION
Division 2030—Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects
Chapter 8—Land Surveying

20 CSR 2030-8.010 Professional Land Surveying Matters

PURPOSE: This rule requires all land surveying matters to be handled by the professional land surveying division.

All matters pertaining to professional land surveyors shall be handled by the professional land surveying division of the board.


20 CSR 2030-8.020 Professional Land Surveyor—Professional Development Units

PURPOSE: This rule outlines the professional development standards for professional land surveyors applying for renewal of licensure under the provisions of section 327.041, RSMo.

(1) Each licensed professional land surveyor, as a condition for renewal of his/her license, shall complete a minimum of twenty (20) professional development units (PDU) each two- (2-) year period immediately preceding renewal, except as provided in section (2) of this rule.

(A) Of the required professional development units, licensed professional land surveyors shall complete a minimum of two (2) professional development units in Surveying Standards (20 CSR 2030, Chapters 16 and 17, and/or Chapters 60 and 327, RSMo) during the two- (2-) year period immediately preceding renewal.

(B) Of the required professional development units in the two- (2-) year renewal period, not more than twelve (12) shall be obtained in nonpersonal contact activities.

Nonpersonal contact activities include correspondence courses, video and televised courses, Internet and email courses, or other activities where the presenter is not in physical proximity to the attendee.

(2) The following are exceptions to the requirement that licensees successfully complete twenty (20) PDUs prior to renewal:

(A) The licensee can show good cause why he/she was unable to complete the PDU requirements.

(B) A professional land surveyor who holds licensure in Missouri for less than twelve (12) months from the date of his/her initial licensure, shall not be required to report PDUs at the first license renewal.

(C) If the licensee served on full-time active duty in the military, the licensee may renew his/her license without completing the PDU requirement for the renewal period during which the licensee served.

(3) A licensee who completes more than twenty (20) PDUs during the two (2) years immediately preceding renewal may carry forward into the next two- (2-) year period up to ten (10) PDUs.

(4) In evaluating PDUs for licensure renewal, the board will be guided by the following standards and guidelines:

(A) Criteria: In order to qualify as acceptable PDU credit, each activity must:

1. Have a clear purpose and objective to maintain, improve and/or expand skills and knowledge obtained prior to licensure, or to develop new and relevant skills and knowledge;

2. Have a well organized content presented in a sequential manner;

3. Show evidence of pre-planning, including an opportunity for input by the target group to be served;

4. Be presented by persons qualified by education and experience; and

5. Provide information to the licensee necessary for PDU record keeping and reporting purposes.

(B) A professional land surveyor who holds licensure in Missouri for less than twelve (12) months from the date of his/her initial licensure, shall not be required to report PDUs at the first license renewal.

(C) If the licensee served on full-time active duty in the military, the licensee may renew his/her license without completing the PDU requirement for the renewal period during which the licensee served.

(D) Teaching or instructing a course or seminar that satisfies the PDU criteria described in this rule, or making a presentation at a technical meeting or convention. For the original instruction or presentation, a licensee shall earn two (2) PDUs for each PDU a participant could earn pursuant to this rule.

(E) Mentoring or supervising a professional land surveyor for the purpose of professional development.

(F) Engaging in other activities where the presenter is not in physical proximity to the attendee.

2. PDUs may be earned at locations outside Missouri, so long as the activity qualifies as acceptable PDU credit pursuant to this rule.

3. Assuming they otherwise qualify as acceptable PDU credit pursuant to this rule, the following activities are acceptable sources of PDU credits:

A. Successful completion of college or university course earns thirty (30) PDUs per semester hour and twenty (20) PDUs per quarter hour. Auditing or "hearing" a course qualifies for one-third (1/3) PDU credit of that stated herein;

B. Active participation and successful completion of seminars, tutorials, workshops, short courses, correspondence courses, or televised or videotaped courses. Attending program presentations at related technical or professional meetings. A correspondence course must require the participant to show evidence of achievement with a final graded test;

C. Authoring a paper or article earns five (5) PDUs upon actual publication in a regionally or nationally circulated technical journal or trade magazine. Credit cannot be claimed until that article or paper is actually published. Licensees shall not earn more than ten (10) PDUs per two- (2-) year renewal period for authoring a paper or article;

D. Teaching or instructing a course or seminar that satisfies the PDU criteria described in this rule, or making a presentation at a technical meeting or convention. For the original instruction or presentation, a licensee shall earn two (2) PDUs for each PDU a participant could earn pursuant to this rule.

E. Notwithstanding the provisions above, PDUs will only be awarded for the first occurrence of attending or teaching a qualifying course or seminar per every two- (2-) year renewal period.

(5) All licensees shall maintain and retain records of PDU activities completed for a period of four (4) years after the reporting period in which the PDU was completed and copies must be furnished to the board for audit verification purposes if requested. If these records get lost or destroyed the licensee must inform the board, in writing, within thirty (30) days. The board may randomly audit a portion of licensees each renewal period, or a specific licensee if a complaint has been filed against the licensee, to verify compliance with the PDU requirements. Licensees shall assist the board in any audit by providing timely and complete responses to the board's inquiries. At a minimum, licensees must keep the following.
records:
(A) A log identifying the type of activity
claimed, the sponsoring organization, loca-
tion of the program, duration of the program,
the name of the instructor(s) or speaker(s),
and the PDU credits earned; and
(B) Attendance verification records such as
certificates of attendance which identify the
participant by name, signed attendance
receipts, a copy of a listing of all attendees
signed by a person in responsible charge of
the activity, or other documentation verifying
attendance.

(6) Any person or entity may seek pre-
approval of a PDU activity by providing the
board the following information. The profes-
sonal land surveying division will approve or
deny credit for the activity within forty-five
(45) calendar days of receipt of the informa-
tion.
(A) Date(s) of the program or activity;
(B) An outline or syllabus of the program;
(C) Presentation abstract(s);
(D) Preliminary program with time
frames;
(E) Course or program description; and
(F) Names of the instructor(s) or speak-
er(s) with biographical information showing
their education and professional experience.

(7) The board will review all PDUs claimed
in support of a renewal application. If audit-
ed and it is determined that a portion of the
claimed PDUs fail to meet PDU require-
ments, the licensee will be notified in writing
of the denied PDUs. The licensee shall have
three (3) months from the license renewal
date in which to substantiate the original
claim or to earn other credits to meet the
minimum requirements. If PDUs are denied
to the extent that the licensee has failed to
obtain the required number of PDUs for
renewal, then the board will deny issuance of
the renewal.

AUTHORITY: section 327.041, RSMo Supp.
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*Original authority: 327.041, RSMo 1969, amended 1981,