



---

---

**Rules of**  
**Department of Transportation**  
**Division 60—Traffic and Highway Safety Division**  
**Chapter 3—Driver Improvement Program**

<b>Title</b>	<b>Page</b>
7 CSR 60-3.010 Approval .....	3



**Title 7—DEPARTMENT OF  
TRANSPORTATION**

**Division 60—Traffic and Highway Safety  
Division**

**Chapter 3—Driver Improvement  
Program**

**7 CSR 60-3.010 Approval**

*PURPOSE: This establishes a rule relating to the approval of driver improvement programs mandated by section 302.302, RSMo (1986).*

*PUBLISHER'S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. This material as incorporated by reference in this rule shall be maintained by the agency at its headquarters and shall be made available to the public for inspection and copying at no more than the actual cost of reproduction. This note applies only to the reference material. The entire text of the rule is printed here.*

(1) The Missouri Highways and Transportation Commission designates the Missouri Department of Transportation's Traffic and Highway Safety Division as the agency receiving applications and approving or denying applications. The 2016 Driver Improvement Program Provider Application is available from the Missouri Safety Center, Humphreys Bldg., Suite 200 Warrensburg, MO 64093-2324; which is incorporated herein by reference and made part of this rule. This rule does not incorporate any subsequent amendments or additions to this publication.

(2) Applications to be submitted for driver improvement program approval shall be filed with the division upon forms promulgated and approved by the division's director. The applications shall be forwarded to the Traffic and Highway Safety Division, PO Box 270, Jefferson City, MO 65102.

(3) The application shall include submission of course outline, instructor qualifications, and an assessment of training aids and facilities used by the program. Approval will be based on conformance with standards set forth by the National Safety Council's eight-(8-) hour "Defensive Driving Course." The 2014 NSC Driver Safety Training DDC 8/6, 9th Edition standards are established by the National Safety Council, 1121 Spring Lake Drive, Itasca, IL 60143-3201; which is incorporated herein by reference and made a part of this rule. This rule does not incorporate any subsequent amendments or additions to

this publication.

(4) A driver improvement program shall submit documentation showing the program continues to be qualified for participation in the driver improvement program to the division no sooner than two (2) years and six (6) months nor later than two (2) years and eleven (11) months from date of initial approval for review reapproval. A Traffic and Highway Safety Division approved refresher course must be satisfactorily completed by each instructor within each three- (3-) year period. Each approval shall not exceed three (3) years and may be withdrawn with thirty- (30-) day notice if it has been determined that the approved program varies significantly from the material submitted for approval.

(5) An approval certificate shall be issued by the Traffic and Highway Safety Division and shall be signed by the division's director or their designee upon satisfactory compliance of approval procedures and established criteria for driver improvement programs.

(6) A unique identifying number shall be assigned by the division for each approval program, unless the applicant also operates an approved alcohol-related driver referral program, in which case the same number assigned to the approved alcohol-related driver referral program shall also be used for the driver improvement program.

(7) The division shall send the necessary application for approval to the requesting entity within five (5) working days of receiving a written request for the application.

(8) The division shall review applications for approval of driver improvement programs.

(9) An approval certificate shall be issued or denied within forty-five (45) working days of receiving a completed application with all necessary documentation.

*AUTHORITY: section 302.302.4, RSMo 2016.\* This rule originally filed as 11 CSR 30-3.010. Original rule filed Oct. 15, 1986, effective Jan. 12, 1987. Moved to 7 CSR 60-3.010 and amended: Filed Oct. 17, 2016, effective July 30, 2017.*

*\*Original authority: 302.302, RSMo 1961, amended 1965, 1975, 1981, 1982, 1989, 1995, 1996, 1997, 1999, 2000, 2001, 2004, 2006, 2007, 2009, 2013.*