

# Missouri State Archives

## Finding Aid RG 5.55

### Office of Secretary of State

### Missouri State Archives

### Missouri Historical Records Advisory Board

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*Abstract:* Records of the Missouri Historical Advisory Board including correspondence, grants, reports, and strategic plans, 1963-2024 (bulk dates, 1987-2005).

*Extent:* 7.4 cubic ft., (18 Hollinger boxes, 1 oversize box, 1 DVD).

*Physical Description:* Paper files, color and black and white photographs, negatives, DVD.

*Alternative Formats:* None.

*Location:* Missouri State Archives.

### Administrative Information

*Access Restrictions:* Blueprints contained in the Reports series are closed per [RSMO 610.021 \(19\)](#).

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## Historical and Biographical Notes

The Missouri Historical Records Advisory Board (MHRAB) is the central advisory board for historical records planning and for projects relating to historic records that are developed and carried out within the state of Missouri (RSMo 109.221). The MHRAB provides state-level appraisal of grant proposals submitted to the National Historical Publications and Records Commission (NHPRC) by Missouri repositories, and serves as the review and award panel for grant applications submitted to the Missouri Historical Records Grant Program and the Local Records Preservation Grant Program.

The NHPRC, the grant-awarding division of the National Archives and Records Administration, authorized a system of state historical records advisory boards in 1975. The MHRAB began meeting in 1978. In 1985, Executive Order 11 formally created the MHRAB. The MHRAB gained statutory standing in 1989 with the General Assembly's passage of House Bill 686 and amending legislation the following year in House Bill 1496. Later bills amended the composition of the board.

The governor appoints board members with the advice and consent of the Senate. The Missouri Secretary of State, who holds the position of board coordinator, handles administrative responsibilities. Federal regulations require board members to have experience and interest in the collection, administration and use of historical records, as well as a dedication to the preservation of and access to Missouri's documentary heritage. Over the years, archivists, curators, records managers, legislators, librarians and family historians have served on the MHRAB.

The MHRAB's mission statement commits it to "promote and support identification of, preservation of, and access to all historical records in Missouri."

### Timeline

| Year      | Event  |
|-----------|--|
| 1975      | The National Historical Publications and Records Commission (NHPRC) authorized a system of state historical records advisory boards. |
| 1978      | First meeting of the Missouri Historical Records Advisory Board (MHRAB).   |
| 1985      | Executive Order 11 formally created the Missouri Historical Records Advisory Board (MHRAB).  |
| 1989      | House Bill 686 granted Missouri Historical Records Advisory Board (MHRAB) statutory authority.                                       |
| 1993-2018 | 1993 Senate Bill 52, 1995 Senate Bill 3, 1998 House Bill 1480, and 2018 Senate Bill 843 all updated the composition of the board.    |

## Additional Descriptive Information

### Bibliography

“Missouri Historical Records Advisory Board (MHRAB).” Missouri Secretary of State. Accessed August 25, 2022. <https://www.sos.mo.gov/archives/mhrab/mhrab>.

*Securing Our Documentary Heritage: A Plan for the Preservation of Missouri's Historical Records: A Report of the Missouri Historical Records Advisory Board Assessment and Strategic Planning Project.* Missouri Secretary of State. Accessed August 26, 2022. <https://www.sos.mo.gov/CMSImages/Archives/1999Plan.pdf>.

### Related Material

RG 000.005 Office of the Secretary of State: Record Services State Documents  
RG 5.54 Missouri Board on Geographic Names  
RG 5.56 Record Services Administrators  
RG 391.01 Missouri Lewis and Clark Bicentennial Commission

### Series

The records are organized into the following series:

Business Files, 1978-2003  
Correspondence, 1975-2000  
Grant Program, National Historical Publications and Records Commission, General Files, 1963-1988  
Grants, 1978-2004  
Local Government Records Task Force, 1987-1988  
Minutes, 1978-2021  
News Releases, 197- and 1987  
Publications, c. 2014-2024  
Reports, 1990-2002  
Strategic Planning, 1978-2009

## Business Files, 1978-2014

*Extent:* .2 cubic ft. (.5 Hollinger box)

*Arrangement:* Alphabetical

### Scope and Content

The Business Files series includes records used as guides for MHRAB.

### Container List

| Box | Folder | Contents                            | Date       |
|-----|--------|-------------------------------------|------------|
| 1   | 1      | Establishment                       | 1988-1991  |
| 1   | 2-3    | MHRAB Manual of Suggested Practices | June, 2001 |
| 16  | 1      | NHPRC Memos                         | 1978       |
| 16  | 2      | NHPRC Memos                         | 1979-1984  |
| 1   | 4      | New Admin Rules                     | 2003       |
| 13  | 9      | Plan of Work                        | 2010-2012  |
| 13  | 10     | Plan of Work                        | 2012-2014  |
| 1   | 5      | Priorities and Procedures           | 1991-1992  |

## Correspondence, 1975-2005

*Extent:* .6 cubic ft. (1.5 Hollinger box)

*Arrangement:* Alphabetical

### Scope and Content

The Correspondence series contains correspondence between board members, the National Historical Publications and Records Commission (NHPRC), and other statewide organizations.

### Container List

| Box | Folder | Contents  | Date        |
|-----|--------|---|-------------|
| 16  | 3      | 1985  | 1985        |
| 16  | 4      | 1986  | 1986        |
| 16  | 5      | 1987  | 1987        |
| 16  | 6      | 1988  | 1988        |
| 1   | 6      | 1991-1992   | 1991-1992   |
| 1   | 7      | Appointment-Related Correspondence                    | 1989-1996   |
| 1   | 8      | Congressman Blunt's Testimony regarding NHPRC Funding | April, 2000 |
| 1   | 9      | Correspondence to Board                               | 1989-1996   |
| 13  | 1      | Correspondence Related to Regrant Program             | 2000-2005   |
| 16  | 6      | Member's Information                                  | 1985-1986   |
| 1   | 10     | Missouri Bar Foundation Grant                         | 1997        |
| 1   | 11     | Missouri Ethics Commission                            | 1996-1997   |
| 16  | 8      | NHPRC   | 1975-1977   |
| 16  | 9      | NHPRC   | 1978        |
| 16  | 10     | NHPRC   | 1979-1984   |
| 1   | 12     | NHPRC   | 1985-1988   |
| 1   | 13     | NHPRC   | 1989-1994   |

## Grant Program, National Historical Publications and Records Commission, General Files, 1963-1988

*Extent:* .4 cubic ft. (1 Hollinger box)

*Arrangement:* Alphabetical

### Scope and Content

The Grant Program, National Historical Publications and Records Commission, General Files series contains records from National Historical Publications and Records Commission (NHPRC) sent to the Missouri Historical Records Advisory Board.

### Container List

| Box | Folder | Contents   | Date           |
|-----|--------|--|----------------|
| 17  | 2      | Annual Reports   | 1977-1979      |
| 17  | 3      | Annual Reports   | 1981-1982      |
| 17  | 4      | Correspondence   | 1977-1981      |
| 17  | 5      | Guidelines and Goals   | December, 1981 |
| 17  | 6      | Interim Reports  | 1986-1988      |
| 17  | 7      | List of Board Members  | 1978           |
| 17  | 8      | List of Task Force Members   | C. 1986-1988   |
| 17  | 9      | Microform Guidelines   | 1979           |
| 17  | 10     | Report to the President Containing a Proposal by the National Historical Publications Commission | 1963           |
| 17  | 11     | A Report to the President by the NHPRC   | 1978           |
| 17  | 12     | State Coordinators Minutes and Correspondence  | 1983-1984      |
| 17  | 13     | Suggestions for Applicants   | 1980           |

## Grants, 1978-2014

*Extent:* 2.8 cubic ft. (7 Hollinger boxes)

*Arrangement:* Chronological by grant; original order within grants

### Scope and Content

The Grants series contains those obtained by the Missouri Historical Records Advisory Board for projects sponsored by the Board and/or the Missouri State Archives.

Summaries of regrants awarded as part the Missouri Historical Records Grants Program (MHGRP) can be found within the originating grant paperwork.

OB stands for oversize box.

Acronym lists for grants:

| Acronym | Full Title for Program                                  |
|---------|---|
| IMLS    | Institute of Museum and Library Services                |
| MHRGP   | Missouri Historical Records Regrant Program             |
| NARA    | National Archives and Records Administration            |
| NEH     | National Endowment for the Humanities                   |
| NHPRC   | National Historical Publications and Records Commission |
| SHRAB   | State Historical Records Advisory Board                 |
| SLCCRP  | St. Louis Circuit Court Records Project                 |
| SNAP    | State and National Partnerships                         |

### Container List

| Box | Folder | Contents   | Date |
|-----|--------|--|------|
| 2   | 1      | Conducting Effective Oral History Interviews   | 1989 |
| 2   | 2      | Connecting Links Grant MH-010-89: Callaway, Moniteau, and Osage Counties               | 1989 |
| 2   | 3      | Connecting Links Grant MH-519-90: Barton and Newton Counties                           | 1990 |
| 2   | 4      | Connecting Links Grant MH-011-90: Cape Girardeau, Adair, Laclede, and Dunklin Counties | 1990 |
| 2   | 5      | Connecting Links: Mid-Missouri Workshops   | 1989 |
| 2   | 6      | Connecting Links: Adair County Workshop  | 1990 |
| 2   | 7      | Connecting Links: Barton County Workshop   | 1990 |

| Box | Folder | Contents  | Date         |
|-----|--------|---|--------------|
| 2   | 8      | Connecting Links: Cape Girardeau Workshop   | 1990         |
| 2   | 9      | Connecting Links: Dunklin County Workshop   | 1990         |
| 2   | 10     | Connecting Links: Laclede County Workshop   | 1990         |
| 2   | 11     | Connecting Links: Newton County Workshop  | 1990         |
| 2   | 12     | Connecting Links: Attendee Packet   | 1989-1990    |
| 2   | 13     | Connecting Links: Local History A Sense of Time in Place                              | Undated      |
| 2   | 14     | Connecting Links: Miscellaneous Correspondence  | 1989-1990    |
| 2   | 15     | Connecting Links Workshops Photographs and Negatives                                  | 1989-1990    |
| OB1 | 1      | Connecting Links Posters  | 1989-1990    |
| 17  | 1      | Grant Application   | 1986         |
| 16  | 11     | List of Grant Recipients  | 1978-1980    |
| 16  | 12     | Missouri Assessment and Reporting Grant Application                                   | 1981         |
| 16  | 13     | Missouri Assessment and Reporting Grant Application                                   | 1984         |
| 2   | 16     | NHPRC Grant #90-039   | 1990-1994    |
| 2   | 17     | NHPRC Grant # 91-100  | 1991-1992    |
| 3   | 1-3    | NHPRC Grant #93-104   | 1993-1997    |
| 3   | 4      | NHPRC Grant #93-104 Final Report  | 1998         |
| 3   | 5-11   | NHPRC Grant #94-035   | 1993-1999    |
| 3   | 12     | NHPRC Grant #2000-030   | 2000         |
| 3   | 13     | 4363-MO NHPRC Proposal MHRAB Regrant Proposal (later grant 2001-029) Application      | 2000         |
| 3   | 14     | NHPRC Grant #201-029, Budget and Timeline   | 2000         |
| 3   | 15     | NHPRC Grant #2001-029 Grant Award   | 2001         |
| 3   | 16     | NHPRC Grant #2001-029 Interim Narrative Report January-June, 2001                     | 2001         |
| 4   | 1      | NHPRC Grant #2001-029 Interim Narrative Report July-December 2001                     | 2001         |
| 4   | 2      | NHPRC Grant #2001-029 Interim Narrative Reports, January-June and July-December, 2002 | 2002         |
| 4   | 3      | NHPRC Grant #2001-029 Interoffice Memo  | August, 2002 |



| <b>Box</b> | <b>Folder</b> | <b>Contents</b>  | <b>Date</b>                 |
|------------|---------------|--|-----------------------------|
| 4          | 4             | NHPRC Grant #2001-029 Follow-Up Exchange   | May, 2003                   |
| 4          | 5             | NHPRC Grant #2001-029 Interim Narrative Report January-June, 2003                                  | 2003                        |
| 4          | 6             | NHPRC Grant #2001-029 Interim Narrative Report July, 2003-January, 2004                            | 2003-2004                   |
| 4          | 7             | NHPRC Grant #2001-029 Interim Narrative Report January-June, 2004                                  | 2004                        |
| 4          | 8             | NHPRC Grant #2001-029 Media Coverage and Letters of Support  | 2002-2003                   |
| 15         | 2             | Guidelines and Applications  | 2001-2003                   |
| 4          | 9             | NHPRC Grant #2001-029 MHRGP Guidelines and Application   | 2001-2003                   |
| 4          | 10            | NHPRC Grant #2004-001, Application and Notification of Award                                       | 2003                        |
| 4          | 11            | NHPRC Grant #2004-001 Correspondence with NHPRC  | 2002-2003                   |
| 4          | 12            | NHPRC Grant #2004-001 2003-2004 Guidelines   | 2003-2004                   |
| 4          | 13            | NHPRC Grant #2004-001 Workshop Information   | 2004                        |
| 4          | 14            | NHPRC Grant #2004-001 Interim Narrative Reports  | 2003-2004                   |
| 4          | 15            | NHPRC Grants #2001-029 and #2004-001 Combined Interim Narrative Report January, 2004-January, 2005 | 2004-2005                   |
| 4          | 16            | NHPRC Grant #2004-001 Grant Application Workshops  | November 5-December 2, 2003 |
| 4          | 17            | NHPRC Grant #2004-001 2003-2004 Guidelines and FY2005 Grant Cycle Application                      | 2003-2005                   |
| 4          | 18            | NHPRC Grant #2004-001 Vendor and Consultant Lists  | 2004                        |
| 4          | 19            | NHPRC Grant #2004-001 Final Financial and Narrative Reports  | 2005                        |
| 4          | 20            | NHPRC Grant #2004-001 Extended Grants for Web Project  | 2005                        |
| 4          | 21            | Summaries Cycle 1  | 2001                        |
| 4          | 22            | Summaries Cycle 2  | 2002                        |
| 4          | 23            | Summaries Cycle 3  | 2004                        |
| 5          | 1             | 5/23-MO NHPRC  | 2002                        |

| Box | Folder | Contents   | Date           |
|-----|--------|--|----------------|
| 5   | 2      | NHPRC Grant #2003-013 (Electronic Records Education and Training Initiative) | 2003           |
| 5   | 3      | MHRGP Subgrantee Survey  | 2003           |
| 5   | 4      | MHRGP Workshop: Selecting and Appraising, Arrangement and Description        | 2004           |
| 5   | 5-7    | MHRGP Practically Preservation Workshops                                     | Fall, 2004     |
| 11  | 1      | NHPRC Grants #2001-029 and #2004-001 Combined Final Narrative Report         | 2005           |
| 11  | 2      | 2005-074 NHPRC Grant FY06  | 2005-2006      |
| 11  | 3      | NEH Planning Grant   | 2006           |
| 11  | 4      | SHRAB Grant FY07, NAR06Grant-053   | 2006-2007      |
| 11  | 5      | FY 2008 SNAP Grant   | 2008-2010      |
| 11  | 6      | Supreme Court Digitalization Grant   | 2008-2009      |
| 11  | 7      | SHRAB Administrative Support Grant FY08                                      | 2007-2008      |
| 11  | 8      | SNAP Grant FY09  | 2006-2009      |
| 5   | 9      | NARA/NHPRC SNAP 2009 Application   | 2009           |
| 5   | 8      | 2009-2010 Grant Program  | 2009-2010      |
| 12  | 1-2    | SNAP Grant (Regrant Program), NAR09-RC-10073-09                              | 2009-2010      |
| 5   | 11     | NARA/NHPRC SNAP 2010   | 2010           |
| 5   | 12     | 2010-2011 Grant Program  | 2010-2011      |
| 12  | 3-5    | SNAP Grant (Regrant Program II), NAR10-RC-10081-10                           | 2010-2011      |
| 5   | 13     | 2011 MHGRP Workshops   | 2011           |
| 5   | 10     | NARA/NHPRC SNAP 2009 Final Report  | 2011           |
| 12  | 6      | Osage County Historical Society Regrant                                      | 2011           |
| 12  | 7      | NAR13-RE-10053-13 Electronic Records Initiative                              | 2011-2013      |
| 12  | 8      | NAR15-RG-50006-15 Electronic Records Initiative                              | 2015           |
| 5   | 14     | 2012-2014 Grant Program  | 2012-2014      |
| 12  | 9-10   | NHPRC Grant, NAR12-RC-10131-12   | 2012-2014      |
| 13  | 1-2    | NHPRC Grant, NAR12-RC-10131-12   | 2012-2014      |
| 13  | 3      | MHRGP 2012-2014 Award and Decisions Summaries                                | December, 2012 |
| 13  | 4-5    | SNAP Grant (Trainings), NAR14-RC-10222-14                                    | 2014-2015      |
| 13  | 6-7    | State Board Programming Grant, NAR16-RC-10269-16                             | 2016           |
| 13  | 8      | State Board Programming Grant FY07   | 2016-2017      |

## Local Government Records Task Force, 1987-1988

*Extent:* .4 cubic ft. (1 Hollinger box)

*Arrangement:* Alphabetical

### Scope and Content

The Local Government Records Task Force series details the process used to create Missouri's Local Records Preservation Program.

### Container List

| Box | Folder | Contents   | Date             |
|-----|--------|--|------------------|
| 17  | 14     | 1987 Survey: Reports and Lists   | 1987             |
| 17  | 15     | 1987 Survey: Sampling of Surveys   | 1987             |
| 17  | 16     | 1987 Survey: Tally Sheets and Combined Comments                                  | 1987             |
| 17  | 17     | Agendas and Related Correspondence   | 1987-1988        |
| 17  | 18     | <i>Blunt's Ballot Banter</i> , Volume 2, Number 3                                | 1986             |
| 17  | 19     | Correspondence   | 1987-1988        |
| 17  | 20     | Disaster Planning for Vital Records, published by Secretary of State Roy D Blunt | May 4, 1986      |
| 18  | 1      | Documenting America Report   | June 24-25, 1983 |
| 18  | 2      | Final Report   | C. 1988          |
| 18  | 3      | Minutes  | 1987-1988        |
| 18  | 4      | Missouri Demographic and Economic Profile: 1987-2000                             | C. 1986          |
| 18  | 5      | NHPRC Grant and Other Information  | 1987             |
| 18  | 6      | <i>SOS News: Local Records Program Called...</i>                                 | December, 1986   |
| 18  | 7      | Timeline   | C. 1987          |

## Minutes, 1978-2021

*Extent:* .9 cubic ft. (2.25 Hollinger boxes)

*Arrangement:* Chronological

### Scope and Content

The Minutes series represent the official record of the board, including decisions on grant applications and programs planned. Some minutes for 2001-2004 were only filed in the Interim Narrative Reports for the NHPRC grants. These have been cross-referenced below.

### Container List

| Box | Folder | Date  |
|-----|--------|---|
| 18  | 8      | 1978  |
| 18  | 9      | 1979  |
| 18  | 10     | 1980  |
| 6   | 1      | 1985  |
| 18  | 11     | 1985  |
| 6   | 2      | February 18, 1986                                 |
| 6   | 3      | September 16, 1986                                |
| 18  | 12     | 1987, Mix of Assorted Task Forces                 |
| 18  | 13     | 1987, Joint MHRAB and Assessment Grant Task Force |
| 18  | 14     | 1987, Statewide Services and Functions Task Force |
| 6   | 4      | January 22, 1987                                  |
| 6   | 5      | February 19, 1987                                 |
| 6   | 6      | November 24, 1987                                 |
| 18  | 15     | May, 1988, Statewide Services Meeting             |
| 6   | 7      | October 18, 1989                                  |
| 6   | 8      | March 7, 1990                                     |
| 6   | 9      | July 10, 1990                                     |
| 6   | 10     | October 31, 1990                                  |
| 6   | 11     | February 20, 1991                                 |
| 6   | 12     | July 10, 1991                                     |
| 6   | 13     | October 3, 1991                                   |
| 6   | 14     | February 28, 1992                                 |
| 6   | 15     | June 30, 1992                                     |
| 6   | 16     | March 2, 1993                                     |
| 6   | 17     | June 21, 1993                                     |
| 6   | 18     | October 28, 1993                                  |
| 6   | 19     | March 4-6, 1994 MHRAB Planning Grant Retreat      |
| 6   | 20     | June 21, 1994                                     |

| <b>Box</b> | <b>Folder</b> | <b>Date</b>   |
|------------|---------------|---|
| 6          | 21            | October 21, 1994  |
| 6          | 22            | June 21, 1995   |
| 6          | 23            | October 23, 1995  |
| 7          | 1             | June 19, 1996   |
| 15         | 1             | August 16, 1996 (Agenda only)                             |
| 7          | 2             | November 14-16, 1996 MHRAB Retreat                        |
| 7          | 3             | June 25, 1997   |
| 7          | 4             | October 17, 1997  |
| 7          | 5             | June 18, 1998   |
| 7          | 6             | October 28, 1998  |
| 7          | 7             | October 26, 1999  |
| 7          | 8             | June 21, 1999   |
| 7          | 9             | March 21, 2000  |
| 7          | 10            | June 13, 2000   |
| 7          | 11            | October 26, 2000  |
| 7          | 12            | June 19, 2001   |
| 7          | 13            | August 23, 2001   |
| 7          | 14            | February 14, 2002   |
| 7          | 15            | June 2, 2002  |
| 4          | 4             | May 19, 2003 (in 2001-029 Follow-up exchange folder 2003) |
| 7          | 16            | June 4, 2003  |
| 7          | 17            | November 18, 2003   |
| 7          | 18            | April 2, 2004   |
| 7          | 19            | June 9, 2004  |
| 7          | 20            | October 29, 2004  |
| 7          | 21            | May 4, 2005   |
| 7          | 22            | October 27, 2005  |
| 7          | 23            | May 22, 2006  |
| 8          | 1             | May 23, 2007  |
| 8          | 2             | April 21, 2008  |
| 8          | 3             | May 19, 2008  |
| 8          | 4             | October 20, 2008  |
| 8          | 5             | July 30-31, 2009  |
| 8          | 6             | October 26, 2009  |
| 8          | 7             | December 3, 2009  |
| 8          | 8             | July 19, 2010   |
| 8          | 9             | October 18, 2010  |
| 8          | 10            | December 2, 2010  |
| 8          | 11            | July 28, 2011   |
| 8          | 12            | December 1, 2011  |
| 8          | 13            | July 24, 2012   |
| 8          | 14            | December 7, 2012  |
| 8          | 15            | June 21, 2013   |

| <b>Box</b> | <b>Folder</b> | <b>Date</b>  |
|------------|---------------|--|
| 8          | 16            | December 6, 2013                                     |
| 8          | 17            | September 26, 2014                                   |
| 8          | 18            | February 11, 2015                                    |
| 8          | 19            | April 21, 2015                                       |
| 8          | 20            | July 28, 2015  |
| 9          | 1             | May 20, 2016   |
| 9          | 2             | August 26, 2016 Conference Call (unofficial meeting) |
| 9          | 3             | December 2, 2016                                     |
| 9          | 4             | May 12, 2017   |
| 9          | 5             | December 1, 2017                                     |
| 9          | 6             | January 19, 2018                                     |
| 9          | 7             | May 4, 2018  |
| 9          | 8             | May 24, 2019   |
| 9          | 9             | January 24, 2020                                     |
| 9          | 10            | May 29, 2020   |
| 9          | 11            | January 22, 2021                                     |
| 9          | 12            | May 28, 2021   |

## News Releases, 1978 and 1987

*Extent:* 2 folders

*Arrangement:* Alphabetical

### Scope and Content

The News Releases series contains press releases issued by the Missouri Historical Records Advisory Board.

### Container List

| Box | Folder | Date |
|-----|--------|------|
| 18  | 16     | 1978 |
| 18  | 17     | 1987 |

## Publications, c. 2014-2024

*Extent:* 1 folder

*Arrangement:* Smallest to largest, alphabetical within size

### Scope and Content

Series includes posters created by MHRAB in partnership with the Missouri State Archives, three of which were also done in partnership with the National Archives.

M.C. stands for Map Cabinet. Substitute drawer for box.

### Container List

| Box | Folder | Contents  | Date         |
|-----|--------|---|--------------|
| 1   | 4      | Disaster Preparedness (2 copies)                          | c. 2017-2023 |
| 1   | 4      | The Drive to Digitization (2 copies)                      | c. 2014-2016 |
| 1   | 4      | Family Tree (1 copy)                                      | c. 2017      |
| 1   | 4      | Family Tree (2 copies)                                    | c. 2018-2023 |
| 1   | 4      | Piecing Together the Electronic Records Puzzle (2 copies) | c. 2017-2016 |
| 1   | 4      | Photograph Preservation Best Practices (2 copies)         | c. 2024      |



## Reports, 1990-2002

*Extent:* .1 cubic ft. (1/4 Hollinger box)

*Arrangement:* Alphabetical

### Scope and Content

Series includes reports created for or by members of the MHRAB and/or the Missouri State Archives.

Blueprints are restricted [under RSMO 610.021 \(19\)](#).

### Container List

| Box | Folder | Contents   | Date             |
|-----|--------|--|------------------|
| 10  | 1      | Analysis of the Missouri State Archives Move Report                | 1990             |
| 10  | 2      | Connecting the Archival Community Report                           | July, 2002       |
| 10  | 3      | MHRAB History  | C. 1995          |
| 10  | 4      | Missouri State Archives Move Report Prepared by Staff (Restricted) | February 2, 1990 |
| 10  | 5      | Recognizing Leadership and Partnership, Missouri Sections Only     | 1993             |

## Strategic Planning, 1978-2009

*Extent:* 1 cubic ft. (2.5 Hollinger boxes)

*Arrangement:* Chronological, then alphabetical

### Scope and Content

The Strategic Planning series contains all documents relating to the three strategic plans released on 1988, 1999, and 2009. Planning for the 1988 report began with a survey in 1987 and also included the surveys from the Local Government Records Task Force Series. Planning for the 1999 plan began with a survey in 1996. Planning for the 2009 plan began with a survey conducted in late 2008 to early 2009.

OB stands for oversize box.

### Container List

| Box/Barcode | Folder | Contents  |
|-------------|--------|---|
| 19          | 25     | 1978, July 31: Priorities and Procedures  |
| 19          | 24     | 1987, October 7: Missouri Archival/Records Assessment Task Force Initial Findings |
| 18          | 18     | 1987 Survey: Correspondence and Memos for Committee                               |
| 18          | 19     | 1987 Survey: Introduction Letter and Blank Survey                                 |
| 18          | 20     | 1987 Survey: Records Management Survey Samples                                    |
| 18          | 21     | 1987 Survey: Sampling of Surveys, Academic Libraries/Archives                     |
| 18          | 22     | 1987 Survey: Sampling of Surveys, Business and Corporate Archives                 |
| 18          | 23     | 1987 Survey: Sampling of Surveys, Federal Archives                                |
| 18          | 24     | 1987 Survey: Sampling of Surveys, Historical Sites                                |
| 18          | 25     | 1987 Survey: Sampling of Surveys, Historical Societies                            |
| 18          | 26     | 1987 Survey: Sampling of Surveys, Library Systems                                 |
| 18          | 27     | 1987 Survey: Sampling of Surveys, Religious Archives                              |
| 18          | 28     | 1987 Survey: Sampling of Surveys, Museums   |
| 19          | 1      | 1987 Survey: Sampling of Surveys, State Archives                                  |

| Box/Barcode | Folder | Contents   |
|-------------|--------|--|
| 19          | 2      | 1987 Survey: Sampling of Surveys, Statewide Services Task Force, Academic Library Sample                               |
| 19          | 3      | 1987 Survey: Sampling of Surveys, Statewide Services Task Force, Associate Circuit Court/Probate Sample                |
| 19          | 4      | 1987 Survey: Sampling of Surveys, Statewide Services Task Force, Circuit Clerk Sample                                  |
| 19          | 5      | 1987 Survey: Sampling of Surveys, Statewide Services Task Force, Circuit Clerk and Ex-Officio Recorder of Deeds Sample |
| 19          | 6      | 1987 Survey: Sampling of Surveys, Statewide Services Task Force, Cities Sample   |
| 19          | 7      | 1987 Survey: Sampling of Surveys, Statewide Services Task Force, Commissioner Sample                                   |
| 19          | 8      | 1987 Survey: Sampling of Surveys, Statewide Services Task Force, Corporate Library Sample                              |
| 19          | 9      | 1987 Survey: Sampling of Surveys, Statewide Services Task Force, County Clerk Sample                                   |
| 19          | 10     | 1987 Survey: Sampling of Surveys, Statewide Services Task Force, Historical Societies/Museums Sample                   |
| 19          | 11     | 1987 Survey: Sampling of Surveys, Statewide Services Task Force, Recorder of Deeds Sample                              |
| 19          | 12     | 1987 Survey: Statewide Services Task Force, Reports and Related Correspondence   |
| 19          | 13     | 1987 Survey: Statewide Services Task Force, Public Libraries Samples   |
| 19          | 14     | 1987 Survey: Statewide Services Task Force, State and Federal Organizations  |
| 19          | 15     | 1987 Survey: Statewide Services Task Force, Survey Tallyed Results   |
| 19          | 16     | 1987 Survey: Tally Sheets, Academic Libraries  |
| 19          | 17     | 1987 Survey: Tally Sheets, Federal   |
| 19          | 18     | 1987 Survey: Tally Sheets, Historical Societies, Museums, and Genealogical   |
| 19          | 19     | 1987 Survey: Tally Sheets, Miscellaneous   |
| 19          | 20     | 1987 Survey: Tally Sheets, Museums   |
| 19          | 21     | 1987 Survey: Tally Sheets, Religious Archives  |
| 19          | 22     | 1987 Survey: Tally Sheets, Unlabeled   |
| 19          | 23     | 1988: A Future for the Past  |
| 10          | 6      | 1988 Strategic Plan (2 copies)   |
| 10          | 7      | 1988 Survey: Blank Form  |
| 10          | 8      | 1996 Survey: Blank Forms   |

| Box/Barcode | Folder | Contents  |
|-------------|--------|---|
| 10          | 9      | 1996 Survey: Historical Records Repository<br>Survey Database Documentation                         |
| 0005017808  |        | 1996 Survey: Historical Records Repository<br>Survey Database and Other Assorted MHRAB<br>Files DVD |
| 10          | 10     | 1996 Survey: Missouri Tables  |
| 10          | 11     | 1996 Survey: Sampling of Survey   |
| 14          | 1-10   | 1996 Survey: Remaining Surveys  |
| 10          | 12     | 1996 Survey: Scope and Content of Collections   |
| 10          | 13     | 1999 Strategic Plan (2 copies)  |
| 10          | 14     | 2008-2009 Survey: Blank Form  |
| 10          | 15     | 2008-2009 Survey: Sampling of Survey  |
| 10          | 16     | 2008-2009 Survey: Strategic Development   |
| 10          | 17     | 2008-2009 Survey: Survey Development  |
| 10          | 18     | 2008-2009 Survey: Survey Implementation   |
| OB1         | 2      | 2008-2009 Survey: Survey Results Print Out  |
| 10          | 19     | 2009: Regional Planning Meetings  |
| 10          | 20     | 2009 Strategic Plan   |