

# Missouri State Archives

## Finding Aid [998.245]

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### MANUSCRIPT COLLECTION ALEX M. PETROVIC COLLECTION

*Abstract:* Records (1951-1993; Bulk 1965) of Missouri State Representative Alex M. Petrovic and his sponsorship of HB 294, The State Records Act.

*Extent:* ¼ cF; 1 box; 10 folders; 158 items.

*Physical Description:* Photographs, Correspondence and other Documents, and Newspaper Clippings (Photocopies).

*Location:* Missouri State Archives; Stacks.

### ADMINISTRATIVE INFORMATION

*Alternative Formats:* TIFFs

*Access Restrictions:* No special restrictions.

*Publication Restrictions:* Copyright is in the public domain; newspaper articles will need to be cited properly

*Preferred Citation:* [Item description], [date]; *Alex M. Petrovic Collection*, Record Group 998.245; Missouri State Archives, Jefferson City.

*Acquisition Information:* Gift. Accession number #1990-0008.

*Processing Information:* Processing completed. Finding aid created by AMM on 5/29/2015.

## HISTORICAL AND BIOGRAPHICAL NOTES

Alex M. Petrovic served as Missouri state representative from the 11<sup>th</sup> District (Jackson County) from 1962 to 1966. He later served as eastern district judge for Jackson County, and was instrumental in the development of the Truman Sports Complex in Kansas City.

Petrovic introduced and passed legislation to create a state records management program. It was signed into law on May 27, 1965 and went into effect on July 1. The result of this law (HB 294, or the State Records Act) was the creation of the Records Management and Archives Service (now known as Missouri State Archives/Records Services) within the Office of Secretary of State.

The Records and Archives Division of the office of the Secretary of State is responsible for managing both current and historical records of the state to ensure those records are accessible to Missouri citizens. It is also responsible for assisting local governments in records preservation and management.

## ADDITIONAL DESCRIPTIVE INFORMATION

### SERIES

The records are broken down into the following series:

#### List of Series

1. Photographs
2. Letters
3. Newspaper Clippings & Journal Articles
4. Notes & Speeches
5. Founding of State Archives

## PHOTOGRAPHS, 1965

*Extent:* 20 photographic prints (plus 3 negatives); 1 folder

*Arrangement:* Unarranged

### Scope and Content

Photographs of Rep. Alex M. Petrovic surveying record storage conditions prior to passage of State Records Act, Governor Warren Hearnes signing legislation, presenting Secretary of State Kirkpatrick a copy of American State Archives by Ernst Posner. All items are digitized, but not online. See staff.

### Container List

Location	Box	Folder	Image #	Contents	Date
	65	13	1-001	Rep. Alex M. Petrovic, Al Petrovsky (Director, Federal Records Center, St. Louis) as Gov. Warren Hearnes signs State Records Act; 2 prints, 1 neg	5/27/1965
	65	13	1-002	Al Petrovsky as Gov. Warren Hearnes signs State Records Act (includes copy negative)	5/27/1965
	65	13	1-003	Records storage – boxes	Ca. 1965
	65	13	1-004	Records storage – boxes	Ca. 1965
	65	13	1-005	Records storage – filing cabinets, stacks and rolls of paper	Ca. 1965
	65	13	1-006	Midland Life Insurance Company forms, bound volume	Ca. 1965
	65	13	1-007	Records storage – filing cabinets, books	Ca. 1965
	65	13	1-008	Records storage – filing cabinets, boxes in cage	Ca. 1965
	65	13	1-009	Records storage – filing cabinets, bound volumes	Ca. 1965
	65	13	1-010	Records storage – boxes, books	Ca. 1965
	65	13	1-011	Rep. Alex M. Petrovic examines bundles of paper on shelves	Ca. 1965
	65	13	1-012	Records storage – filing cabinets, boxes	Ca. 1965
	65	13	1-013	Records storage – filing cabinets, tires	Ca. 1965
	65	13	1-014	Rep. Petrovic examines moldy volume from pile of boxes and documents under a tarp	Ca. 1965
	65	13	1-015	Records storage – boxes, books	Ca. 1965
	65	13	1-016	Rep. Alex M. Petrovic examines documents in file drawers	Ca. 1965
	65	13	1-017	Rep. Alex M. Petrovic looking through large bound volumes stacked on floor	Ca. 1965
	65	13	1-018	Records storage – piles of bound volumes	Ca. 1965
	65	13	1-019	Records storage – boxes under tarp	Ca. 1965
	65	13	1-020	Rep. Alex M. Petrovic presents Secretary of State James Kirkpatrick <u>American State Archives</u> (book by SAA President Ernst Posner), with Al	Ca. 1965

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				Petrovsky looking on (includes copy negative)	
	65	13	1-296	Rep. Alex M. Petrovic examining state records in basement of Capitol Power Plant	Ca. 1965

**LETTERS, 2/6/1965-2/12/1965***Extent:* 3 letters; 2 folders*Arrangement:* Unarranged**Scope and Content**

Letters in support of HB 294, the State Records Act. All items are digitized, but not online. See staff.

**Container List**

<b>Location</b>	<b>Box</b>	<b>Folder</b>	<b>Image #</b>	<b>Contents</b>	<b>Date</b>
	65	14	2-021	Letter from Harry S. Truman to Thomas A. Walsh, Chairman, Committee on Governmental Organization, House of Representatives in support of HB 294, the State Records Act	2/12/1965
	65	15	4-066	Letter from Thomas Hart Benton to Alex M. Petrovic in support of HB 294, the State Records Act	2/6/1965
	65	15	4-067	Letter from Thomas Hart Benton to Thomas A. Walsh, Chairman, Committee on Governmental Organization, House of Representatives in support of HB 294, the State Records Act	2/6/1965

## NEWSPAPER CLIPPINGS & JOURNAL ARTICLES, 1961-1993

*Extent:* 48 items; 2 folders

*Arrangement:* Unarranged

### Scope and Content

Published articles (newspapers, newsletters, journals) regarding records programs and the Missouri State Records Act. All items are digitized, but not online. See staff.

### Container List

Location	Box	Folder	Image #	Contents	Date
	65	16	3-022	M.U. Graduate Clearing the State's Paperwork Jungle	
	65	16	3-023	Raps Cost on State Records	1/13/1965
	65	16	3-024	Records Management and Archives Service	
	65	16	3-025	City, County Need Record File System	6/20/1965
	65	16	3-026	Brings Order to Paperwork	2/9/1970
	65	16	3-027	Microfilming Brings Order to Missouri's Paperwork Jungle	2/9/1970
	65	16	3-028	Clearing the Paperwork Jungle	
	65	16	3-029	State Clearing Paper Jungle	2/11/1970
	65	16	3-030	Capitol Bulges With Files	6/13/1965
	65	16	3-031	Missouri, at Last, Worries About Her Records	
	65	16	3-032	Missouri, at Last, Worries About Her Records	
	65	16	3-033	Archives Firm Grows, While 'Losing'	3/13/1965
	65	16	3-034	Big Savings Reported by Kirkpatrick	12/3/1966
	65	16	3-035	Kirkpatrick Racks Up State Saving	8/25/????
	65	16	3-036	Kirkpatrick Reports on Space Savings	12/2/1968
	65	16	3-037	Records Setup said to Save \$462,000	12/4/????
	65	16	3-038	Savings Claimed by Kirkpatrick	12/2/1968
	65	16	3-039	One File in State Archives is Labeled "Attorney General's Opinions & Junk"	8/19/????
	65	16	3-040	Highlights and Sidelights From Your State Capitol	6/23/1968
	65	16	3-041	Highlights and Sidelights From Your State Capitol	6/29/????
	65	16	3-042	System Adds to Space	12/4/????
	65	16	3-043	New Records Program Savings are Cited	12/2/1966
	65	16	3-044	Highlights and Sidelights From Your State Capitol	6/23/1968
	65	16	3-045	Highlights and Sidelights From Your State Capitol	
	65	16	3-046	Highlights and Sidelights From Your State Capitol	
	65	16	3-047	Records Management Saves Large Sum	12/4/1966

	65	16	3-048	Kirkpatrick's Office Efficiency Tactics Saving Money and Space	8/25/????
	65	16	3-049	Reports Record Management Saves Money	12/4/1968
	65	16	3-050	Kirkpatrick Lauds Records System	12/3/????
	65	16	3-051	Record Disposal Ordinance Due	
	65	16	3-052	Secretary of State Kirkpatrick Announces Major Cut in Costs	8/17/????
	65	16	3-053	Secretary of State Reports	10/6/1966
	65	16	3-054	New Archives Section Saves State \$500,000	8/15/1968
	65	16	3-055	State Shaves Half Million On Record Costs	8/15/1968
	65	16	3-056	New Records Management Saves Dollars	8/15/1968
	65	16	3-057	Savings Claimed by Kirkpatrick	12/3/????
	65	16	3-058	Kirkpatrick Reports Savings: Usage of Archives Section	8/15/1968
	65	16	3-059	Records Sections Saving Money	8/15/????
	65	16	3-060	Big Saving In State's Office Space	8/15/????
	65	16	3-061	New Records Management Saves Money	8/18/????
	65	16	3-062	A Glance at Other News Stories	8/15/????
	65	16	3-063	New Record Center Saves \$500,000	8/15/????
	65	16	3-064	Release	
	65	16	3-065	Release	
	65	17	5-068	Missouri Libraries newsletter, 2 pages	Nov/Dec 1993
	65	17	5-070	Missouri – A Coordinated Records Program Needed (Ben F. Cutliffe, The American Archivist), 4 pages	10/6/1961
	65	17	5-074	Nation's Business, 12 pages [draft]	
	65	17	5-086	Kansas – The Administration of Public Records (Robert Richmond, American Archivist), 5 pages	10/6/1961

## NOTES & SPEECHES, 1965-1973

*Extent:* 10 items; 2 folders

*Arrangement:* Unarranged

### Scope and Content

Notes and text of speeches related to HB 294, Missouri State Records Act and the creation of Records Management and Archives Service. All items are digitized, but not online. See staff.

### Container List

Location	Box	Folder	Image #	Contents	Date
	65	18	6-091	Notes on HB 294 [State Records Act], 15 pages	Ca. 1965
	65	18	6-106	Notes for a speech on HB 294, 19 pages	
	65	18	6-125	Index cards with notes on HB 294, 3 pages	
	65	18	6-128	Fiscal note breakdown, 1 page	
	65	18	6-129	Notes on HB 294, from the desk of Robert F. Conner, 1 page	
	65	18	6-130	Purpose of Bill, from the desk of Robert F. Conner, 2 pages	
	65	19	7-132	Letter from Alex M. Petrovic to Dr. Robert H. Bahmer, 1 page	
	65	19	7-133	Draft of remarks by Alex M. Petrovic, 7 pages	
	65	19	7-140	Remarks by James C. Kirkpatrick to Independence Rotary Club, 7 pages	8/21/1973
	65	19	7-147	To: all Department Heads from Warren E. Hearnese, 1 page	5/28/1965



## FOUNDING OF MISSOURI STATE ARCHIVES, 1951-1989

*Extent:* 76 items; 3 folders

*Arrangement:* Unarranged

### Scope and Content

Research, news clippings, and other materials related to establishment of Missouri Records Management and Archives Service (now Missouri State Archives/Records Services) and HB 294. All items are digitized, but not online. See staff.

### Container List

Location	Box	Folder	Image #	Contents	Date
	65	20	8-148	1 <sup>st</sup> Year Savings	
	65	20	8-149	Records Management and Archives Service booklet, 8 pages	
	65	20	8-157	House Concurrent Resolution No.	
	65	20	8-158	HB 294 Fact Sheet, 2 pages	
	65	20	8-160	Letter to Alex M. Petrovic from Robert H. Bahmer	2/10/1965
	65	20	8-161	Letter to Alex M. Petrovic from Ernst Posner, 2 pages	12/20/1963
	65	20	8-163	Letter to Alex M. Petrovic from Ernst Posner, 2 pages	2/11/1965
	65	20	8-165	List "Elements of a Records Management Program," 5 pages	
	65	20	8-170	Excerpt of printed volume regarding Missouri records management program, 5 pages	
	65	20	8-175	House Bill No. 294, 2 pages	
	65	20	8-177	An Act [State Records Act], 5 pages	
	65	20	8-182	House Bill No. 318, 71 <sup>st</sup> General Assembly, 4 pages [died]	
	65	20	8-186	House Bill No. 496, 72 <sup>nd</sup> General Assembly, 4 pages [died]	
	65	20	8-190	Draft of article regarding history of Missouri recordkeeping and archives, 7 pages	
	65	20	8-197	Fire Damage Figures, Report to Board of Public Building from John D. Paulus, 3 pages	
	65	20	8-200	Explanation of Charts, Records Management and Archives Service, draft, 2 pages	
	65	20	8-202	Fiscal Note No. 413 from A.C. Sullivan, Jr., Assistant Budget Director regarding cost of records management program	Ca. 1965
	65	20	8-203	Draft of report on requesting inventories of all agency's records, 7 pages	
	65	20	8-210	Budget request for Fiscal Year 1966-1967 for	

				Records Management and Archives Service	
	65	20	8-211	House Bill No. 294, 2 pages	
	65	20	8-213	Governor Hearnes Proclamation at Bill Signing	5/27/1965
	65	20	8-214	The Study of State Archival Programs (Ernst Posner, The American Archivist), 2 pages	
	65	20	8-216	Missouri Little Hoover Commission from Philip C. Brooks	11/27/1963
	65	20	8-217	Little Hoover Unit Convenes, Newspaper Clipping	
	65	20	8-218	Records Management Study for the Missouri Division of Budget and Comptroller – Accounting Unit, 13 pages	12/1961
	65	20	8-231	Missouri records management background information, 3 pages	
	65	20	8-234	Letter to Rep. Lloyd J. Baker from L.W. Coleman, First Federal Savings & Loan Association of Moberly	2/15/1965
	65	20	8-235	Tabulation of the Statutes of Limitation, by State, 2 pages	
	65	20	8-237	H.R. 4106, Photographic reproduction of business records	8/28/1951
	65	20	8-238	Tabulation Showing States that Have Enacted Legislation as Different Phases of Admitting Photocopies of Documents as Evidence in Court, 2 pages	
	65	20	8-240	Uniform Photographic Copies of Business and Public Records as Evidence Act	
	65	20	8-241	News Release: Legislator Urges Plan to Manage Records	1/7/1965
	65	20	8-242	Your Tax Money newsletter, Missouri Public Expenditure Survey, 4 pages	7/1965
	65	20	8-246	Memo to Alex Petrovic from John R. Jutton	2/5/1965
	65	20	8-247	Missouri Press Association News Service article draft, “Opposition Expected to Scaglia Measure,” 2 pages	2/8/1965
	65	20	8-249	Charts: Records Management and Archives Survey, typed copy, 2 pages	
	65	21	9-251	Advance Copy of News Article by Larry Hall, 2 pages	
	65	21	9-253	Newspaper clipping, The Problem with Two Million Federal Filing Cabinets, 2 pages	
	65	21	9-255	Newspaper Clipping, Space Needed at State Capital for Republicans, Old Records	5/9/1965
	65	21	9-256	Newspaper Clipping, Cleaning Up State Record Keeping Mess	
	65	21	9-257	Newspaper Clipping, Highlights and Sidelights from Your State Capitol	
	65	21	9-258	Newspaper Clipping, Petrovic Backs Legislation – Records Bill Passed by House	2/13/1965

	65	21	9-259a	Newspaper Clipping, Jefferson City Records Storage Mess, 2 pages	2/15/1965
	65	21	9-260	Newspaper Clipping, Missouri Brings Order to Paperwork	2/9/1970
	65	21	9-261	Newspaper Clipping, Missouri Spending Thousands as Records Pile High and Rot	
	65	21	9-262	Newspaper Clipping, Jumbled Records Costly to State	
	65	21	9-263	Newspaper Clipping, Brooks Supports Bill on Archives	2/16/1965
	65	21	9-264	Newspaper Clipping, Failure to Manage and Store State Records to be Corrected by Alex Petrovic's Bill	2/19/1965
	65	21	9-265	Newspaper Clipping, Ready to Destroy 'Useless' Records	
	65	21	9-266	Newspaper Clipping, Let's Clean Up the Records Mess	
	65	21	9-267	A WDAF Editorial, Missouri Archives	3/3/1965
	65	21	9-268	Newspaper Clipping, Jim Dashes [Jim Wolffe was Capitol Correspondent]	3/8/1965
	65	21	9-269	Newspaper Clipping, Records Bill Now a Law	5/29/1965
	65	21	9-270	Newspaper Clipping, Bill Endorsed by Kirkpatrick	
	65	21	9-271	Newspaper Clipping, Votes a Boost in School Aid	
	65	22	10-272	Letter to Charles D. Trigg, Comptroller and Budget Director from Philip C. Brooks, Director Harry S. Truman Library regarding visit for Dr. Ernst Posner	10/10/1962
	65	22	10-273	Letter to Alex M. Petrovic from Ernst Posner regarding Records Management and Archives program for Missouri, 2 pages	12/20/1963
	65	22	10-275	Letter to Charles D. Trigg, Comptroller and Budget Director from Philip C. Brooks, Director Harry S. Truman Library	1/21/1963
	65	22	10-276	Letter to Alex M. Petrovic from Philip C. Brooks, Director Harry S. Truman Library	12/7/1964
	65	22	10-277	Letter to Alex M. Petrovic from Philip C. Brooks, Director Harry S. Truman Library, 2 pages	12/9/1964
	65	22	10-279	Letter to Ken Mundeen, Editor The American Archivist from AJ Petroski	2/5/1965
	65	22	10-280	Letter to Alex M. Petrovic from Philip C. Brooks, Director Harry S. Truman Library	2/10/1965
	65	22	10-281	Letter to Thomas A. Walsh from Philip C. Brooks, Director Harry S. Truman Library	2/9/1965
	65	22	10-282	Letter to Thomas A. Walsh from Richard S. Brownlee, Director State Historical Society of Missouri	2/9/1965
	65	22	10-283	Letter to Alex M. Petrovic from Proctor N.	2/15/1965

				Carter, Director Division of Welfare	
	65	22	10-284	Letter to Alex M. Petrovic from Arnold Olsen, House of Representatives	3/9/1965
	65	22	10-285	Letter to Senator Baxter Waters from Richard H. Lytle, Archivist, Washington University in St. Louis Libraries	3/22/1965
	65	22	10-286	Letter to Alex M. Petrovic from Ernst Posner, Director Society of American Archivists	5/4/1965
	65	22	10-287	Letter to Albert J. Petroski from Ernst Posner, Director Society of American Archivists	7/20/1965
	65	22	10-288	Letter to Dr. Ernst Posner from Alex M. Petrovic	5/11/1965
	65	22	10-289	Letter to Alex M. Petrovic from Al Petroski, Federal Records Center St. Louis	2/8/1965
	65	22	10-290	Draft of letter to Robert H. Bahmer, Archivist of the United States from Alex M. Petrovic	
	65	22	10-291	Draft of letter to Wayne C. Grover, Archivist of the United States from Warren E. Hearnes	
	65	22	10-292	Letter to John R. Jutton, Missouri Press Association from Alex M. Petrovic	2/10/1965
	65	22	10-293	Letter to "Mr. Secretary" from Alex M. Petrovic describing history of HB 294	2/13/1989
	65	22	10-295	Business card of Alex M. Petrovic	