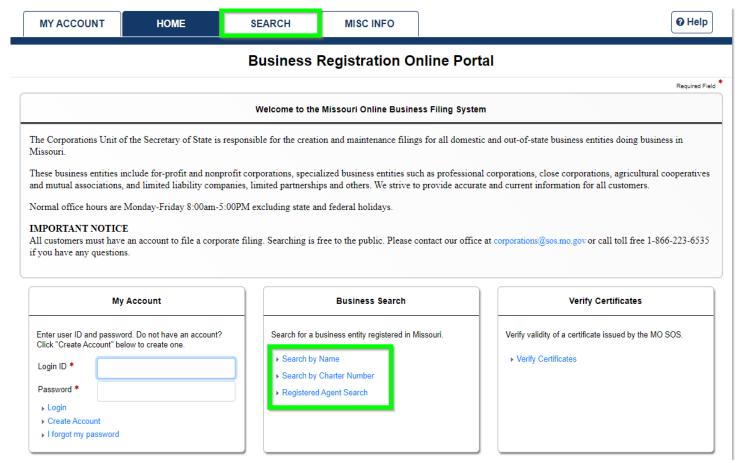


## SEARCHING FOR A BUSINESS ENTITY

A STEP-BY-STEP GUIDE TO USING THE SECRETARY OF STATE'S ONLINE BUSINESS FILING SYSTEM

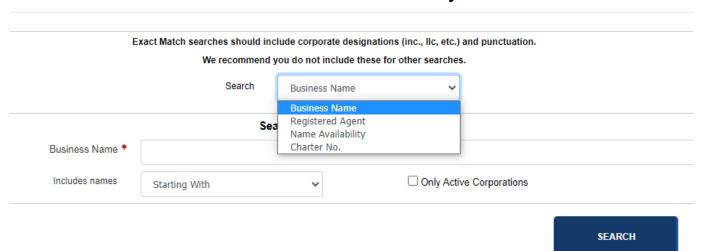


The homepage for the business services online filing system is pictured below. This is where you can search for a business entity without logging in. Select one of the two areas shown in green below.



Select the option that you would like to search by and fill in the required information. (Shown below.)

## Search for a Business Entity



When the results are displayed, you can make a selection from the provided list. Once you have selected your searched item, you can view filings, general information, contacts and order copies/certificates.