



Missouri Secretary of State
Business Services

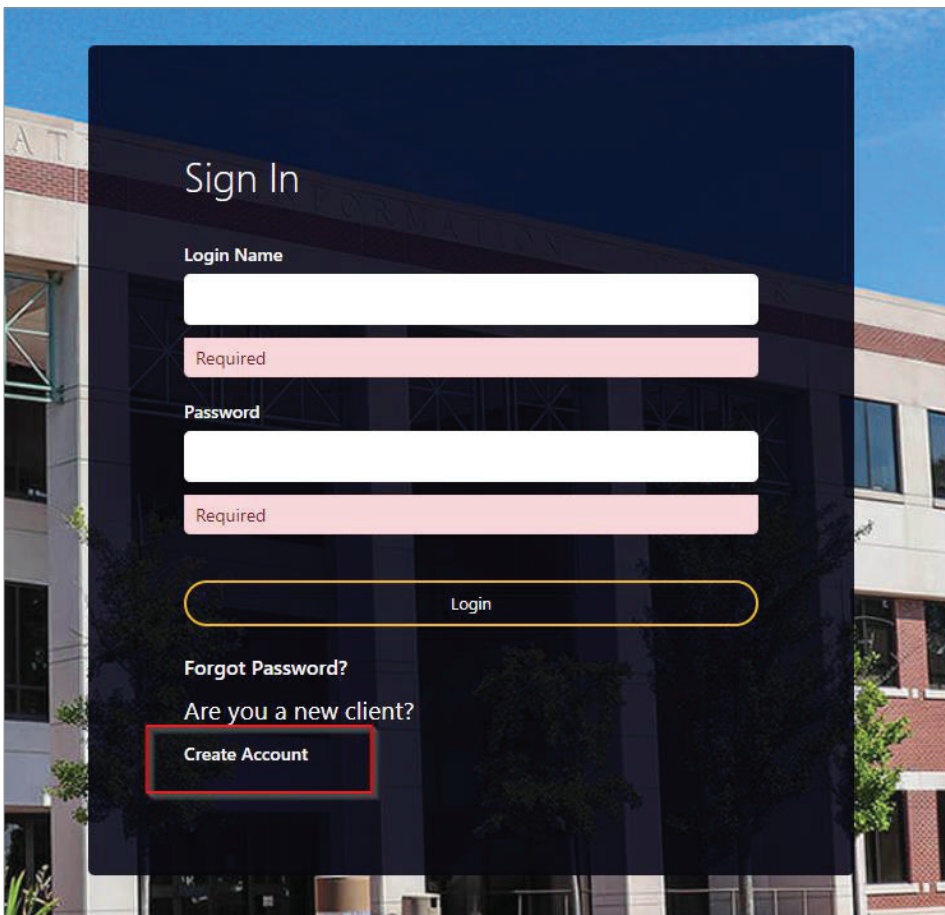
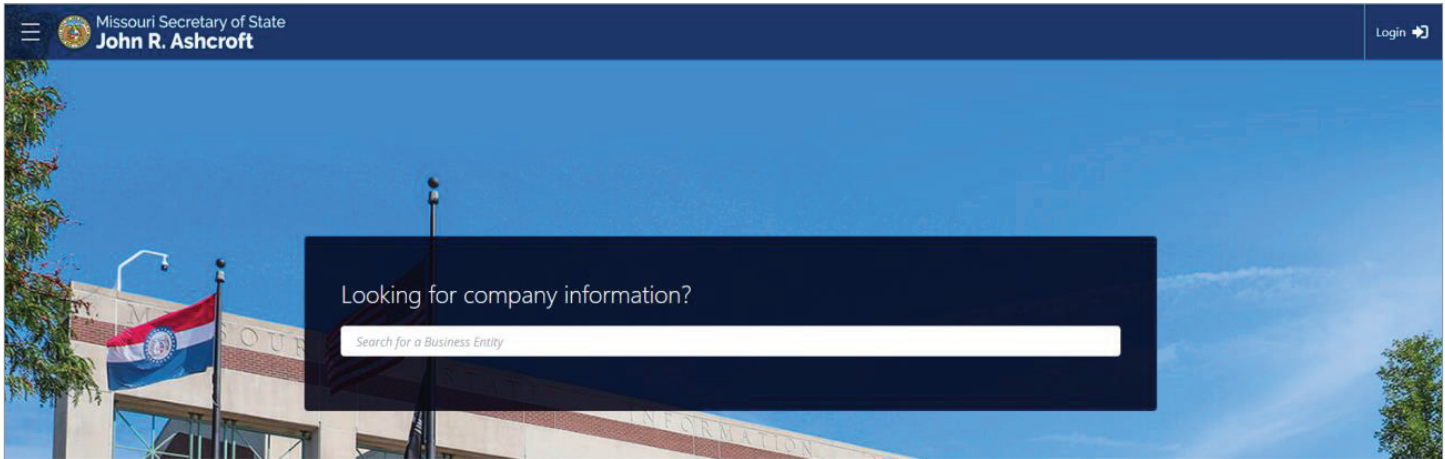
CREATING AN ACCOUNT

A STEP-BY-STEP GUIDE TO USING THE
SECRETARY OF STATE'S ONLINE
BUSINESS FILING SYSTEM (RegSys)



Missouri Secretary of State
John R. Ashcroft

The homepage for the business services online filing system is pictured below. In the upper right corner, the user will select the Login option to begin creating an account.



The login page will be displayed, and as a new user you will need to create an account. You will select the "Create Account" option as shown in the image to the left.

The registration form page is displayed. Enter your information in the appropriate fields. All items with an asterisk (*) are required to be completed. When finished filling in the form, click the "Register" button in the bottom right corner.

Registration

User Details

Login Name *

Password *

Confirm Password *

First Name *

Last Name *

Email *

Confirm Email *

Phone Number *

XXX-XXX-XXXX

Account Details

Account Name

Country *

United States

Search

Address Line 1 *

Address Line 2

Address Line 3

City *

State *

Missouri

Zip Code *

Preferred Language *

English

Register [s]

Upon successful submission, you will be notified by email with a link to confirm your registration and the message to the right will display. *If e-mail is not received, make sure you are logged into the e-mail account that was used for registration and check your Junk/Spam folder(s) for an e-mail from NoReply_RegSys@sos.mo.gov

Request successfully submitted

This application will now be reviewed and a confirmation email will be sent to you shortly

[Continue to login](#)



NoReply_RegSys@sos.mo.gov

9:34 AM

Account Registration - Email Confirmation

If there are problems with how this message is displayed, click here to view it in a web browser.

Dear [REDACTED]:

Your Missouri RegSys account creation request has been received. Please verify your email address by following the link below.

[http://\[REDACTED\]](#)

Thank you,
Business Services Division
Office of the Missouri Secretary of State

If you are not an intended recipient of this e-mail transmission, please notify the Missouri Secretary of State's Office at corporations@sos.mo.gov and permanently delete any record of this transmission. Your cooperation is appreciated.

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