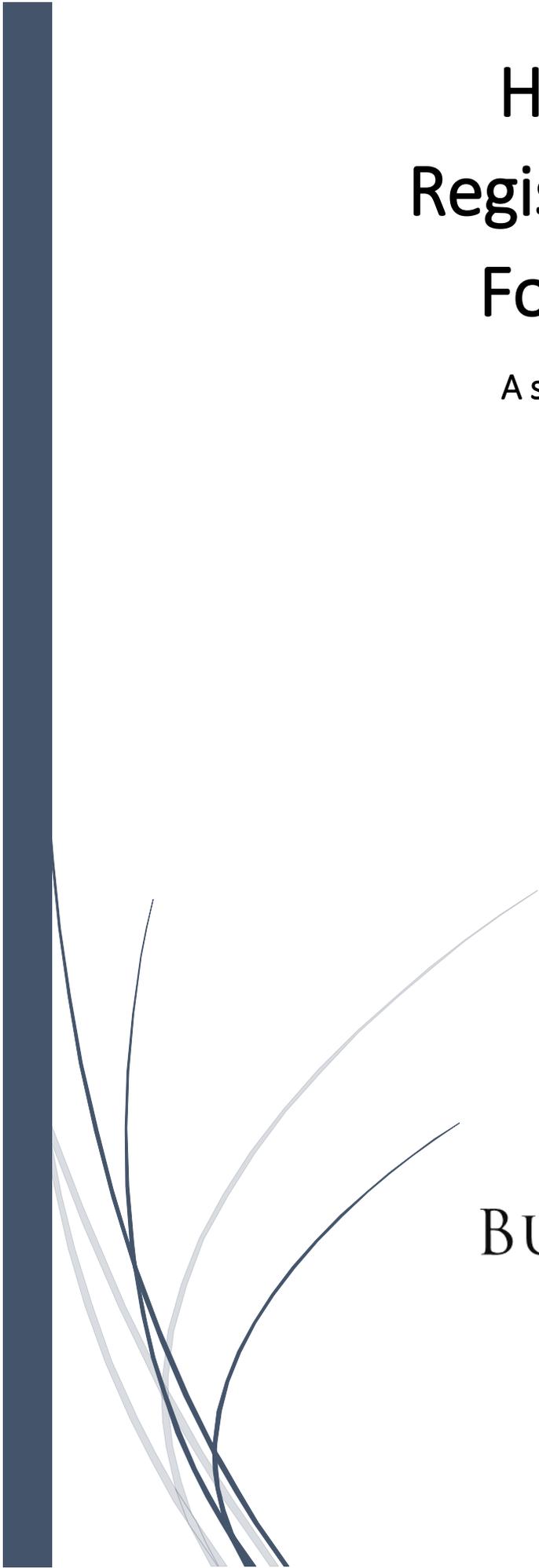


# How to File a Biennial Registration Report for a For-Profit Corporation

A step-by-step guide using the Secretary of  
State's Online Business Services System



BUSINESS SERVICES  
MISSOURI  
SECRETARY  
OF STATE



This guide is designed to help individuals navigate the Missouri Secretary of State's online business filing system to file a biennial report (every two years) for a for-profit corporation. Corporations are eligible to file biennial reports based on their year of incorporation. Corporations incorporated in an even year, can file a biennial report in an even year or change to an annual filing schedule in an even year. Corporations incorporated in an odd year, can file a biennial report in an odd year or change to an annual filing schedule in an odd year.

**Example:** ABC Mfg, Inc. was incorporated in 2002 and filed annual reports. In 2015, ABC Mfg, Inc. decided they would prefer to file biennially. However, due to the fact they were incorporated in an even year, they would need to file an annual report for 2015 and then could file a biennial report in 2016.

Please see our guide to filing [annual reports](#) to determine how you can file on an annual schedule.

This guide does not provide tax or legal advice. It is only designed to navigate the Missouri Secretary of State's online filing system, and our office always recommends you consult an attorney or accountant regarding questions specific to your business.

Please give us a call at 1-866-223-6535 or email us at [corporations@sos.mo.gov](mailto:corporations@sos.mo.gov) if you have any questions about the annual report process.

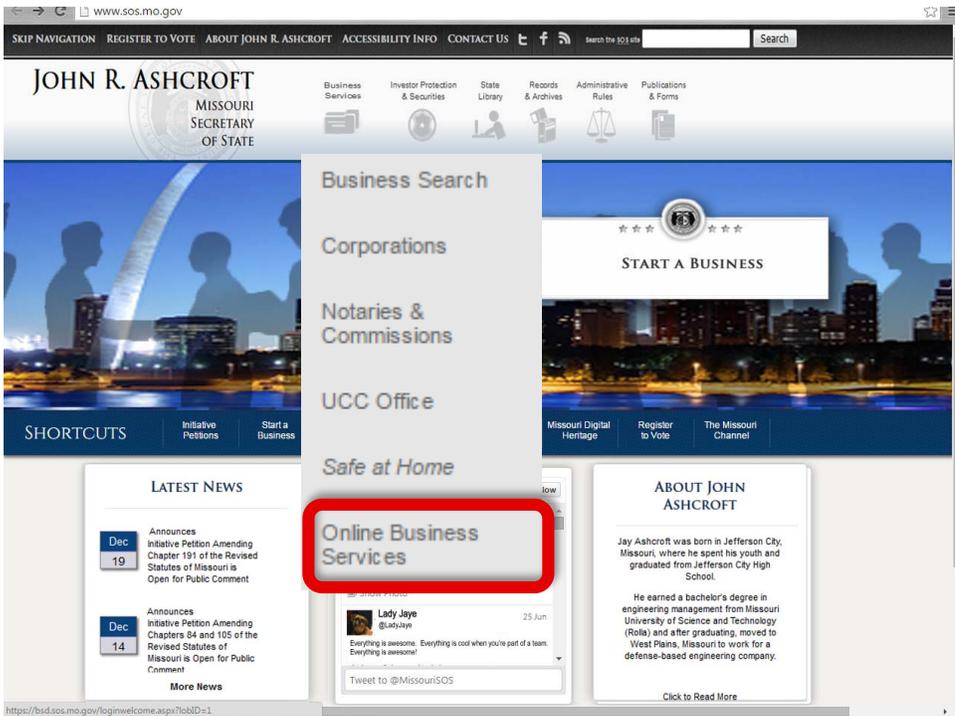
The screenshot shows the Missouri Secretary of State's website. At the top, there is a navigation bar with links: SKIP NAVIGATION, REGISTER TO VOTE, ABOUT JOHN R. ASHCROFT, ACCESSIBILITY INFO, CONTACT US, and a search bar. Below this is the header for JOHN R. ASHCROFT, MISSOURI SECRETARY OF STATE, with icons for Business Services, Investor Protection & Securities, State Library, Records & Archives, Administrative Rules, and Publications & Forms. The main banner features a night view of the Gateway Arch and a 'START A BUSINESS' button. Below the banner is a 'SHORTCUTS' section with links: Initiative Petitions, Start a Business, Search for a Business, View the Blue Book, Safe at Home, Missouri Digital Heritage, Register to Vote, and The Missouri Channel. The page also includes sections for 'LATEST NEWS' (with dates Dec 19 and Dec 14), 'Tweets' (from Missouri SOS Office and Lady Jaye), and 'ABOUT JOHN ASHCROFT' (biography).

### Step 1

Go to <http://www.sos.mo.gov>

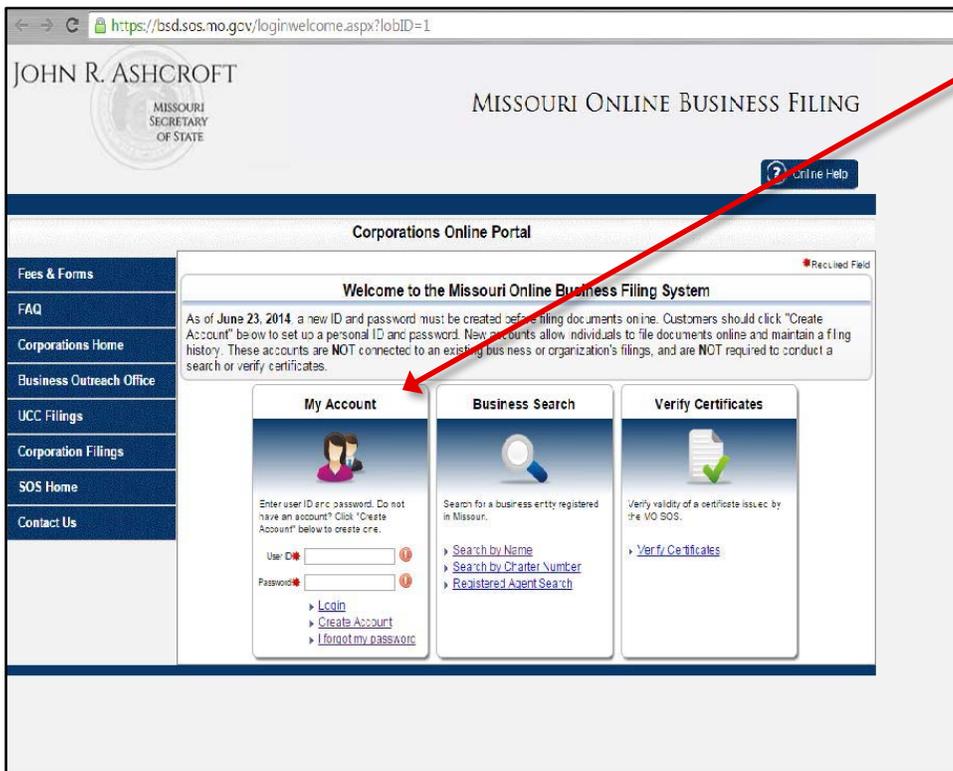
**Step 2**

At the top, under business services, scroll over and from the dropdown menu, select the last option in the drop down titled, 'Online Business Services.'



**Step 3**

Log into the online system. Each user must create an individual account. These accounts are unique and are separate from information associated with a business entity. If you already have an account and you know your username and password, you may type them into the appropriate fields and log in.



- If you do not remember your password, select "I forgot my password" and a temporary password will be emailed to you.
- If you do not remember your username you will need to call our office for assistance at 1-866-223-6535 or create a new account.
- If you do not have an account, click "Create Account" to get started.

**MY ACCOUNT** Online Help

**Create an Online Account**

**Fees & Forms**

**FAQ**

**Corporations Home**

**Business Outreach Office**

**UCC Filings**

**Corporation Filings**

**SOS Home**

**Contact Us**

Select a unique User ID and Password. The secretary of state's office recommends you not share your password with others, keep it in a secure location, and change it regularly.

User ID

**Password Policy?**

Password  Confirm Password

Security Question

Security Answer

Enter your name and address.

Individual  Organization

Last Name  First Name  Middle Name

Country  USA

Address Line 1  Address Line 2  Address Line 3

City  State  MO County  Postal Code

Phone  Country Code

Email Address  Confirm Email Address

The State of Missouri makes no guarantee as to the accuracy of the information accessed, the timeliness of the delivery of transactions, and makes no warranties, expressed or implied. The Secretary of State's office, including its divisions, officers, and employees, will not be responsible or liable for any loss, consequence, or damage resulting directly from reliance on the accuracy, reliability, or timeliness of the information. The burden of responsibility remains with the filer to properly provide accurate, detailed and factual information. Any person or entity that relies on information obtained from this web site does so at the person's or entity's own risk. The user assumes the risk of verifying any materials used or relied on.

**I Agree to the Terms and Conditions stated above.**

I Agree to the Terms and Conditions stated above.

**CREATE ACCOUNT** **CANCEL**

**Step 3 (cont.)**

By clicking 'Create an Account' you are directed to this screen.

- Enter all the appropriate information into the boxes provided.
- Ensure that all lines with a red star next to them are filled out.
- Make sure to check the box at the bottom that says 'I agree to the Terms and Conditions stated above' in order to move onto the next step.

**JOHN R. ASHCROFT**  
MISSOURI SECRETARY OF STATE

**MISSOURI ONLINE BUSINESS FILING**

**MY ACCOUNT** **HOME** **SEARCH** Shopping Cart Online Help

Welcome, Business Services Division [Log Out](#)

**CORPORATION**

**Other Business Entities (Corps, LLP, etc.)**

- ▶ [Create a Business Entity](#)
- ▶ [Amend/Correct/Dissolve](#)
- ▶ [Change Reg. Agent/Address](#)
- ▶ [File/Print Registration Report](#)
- ▶ [All Other Business Filings](#)

**LLC Filings**

- ▶ [Create LLC](#)
- ▶ [Amend/Correct LLC](#)
- ▶ [Change Reg. Agent/Address](#)
- ▶ [All Other LLC Filings](#)

**Nonprofit Filings**

- ▶ [Create Non-Profit Corp](#)
- ▶ [Amend/Correct](#)
- ▶ [Change Reg. Agent](#)
- ▶ [File/Print Registration Report](#)
- ▶ [All Other Non-Profit](#)

**Fictitious Names**

- ▶ [Register Fictitious Name](#)
- ▶ [Renew Fictitious Name](#)
- ▶ [Correct Fictitious Name](#)
- ▶ [Cancel Fictitious Name](#)

**Registration Reports**

- ▶ [File Annual Report](#)
- ▶ [File Biennial Report](#)
- ▶ [Print Registration Report](#)

**Certificates & Copies**

- ▶ [Order Good Standing](#)
- ▶ [Order Certified Copies](#)
- ▶ [Verify Certificates](#)
- ▶ [Check My Orders](#)

**My Account & Filing History**

- ▶ [Correct a Rejected Filing](#)
- ▶ [In Progress Filings](#)
- ▶ [Filing History](#)
- ▶ [Payments and Billing](#)
- ▶ [Update Account](#)
- ▶ [Update Password](#)

**Step 4**

Under 'Other Business Entities (Corps, LLP, etc.)' click **File/Print Registration Report**.

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File Annual/Biennial Report

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Corporations may file registration reports every year (annually), or every two years (biennially). All corporations may file annually. Biennial reports are only available to corporations in even calendar years if the date of incorporation occurred in an even year, and in odd calendar years if corporation incorporated in an odd year. For example, a corporation incorporated in even-numbered year 1994 (or 2012, 1976, etc.) may only file a biennial filing in 2014, 2016, or any other future even-numbered year. A corporation incorporated in odd-numbered year 2005 (or 1995, 2011, etc.) may only file a biennial filing in 2015, 2017, or any other future odd-numbered year.

Online Registration Report Filing Help

Create a New Entity File an Amendment File a Registration Report

Charter No. \*  **FILE ONLINE**

SEARCH BY NAME

PRINT BLANK ANNUAL REPORT

File: Division, Business Services  
222 First St.  
Columbia, MO 65202  
To change this information update My Account.

Please Note: A credit card or other electronic payment method is required to complete an online registration report.

**Step 5**

Enter your charter number and click **FILE ONLINE** to move onto the next step.

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Gen. Business - For Profit Details as of 7/31/2015

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File Documents - select the filing from the "Filing Type" drop-down list, then click FILE ONLINE.  
File Registration Reports - click FILE REGISTRATION REPORT.  
Copies or Certificates - click FILE COPIES/CERTIFICATES.

ORDER COPIES/CERTIFICATES

Select registration report type from the list: **FILE REG. REPORT**

Report Type \*  
Annual Registration Report  
**Biennial Registration Report**

General Information Filings Address Contact

Name(s)  
Type Gen. Business - For Profit  
Domesticity  
Registered Agent  
Status Good Standing  
Date Formed 2/8/1989

Duration Perpetual  
Renewal Month January  
Report Due 4/30/2015

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**Step 6**

Review the current information on file with your business.

- You may click on the Filings, Address, and Contact(s) tabs to view that information.
- In the 'Report Type' Drop down menu, select **Biennial Registration Report** and then click **File REG. REPORT** to continue.

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GENERAL INFORMATION

GENERAL INFO. PRINCIPAL ADDRESS REG. AGENT OFFICERS BOARD OF DIR. REVIEW FILING SIGNATURE(S) SHOPPING CART

Annual Registration Report Fees are as follows:  
\$20.00 if filed on or before the due date shown below  
\$35.00 if filed 1 to 30 days late  
\$50.00 if filed 31 to 60 days late  
\$65.00 if filed 61 to 90 days late

Name: BE Type Gen. Business - For Profit Charter Number: 00924439  
Domesticity: Domestic  
Status: Good Standing  
Created: 2/8/1989

Duration: Perpetual  
Change renewal month for a fee of \$25.00  
Renewal Month: January

Report Due Date: January  
Report Year: March  
Last Report Filed on: 4/29/2013

PREVIOUS: NEW FILING NEXT: PRINCIPAL ADDRESS

**Step 7 (Optional)**

Next you have the option to choose a new renewal month. The default month is your current renewal month.

**NOTE:** There is a \$25.00 fee to change the month of renewal.

- To change the month, select a new month from the drop down menu.
- Click **PRINCIPAL ADDRESS** to move onto the next step.

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PRINCIPAL ADDRESS

GENERAL INFO. PRINCIPAL REG. AGENT OFFICERS BOARD OF DIR. REVIEW FILING SIGNATURE(S) SHOPPING CART

Country: USA  
PO Box is not acceptable as the first line of the address.  
Address Line 1: 14388 Manchester Road  
Address Line 2:  
City: Manchester  
State: MO  
Zip: 63011

PREVIOUS: GENERAL INFO. NEXT: REG. AGENT

**Step 8**

In the Principal Address section, you will see that the address you provided with the original filing (or last report) appears in the relative fields.

- If you need to make any changes to your address, edit those here.
- When you're finished with your changes, click **NEXT: REG. AGENT**.

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**REGISTERED AGENT**

GENERAL INFO. PRINCIPAL ADDRESS REG. AGENT OFFICERS BOARD OF DIR. REVIEW FILING SIGNATURE(S) SHOPPING CART

Review current registered agent details.  
You may change the registered office address by clicking the "Change Address" button.

**Registered Agent**

Actions	Type	Name	Address	Since	To	Status
Change Address	Reg. Agent is Organization			2/5/1988 08:00 AM		Active

PREVIOUS: PRINCIPAL ADDRESS

**NEXT: OFFICERS**

**Step 9**

Next you can view the registered agent information on file.

- If there have been any changes to the registered agent address you will need to make them here. Any changes to the agent's name or the agent themselves need to be made in the form of amendments to the articles of incorporation.
- You may click **CHANGE ADDRESS** to make changes.
- If no changes are necessary, click **OFFICERS**.

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**REGISTERED AGENT**

GENERAL INFO. PRINCIPAL ADDRESS REG. AGENT OFFICERS BOARD OF DIR. REVIEW FILING SIGNATURE(S) SHOPPING CART

Review current registered agent details.  
You may change the registered office address by clicking the "Change Address" button.

**Change Registered Agent Address**

Reg. Agent is Individual  Reg. Agent is Organization

Name: J D RCHFRER

Country: USA

PO Box is not acceptable as the first line of the address.

Address Line 1: #211 MAIN ST

Address Line 2:

Address Line 3:

City: STEELVILLE State: MO Zip: 65566

Registered Agent must reside in MO

**SAVE CHANGE** **CANCEL CHANGE**

**Registered Agent**

Actions	Type	Name	Address	Since	To	Status
Change Address	Reg. Agent is Organization			2/5/1988 08:00 AM		Active

**Step 10 (Optional)**

Next you will see fields where you may change the address of your registered agent.

- Fill out the necessary changes and click **SAVE CHANGE**.

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REGISTERED AGENT

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GENERAL INFO. PRINCIPAL ADDRESS REG. AGENT OFFICERS BOARD OF DIR. REVIEW FILING SIGNATURE(S) SHOPPING CART

Review current registered agent details.  
You may change the registered office address by clicking the "Change Address" button.

Registered Agent

Actions	Type	Name	Address	Since	To	Status
Update Delete	Reg. Agent is Organization					Active (Pending)
	Reg. Agent is Organization			2/8/1993 08:20 AM		Inactive (Pending)

PREVIOUS: PRINCIPAL ADDRESS NEXT: OFFICERS

**Step 11**

Next, changes made to the registered agent information appear with a "pending" status.

- Review the information to ensure that it is correct. If you need to fix a mistake, click 'update' to go back to the previous screen.
- Click **OFFICERS**.

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OFFICERS

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GENERAL INFO. PRINCIPAL ADDRESS REG. AGENT OFFICERS BOARD OF DIR. REVIEW FILING SIGNATURE(S) SHOPPING CART

Review the name and physical address of current officers.  
Update/add new officers as needed.  
All officers are to be listed.  
MUST LIST PRESIDENT AND SECRETARY.

ADD OFFICER

Actions	Officers Type	Name	Address	Since	To	Status
No records to display						

PREVIOUS: REG. AGENT NEXT: BOARD OF DIR.

**Step 12**

Provide a current list of your officers for your corporation.

- You MUST list a President and a Secretary.
- If your officers are the same as the previous filing, you may click **BOARD OF DIR.**
- To add an officer, click **ADD OFFICER**.

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**OFFICERS**

GENERAL INFO. PRINCIPAL ADDRESS REG. AGENT OFFICERS BOARD OF DIR. REVIEW FILING SIGNATURE(S) SHOPPING CART

Review the name and physical address of current officers. Update/add new officers as needed. All officers are to be listed. MUST LIST PRESIDENT AND SECRETARY.

**Add Officer**

Type  Officer is individual

Chairman  Assistant Secretary  Assistant Treasurer  Officer  President

Secretary  Treasurer  Vice President  Other

First Name \* John Middle Name Last Name \* Smith Suffix

Country \* USA

PO Box is not acceptable as the first line of the address.

Line 1 \* 555 Mills Rd Line 3

Line 2 City \* Columbia State \* MO Zip \* 65201

**SAVE OFFICER** **CANCEL OFFICER**

**Officers**

Actions	Officers Type	Name	Address	Since	To	Status
No records to display.						

**Step 13 (Optional)**

By clicking **ADD OFFICER**, you are prompted to enter in said officer's information.

- Be sure to check the appropriate position box before saving.
- Once you have entered in your officer's information, click **SAVE OFFICER**.

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**OFFICERS**

GENERAL INFO. PRINCIPAL ADDRESS REG. AGENT OFFICERS BOARD OF DIR. REVIEW FILING SIGNATURE(S) SHOPPING CART

Review the name and physical address of current officers. Update/add new officers as needed. All officers are to be listed. MUST LIST PRESIDENT AND SECRETARY.

**ADD OFFICER**

**Officers**

Actions	Officers Type	Name	Address	Since	To	Status
Update Delete	President	Smith, John	555 Mills Rd Columbia, MO 65201			Active (Pending)

**PREVIOUS REG. AGENT** **NEXT BOARD OF DIR.**

**Step 14**

Now you may add other officers or move onto the next step and click **BOARD OF DIR.**

**Step 15**

You must list at LEAST one director in this section.

- To add a director click **ADD DIRECTOR**.
- click **NEXT REVIEW FILING** once all directors have been added.
- Each corporation must have at least one director and ALL directors must be listed.

**Step 16 (Optional)**

Type in the necessary information if a new director needs to be added.

- Be sure to click the “**Director**” box next to the “Type” field so that you can successfully save your director.
- After you’ve entered all the information, click **SAVE DIRECTOR**.

**BOARD OF DIRECTORS**

Review the name and physical address of the Board of Directors. All Directors are to be listed. MUST LIST AT LEAST ONE DIRECTOR.

**ADD DIRECTOR**

Actions	Officers Type	Name	Address	Since	To	Status
Update Delete	Director	Smith, John	555 Mills Rd Columbia, MO 65201			Active (Pending)

**PREVIOUS OFFICERS** **NEXT REVIEW FILING**

**Step 17**

- If you need to add another director, click **ADD DIRECTOR** again and repeat the last step.
- If you need to delete a director or update any information, click the related boxes.
- Once you have finished updating your list of directors, click **REVIEW FILING**.

**REVIEW FILING**

Upon successful completion of this filing, your next registration report will be due by: 4/30/2016. Review the filing information carefully. You may edit any information prior to proceeding to the signature page. Please note that you must check the acknowledgement box before moving to the next page.

**PREVIOUS BOARD OF DIR.** **LAST FILING** **NEXT SIGNATURE(S)**

**Filer Acknowledgement Information**

Filer Name: [REDACTED]  
Filer Address: [REDACTED]

Contact Division, Business Services  
Phone (573) 555-5555

**GENERAL INFORMATION**

Name: [REDACTED]  
BE Type Gen. Business - For Profit  
Domesticity Domestic  
Charter Number: [REDACTED]  
Status Good Standing  
Created 2/8/1989  
Duration Perpetual  
Renewal Month January  
Report Due Date 4/30/2015  
Last Report Filed on 4/29/2013  
Report Year 2015  
Email Address (Optional): [REDACTED]

**PRINCIPAL ADDRESS**

County: [REDACTED]  
Address Line 1: [REDACTED]  
Address Line 2: [REDACTED]  
City: Manchester State: MO Zip: 63011

**Step 18**

- Review all of your information for accuracy.
- If you identify anything that needs to be changed, click the **UPDATE** box next to the section.

**REGISTERED AGENT**

Type	Name	Address	Since	To	Status
Reg. Agent is Organization					Active (Pending)

**OFFICERS**

Officers Type	Name	Address	Since	To	Status
President	Smith, John	555 Mills Rd Columbia, MO 65201			Active (Pending)
Secretary	Smith, Jane	111 Main St. Columbia, MO 65203			Active (Pending)

**BOARD OF DIRECTORS**

Officers Type	Name	Address	Since	To	Status
Director	Smith, John	555 Mills Rd Columbia, MO 65201			Active (Pending)

I acknowledge that the information provided above is true and correct.

PREVIOUS: BOARD OF DIR.      SAVE FILING      NEXT: SIGNATURE(S)

**Step 18 (cont.)**

Once you've ensured all the information is correct and up to date, click the "I acknowledge that the information provided above is true and correct" box.

- Click **SIGNATURE(S)** to move onto the next step.

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**SIGNATURE(S)**

GENERAL INFO.   PRINCIPAL ADDRESS   REG. AGENT   OFFICERS   BOARD OF DIR.   REVIEW FILING   SIGNATURE(S)   SHOPPING CART

Enter authorized party or officer signature.

Section 575.090 RSMo

**Add Signer**

Individual

First Name: John   Middle Name:   Last Name: Smith   Suffix:   Title:

Chairman  
Director  
Incorporator  
Assistant Secretary  
Assistant Treasurer  
Officer  
**President**  
Secretary  
Treasurer  
Vice President  
Other

I hereby provided on this form is true and correct and by typing my signature below I agree and understand the typed electronic signature shall have the same legal effect as an original signature and is being accepted as such.  
Notice: Any false statements made in this report is punishable for the crime of making a false declaration under Section 575.060 RSMO 1936.

SAVE   CANCEL

**Step 19**

To sign the document, you must enter in the person's information who has been authorized to sign on behalf of your business, and select the appropriate title from the drop down menu.

- The individual signing the filing must check the box stating "I hereby certify that the information provided on this form is true and correct and by typing my signature below I agree and understand the typed electronic signature shall have the same legal effect as an original signature and is being accepted as such".

- Then click **SAVE**.

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SIGNATURE(S) \* Required Field

GENERAL INFO. PRINCIPAL ADDRESS REG. AGENT OFFICERS BOARD OF D.R. REVIEW FILING SIGNATURE(S) SHOPPING CART

Enter authorized party or officer signature.

Section 575.063 RSMo

ADD SIGNATURE

Signatures

Actions	Name	Type
Update	John Smith	President
Delete		

I hereby certify that the information provided on this form is true and correct and by typing my signature below I agree and understand the typed electronic signature shall have the same legal effect as an original signature and is being accepted as such.  
Notice: Any false statements made in this report is punishable for the crime of making a false declaration under Section 575.060 RSMO 1985.

PREVIOUS: REVIEW FILING

NEXT: SHOPPING CART

**Step 20**

After you've saved your signature information, you will need to ensure that the box at the bottom remained checked and click **SHOPPING CART**.

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Shopping Cart \* Required Field

SHOPPING CART PAYMENT CORRESPONDENCE

ADD ANOTHER FILING ORDER COPIES/ CERTIFICATES

Shopping Cart

Actions	Priority	Item / Type	Filing Name	Quantity	Fee/Amount	Total Due
Modify	1	Biennial Registration Report		1	Biennial Registration Report Online (D) \$40.00	\$40.00
Remove from Cart						
Delete						

Total Items 1 Total Due: \$40.00 plus convenience fee\*

A small convenience fee will be calculated once a payment method is selected. Convenience fees are not assessed, collected or retained by the state. You may read more about how convenience fees are calculated [here](#).

NEXT: PAYMENT

**Step 21**

In your shopping cart should appear an item titled 'Annual Registration Report' with a fee amount of \$20.00.

- If you are filing late, there will be additional fees
- Ensure the proper fees are in your cart and click **PAYMENT**.

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Payment Information

SHIPPING CART PAYMENT CORRESPONDENCE

Your payment total will be calculated once a payment method is selected. Convenience fees are not assessed, collected or retained by the state. You may read more about how convenience fees are calculated here.

Shopping Cart (1 - Items)

Select Payment Method

Subtotal

Convenience Fee

Total

The Missouri Secretary of State's Office accepts online payments using a credit card or E-Check (Electronic Bank Draft). E-Check is an easy and secure method that allows you to pay your filing fees or other fees or charges by bank draft.

- Electronic Bank Draft (E-Check) - You will need your routing number, checking account number, and your next check number.
- Debit & Credit Card - The Secretary of State's Office accepts MasterCard, Discover, Visa, and American Express. Debit cards are accepted and processed as credit cards.

NOTE: By accessing this filing and payment system, the user will be leaving Missouri's website and connecting to the website of Collector Solutions, Inc. The website of Collector Solutions, Inc. is a secure and confidential website.

I Agree to the Terms and Conditions stated above.

PREVIOUS: SHOPPING CART

NEXT: SUBMIT PAYMENT

**Step 22**

During payment, you will be prompted to select a payment method from the drop down menu.

- The options are "Credit Card" or "Electronic Check."
- There will be a convenience charge of \$1.25 for using a credit card.
- There will be a convenience charge of \$0.50 for using an electronic check.
- **NOTE:** You will need your bank account and routing numbers to use an electronic check.

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Payment Information

SHIPPING CART PAYMENT CORRESPONDENCE

Your payment total will be calculated once a payment method is selected. Convenience fees are not assessed, collected or retained by the state. You may read more about how convenience fees are calculated here.

Shopping Cart (1 - Items)

Select Payment Method Credit Card

Credit Card Information

Card Type Visa

Credit Card Number

CVV

What is this?

Expiration 01 - Jan 2010

Name on Card Jon Barry

Billing Address

Country USA

Street Address

City

State MO

Postal Code

Phone

Subtotal \$66.00

Convenience Fee \$1.75

Total \$67.75

The Missouri Secretary of State's Office accepts online payments using a credit card or E-Check (Electronic Bank Draft). E-Check is an easy and secure method that allows you to pay your filing fees or other fees or charges by bank draft.

- Electronic Bank Draft (E-Check) - You will need your routing number, checking account number, and your next check number.
- Debit & Credit Card - The Secretary of State's Office accepts MasterCard, Discover, Visa, and American Express. Debit cards are accepted and processed as credit cards.

NOTE: By accessing this filing and payment system, the user will be leaving Missouri's website and connecting to the website of Collector Solutions, Inc. The website of Collector Solutions, Inc. is a secure and confidential website.

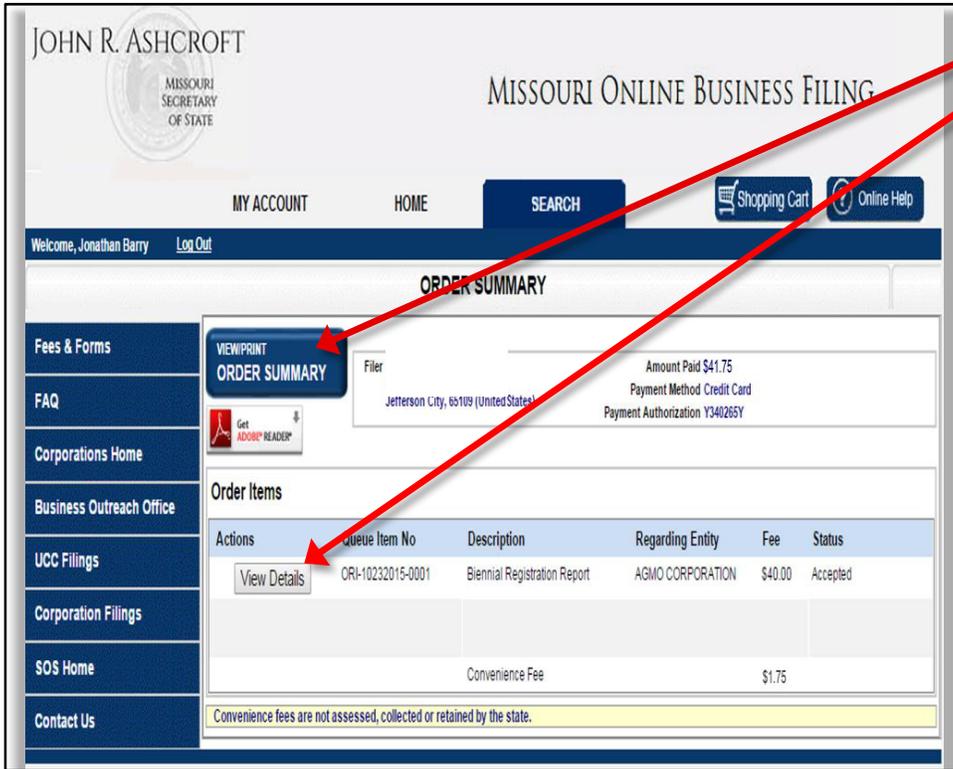
I Agree to the Terms and Conditions stated above.

PREVIOUS: SHOPPING CART

NEXT: SUBMIT PAYMENT

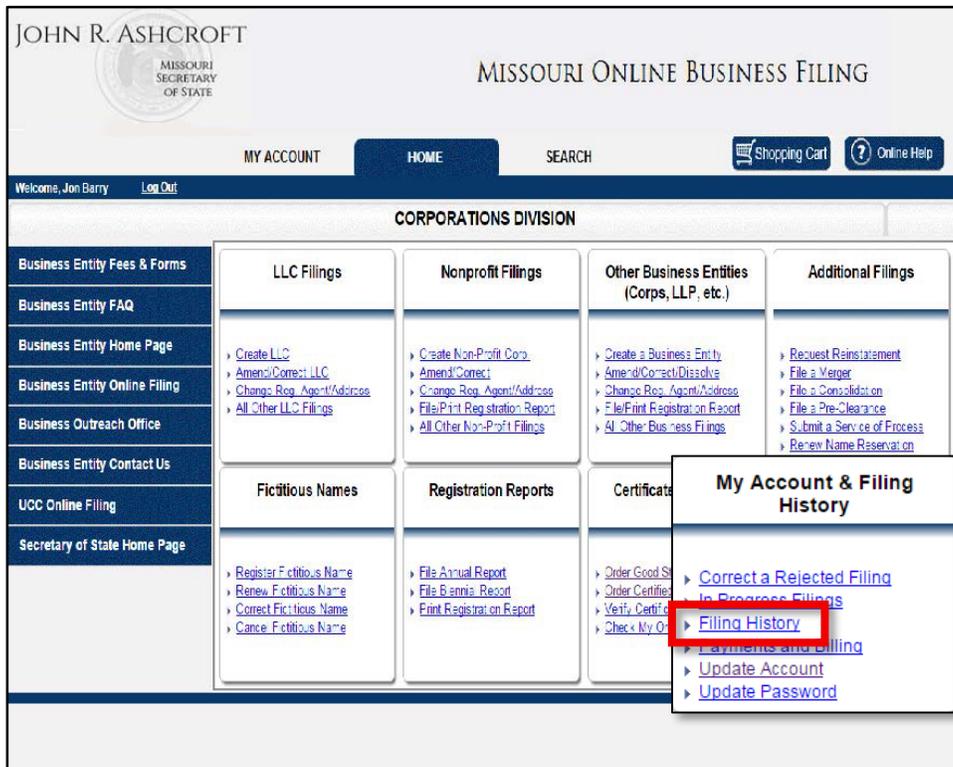
**Step 23**

- Input all payment information.
- Review the terms and conditions and ensure the box stating "I Agree to the Terms and Conditions stated above." is checked before clicking **SUBMIT PAYMENT.**



**Step 24**

Lastly, you can view and print your order summary and invoice details.



**Step 25 (Optional)**

If in the future if you need to go back and print or view filed documents, you may do so by going to the “My Account & Filing History” box from the home page and clicking “Filing History.”

Please give us a call at 1-866-223-6535 or email us at [corporations@sos.mo.gov](mailto:corporations@sos.mo.gov) or if you have any questions about the biennial reporting process.