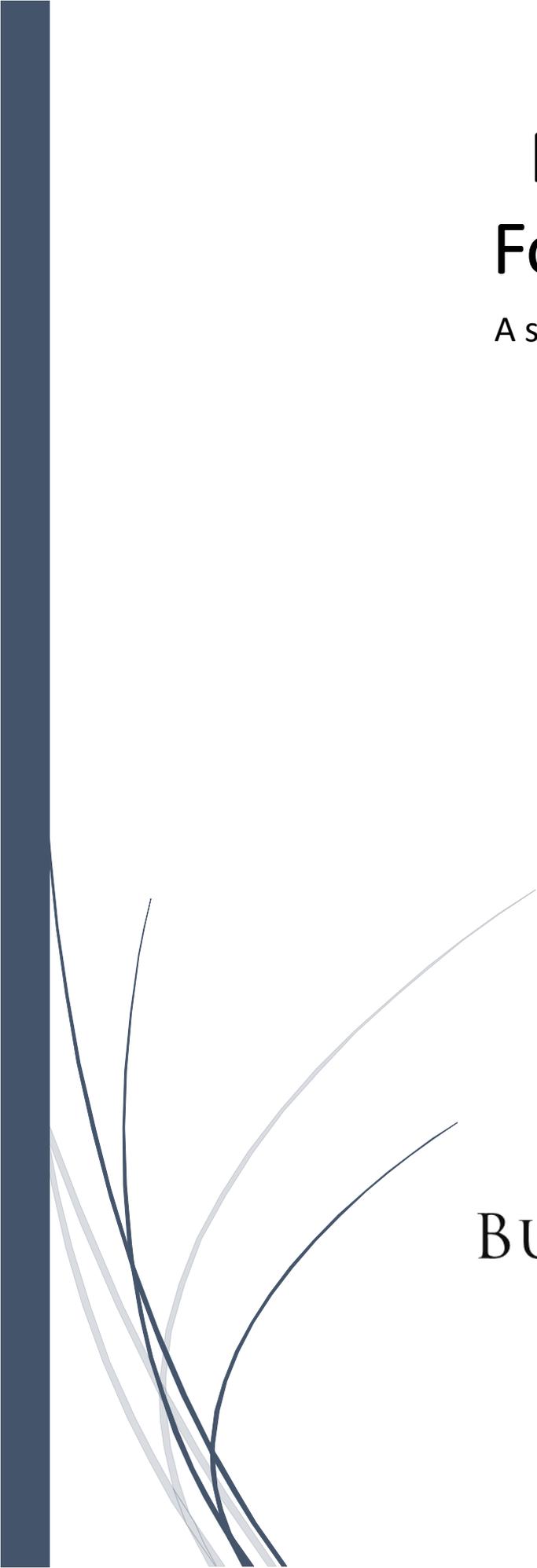


Registering a Foreign For-Profit Corporation

A step-by-step guide to using the Secretary
of State's Online Business Filing System



BUSINESS SERVICES
MISSOURI
SECRETARY
OF STATE

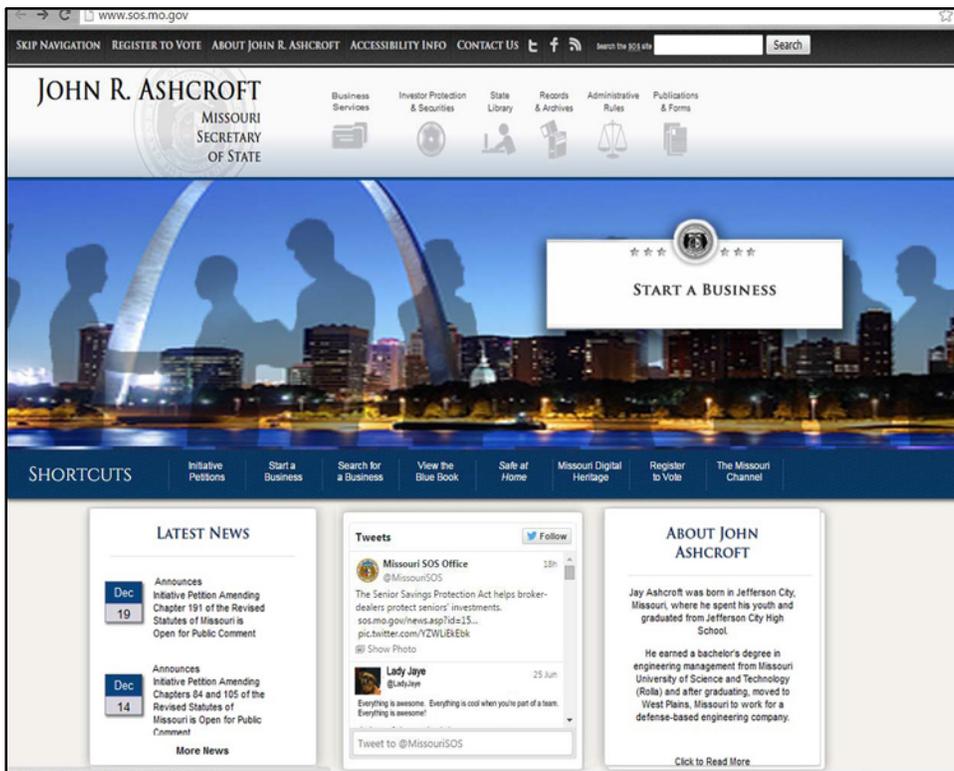


This guide is designed to help individuals navigate the Missouri Secretary of State’s online business filing system to file a Foreign General Business – For-Profit Corporation. Please view our [FAQ page](#) with further explanation regarding the difference between domestic and foreign entities.

Please consult an attorney and accountant before filing with our office. Choosing the proper business entity for you and your business is an extremely important decision that must be tailored to every person’s unique needs and circumstances. This guide does not provide tax or legal advice. It is only designed to navigate the Missouri Secretary of State’s online filing system.

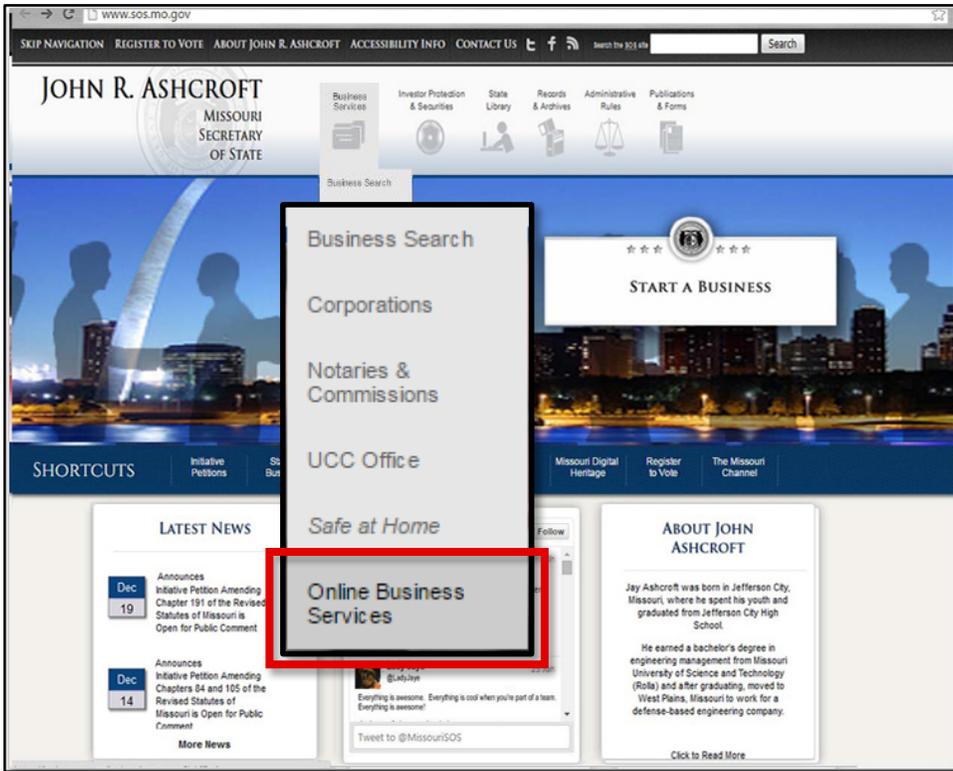
Please give us a call at 1-866-223-6535 or email us at corporations@sos.mo.gov if you have any questions about the registration process.

Links to additional business resources are listed on the final page.



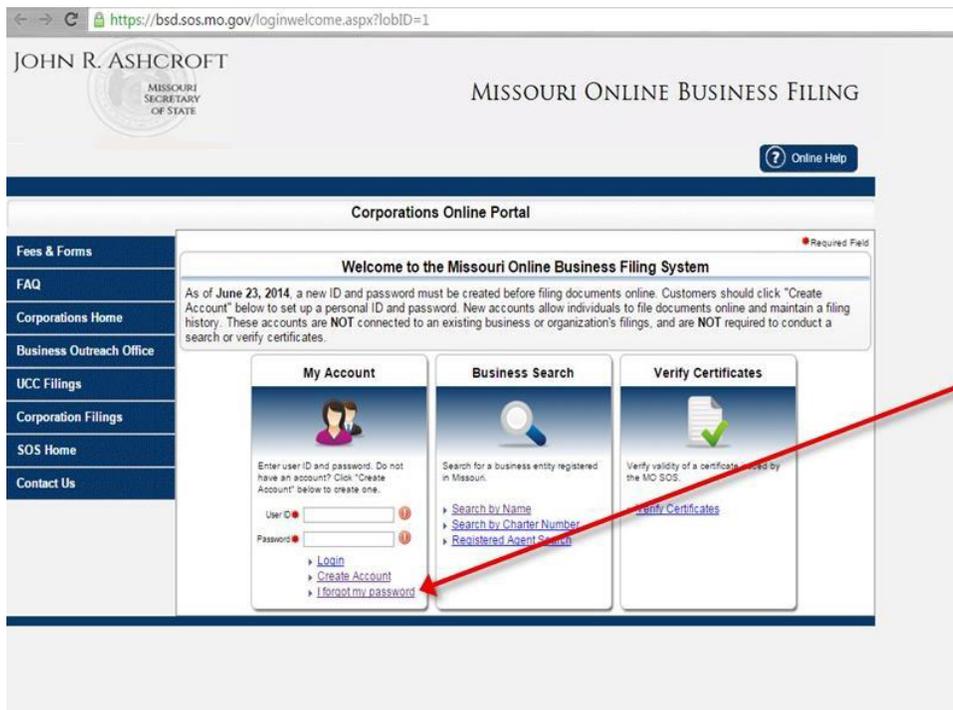
Step 1

Go to www.sos.mo.gov.



Step 2

At the top, under “Business Services,” mouse over and select the last option in the drop down menu titled, “**Online Business Services.**”



Step 3

Log into the online system. Each user must create an individual account. These accounts are unique and are separate from information associated with a business entity. If you already have an account and know your username and password, type them into the appropriate fields and click “**Login.**”

- If you do not remember your password, select “**I forgot my password**” and a temporary password will be emailed to you.
- If you do not remember your username, you will need to call our office for assistance at 1-866-223-6535 or create a new account.
- If you do not have an account, click “**Create Account**” to get started.

Create an Online Account

Select a unique User ID and Password. The secretary of state's office recommends you not share your password with others, keep it in a secure location, and change it regularly.

User ID:

Password Policy? Password: Confirm Password:

Security Question: Security Answer:

Enter your name and address.

Individual Organization

Last Name: First Name: Middle Name:

Country: USA

Address Line 1: Address Line 2: Address Line 3:

City: State: MO Country: Postal Code:

Phone: Country Code:

Email Address: Confirm Email Address:

The State of Missouri makes no guarantees as to the accuracy of the information accessed, the timeliness of the delivery of transactions, and makes no warranties, expressed or implied. The Secretary of State's office, including its divisions, officers, and employees, will not be responsible or liable for any loss, consequence, or damage resulting directly from reliance on the accuracy, reliability, or timeliness of the information. The burden of responsibility remains with the filer to properly provide accurate, detailed and factual information. Any person or entity that relies on information obtained from this web site does so at the person's or entity's own risk. The user assumes the risk of verifying any materials used or relied on.

The account holder accepts responsibility for the online account established with the Secretary of State and

I Agree to the Terms and Conditions stated above.

I Agree to the Terms and Conditions stated above.

Step 3 (cont.)

Enter all the appropriate information into the boxes provided.

Check the box stating *"I agree to the Terms and Conditions stated above"* and click **"Create Account"**.

JOHN R. ASHCROFT
MISSOURI SECRETARY OF STATE

MISSOURI ONLINE BUSINESS FILING

MY ACCOUNT HOME SEARCH Shopping Cart Online Help

Welcome, Business Services Division Log Out

Other Business Entities (Corps, LLP, etc.)

- [Create a Business Entity](#)
- [Amend/Correct/Rescind](#)
- [Change Reg. Agent/Address](#)
- [File/Print Registration Report](#)
- [All Other Business Filings](#)

LLC Filings

- [Create LLC](#)
- [Amend/Correct LLC](#)
- [Change Reg. Agent/Address](#)
- [All Other LLC Filings](#)

Nonprofit Filings

- [Create Non-Profit](#)
- [Amend/Correct](#)
- [Change Reg. Agent/Address](#)
- [File/Print Registration Report](#)
- [All Other Non-Profit Filings](#)

Fictitious Names

- [Register Fictitious Name](#)
- [Renew Fictitious Name](#)
- [Correct Fictitious Name](#)
- [Cancel Fictitious Name](#)

Registration Reports

- [File Annual Report](#)
- [File Biennial Report](#)
- [Print Registration Report](#)

Certificates & Copies

- [Order Good Standing](#)
- [Order Certificate Copies](#)
- [Verify Certificates](#)
- [Check My Orders](#)

My Account & Filing History

- [Correct a Rejected Filing](#)
- [In Progress Filings](#)
- [Filing History](#)
- [Payments and Billing](#)
- [Update Account](#)
- [Update Password](#)

Step 4

After you have successfully logged in, you will be directed to the filing "Home" tab. Locate the box titled "Other Business Entities" and click the first option: **"Create a Business Entity"**.

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MY ACCOUNT HOME SEARCH Shopping Cart Online Help

Welcome, Business Services Division Log Out

Create a new entity

Fees & Forms
FAQ
Corporations Home
Business Outreach Office
UCC Filings
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SOS Home
Contact Us

Create a New Entity File an Amendment File a Registration Report

Type *
 Gen. Business - For Profit
 Nonprofit Corporation
 Professional Corporation
 Limited Liability Company
 Limited Partnership
 LLP
 Cooperative Association
 Name Reservation
 Close Corporation
 Fictitious Name
 Industrial Development Corp
 Stock Coop Corp

Domestic or Foreign

File: Division, Business Services
222 First St
Columbia, MO 65203
To change this information update My Account.

Method is required to complete an online creation filing.
at 1.866.223.6535.

Required Field

PLEASE NOTE: A credit card is required to complete an online creation filing.
at 1.866.223.6535.

BEGIN

Step 5

From the “Type” dropdown list, select the first option, “**Gen. Business – For Profit**”.

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MY ACCOUNT HOME SEARCH Shopping Cart Online Help

Welcome, Business Services Division Log Out

Create a new entity

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Contact Us

Create a New Entity File an Amendment File a Registration Report

Type * Gen. Business - For Profit
Select "Foreign" if the entity is incorporated in any state/country outside of Missouri

Domestic or Foreign *
 Domestic
 Foreign

File: Division, Business Services
222 First St
Columbia, MO 65203
To change this information update My Account.

Method is required to complete an online creation filing.
at 1.866.223.6535.

Required Field

PLEASE NOTE: A credit card is required to complete an online creation filing.
at 1.866.223.6535.

BEGIN

Step 6

From the “Domestic or Foreign” dropdown menu, select “Foreign”. Please view our [FAQ page](#) for an explanation of the difference between domestic and foreign entities.

Click “**BEGIN**”.

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MY ACCOUNT HOME SEARCH Shopping Cart Online Help

Welcome, Jon Barry Log Out

HOME STATE NAME

Business Entity Fees & Forms * Required Field

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UCC Online Filing

Secretary of State Home Page

HOME NAME	NAME IN MO	GENERAL INFO.	PRINCIPAL ADDRESS	REG. AGENT	OFFICERS	BOARD OF DIR.	CERT. EXISTENCE	REVIEW FILING	SIGNATURE..	SHOPPING CART
Enter the name of the business in the state jurisdiction in which it was incorporated.										
Name *										
PREVIOUS: NEW FILING										NEXT: NAME IN MO

Step 7

Next, you will add the name of the business in the jurisdiction in which it was originally incorporated.

Once you've entered your business name, click "NAME IN MO".

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MISSOURI ONLINE BUSINESS FILING

MY ACCOUNT HOME SEARCH Shopping Cart Online Help

Welcome, Jon Barry Log Out

NAME IN MISSOURI

Business Entity Fees & Forms * Required Field

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HOME NAME	NAME IN MO	GENERAL INFO.	PRINCIPAL ADDRESS	REG. AGENT	OFFICERS	BOARD OF DIR.	CERT. EXISTENCE	REVIEW FILING	SIGNATURE..	SHOPPING CART
Reenter the name of the business in its foreign state jurisdiction and click the next button. The system will check the foreign name availability and requirements in Missouri.										
The name has to be distinguishable from any other entity registered as a corporation, LP, LLP, or LLC name or name reservation.										
The name must contain the word corporation, company, incorporated, or limited or shall end with an abbreviation of one of said words (Inc., Co, Corp, Ltd.).										
If the name is not available in Missouri, enter another name to perform the name availability check by entering a new name and clicking the Next button again.										
This application cannot be completed online until an available name is entered.										
Name *										
PREVIOUS: HOME NAME										NEXT: GENERAL INFO.

Step 8

Next, you must reenter the name of the business as it was entered in Step 7 and check the name's availability by clicking "GENERAL INFO".

IMPORTANT NOTES

- The name must contain the word "corporation, company, incorporated, or limited or shall end with an abbreviation of one of said words (Inc., Co, Corp, Ltd).
- As a foreign corporation in MO, the business must register the name as it exists in the foreign jurisdiction if that name is available.

The system will verify the availability of that name and, if confirmed, you will continue to the next step.

If the foreign registered name is not available, repeat the instructions in this step until an available name is found.

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MY ACCOUNT HOME SEARCH Shopping Cart Online Help

Welcome, Jon Barry Log Out

GENERAL INFORMATION

BE Type Gen. Business - For Profit

Domesticity Foreign Organized in USA

Date of Incorporation

Duration Perpetual

Future Effective Date?

PREVIOUS: NAME IN MO NEXT: PRINCIPAL ADDRESS

Step 9a

Enter the business’s original date of incorporation, the country in which it was organized, and its duration (how long the business will operate before it dissolves). If the business was formed in the United States, you must also include the state or territory.

You have two choices for the duration:

- *Perpetual*: the business will continue to exist until it is actively dissolved.
- *Date*: the business will dissolve upon a specified date. If you choose this option, you will be prompted to choose a date from a calendar.

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MY ACCOUNT HOME SEARCH Shopping Cart Online Help

Welcome, Jon Barry Log Out

GENERAL INFORMATION

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HOME NAME NAME IN MO GENERAL INFO. PRINCIPAL ADDRESS REG AGENT OFFICERS BOARD OF DIR. CERT. EXISTENCE REVIEW FILING SIGNATURE... SHOPPING CART

Enter corporation's duration, formation date and purpose.
The effective date of this document is the date it is filed by the Secretary of State of Missouri, unless you indicate a future date.

BE Type Gen. Business - For Profit

Domesticity Foreign Organized in USA

Corporation purpose Enter the specific purpose(s) of its business in Missouri.

Future Effective Date?

PREVIOUS: NAME IN MO NEXT: PRINCIPAL ADDRESS

Step 9b

Specify a purpose for which the corporation shall be organized in Missouri.

You may list a specific purpose directly related to your company’s business or endeavor. You may supplement that with, or solely state, that the company’s business is to transact any or all lawful business for which a general business corporation may be organized under Missouri law.

If you don’t want the filing to take effect today, you will need to indicate a future effective date. Click on the calendar icon and choose a future date.

If you do want the filing to take effect today, leave this field blank.

To continue, click **“PRINCIPAL ADDRESS”**.

The screenshot shows the 'PRINCIPAL ADDRESS' form in the Missouri Online Business Filing system. The form includes a navigation menu on the left with options like 'Business Entity Fees & Forms', 'Business Entity FAQ', and 'UCC Online Filing'. The main form area has a header 'PRINCIPAL ADDRESS' and a sub-header 'Enter Principal Office address.'. Below this, there are input fields for 'Country' (set to USA), 'Address Line 1', 'Address Line 2', 'Address Line 3', 'City', 'State' (set to MD), and 'Zip'. At the bottom of the form, there are two buttons: 'PREVIOUS: GENERAL INFO.' and 'NEXT: REG. AGENT'. The 'NEXT: REG. AGENT' button is circled in red.

Step 10

Enter the information for the principal address of the business.

When complete, click **“REG. AGENT”** to continue.

The screenshot shows the 'ARTICLE TWO: REGISTERED AGENT' form. It includes a navigation menu on the left with options like 'Fees & Forms', 'FAQ', 'Corporations Home', and 'SOS Home'. The main form area has a header 'ARTICLE TWO: REGISTERED AGENT' and a sub-header 'Specify registered agent name and address, including street and number for the registered agent's office in the state of Missouri.'. Below this, there is a section 'Add Registered Agent' with radio buttons for 'Reg. Agent is Individual' and 'Reg. Agent is Organization'. There are input fields for 'First Name', 'Middle Name', and 'Last Name'. At the bottom of this section, there are two buttons: 'I DO NOT WANT TO SEARCH' and 'SEARCH REG. AGENT'. The 'SEARCH REG. AGENT' button is highlighted.

Step 11a

Specify a registered agent.

A registered agent is an individual/organization who receives all notifications of due process for the company.

[Read more about registered agents.](#)

- Click **“I DO NOT WANT TO SEARCH”** to add a Registered Agent without searching.
- Click **“SEARCH REG. AGENT”** to search the database and selecting a registered agent.

NOTE: A registered agent must consent to being the registered agent for your business.

Step 11b

Clicking “I do not want to search” will force you to enter the registered agent’s information.

A physical address is required. A PO Box may only be used if a physical address is also provided on line 1.

The use of the physical address of a UPS Store or similar mailing/receiving/forwarding service for the registered agent’s address is prohibited.

Enter the appropriate information for your registered agent. When finished, click “**SAVE REG. AGENT**”.

Step 12

Once saved, you can review and edit the Registered Agent information. From here, you may click “**Update**” to change the information, or click “**Delete**” to search for or reenter the Registered Agent information.

Click “**OFFICERS**” to continue.

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Welcome, Jon Barry Log Out

OFFICERS

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HOME NAME NAME IN MO GENERAL INFO. PRINCIPAL ADDRESS REG. AGENT OFFICERS BOARD OF DIR. CERT. EXISTENCE REVIEW FILING SIGNATURE... SHOPPING CART

Enter the name and business address of the corporation's officers.

Add Officer

Officer is individual

Type * Chairman Assistant Secretary Assistant Treasurer President Secretary
 Treasurer Vice President Officer Other

First Name * Middle Name Last Name * Suffix

Country * USA

Line 1
Line 2
City

Line 3
State * MO Zip *

SAVE OFFICER **CANCEL OFFICER**

Officers

Actions	Officers Type	Name	Address	Since	To	Status
No records to display.						

Step 13

Complete the information for each corporate officer as applicable.

Once complete, click **“SAVE OFFICER”** to continue.

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HOME NAME NAME IN MO GENERAL INFO. PRINCIPAL ADDRESS REG. AGENT OFFICERS BOARD OF DIR. CERT. EXISTENCE REVIEW FILING SIGNATURE... SHOPPING CART

Enter the name and business address of the corporation's officers.

ADD OFFICER

Officers

Actions	Officers Type	Name	Address	Since	To	Status
Update Delete	Chairman	Smith, John Jr	123 Main Middlebrook, MO 65101			Active (Pending)

PREVIOUS REG. AGENT **NEXT BOARD OF DIR.**

Step 14

To add an additional officer, click **“ADD OFFICER”**.

Review the information for the officers. If necessary, you may update or delete a record.

Once you have completed the information for all of the company's officers, click **“BOARD OF DIR.”** to continue.

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MISSOURI ONLINE BUSINESS FILING

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Welcome, Jon Barry Log Out

BOARD OF DIRECTORS

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HOME NAME NAME IN MO GENERAL PRINCIPAL REG AGENT OFFICERS BOARD OF CERT. REVIEW SIGNATURE... SHOPPING
INFO. ADDRESS DIR. EXISTENCE FILING INFO. CART

Enter the name and business address of the corporation's board of directors.

Board of Directors

Type Director is individual
 Director

First Name Middle Name Last Name Suffix
Country USA
Line 1
Line 2
City Line 3 State MO Zip

SAVE DIRECTOR **CANCEL DIRECTOR**

Directors

Actions	Officers Type	Name	Address	Since	To	Status
No records to display						

Step 15

Enter the information for each member of the board of directors.

Click **“SAVE DIRECTOR”** to continue.

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Welcome, Jon Barry Log Out

BOARD OF DIRECTORS

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HOME NAME NAME IN MO GENERAL PRINCIPAL REG AGENT OFFICERS BOARD OF CERT. REVIEW SIGNATURE... SHOPPING
INFO. ADDRESS DIR. EXISTENCE FILING INFO. CART

Enter the name and business address of the corporation's board of directors.

ADD DIRECTOR

Directors

Actions	Officers Type	Name	Address	Since	To	Status
Update Delete	Director	Smith, John	123 Main Midville, MO 62134			Active (Pending)

PREVIOUS OFFICERS **NEXT CERT. EXISTENCE**

Step 16

To add an additional director, click **“ADD DIRECTOR”**.

Review the information for the directors. If necessary, you may update or delete a record.

Once you have completed the information for all of the company's directors, click **“CERT. EXISTENCE”** to continue.

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MISSOURI ONLINE BUSINESS FILING

MY ACCOUNT HOME SEARCH Shopping Cart Online Help

Welcome, Jon Barry Log Out

CERTIFICATE OF EXISTENCE *Required Field

HOME NAME	NAME IN MO	GENERAL INFO.	PRINCIPAL ADDRESS	REG. AGENT	OFFICERS	BOARD OF DIR.	CERT. EXISTENCE	REVIEW FILING	SIGNATURE..	SHOPPING CART
You must submit current original certificate of good standing or certificate of existence with this application. This may be obtained from your Secretary of State or other authority that issues corporate charters.										
Attach Certificate * <input type="text" value="Choose File"/> No file chosen Select document to attach. Supported formats: PDF, TIFF, TIF. The size limit is 8 MB. Click to find file. <input type="button" value="Upload"/>										
PREVIOUS: BOARD OF DIR.						NEXT: REVIEW FILING				

Step 17a

Upload a current certificate of good standing or certificate of existence. This certificate can be obtained from the secretary of state or other authority in the jurisdiction of original incorporation.

The file type must be PDF, TIFF, or TIF only. Choose the appropriate file from your computer and click **“Upload”**.

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MISSOURI ONLINE BUSINESS FILING

MY ACCOUNT HOME SEARCH Shopping Cart Online Help

Welcome, Jon Barry Log Out

CERTIFICATE OF EXISTENCE *Required Field

HOME NAME	NAME IN MO	GENERAL INFO.	PRINCIPAL ADDRESS	REG. AGENT	OFFICERS	BOARD OF DIR.	CERT. EXISTENCE	REVIEW FILING	SIGNATURE..	SHOPPING CART
You must submit current original certificate of good standing or certificate of existence with this application. This may be obtained from your Secretary of State or other authority that issues corporate charters.										
Attach Certificate * <input type="text" value="Choose File"/> No file chosen Select document to attach. Supported formats: PDF, TIFF, TIF. The size limit is 8 MB. Delete: mo-vets.caha.2014.pdf Click to finalize. <input type="button" value="Upload"/>										
PREVIOUS: BOARD OF DIR.						NEXT: REVIEW FILING				

Step 17b

Once the file is uploaded, you will have the option delete it if necessary.

Once you have uploaded the correct file, click **“REVIEW FILING”** to continue.

Step 18
Review all information for accuracy. To make changes to a particular section, click the "Update" button next to that section.

Check the box at the bottom that says "I acknowledge that the information provided above is true and correct".

You may click "SAVE FILING" to save your filing and return to it later, or you may click "SIGNATURE(S)" to continue.

Step 18
One officer must sign the registration documentation.

Select the officer from those listed by checking the box.

Check the box stating "In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to penalties provided under Section 575.040, RSMo)." (The undersigned understands that false statements made in this filing are subject to penalties provided under Section 575.040, RSMo).

To continue, click "SHOPPING CART".

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Shopping Cart

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SHOPPING CART PAYMENT CORRESPONDENCE

ADD ANOTHER FILING ORDER COPIES/CERTIFICATES

Actions	Priority	Item / Type	Filing Name	Quantity	Fee/Amount	Total Due
Modify Remove from Cart Delete	1	Articles of Organization	Articles of Organization Online (D)	1	\$50.00	\$50.00
Modify Remove from Cart Delete	2	Articles of Incorporation	Articles of Incorporation (D)	1	\$58.00	\$58.00
Modify Remove from Cart Delete	3	Creation - Gen. Business Foreign	Application for a Certificate of Authority (F)	1	\$155.00	\$155.00
Total Items 3					Total Due: \$263.00 plus convenience fee*	

A small convenience fee will be calculated once a payment method is selected. Convenience fees are not assessed, collected or retained by the state. You may read more about how convenience fees are calculated [here](#).

NEXT: PAYMENT

Step 19a

From the shopping cart you will have the opportunity to review and modify the current filing.

If you need to add another filing or order copies/certificates, you may click the corresponding boxes at the top.

When you are ready to move onto the payment step, click “PAYMENT.”

Note: A small convenience fee will be calculated once the payment method is selected.

SHOPPING CART PAYMENT CORRESPONDENCE

Your payment total will be calculated once a payment method is selected. Convenience fees are not assessed, collected or retained by the state. You may read more about how convenience fees are calculated [here](#).

Shopping Cart (3 - Items)
Select Payment Method * Credit Card

Credit Card Information
Card Type * Visa
Credit Card Number * CVV * Expiration * 01 - Jan 2016
Name on Card *

Billing Address
Country * USA
Street Address * City * State * MO Postal Code *
Phone * () - -

Subtotal \$263.00
Convenience Fee \$6.65
Total \$268.65

The Missouri Secretary of State's Office accepts online payments using a credit card or E-Check (Electronic Bank Draft). E-Check is an easy and secure method that allows you to pay your filing fees or other fees or charges by bank draft.

- Electronic Bank Draft (E-Check) - You will need your routing number, checking account number, and your next check number.
- Debit & Credit Card - The Secretary of State's Office accepts MasterCard, Discover, Visa, and American Express. Debit cards are accepted and processed as credit cards.

NOTE: By accessing this filing and payment system, the user will be leaving Missouri's website and connecting to the website of Collector Solutions, Inc. The website of Collector Solutions, Inc., is a secure and confidential website.

I Agree to the Terms and Conditions stated above.

PREVIOUS: SHOPPING CART NEXT: SUBMIT PAYMENT

Step 19b

To pay with a credit card, complete all applicable fields.

You will be charged a small convenience fee. The fee is based on the amount of the transaction.

Click the box indicating you agree to the terms and conditions and click “SUBMIT PAYMENT” to continue.

Payment Information

Subtotal \$100.00
 Convenience Fee \$8.50
Total \$108.50

NEXT: SUBMIT PAYMENT

Step 19c

To pay with an electronic check, complete the applicable information.

You will be charged a \$.50 convenience fee for using an Electronic Check.

Click the box indicating you agree to the terms and conditions and click **“SUBMIT PAYMENT”** to continue.

ORDER SUMMARY
 August 17, 2015

Order No: 10470839 Order Date: 08/17/2015 11:46 AM

Primary Filer: BUSINESS SERVICES DIVISION
 222 FIRST ST
 COLUMBIA MO 65203

TOTAL DUE: \$0.00

Product Description	Ship Via	Qty	Pgs	Unit	Extended	Amt Due
Articles of Incorporation (Corp 41) (D)	Email	1	0	\$58.00	\$58.00	\$0.00
Regarding Entity: g inc Item No: ORI-08172015-1207						
Convenience Fee				\$1.75	\$1.75	\$0.00

Step 20

After you submit your payment, click **“VIEW/PRINT ORDER SUMMARY”** to view a printable pdf of your order summary.

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MISSOURI ONLINE BUSINESS FILING

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Welcome, Business Services Division Log Out

ORDER SUMMARY

VIEWPRINT ORDER SUMMARY

File: Division: Business Services Annual Paid: \$65.76
222 First St Payment Method: Credit Card
Columbia, 65203 (United States) Payment Authorization: *TESTED*

Get Adobe Reader

Order Items

Actions	Queue Item No	Description	Regarding Entity	Fee	Status
View Details	08172015-1207	Articles of Incorporation	y inc	\$58.00	Accepted
		Convenience Fee		\$1.75	

Convenience fees are not assessed, collected or retained by the state.

Navigation: Fees & Forms, FAQ, Corporations Home, Business Outreach Office, UCC Filings, Corporation Filings, SOS Home, Contact Us

Step 21

You may click “**View Details**” to view both the Articles of Incorporation and the Order Summary.

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MISSOURI ONLINE BUSINESS FILING

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Welcome, Business Services Division Log Out

FILING DETAILS

RETURN TO ORDER SUMMARY

Welcome Letter Articles of Incorporation of a For-Profit Corporation Order Summary

Get Adobe Reader

Filer Acknowledgement Information

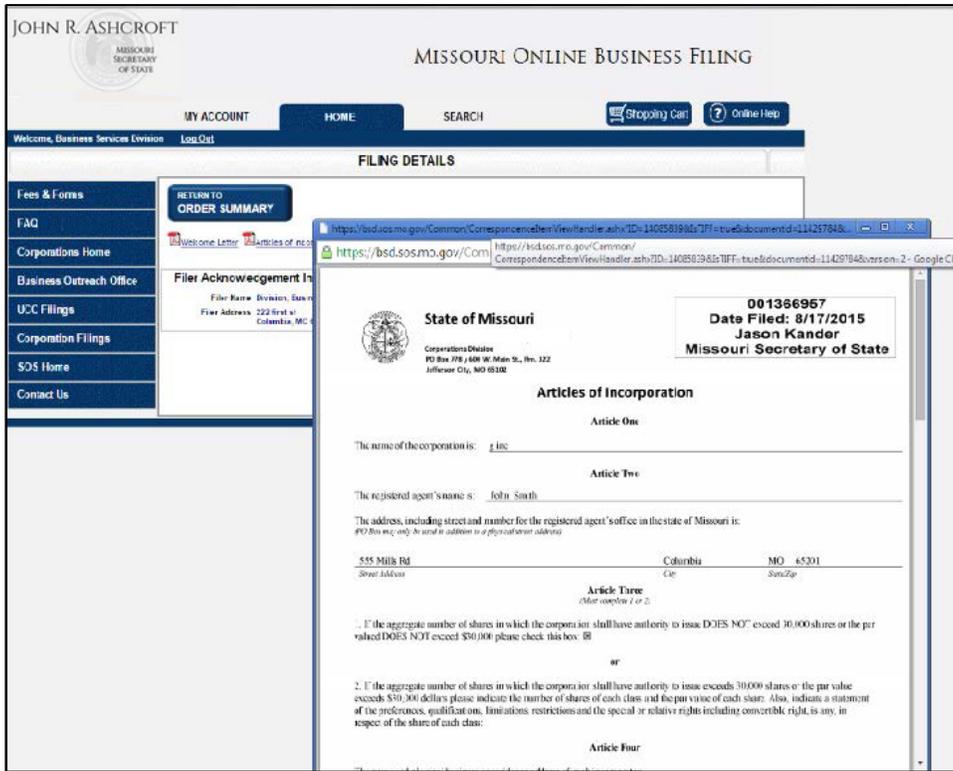
Filer Name: Division, Business Services	Contact: Division, Business Services
Filer Address: 222 First St Columbia, MO 65203	Phone: (573) 581-6881

Navigation: Fees & Forms, FAQ, Corporations Home, Business Outreach Office, UCC Filings, Corporation Filings, SOS Home, Contact Us

Step 22a

After selecting “**View Details**”, you will see the associated files displayed under the “**ORDER SUMMARY**” icon.

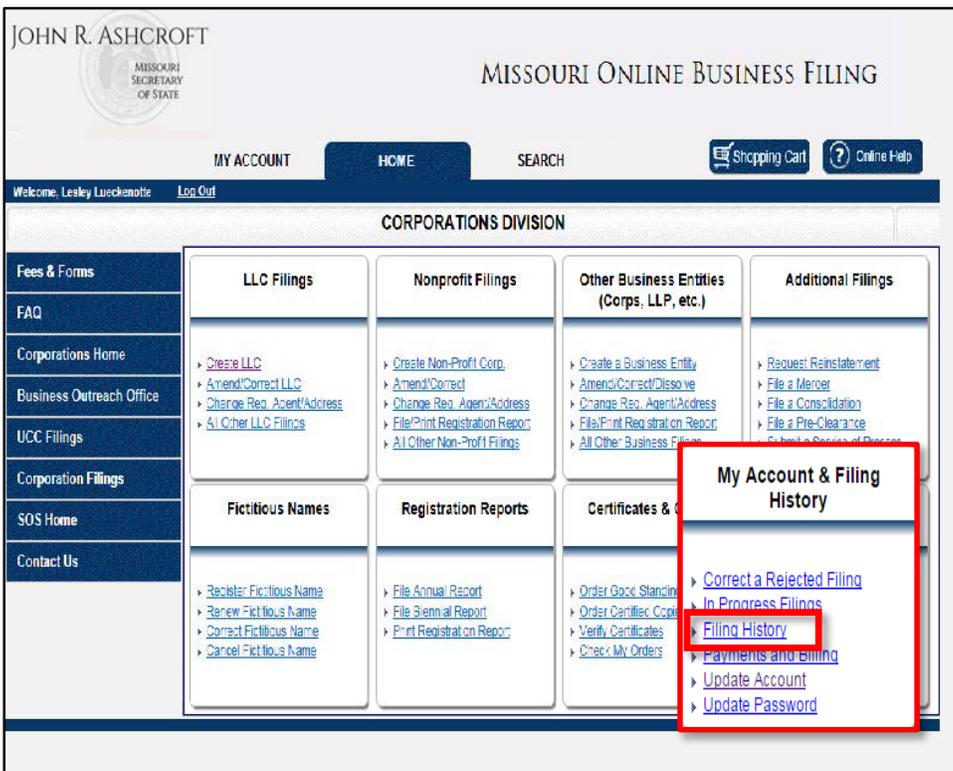
Click on any one of the pdfs to view and print them (example in **Step 24(b)**).



Step 22b

Clicking on one of the files will bring up a pdf in the browser.

- If you mouse over the pdf, a menu will appear with a print icon and a save icon. This will look different depending on what browser you are using.
- You may save your file to your computer or print it.



Step 23 (Optional)

If in the future you need to go back and print or view your filed documents again, you may do so by going to the “My Account & Filing History” box from the “Home” page and clicking “Filing History.”

Additional Reporting Requirements

Do for-profit corporations have to renew?

Yes.

Do for-profit corporations have to file Annual Registration Reports?

Yes. For your convenience, we have created a guide to filing the [Annual Registration Report](#) online.

What are the other reporting requirements for for-profit corporations?

General for-profit businesses must amend any changes to their articles and report any changes to their registered agents.

Please call 1-866-223-6535 or email us at corporations@sos.mo.gov if you have any questions about the registration process.

Resources for Entrepreneurs and Business Owners

Below are just a few links to the resources available to you when starting and growing a business in Missouri. Take some time to review these sites and take advantage of the many opportunities available to you.



www.ded.mo.gov

The Missouri Department of Economic Development has numerous resources for new and existing businesses. You can find a comprehensive list of all state business assistance programs and incentives at

<https://ded.mo.gov/businesses/BusinessAssistance.aspx>



www.business.mo.gov

The Missouri Business Portal offers many resources to help businesses of all sizes and in all industries start, grow and manage their businesses. You can find educational resources about entrepreneurship to listings of hundreds of available shovel-ready sites and development properties.



www.mosourcelink.com

Focused on helping businesses and nonprofits in the startup and growth phases of their life cycle, MO SourceLink brings together resources from across the state. You can find information about how to evaluate your business idea: <http://www.mosourcelink.com/startup/evaluate-your-idea> and help finding free business counselors in your area using *TheResourceNavigator*: <http://www.mosourcelink.com/startup/meet-with-a-counselor>, <http://www.mosourcelink.com/resources/find-a-resource>

MISSOURI SECRETARY OF STATE JOHN R. ASHCROFT

www.sos.mo.gov/business