

Secretary's Council on Library Development

James C. Kirkpatrick Building
600 W Main, Jefferson City, MO 65101

May 1, 2020

Members present: Regina Cooper, Mickey Coalwell, Melissa Hopkins, Mary Beth Revels, Heather Hufstедler, Beth Ann Caldarello, Wicky Sleight, Rebecca Marcum Parker, Katrina Stierholz and Rebecca Hamlett

Absent: Sen. Jamilah Nasheed, Rep. Tommie Pierson, Sen. Jeanie Riddle, Christie Lundy, Rita Gulstad, Shirley Lawler and Rep. Kathryn Swan

Staff present: Robin Westphal, Debbie Musselman, Kayla Collins, Kelley Kallmeyer, Trish Vincent, Leslie Bowman, Laura Kromer, Merideth Johnson, Matt Butler, Terry Blauvelt, Cory Mihalik and Janet Caruthers

The quarterly meeting of Secretary's Council was held on Friday, May 1, 2020 via GoToTraining. Regina Cooper served as meeting chair. The meeting was called to order at 2:00 PM.

Council members and staff introduced themselves.

Announcements:

Westphal states that we are in the process of filling two council member positions. A Missouri state employee representative and then a Wolfner Talking Book & Braille Library representative.

Votes on Meeting Minutes

Cooper asked for a vote and review of the November 15, 2020 meeting minutes. Revels made a motion to approve, Caldarello seconded. Minutes approved, none opposed.

Secretary of State Office Update; Trish Vincent

Vincent states that the Legislature is back in session and they are in the process of reviewing the budget for Missouri. She states that the State Aid funds look good but we most likely will not receive the additional REAL funds due to COVID-19.

Reference Services Update; Laura Kromer

Kromer starts off stating that they have been working on creating an online guide for public library directors in response to COVID-19 as well as LibGuides specifically designed for state agencies. Kromer states that since MOBIUS stopped all circulation they have not been sending out any materials but all online resources are still available 24/7. They also have research assistance, via chat, on the website that is still available Monday-Friday as well.

Wolfner Talking Book and Braille Library Update; Leslie Bowman

Bowman reported on Wolfner Library has done in response to COVID-19 such as quarantining materials. She also presented Wolfner's usage and other statistics during this time. They are not sending any items out but are receiving thousands of books back from patrons. A lot of the outreach events they had scheduled were cancelled but they were able to do a few events before COVID-19 started such as the Health and Wellness Expo and Missouri River Regional Block Party. The recording studio at Wolfner Library is closed at this time due to the building being closed to the public but they did hire a new recording studio manager, Amy Poos. Wolfner Library has also been working on staff development with multiple trainings while working from home.

Library Development Update; Debbie Musselman

Musselman starts off with introducing the new staff members; Janet Caruthers, Meredith Johnson and Cory Mihalik. Musselman states that the Library Development team has put together several continuing education webinars and trainings such as the New Director Boot Camp and Children and Teen Services Forums that were made virtual due to COVID-19. She also states that the Grant Management System has finally launched.

Missouri SFY2021 LSTA Plan; Terry Blauvelt

Blauvelt starts off stating the LSTA state fiscal year allotment was \$3,131,845 which was an increase of \$94,000 over last year. Blauvelt states that the Statewide Projects such as Show Me the World Courier Service and Show Me the World Inter Library Loan budgets are expected to increase while Missouri Evergreen and Statewide Digitization project budgets are expected to decrease. Blauvelt went on to explain that the State Library will save money on continuing education programs as a lot of these have moved to a virtual environment. The Statewide Edge Initiative budget will also decrease as we are discontinuing the Edge program due to project proposals being similar to the Technology grants. Blauvelt states that the competitive grants will be consuming 48.5% of the proposed new budget for SFY21. The competitive grants such as Digital Imaging, Summer Library Program, Targeted Collection and Technology Ladder will be increasing in budgets while the Author Visit, Spotlight on Literacy and Show Me Steps have decreased in budget. Cooper called for a motion to endorse the SFY21 LSTA Plan. Revels moved, Steirholz seconded. SFY21 LSTA Plan approved unanimously by the Secretary Council.

State Library Report/COVID-19 Response; Robin Westphal

Westphal reported on the state library's response to COVID-19. She remarked that all departments have stepped up to bring resources to patrons, other libraries and even state employees. She states that libraries around the state have been turning to the State Library for guidance during these times and that is why we started to hold the Public Library Open Forums every Tuesday. Westphal states that we have received over \$500,000 in CARES grant funds to help libraries have digital access for broadband or anything that a library can do to prepare for COVID-19 in case of another closure. Westphal shares that our libraries are second responders and communities heavily rely on them. She ended by saying that the work libraries do is extremely important and essential during times like these.

MALA Courier Update; Mickey Coalwell

Coalwell states that Henry Industries have still been keeping the routes active during the pandemic and about 90% of libraries can resume services immediately if they choose to do so.

He states that they are taking recommended precautions and adapting to the libraries' new rules/regulations as well as providing a no contact delivery service. He hopes to have MALA fully up and running with all normal routes by June 2020.

Next Meeting: July 17, 2020

Adjournment

Cooper called for a motion to adjourn. Revels moved, Coalwell seconded. Approved unanimously. Meeting adjourned at 3:18 PM.