

# Secretary's Council on Library Development

James C. Kirkpatrick Building  
600 W Main  
Jefferson City, MO 65101  
State Library Conference Room, 2<sup>nd</sup> Floor  
Jefferson City, MO

July 28, 2017

**Members present:** Donna Bacon, Regina Cooper, Rita Gulstad, Rebecca Hamlett, Melissa Hopkins, Shirley Lawler, Rebecca Marcum Parker, Mary Beth Revels, Sam Richardson, Barbara Sheinbein, Michelle Schmitt, and Katrina Stierholz

**Absent:** Beth Ann Caldarello, Mollie Dinwiddie, Christie Lundy, Sen. Jamilah Nasheed, Rep. Tommie Pierson, Sen. Jeanie Riddle, Rep. Kathryn Swan

**Guests:** Gerald Brooks, Vicky Baker, John Gillespie

**Staff present:** Debbie Musselman, Jennifer Thompson, Becky Wilson, Shay Young, Nicole Kleffner, Matthew Butler, Waheedah Bilal, Abbey Rimel, Trish Vincent

The quarterly meeting of Secretary's Council was held on Friday, July 28, 2017. Cooper served as meeting chair. The meeting was called to order at 10:02 AM.

Council members and staff introduced themselves.

## **Votes on Meeting Minutes**

Cooper asked for a vote and review of the March 30, 2017 meeting minutes. No corrections were noted. Revels motioned to approve, Schmitt seconded. Minutes approved, none opposed.

## **Recruitment process for State Librarian**

Vincent stated they have nine applicants that are qualified to be the state librarian, and they are from across the country. Telephone interviews will be used to narrow the candidate pool. Vincent is asking someone from Wolfner Council and Secretary's Council to participate. Vincent plans to start this process in the next week, and hopes to have the next state librarian confirmed in the next couple of months. Vincent explained that Secretary Jay Ashcroft is very passionate about libraries and all the work that they do, and they want to make sure that the new state librarian has the same passion and will help fight for the money and the other great services provided for librarians around the state of Missouri.

## **Missouri Legislative Update and FY18 Library Appropriations**

Musselman stated the appropriations for State Aid for SFY2018 totaled \$2,323,776 an increase of \$1,600,000 over the Governor's recommendation. The REAL Program was funded at \$2,000,000, \$400,000 less than what was passed by the House. The Athletes and Entertainers Tax fund has an appropriation of \$800,000: these funds are used to buy books, magazines, and other collection materials. At this time, there have not been any restrictions placed on the appropriations. The State Library anticipates distributing State Aid Per Capita and Equalization payments to qualifying public libraries with payments issued in October 2017 and April 2018. State Aid application documents are due to the State Library by July 31, 2017. It can take a month to get all the documents in order.

Brooks talked about how the June 30, 2017 budget restrictions made by the Governor did not affect library appropriations. However, there are budget shortfalls that could take place later in the year, resulting in additional restrictions. Library staff need to continue to tell their stories about the positive impact of libraries on their communities to their legislators.

Vincent stated SFY2018 is a tight budget year. She said Ashcroft is a strong advocate for libraries; he fought very hard for the increase of funds over the Governor's recommendations and will continue to work hard to keep the funds.

Musselman talked about other legislative updates: Governor Greitens signed SB112 on July 13, 2017. It allows a consolidated library district to appoint a board member from an area of less than a full county that joins a consolidated district. Also note, this bill requires the State Auditor's office to report any political subdivision failing to submit its annual financial statement to the Department of Revenue (DOR). The DOR shall notify the non-compliant political subdivision, by certified mail, that it has 30 days from the postmarked date to submit the required statement to the State Auditor's office. If the statement is not received, the political subdivision shall be fined \$500 per day beginning on the 31st day from the postmarked date.

At the federal level, the House Appropriations Subcommittee has recommended "level funding" for FY2018 for the Institute of Museum and Library Services (IMLS) at \$231 million. Vincent stated that Ashcroft sent a letter to support full IMLS funding. Senator Roy Blunt was very appreciative of the letter and is one of the biggest supporters of libraries at the federal level.

## **MOREnet Broadband Initiative**

Gillespie stated there are a couple of broadband initiatives taking place. One is an effort to support home-to-home connectivity, particularly in rural areas. Musselman attended this meeting and noted there was a wide variety of stakeholders in attendance voicing concerns that need to be addressed to make this a reality.

Gillespie noted the MoBroadbandNow effort that began under Governor Nixon has ended. The SFY2018 Missouri budget includes \$6 million, to match \$39 million in E-rate funds to support broadband connectivity for rural schools. MOREnet will be involved in this effort.

MOREnet reduced SFY2018 connectivity rates, continuing a seven-year trend.

Gillespie announced he is retiring at the end of December. A search committee is forming, and they hope to have the new person hired by November 1. Public libraries will have a representative from the MOREnet Council serving on this committee.

## **LSTA FY2018-2022 Plan and Federal Funding**

Young stated the LSTA FY2018-2022 Plan was sent to IMLS on June 09, 2017. We anticipate feedback in late August or September. The federal government operated on a continuing resolution through April 28, 2017. As a result, IMLS only issued partial award notices to the states prior to that time. Due to the delay in funding the start of the long term grant period was delayed; the new grant period is June 1, 2017 through May 31, 2018.

The Missouri State Library received official notice of the remainder of the LSTA FFY2017 appropriation on June 13, 2017. The total amount awarded for the LSTA FFY2017 was \$2,930,723. This is a decrease of \$24,102 from the LSTA FFY2016 allotment of \$2,954,825. In recent years, several states failed to meet match and/or maintenance of effort on the federal funds. As a result, their award decreased while the remaining states had temporary increases. Now that states are again able to meet match and/or maintenance of efforts, their appropriations are returning to normal and their LSTA funds are being restored. Hence the decrease in the award allotment for Missouri and other states this year.

Revels asked what the plans were to compensate for the decrease in funds. Musselman replied that the OCLC statewide contract came in under by about that same amount, so that line item was decreased accordingly.

## **TumbleBooks eBook Service**

Thompson noted the State Library has a statewide subscription for public libraries that are state aid eligible in Missouri to access TumbleBook Library Deluxe, an online collection of animated talking picture books. The contract was renewed between the Missouri State Library and Tumbleweed Press for October 1, 2017 to September 30, 2018. The cost of the subscription remained stable at \$112,000. The resource has had 253,101 book views by 90 libraries during the current contract period. Thompson said there are 58 libraries not using the service; she is looking into what the barriers are for these libraries. Musselman stated one barrier is that some of these libraries do not have a website.

## **Missouri Evergreen**

Thompson stated that Missouri Evergreen is part of the Show Me the World project designed to increase resource sharing across the state of Missouri. The FY2018 contract is in process right now for MOBIUS to continue to provide management support of Missouri Evergreen. The contract will run from September 1, 2017 to August 31, 2018. The State Library will provide \$159,348 in LSTA funds for Missouri Evergreen through the contract with MOBIUS. This is a 9% decrease from the FY17 contracted amount. The Missouri Evergreen consortium is made up of 37 members. Festus Public Library migrated in May 2017. Texas County Library migrated in July 2017. Upcoming launches include Trails Regional Library and Livingston County Library during the current contract, and Douglas County Library, Mountain View Public Library, and North Kansas City Public Library in FY2018.

## **Missouri Digital Heritage**

Butler explained that earlier this month the Missouri Digital Heritage (MDH) website was updated with the newest version of the federated search engine powered by Deep Web Technologies. The latest version includes a better user experience on mobile devices and the capability for users to login and save search results to track their research, as well as a reference management function to export citations from MDH to tools such as EndNote. The MDH

website now also includes an improved search feature for the State Archives' Missouri State Penitentiary inmate database.

Butler talked about receiving twelve Digital Imaging applications in the last round, with ten being awarded grants. Eight of the Digital Imaging grants awarded were for historical newspaper projects with the State Historical Society as a partner. Other projects include Kansas City Public Library continuing their digitization of materials from the jazz age and Springfield-Greene County Library continuing their digitization of historical photos from the New-Leader Media Group's photo archives.

### **State Documents Conference and Reference Services**

Bilal stated that Reference Services has had an excellent quarter, including adding new materials to the collections and adding new library card holders.

Bilal and her staff have been working on the Missouri State Government Information Conference coming up in November 2017 in the Governor's Office Building. The conference goal is to promote better networks between those working with state government information including state government employees and library and archives employees whose work involves any of the following: production, management, organization, dissemination, marketing or providing reference services for said information. Of special interest will be a presentation on Missouri's Sunshine Law by attorneys Peggy Landwehr and Rochelle Reeves.

### **Wolfner Library Updates**

Rimel stated the Wolfner Library is fully staffed, having had three new staff join since March. New staff includes: Circulation Processing Technician, Kaden Kirtley; Recording Technician III, Funtez Robinson; and Reader Advisor, Lori Brown.

Circulation staff continue to weed the braille collection for currency and use. Titles that have had little use, but are still useful, are offered to other braille libraries in the country, as well as being sent overseas. The National Library Service has discontinued the conversion of audiocassette titles to digital format.

Through the diligent efforts of Youth Services Librarian Lisa Hellman, Wolfner Library has had a record high summer reading program registration of 123. This is an increase of almost 20%. Wolfner Library continues to modify the Racing to Read early literacy program to accommodate children with visual disabilities. There will again be a teen poetry contest, held between October – December.

Wolfner Library continues to host book clubs on fiction, nonfiction and "mild read" books (little-to-no sex, violence, or strong language). The Adult Winter Reading Program will run from January through March. The theme will be selected through patron votes. The Veterans' Home Deposit Collection effort has installed deposit collections in two of the seven Veterans' Homes in Missouri. Wolfner Library continues to add titles to the large print collection for adults. Circulation of these titles is about 200 per week. The collection grew substantially through a donation from the Massachusetts Talking Book and Braille Library who is discontinuing its large print circulation.

There was a joint volunteer recognition and Friends of Wolfner Library spring event. About 89 people attended. The event included a luncheon funded by the Friends and entertainment provided by the Wolfner Library staff. Vincent represented Ashcroft in giving awards to volunteers that have helped for many years. Ashcroft has recorded three children's books for Wolfner Library.

**Library Development Update**

Musselman stated that Lisa Stock will be joining the Library Development staff as the Adult Services Consultant on August 16, 2017.

**Next Meeting:** November 16, 2017

**Adjournment**

Cooper called for adjournment. Revels moved, Parker seconded. None opposed. Meeting adjourned at 11:30 p.m.