Members present: Melissa Hopkins, Mary Beth Revels, Heather Hufstedler, Beth Ann Caldarello, Wicky Sleight, Rebecca Hamlett, Rep. Kathryn Swan


Staff present: Kayla Collins, Kelley Kallmeyer, Trish Vincent, Harry Roberts, Leslie Bowman, Robin Westphal, Debbie Musselman, Jennifer Thompson, Waheedah Bilal, Julie Cox

Guests: Tracy Byerly with Amigos Library Services

The quarterly meeting of Secretary’s Council was held on Friday, July 26, 2019. Mary Beth Revels served as meeting chair. The meeting was called to order at 10:00 AM.

Council members and staff introduced themselves.

Votes on Meeting Minutes
Minutes from previous meeting were not approved because there was no quorum. Will vote on April and July minutes at November meeting.

Library Development; Debbie Musselman & Jennifer Thompson
Debbie Musselman starts off with the breakdown of how the LSTA FY17 funds were used for that fiscal year. She provided statistics on LSTA initiatives including, summer reading program, early literacy programs, statewide courier system resources (over 1 million shared resources) and attendees for library trainings/webinars. Westphal states that there are 39 libraries with new directors over the last couple years and that Debbie’s goal is to visit all of them and talk about what the Missouri State Library does. Musselman also talks about the new grant management application software that the Missouri State Library will be implementing, hopefully by January of 2020.

Jennifer Thompson starts off with an update on the Edge 2.0 Program and states that Missouri is the first to offer this specific program. She states that it is an online assessment tool designed to help public libraries evaluate their technology services and to make sure their library priorities are aligning with the community needs. Thompson also gives an update of statistics on performance in certain areas with the completed assessments. One of the grants offered this
summer was the Edge Action Plan Grant which actually replaced the Technology Mini Grants this round. The next big recruitment event for Edge will be at the 2019 MLA Conference in October.

**Wolfner Talking Book and Braille Library; Leslie Bowman**

Leslie introduces herself as the new director of the Wolfner Library. She starts off with statistics for their circulation department output, inventory of braille books and number of patrons (2% increase since last fiscal year). She states that Wolfner will continue to focus on retention and improving services to patrons. Staff are currently working with the Belle Academy; which helps younger children learn to read braille books. In addition to potential patrons, outreach’s focus will be on medical providers, caregivers, libraries and rural organizations since that is where a majority of patrons come from.

**Reference Services; Waheedah Bilal & Julie Cox**

Waheedah Bilal began by explaining the duties of Laura Kromer (Government Documents Librarian). Laura presented on the State Access Publications Program at the Annual Federal Depository Conference in Columbia, Missouri. All state documents from any department are required to be given to the State Library. The documents then get uploaded to Internet Archives.

Julie Cox, our Training and Outreach Librarian, gives an overview of resources available to state employees by Reference Services. Their main mission is to meet the information and resource needs of state employees but to also serve the public as well. Reference Services has a wide variety of books ranging from Missouriana to professional development and leadership titles. They also have a wide variety of online resources that can be used by state employees not in Jefferson City. Julie states a big part of her job is doing trainings for state employees either via web or in person. Research assistance is another big component of Reference Services.

**Trish Vincent and Harry Roberts – Secretary of State Update**

Trish Vincent states that the Secretary of State office is reviewing budget requests for the next legislative session. State Aid to public libraries is back to where it was before which is a huge accomplishment and the Secretary of State continues to fight for increases to REAL funding, as well as that 10% increase to A&E funding.

**Tracy Byerly with Amigos Library Services**

Tracy states that they now have a partnership with Missouri Evergreen and are providing financial services for the consortium. Amigos is offering a Health and Wellness initiative seminar for public libraries later this year to bring more health and wellness resources into libraries. She also mentions that Texas came out with an App called E-Read Texas which is contracted through Amigos and has 225 public libraries implemented into it for all E-book collections through one app instead of several. They also have an audio book component for the app as well.

**State Library Report; Robin Westphal**

Robin Westphal talks about the 2020 census and the important role libraries will play to increase participation. Westphal is part of the Governor’s Complete Count Committee. She also talks about Missouri 2021 Bicentennial which celebrates not only the Missouri past but the future.
The State Library is showcasing Read MO Books that will translate into one reads across the state. The Missouri Archives division also has great projects planned for the Bicentennial and we will be working with them. We will also have grant opportunities for academic, school, and public libraries as well as adult programming around literature and hope to keep a lot of these new programs around after bicentennial is over.

**Next Meeting:** November 15, 2019

**Adjournment**

Revels called for a motion to adjourn. Hufstedler moved, Sleight seconded. Approved unanimously. Meeting adjourned at 11:38 am.