Every year, the Missouri Library Association invites library staff and advocates from across the state to participate in Library Advocacy Day in Jefferson City. This year the event was held February 26 and opened with remarks from Secretary of State Jay Ashcroft.

"Library Advocacy Day is an important day for our state’s libraries and their patrons," Ashcroft said. "In face-to-face conversations with Missouri lawmakers, library advocates can provide valuable information about their programs and services, and highlight how important state aid is to providing those resources."

This was my first year to address the group as state librarian, although I had attended LAD in the past as a library director. What stood out to me about this year’s event was the addition of the virtual advocacy campaign that allowed advocates to contact their legislators. The campaign, which includes a MLA drafted letter, is open through March 7 and can be accessed here: http://cqrcengage.com/alamo/app/write-a-letter?2&engagementId=496962.

Dan Brower, MLA’s legislative chair, stated that as of the morning of LAD, 54 people had taken advantage of this means of communicating with legislators.

Advocacy doesn’t stop just because the designated day for it has passed. Invite your city, county, state AND national officials to your events. Schedule time to meet with elected officials and tell them about the great things you are doing, focusing on how you are touching lives and improving communities. Better yet—have your patrons advocate for you. When you get complimented on a program or service, ask that patron to let their legislator know what the library has done for them. Patron stories from us are powerful, but nothing compared to someone’s own personal story about how they have been impacted by their library.

Everyone who uses the library has the potential to be an advocate. It is up to you to encourage action.

Missouri State Librarian Robin Westphal served as director of the Livingston County Library from 2005 to 2017 and most recently led the Johnson City (TN) library. She has worked for 25 years in a variety of capacities from school media specialist to law librarian.
Missouri State Library News

Wolfner Library Announces the Retirement of Director Dr. Donna L. Riegel

Since Dr. Riegel’s tenure began on Jan. 5, 2015, Wolfner Library has seen many positive changes. Many new programs were introduced, including the early literacy program, teen poetry contest, and book clubs for adults. Under Dr. Riegel’s watch, the collection moved in innovative directions, adding new media like print-braille games for all ages and STEM kits for school-aged youth, and expanding large print access for adults. Wolfner Library staff will miss her and wish her a wonderful retirement! Donna’s last day was February 28.

Order Forms in the National Library Service’s Talking Book Topics

Every issue of Talking Book Topics issued by the National Library Service for the Blind and Physically Handicapped includes an order form, which the patron may return to their local cooperating library. In Missouri, Wolfner Library is the only National Library Service cooperating library. If patrons bring those forms to your library, you may mail the form to Wolfner Library on their behalf, or instruct them to mail it to: Wolfner Library, PO Box 387, Jefferson City, MO 65102.

Instead of using a postage stamp, please write “Free Matter for the Blind” in the upper right hand corner. When mailing, leave the envelope unsealed per post office regulations for sending mail via Free Matter.

Missouri Digital Heritage Recruiting City Directories

Missouri Digital Heritage is working to increase access to Missouri’s digitized city directories. We are actively recruiting content in this area. These texts functioned much like telephone books in the 19th and early 20th centuries, listing people, places, and addresses of citizens and local businesses. Some even included short biographies and historical information, much like county histories.

City directories are a vital tool for historical researchers, but digitized directories provide searchability as well. If you know of any Missouri city directories that are not available online and could benefit from digitization, or even an existing collection we can link to, please contact Digitization Consultant Matt Butler at (573) 522-1477 or matthew.butler@sos.mo.gov.

To explore digitized Missouri city directories, visit Missouri Digital Heritage at https://www.sos.mo.gov/mdh/CityDirectories.
**Reference Services for YOU: Governor’s Executive Orders**

The Governor’s Executive Orders shape the history of Missouri, especially the composition of state government as it stands today. Within these Executive Orders, you can find information about boards and commissions, state holidays, departmental reorganizations, personnel matters, emergency declarations, standards of conduct and much more.

To see the variety of topics covered within the Governor’s Executive Orders, check out the following:

- **05-06**: Bans the use of video games by inmates in all state correctional facilities.
- **17-19**: Directs multiple departments to identify, train, equip, and assess law enforcement and emergency responder efforts to combat Missouri’s Opioid Public Health Crisis.
- **18-07**: Establishes the Missouri Bicentennial Commission.
- **18-12**: Establishes the Missouri 2020 Complete Count Committee.

Reference Services hosts the Governor’s Executive Orders from 1980 to the present on our website for easy access, with a precise transcript and scan of the original for each Order. You can keyword search (by governor, agency, or division, for example) or browse the full text of Orders by year.

Executive Orders are free to the public and accessible anytime. New Orders are posted as soon as they become available, so never miss the latest Order by visiting or linking to our Executive Order page.

If you or a patron have questions about Missouri government information like the Governor’s Executive Orders, please contact Reference Services by phone, email, or chat.

**Phone**: (573) 751-3615  
**Email**: [libref@sos.mo.gov](mailto:libref@sos.mo.gov)  
**Chat**: visit [mostate.libguides.com](http://mostate.libguides.com) and click the “Ask Us” tab on the right.

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**Blue Books Available for Purchase**


While the manual has been available online since January of last year, funding for the book’s printing was first made available in July 2018 through HB 12. The cost is $15 per book, plus shipping costs.

The manual, which the Secretary of State’s Office publishes every two years dating back to 1878, includes the latest contact information for government officials and departments, biographies of elected officials, information on the state's laws and salaries of government employees.

Completed order forms should be mailed with payment to the Secretary of State’s Publications Division, PO Box 1767, Jefferson City, MO 65102.
New Books from the Missouri State Library

**Writing Effectively in Print and on the Web: A Practical Guide for Librarians** by Rebecca Blakiston

**Library Services for Immigrants and New Americans: Celebration and Integration** by Jennifer Koerber

**Library Makerspaces: The Complete Guide** by Theresa Willingham

**63 Ready-To-Use Maker Projects** edited by Ellyssa Kroski


**News Literacy: The Keys to Combating Fake News** by Michelle Luhtala and Jacquelyn Whiting

**Fake News, Propaganda, and Plain Old Lies: How to Find Trustworthy Information in the Digital Age** by Donald A. Barclay

**Transformation Leadership and Not For Profits and Social Enterprises** edited by Kenneth Wiltshire, Aastha Malhotra, and Micheal Axelson

**Leadership Agility: Developing Your Repertoire of Leadership Styles** by Ron Meyer and Ronald Meijers

**Resilience** by Rebekkah Smith Aldrich

We are pleased to offer direct borrowing from the Missouri State Library (MOSL) to Missouri public library directors and branch managers for continuing education and professional development.

MOSL public library cards are issued in the name of the library director or branch manager. Directors and branch managers are encouraged to borrow items for use by any of their library’s staff with this card.

To get a MOSL library card, visit [http://mostate.libguides.com/reference/card](http://mostate.libguides.com/reference/card) and fill out an application.

For assistance in obtaining a card, replacing a card or for additional information, call or email the Missouri State Library Reference Services Division at (573) 751-3615 or [libref@sos.mo.gov](mailto:libref@sos.mo.gov).

**FAQ: Do Libraries Need to Submit an Annual Financial Report to the State Auditor?**

**YES!** State law requires political subdivisions, which includes public libraries that levy taxes or with the authority to levy taxes, to file a financial report with the State Auditor’s Office each year (**RSMo Section 105.145 and 15 CSR 40-3.030**). This report is due no later than six months after the end of a library’s fiscal year for both audited and unaudited financial reports.

With the passage and signing of SB112 in 2017, the Department of Revenue is required to notify non-compliant political subdivisions, by certified mail, that the required financial statement is due to the State Auditor 30 days from the date of the notice. If the statement is not received, the political subdivision shall be fined $500 per day beginning on the 31st day from the postmarked date.

Around the State

Barry-Lawrence Regional Library—Aurora Branch Centennial Celebration

In 1918, the Andrew Carnegie Foundation of New York contracted with the city of Aurora to donate half of the dollar amount needed to build a library. Aurora had to work to raise the other half of the $9,000. They collected more than enough money and construction began that year.

On Feb. 25, 1919, the Andrew Carnegie building in Aurora opened for business. By February 28, they had checked out 192 items!

One of the donations made to the Aurora Library—a 3’ by 4’ picture of Thomas A. Edison—is still on display. This picture has travelled around the world in different art exhibits. It is made of native untouched rock on a background of coal. The late Charles Martz and Fred Richardson made the portrait.

The Aurora Library joined the Barry-Lawrence Regional Library system in 1979. It was renovated and enlarged and an addition added to the original Carnegie Library. The new and improved library opened in 1992.

The Aurora Branch Library staff will be celebrating the library’s origins with a reception on Thursday, April 11, 2019, and a children’s old fashioned carnival on Friday, April 12, 2019.

LSTA Grantee Spotlight

Springfield-Greene County Library District—Library Express West

Submitted by Regina Greer Cooper

About five years ago at an ALA midwinter conference, I spotted some new technology at the Envisionware booth. It was a large stainless steel vending unit that would allow libraries to check out materials to their patrons and allow the patrons to return materials 24 hours a day. Patrons would also be able to pick up holds. I checked into it and thought that would be a really good addition to the services at the Springfield-Greene County Library District.

So we decided to find out if the public would be interested in something like this. We were getting ready to do a strategic plan that covered 2015-2020. To gather input for that plan, we did a survey of our patrons at all locations. We received over 8,000 responses.

One of the questions on the survey was: “Which of these new services would you like to see the Library offer?” We listed some services including a vending machine that allows book, music and movie check-out. Forty-seven percent of respondents said they would like the vending machine. Patrons also indicated they wanted a new branch on the west side of town and a new branch on the east side of town. In the comment section of the survey, many patrons wrote that they would like to have more places to pick up and drop off materials. Currently, we do not have funds to build a brick-and-mortar building, but the Board of Trustees felt that the Envisionware 24-Hour Library would offer some limited service in the west or the east and be another place to pick up or drop off materials. We ultimately decided to put it on the west side of town because the numbers in the survey were slightly higher for the west over the east.

Next step was how to fund it. Our Friends of the Library hold two large book sales every year where they sell over $100,000 worth of used materials. In 2017 they had finished paying a $500,000 pledge to a capital campaign to renovate a library branch built in 1971. So I decided to propose the funding of this kiosk to them. I contacted all of the libraries that had purchased the kiosks to ask some pertinent questions so I would have information to present.
to the Friends. First, I had an informational meeting with the entire Friends group to propose the idea and introduce them to the Envisionware 24-Hour Library. After they had time to consider it, I went to the Friends board meeting to answer any questions they had. We also told them that we planned to apply for an LSTA grant through the State Library that could possibly fund up to $40,000 of the project. I asked the Friends to fund the kiosk along with the installation and first year’s operating costs. The Friends voted to fund the kiosk.

Next step was where to put it. I had hoped to find a business partner that would allow us to put the kiosk on their parking lot. However, most of the businesses in the area we looked at were part of corporations and could not make that decision locally. That led us to look for space to rent. We found a perfect spot in the parking lot of a small strip mall that was within walking distance of several subdivisions, across the street from a city park and near a city bus stop. It was also on the way to the airport so people could stop by on their way in or out of town.

We ran into some problems with the permitting from the City of Springfield because it had many more requirements that we anticipated. The city required numerous engineering costs and permit fees, and the process took much more time than we anticipated. We ended up going over budget by about $26,000. We were able to absorb the $6,000 in the operating budget, while the Friends stepped up and provided the $20,000 additional dollars.

Envisionware worked with us on a payment plan so we were able to order the kiosk in fall 2018. So with the $40,000 LSTA grant and the money from the Friends, we are now the proud owners of an Envisionware 24-Hour Library, which we have named Library Express West.

We cut the ribbon on Feb. 6, 2019, on a cold, drizzly, dreary day to much fanfare and excitement. This new innovative service is now available in a formerly underserved area of the city.

School Library News

The 2019 Missouri Association of School Librarians (MASL) Annual Spring Conference is being held March 24-26 at Tan-Tar-A Resort in Osage Beach. Challenge Accepted is this year’s theme for the conference highlighting the fact that school librarians are always being accepting and conquering new challenges. Registration is still open for this three day conference. For more information or to register visit the MASL website at https://maslonline.org/2019-spring-conference/.
Call for Articles

In our LSTA Grant Awardee Spotlight, we feature a program or service a library created or enhanced because of LSTA funding. Our goals are to highlight the great things grant funding has helped you do in your library and community AND to give your fellow library leaders ideas for projects they could try in their community. Furthermore, we’ve added an Around the State section, which features updates from YOU about happenings at your library. This could include grand openings, new programs, staff retirements or hires, etc. Think about those announcements that you want to shout from the rooftops and let Show Me Express be your vehicle for broadcasting that information.

Requests for information for the LSTA Grant Awardee Spotlight and Around the State sections will be ongoing and can be emailed to the State Library at mostlib@sos.mo.gov.

We are excited to add sections to Show Me Express that showcase Missouri’s libraries and all the great things you do. For questions or comments, contact us at mostlib@sos.mo.gov or (800) 325-0131.

Continuing Education Opportunities from the State Library

Six More Months of Free Access to Short Takes for Trustees

Don’t forget that the Missouri State Library has provided FREE access to Short Takes for Trustees for all Missouri library directors and Trustees through Oct. 31, 2019. Short Takes for Trustees is a series of 10 short videos (8-10 minutes each) that can be shown during Board of Trustee meetings to stimulate discussion about the important role that Trustees play in the governance of their libraries. There is also a Bonus Recorded Webinar called Troubled Library Boards: Prevention and Survival. Access to all courses is through ALA Connect.

Access Steps:

1. Login to ALA Connect/“My United for Libraries Communities” here.
   a. If you forgot your login and/or password, click here and enter your email address.
   b. If you do not have an ALA website login, click here to create a login and password
2. If you do not see your state’s private community, you may need to update your profile to authenticate your access.

   a. In ALA Connect, click on the arrow to the right of your name and click on “PROFILE.”
   b. Make sure your address is completed in full.
   c. Scroll down to Interests and click “Add Interest.”
   d. Select the following interests: foundations, friends groups, and trustees.
   e. Select any additional interests of your choice. Click “SAVE.”
   f. Allow up to four hours for the system to authenticate your access and then return to ALA Connect/“My United for Libraries Communities” and look for your state specific community.

If you experience problems logging in with any of the above links, please visit http://connect.ala.org/united/training or email united@ala.org.

This project is supported by the Institute of Museum and Library Services under the provisions of the Library Services Act as administered by the Missouri State Library.
Grant Opportunities

Author Visit Grant • DEADLINE: Ongoing
This grant is specifically designed for school or public libraries to bring an author to their community. Grants range from $500 up to $5,000. All travel for the author must be included as part of a flat rate fee for the author. Other additional costs allowable: publicity and promotional items, up to $500 towards library materials for collection development related to the project, additional staff hours, and transportation for youth from school or licensed child care. Questions? Contact Debbie Musselman, Library Development Director, at debbie.musselman@sos.mo.gov or (573) 751-2679.

Show Me Steps to Continuing Education: Individual Training Events • DEADLINE: Ongoing
Is there an upcoming conference, workshop, seminar or course you’d like to attend? This grant is a competitive grant program for Missouri Library personnel to participate in training opportunities when local funds cannot cover the entire cost. Grants range from $500 to $2,500, with a minimum local match of 25 percent. Eligible activities: regional, state and national workshops, pre-conferences, conferences, seminars or other development programs offered by professional associations or other appropriate entities; a community college class having direct application to the improvement of the applicant library’s operations or service; web-based instructional courses; and technical or other specialized CE events led by a qualified consultant or trainer. Questions? Contact Lisa Stock, Adult Services Consultant, at (573) 526-1087 or lisa.stock@sos.mo.gov.

Show Me Steps to Continuing Education: Group Training Events • DEADLINE: Ongoing
Do you want to bring an expert to your library for training? This grant is a competitive grant program that provides funds for a host library or library consortium to plan and provide group training(s) on current, relevant, unique and/or in-demand topics at a local, regional or statewide level. Grants range from $500 up to $8,000. Eligible activities: Technical or specialized CE events led by a qualified consultant or trainer, and reserving a set number of seats for in-state attendees to participate in web-based instructional courses. Questions? Contact Lisa Stock, Adult Services Consultant, at (573) 526-1087 or lisa.stock@sos.mo.gov.