

# SHOW ME EXPRESS

 **State Library Newsletter**

March 2023



Missouri Secretary of State  
**John R. Ashcroft**



## Missouri State Library News

### Upcoming Amigos Training

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For the complete training list, visit the [Amigos Continuing Education Services Schedule](#).

#### **Know & Go: Conducting Effective Meetings, Monday, March 6, 1:30 - 2:30 p.m.**

Meetings are a weekly – sometimes daily – ritual for many library administrators and staff. Learning to lead and participate effectively in meetings results in better preparation to get the most out of your time. How to plan and facilitate

an effective meeting and employ strategies to combat common meeting problems are covered. Registration is available at [Conducting Effective Meetings](#).

#### **Library Management: Managing Personnel, Thursday, March 9, 1:30 - 3:30 p.m.**

One of the most valuable assets for a library is the personnel. Managers are instrumental drivers in fostering, mentoring, and developing productive and fulfilled library staff. Improve success and overcome challenges in personnel management, including hiring, personnel review, and addressing disciplinary issues. Examine the importance of staff development, coaching,

and training. Attendees will gain a foundation for successful personnel management, review activities to improve success during interviewing and hiring, and apply best practices for addressing personnel issues and reviews. Registration is available at [Library Management: Managing Personnel](#).

#### **Know & Go: Generation Z: Libraries and the Post-Millennial Generation, Monday, March 13, 1:30 - 2:30 p.m.**

Generation Z is the moniker for those born in the United States between 1997-2010. Understand the education and leadership characteristics and demographics of this generation cohort. Identify opportunities for libraries to provide library

services and programs and explore strategies for library managers who will be supervising Generation Z staff. Registration is available at [Generation Z](#).



***Know & Go: Diversity and Inclusion Activities for Library Meetings, Monday, March 27, 1:30 - 2:30 p.m.***

Successful library meetings begin with reflection and intention. Beyond well-crafted agendas, libraries can utilize diversity and inclusion activities to strengthen empathy, communication, and expectations within library organizations. Applying these continuously

to library meetings can open dialogue and empower greater voices. Discover ten diversity and inclusion activities to use in library meetings. Registration is available at [Diversity and Inclusion Activities](#).

## **Upcoming MALAPro Webinars**

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*For the complete webinar list, visit [MALAPro Professional Development](#).*

***Library Outreach: Effective Materials Delivery, Thursday, March 9, 2 – 3 p.m.***

How do we reach all members of our community, regardless of their ability to access a traditional library space? How do we connect with individuals who have never been to or have disconnected from the Library? In this webinar, we'll discuss what Library Outreach is and talk

about different ways to connect underserved members of your community with physical library materials using innovative and effective strategies. Registration is available at [Library Outreach: Effective Materials Delivery](#).

***Horror Readers' Advisory: How to Help Your Scariest Patrons, Wednesday, March 15, 10 – 11 a.m.***

A recent poll of thousands of library workers identified Horror as one of the Top 5 genres they were "most scared of," and yet, the genre is basking in a popularity among our patrons that hasn't been seen in decades. We cannot ignore it any longer. It's time to stop worrying that your Horror readers are monsters, and start remembering they only like to read about them. The library world's Horror expert, Becky Spratford, is here to help you conquer your own fears and walk you through today's horror landscape. In this webinar she will explain how

to talk to fans, break down the appeal of horror, identify what resources will serve you best, and most importantly, give you dozens of authors and titles to start suggesting with confidence, immediately. Becky will break it all down for you so that you can get up to speed on this fast-growing genre without terrorizing yourself in the process. Let's have some fun, talk about books, help patrons, and learn about the scariest genre together. Registration is available at [Horror Readers' Advisory](#).

***Library Outreach: Engaging Community Experiences, Wednesday, April 5, 10 – 11 a.m.***

How do we reach all members of our community, regardless of their ability to access a traditional library space? How do we connect with individuals who have never been to or have disconnected from the Library? In this webinar, we'll talk about different ways library

staff members can bring engaging and unique experiences outside of the library walls and build community relationships in the process. Registration is available at [Library Outreach: Engaging Community Experiences](#).

## Upcoming MOREnet Trainings

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For the complete training list, visit the [MOREnet Training Schedule](#).

### **Missouri History & Genealogy, Monday, March 13, 9 - 10:30 a.m.**

If you need resources for Missouri history, look no further. Our online resources connect you to a vast and evergrowing collection of Missouri history. Access birth records, death records, newspapers, and a huge Civil War collection

focused on Missouri. After that, access Heritage Quest for online census records, birth records, etc. Registration is available at [Missouri History & Genealogy](#).

### **Hands on with The Missouri OER Hub - Cape Girardeau Regional Training, Tuesday, March 21, 9:30 a.m. - 12 p.m., Cape City Library - Oscar Hirsch Room, Cape Girardeau**

MOREnet and DESE have collaborated to create the Missouri OER Hub. This project is designed to save teachers time by featuring vetted lesson plans aligned to Missouri standards. Join us for this half-day hands-on class where we will explore finding resources in the OER Commons,

using the Missouri OER Hub, learning about Working Groups, authoring OER resources, and contributing to the project. Registration is available at [Hands on with the Missouri OER Hub](#). This [training will also occur in Springfield](#) on Tuesday, April 4, 9:30 a.m. – 12 p.m.

### **Training Those Who Are Just Getting Started with Technology (For Public Libraries) - Cape Girardeau Regional Training, Tuesday, March 21, 1- 4 p.m., Cape City Library - Oscar Hirsch Room, Cape Girardeau**

This three-hour class is intended to help librarians work with patrons who are new to technology. In this session we will show activities and content that you can use to help your patrons. You will receive access to lesson plans that can be used to develop programming at your library to build confidence and skills for those who are hesitant

to adopt technology. Some of the content includes password security, setting up a basic home network, and how to access affordable internet. Registration is available at [Training Those Who Are Just Getting Started](#). This [training will also occur in Springfield](#) on Tuesday, April 4, 1:00 p.m. – 4:00 p.m.

### **Read It! My Favorite Features, Tuesday, March 21, 3:30 - 4 p.m.**

Join us for a quick review of Read It!, the multipurpose database that helps English Language Learners increase their language proficiency, conduct quality research, and build knowledge in key subject areas. Favorite

features will be reviewed, including content to help acclimate English Language Learners to American culture, custom ELL articles equipped with comprehension tests, and the text-to-speech tool. Registration is available at [Read It!](#).

### **Free Webinars from the Northeast Document Conservation Center**

For the complete training list, visit the [NEDCC Current Training Programs](#).

### **Community-Driven Archives: Empowering Historically Marginalized Communities, Tuesday, March 21, 2 – 3:30 p.m.**

An archive is a time capsule and active space where past and present merge. It contains primary resources that preserve the history of several generations. An archivist appraises, arranges, describes, and preserves these important historical photographs, documents, and artifacts. In this class, individuals will learn how to be Community Archivists and preserve

local history. Activities in this class include how to appraise archival material for historical value, how to arrange and organize archival material by subject, date, or size, how to create a finding aid for archival material, and how to analyze a photograph by identifying people, places, and dates. Registration is available at [Community-Driven Archives](#).

## How to Host a Community Scanning Day, Tuesday, April 11, 11:30 – 1:30 p.m.

As members of the cultural heritage community, we want our collections and activities to reflect all people in our communities. Hosting a community scanning day is an interactive, participatory way to collect—and digitize—memories from our communities for the sake of documenting our own history. However, a lot of planning goes into hosting one, with a

set of logistics consider, as well as selecting equipment, determining access and delivery systems of scanned content, and ensuring the rights to view and disseminate information online. This webinar provides an overview of each of these tasks and will help you organize your next event. Registration is available at [How to Host a Community Scanning Day](#).



## Online Resources for Libraries

Lists of online resources available to Missouri libraries from the Missouri State Library and MOREnet are now available on the State Library's website at [Online Resources for Libraries](#). The lists provide database descriptions and some resources also have links to promotional materials and guides. The lists can be found by going to the [Library Development](#)

[web page](#) then clicking on Online Resources for Libraries in the Quick Links box. If you have any questions about the resources, contact Janet Caruthers, Technology and Resource Sharing Consultant for the Missouri State Library at [janet.caruthers@sos.mo.gov](mailto:janet.caruthers@sos.mo.gov) or Jeanne Sullivan, Public Libraries Member Service Advisor for MOREnet, at [jeanne@more.net](mailto:jeanne@more.net).

## Reference Services for YOU: MO Taxes

Patrons may be coming to the library to work on filing state taxes for 2022, but don't fret! The Missouri Department of Revenue provides useful tools to help patrons through the process.

- [Tax Form Selector](#): Patrons can use the guided selector to find the appropriate tax forms to suit their filing needs. DOR no longer provides print forms, nor do they mail tax forms. All Missouri income tax forms are downloadable from [Find Your Form](#).
- [Tax Calculators](#): Easy-to-use online calculators are available to assist with determining interest, withholding, penalties, and income tax.
- [Free File Alliance](#): This Alliance is an agreement with select software providers to offer free online filing services to qualified Missouri taxpayers.

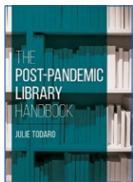
- [Schedule a Call](#): For questions, patrons can schedule an individual income, business, or tax preparer call with a tax representative.
- [Return Inquiry System](#): After filing, patrons can check the status of refunds or balances due as well as sign up for automatic updates.
- [Missouri Accountability Portal \(MAP\)](#): Direct patrons curious about how their tax dollars are spent to this "map" of their tax dollars.

**Questions?** Contact Reference Services at 573-751-3615, [libref@sos.mo.gov](mailto:libref@sos.mo.gov), or [mostate.libguides.com](http://mostate.libguides.com).



## Featured Books from the State Library

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[The Post-Pandemic Library Handbook](#)



[The Public Library Director's HR Toolkit](#)



[Library Dementia Services](#)



[Creating Fundable Grant Proposals](#)

Discover more of our new Library Professional Development titles as well as recorded webinars, government publications, and more on the [Missouri Library Staff Guide](#).

Directors and branch managers are able to sign up for a State Library card from the guide and are encouraged to borrow items for themselves or any of their library's staff.

For assistance with placing holds, requesting a card, replacing a card, or for additional information, please contact Reference Services by phone, email, or chat. We are available Monday through Friday, 8 a.m. to 5 p.m., and are always happy to help!



## Grant Opportunities

### [Educational Presenter Grant](#) • **Deadline: Ongoing**

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This open-call grant is a combination of the previously offered Author Visit Grant and the Bicentennial Programs Grant, and will replace the two separate grants. Libraries can apply to bring an author or educational presentation to their

community. This application is open to Missouri public libraries certified to receive FY22 state aid, Missouri school libraries publicly supported and publicly controlled, and Missouri academic libraries supported publicly or privately.



### Secretary of State Jay Ashcroft

John R. (Jay) Ashcroft is Missouri's 40th secretary of state. Each year Secretary Ashcroft travels to all of Missouri's 114 counties to talk with local officials, students, library executives, and business owners to promote Missouri and learn how he can help make Missouri even better.

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