Show Me Express features time-sensitive information about State Library programs and current news of interest to the Missouri library community.

The Great American Read

Tuesday, May 22, marked the premier of a new series called The Great American Read, on PBS. This eight-part series will celebrate the power, passion and joy of reading through the lens of America’s 100 best-loved books, as selected by the public. It investigates how and why writers create their fictional worlds, how we as readers are affected by these stories and what these 100 books have to say about our diverse nation and our shared human experience.

The public will have the opportunity to watch the show, read the books, and vote throughout the summer, leading up to the finale in October 2018. Interested parties can take the quiz to see how many of the 100 titles they have read. In addition, there are resources available for libraries who want to get their communities involved, interested in or talking about The Great American Read, including posters, memes and book facts that can be printed or shared through social media.

2018 Summer Reading Program Survey

The Summer Reading Program Survey is ready for input upon each library’s completion of the 2018 children, teen and/or adult summer reading programs. Please complete and submit this survey even if no summer reading program was held. This survey should be submitted only once per library district, so please designate a summer reading program reporter. This reporter should gather and total the statistics for all library branches prior to completing the survey. The
State Aid Certification Paperwork

In order to be certified for state aid for fiscal year 2019, the following three (3) forms must be completed and submitted to the Missouri State Library by email, fax OR mail by July 31, 2018.

1. State Aid Application
2. List of Trustees
3. Certification of Compliance Form

Please note the reporting is for per capita funds received between July 1, 2017, and June 30, 2018, for all libraries, regardless of the individual library’s fiscal year. Please submit all three forms at the same time, if possible.

If an alternate signature is used in place of a required signature (i.e. vice-president in place of the president), please remember to include a current copy of the section of board bylaws authorizing the alternate signature.

Timely completion of the Public Library Survey is also a required part of the State Aid certification process. Questions regarding state aid certification may be directed to Debbie Musselman at debbie.musselman@sos.mo.gov or Terry Blauvelt at terry.blauvelt@sos.mo.gov or (417) 895-6670.

New Books from the Missouri State Library

36 Workshops to Get Kids Writing: From Aliens to Zebras by AnnMarie Hurtado

Artsy Toddler Storytimes: A Year’s Worth of Ready-To-Go Programming by Carol Garnett Hopkins

The Practical Handbook of Library Architecture: Creating Building Spaces that Work by Fred Schlipf and John A. Moorman

Creating and Managing the Full-Service Homework Center by Cindy Mediavilla
We are pleased to offer direct borrowing from the Missouri State Library (MOSL) to Missouri public library directors and branch managers for continuing education and professional development.

MOSL public library cards are issued in the name of the library director or branch manager. Directors and branch managers are encouraged to borrow items for use by any of their library's staff with this card.

To get a MOSL library card, visit [http://mostate.libguides.com/reference/card](http://mostate.libguides.com/reference/card) and fill out an application. For assistance in obtaining a card, replacing a card or for additional information, call or email the Missouri State Library Reference Services Division at (573) 751-3615 or [libref@sos.mo.gov](mailto:libref@sos.mo.gov).

**Quick Bits: Short Webcasts about MOSL Basics**

The Missouri State Library has produced a **Quick Bits** series of 11 short webcasts about our projects, services, programs and resources. These videos cover just the basics and answer frequently asked questions. Topics include:

- [Athletes and Entertainers Tax Fund Program](#) (length: 2:43)
- [Introduction to State Aid – Equalization](#) (length: 4:27)
- [Library Development Overview](#) (length: 4:41)
- [Library Professional Development Collection](#) (length: 4:43)
- [MALA Courier Service](#) (length: 4:11)
- [MoLibTraining: A Continuing Education Discussion List](#) (length: 4:36)
Access the full list of **Quick Bits** webinars online at [Quick Bits](https://www.quickbits.org). Additional topics will be recorded as time permits. Suggest new topics by contacting Becky Wilson at becky.wilson@sos.mo.gov.

**Resources for Youth Services Staff Flyer**

A one-page list of Missouri State Library (MOSL) resources and services that impact youth services staff has been created and is housed on the **Youth Services page** of the MOSL website. Directors, managers and youth services staff are encouraged to review the Resources for Youth Services Staff flyer to learn about State Library resources that can help improve youth services at the local level. Please direct questions to Becky Wilson, Public Library Services Consultant, at becky.wilson@sos.mo.gov, or call (573) 522-9564.

**Upcoming Continuing Education Opportunities from the State Library**

**Adult Learning Webinars** on June 14 and 28

Adults learn differently than children and teenagers, yet many programs rely on K-12 teaching techniques, leaving both adult learners and instructors frustrated. In this two-part webinar, Lisa Stock, Adult Services Consultant with the Missouri State Library, will cover the specific ways adults learn, how to design programming to ensure greater understanding and engagement, and practical ways to apply adult-centered learning theory and instructional techniques to a variety of settings.

Part 1: The Adult Learner on Thursday, June 14, at 10 a.m.
In part one, participants will explore the unique characteristics of adult learners. Registration is online at [The Adult Learner](#).

Part 2: Instructional Design for the Adult Mind on Thursday, June 28, at 10 a.m.
In part two, participants will learn practical instructional strategies to increase adult patrons’ learning experiences. Registration is online at [Instructional Design for the Adult Mind](#).

These webinars will be archived for those who are unable to attend the live session. Direct questions about the webinar to Lisa Stock at [lisa.stock@sos.mo.gov](mailto:lisa.stock@sos.mo.gov).

**Human Resources Practices Part One: Human Resources Laws** webinar on Tuesday, June 19, from 2–3 p.m.
Jenny Andrews and Karlie Hinman, of Sikich HR Consulting, will present information on human resources laws. This will be a high level overview of the key HR laws that every manager, supervisor, and HR personnel must know and comply with including Fair Labor Standards Act, Family Medical Leave, Leaves of Absence, Age Discrimination in Employment Act, Civil Rights Act of 1964, Title VII, COBRA, Equal Pay Act, GINA, etc. Registration is online at [Human Resources Practices Part One](#). This webinar will be archived for those who are unable to attend the live session. Direct questions about the webinar to Becky Wilson at [becky.wilson@sos.mo.gov](mailto:becky.wilson@sos.mo.gov).

**Identifying and Meeting Community Needs** webinar on Thursday, June 21, from 10-11 a.m.
In a complex and disruptive environment, libraries have an opportunity to strengthen the social fabric in a digital age, creating connections, collaborations, and helping communities to build the world – or at least their corner of it – as they would like it to be. Erica Freudenberger, of Southern Adirondack Library System, will share with attendees how to empower the communities they serve by helping them identify and multiply resources through strategic collaborations; develop inclusive plans that encourage citizens to become active agents in our democracy; and adapt local, sustainable strategies allowing them to innovate and thrive, so that libraries may as well. Registration is online at [Identifying and Meeting Community Needs](#). This
webinar will be archived for those who are unable to attend the live session. Direct questions about the webinar to Becky Wilson at becky.wilson@sos.mo.gov.

**Human Resources Practices Part Two: Personnel Policies and Effective Communication** webinar on Friday, June 22, from 10-11 a.m.

Jenny Andrews and Karlie Hinman of Sikich HR Consulting, will present information on personnel policies and effective communication. This will be an overview of the Human Resources and Personnel Law Handbook, sample policies, forms, and best practices in effective communication. Registration is online at Human Resources Practices Part Two. This webinar will be archived for those who are unable to attend the live session. Direct questions about the webinar to Becky Wilson at becky.wilson@sos.mo.gov.

**Human Resources Practices Part Three: Hiring and Evaluating Employees** webinar on Tuesday, June 26, from 10-11 a.m.

Jenny Andrews and Karlie Hinman, of Sikich HR Consulting, will present information on hiring and evaluating employees. The hiring process can be a prolonged, laborious task filled with legal minefields and common practices that seem innocent but may in fact lead to claims of discrimination. What are the key legal issues related to hiring? What best practices can help you avoid liability when interviewing and hiring applicants? We'll also look at reference checks and how they can help you avoid negligent hiring claims. It is equally important that you understand the timeline for completing the I-9 form and other new hire documents. With the benefit of this knowledge, you can avoid costly mistakes and ensure that all stages of the hiring process are fair and legally compliant. Registration is online at Human Resources Practices Part Three. This webinar will be archived for those who are unable to attend the live session. Direct questions about the webinar to Becky Wilson at becky.wilson@sos.mo.gov.

**Human Resources Practices Part Four: Discipline and Terminating Employees** webinar on Thursday, June 28, from 2-3 p.m.

Jenny Andrews and Karlie Hinman, of Sikich HR Consulting, will present information on discipline and terminating employees. Firing an employee is probably management's most unpleasant task. Most managers delay termination as long as they possibly can. They find reason after reason to avoid "the
moment of truth.” And, finally, when they do get around to it, they frequently mishandle the termination, creating a variety of unnecessary problems for themselves and for their organizations. This webinar will target the progressive disciplinary process, performance improvement plan and termination process with a focus on the risks involved. Registration is online at Human Resources Practices Part Four. This webinar will be archived for those who are unable to attend the live session. Direct questions about the webinar to Becky Wilson at becky.wilson@sos.mo.gov.

To be placed on the email list to receive Show Me Express, subscribe online, or contact the Missouri State Library at (800) 325-0131.