

Missouri State Library

**LSTA State FY2018
Project Plan**

**Approved
March 30, 2017**

**LSTA Grant Projects – Funding from Federal FY 2017
(To be spent in State FY2018 – July 1, 2017 to June 30, 2018)**

Note, all budget figures are estimates and subject to change based on actual contract quotes and grant applications received and awarded.

LSTA Statewide Projects

Missouri State Library Goal 1: Building and Sustaining Information Resources

LSTA Priority 1: Expand Services for Learning and Access to Information

LSTA Priority 2: Establish or Enhance Electronic Access to Library and Information Services

Show Me the World Courier Service
Proposed Budget: \$258,847

CONTINUING

The State Library will continue to support a two-day per week courier service for tax-supported public libraries that meet transaction benchmarks that make the service fiscally sound. Providing state funding for the courier service improves turn-around time for interlibrary loan (ILL) requests, streamlines and improves library staff workflows, increases the number of loans and requests, lowers the cost for each ILL transaction and helps to equalize access to resources for medium-size and small libraries. In FY2016, 910,802 items were exchanged among libraries in the state.

The State Library may also provide one additional day of courier service per week for up to thirteen libraries that show the potential to benefit from an additional day of service based on current use.

Show Me the World Integrated Library System Consortium
Proposed Budget: \$159,348

CONTINUING

This project continues support for the Missouri Evergreen consortium for the purposes of acquiring and implementing a shared integrated library system (ILS). This system improves discovery and sharing of library resources and provides a low-cost alternative to systems owned and managed individually by libraries. There are currently 29 public libraries in Missouri Evergreen, with a total collection size of 942,872 titles. The consortium recruits primarily from public libraries, but could include school and special libraries as well.

This is the sixth successive award to provide technical support for the consortium and facilitate migration of new member libraries from their stand-alone integrated library systems to the consortium's union catalog. During SFY2018, the State Library will continue to work with Missouri Evergreen, with support incrementally scaled back as the consortium becomes self-supported.

Show Me the World Interlibrary Loan
Proposed Budget: \$385,067

CONTINUING

This program facilitates resource sharing by public libraries in Missouri and beyond, giving the ability for library staff and patrons to search a 1 billion record database of library materials. The State Library uses LSTA funds to pay for licenses for public libraries to use OCLC's FirstSearch and WorldShare Discovery services, and 85% of the cost for public libraries to use OCLC's interlibrary loan service. In FY16, public libraries requested 158,267 materials for their users through this service.

Statewide Digitization Project
Proposed Budget: \$61,948

CONTINUING

This project provides basic support and guidance for the Missouri Digital Heritage (MDH) portal based in the Office of Secretary of State/Missouri State Library. The number of items accessible through MDH grew to over 7.48 million records during SFY2016. MDH includes the resource collections created with LSTA grant funding, collections hosted at other institutions, and resources from the Missouri State Archives. Students, researchers, the general public, county and local governments, public, academic and school libraries and local historical societies use these resources to explore the richness of Missouri's history and culture. The Missouri State Archives is a primary project partner, which contributes its own collections. Emphasis will continue to be placed on multi-partner projects on topics of statewide interest.

In 2015 MDH became a partner in MOHub, the Missouri service hub for institutions contributing metadata to the Digital Public Library of America (DPLA). In FY2018, staff will continue to work with contributing institutions to obtain permission to upload metadata from MDH collections into DPLA through MOHub.

Statewide digitization project expenses will include the Missouri Digital Heritage database hosted service and a federated search product that acts as a web portal to all Missouri Digital Heritage collections, and may also support promotional and training efforts.

Missouri State Library Goal 2: Targeting Library and Information Services

LSTA Priority 5: Supporting an Educated and Informed Citizenry

LSTA Priority 6: Serving the Underserved

Racing to Read

CONTINUING

Proposed Budget: \$127,600

This project will help public libraries expand their role in fostering early literacy in their communities, using as the foundation and expanding upon a program developed by the Springfield-Greene County Library called Racing to Read. This easy to understand and use early literacy model focuses on five practices that parents and caregivers can use to help young children gain the skills needed to be ready to learn to read and write. The companion program, Racing to Read to Go, focuses on implementing or strengthening partnerships in the community and bringing early literacy services to remote locations to better reach at-risk populations.

In FY2018, funds will support statewide access for public libraries and their patrons to an early literacy resource, as well as promotional efforts to heighten public awareness of the program.

Wolfner Talking Book and Braille Library

CONTINUING

Proposed Budget: \$364,000

Wolfner Talking Book and Braille Library provides services for persons who have physical difficulties in using standard print materials. Services include circulation of materials in electronic, audio and large print formats, reader advisory assistance, an early literacy program for young children, summer reading programs for patrons age 18 and under, an adult winter reading program, adult book clubs and more. This amount is appropriated through the General Assembly. There are currently 8,437 individual patrons plus 2,116 institutions using Wolfner Library, with an annual circulation of 545,043 items. The most recent patron survey shows a high rate of satisfaction with the services provided. Library staff will expand their outreach efforts to increase their number of users, with a target growth of 3% in FY2018; and continue their work to move locally recorded materials to BARD, so that they are more easily accessible to all National Library Service users.

Missouri State Library Goal 3: Strengthening the Library Workforce
LSTA Priority 3: Provide Training and Professional Development for the Library Workforce and Leadership

Library Skills Training

CONTINUING

Proposed Budget: \$57,816

Library skills trainings are designed to deliver instruction on basic and advanced levels. Basic skills training will predominantly be available to paraprofessional library staff through the Alternative Basic Library Education (ABLE) and Supplemental Alternative Basic Library Education (SABLE) resources produced by the Idaho Commission for Libraries. However, basic topics pertaining specifically to Missouri issues may be held via multi-day intensive training sessions, webinars or single day regional workshops. Potential basic topics include an introduction to Missouri's LSTA grant programs, resource sharing in Missouri, and the Missouri library landscape.

Potential topics for advanced skills trainings include serving older adults (\$1,650), supporting new businesses (\$1,650), work ready communities (\$0), adult programs on \$0 Budget (\$1,650), services for the homeless (\$1,650), cultural intelligence (\$1,650), libraries and diversity in the community (\$1,650), weeding basics (\$1,650), public libraries and fake news (\$1,650), virtual world connections (\$1,650), identifying and meeting community needs (\$0), school outreach and collaborations (\$1,650), library administration (\$24,800), technology skills (\$15,400), and trustee training (\$1,116). Other topics will also be presented, but are expected to make use of existing or new partnerships and are not expected to incur a cost. Trainings may be held via multi-day intensive training sessions, single day regional workshops, webinars, or webcasts. A variety of partnerships and service providers will be explored.

Literacy Services Development

CONTINUING

Proposed Budget: \$35,275

This project will provide training in the development and implementation of literacy-based services for public library staff members and their community partners. Potential topics include digital story times (\$18,000), story time solutions (\$1,650), summer reading programs for children and teens (\$12,325), summer reading programs for adults (\$1,650), and early literacy outreach to teen parents (\$1,650). Trainings may be held via webinars or single day regional workshops.

Continuing Education for Academic Library Staff

CONTINUING

Proposed Budget: \$30,000

In partnership with MOBIUS, funding is provided for the Annual MOBIUS Users' Conference, one of the largest educational events for academic librarians in Missouri. The conference program enhances skills and abilities in the use of the Common Library Platform system to provide students effective access to library content. Other learning sessions address topics such as digitization, student instruction, developing collections, and improving searching through cataloging. As a result of conference attendance, librarians are better educated and equipped to provide improved library service to their academic communities.

The conference is planned by a MOBIUS committee, but also provides a strong partnership opportunity for the Missouri State Library. The 2016 conference had 310 attendees and included keynote speakers and sessions involving four tracks: Emerging Technologies, Leadership and Management, Technical Services and Public Services. The conference budget is also supported through exhibits, vendor contributions, and MOBIUS funds.

The State Library responsibility involves participating in the MOBIUS Conference planning committee to monitor LSTA compliance, promoting the event, and funding through the LSTA program.

Services to Persons Having Difficulty Using the Library
Proposed Budget: \$20,000

CONTINUING

This project continues the successful partnership with the Department of Mental Health (DMH) to improve services for persons with mental health and/or developmental disabilities. DMH will continue to support the Librarian411.org project, including its promotion. DMH will also work to improve or expand services at each of the libraries in its mental health facilities. The FY18 proposal will be fully developed in spring 2017.

Edge Cohort

Proposed Budget: \$5,000

The Missouri State Library will contract with the Urban Libraries Council in order to establish a second Missouri Edge Library Cohort. Libraries will be selected based on size, budget, and federal funding eligibility. Cohort members will receive a one-year subscription to the Edge Toolkit, access to a four-part training curriculum led by independent Edge consultants, and access to webinars. The Edge Toolkit subscription includes an online assessment tool, action planning tool, training, reporting and presentation tools, library profiles, peer comparison data, and other resources.

Missouri State Library: Overarching Programs

Library Development
Proposed Budget: \$35,974

CONTINUING

The Missouri State Library provides information and assistance to libraries on expanding services for learning and access to information and educational resources, on using technologies to expand electronic networks and provide electronic and other linkages among all types of libraries, on developing public and private partnerships, and on providing library services for persons meeting the LSTA criteria for targeted assistance. In addition to consultant services, staff manages statewide projects, prepares publications, offers statistical support, and maintains a collection of materials for consultation and loan to local libraries via Missouri State Library Reference Services.

This amount is appropriated through the General Assembly. This includes funds used for the management and delivery of the LSTA grant program.

Statewide Projects

CONTINUING

Missouri State Library administered projects, contracts or subgrants to promote standards and best practices and to encourage and support networking, collaboration and resource sharing among Missouri's libraries. Projects must meet goals and objectives of the Missouri State Library LSTA Program Five-Year Plan for Years 2013-2017. Applications are available on an inquiry or invitation basis as funds allow.

Competitive Grants

Missouri State Library Goal 1: Building and Sustaining Information Resources

LSTA Priority 1: Expand Services for Learning and Access to Information

LSTA Priority 2: Establish or Enhance Electronic Access to Library and Information Services

Digital Imaging

Proposed Budget: \$232,000

CONTINUING

These grants provide funding for scanning, cataloging and Web delivery of significant historical and cultural materials in Missouri and in Missouri history. Grants are restricted to projects involving original source materials. Priorities include importance of the collection including demonstration of patron demand; institutions doing their first project; demonstration projects that document best practices; projects involving underserved partners; and institutions adding metadata to existing digital collections. High priority is given to multi-partner projects on topics of statewide interest including newspaper digitization, which is overseen by the State Historical Society of Missouri. Proposals were due in February 2017 for projects beginning May 2017.

Technology Ladder

Proposed Budget: \$172,000

CONTINUING

This grant provides a comprehensive technology enhancement grant that will help public libraries improve their computer security, network performance, and provide reasonable computer resources to their patrons. Proposals were due in February 2017 for projects beginning May 2017.

Technology Mini Grant

Proposed Budget: \$310,000

CONTINUING

This grant is open to qualified public libraries needing to replace, upgrade or add new equipment or software. Projects should be of short duration including compilation of adequate evaluation measures. Proposals are due July 2017 for projects beginning September 2017 and January 2018 for projects beginning March 2018.

Missouri State Library Goal 2: Targeting Library and Information Services

LSTA Priority 5: Supporting an Educated and Informed Citizenry

LSTA Priority 6: Serving the Underserved

Racing to Read

Proposed Budget: \$161,400

CONTINUING

Racing to Read grants provide funds to establish, develop or improve public library early literacy services for children from birth to six years of age based on the knowledge and skills taught in early literacy regional workshops and webinars facilitated by the Missouri State Library. Projects are to strengthen and expand both quality and availability of library services to address early literacy needs in Missouri. Applications were due in February 2017 for projects beginning May 2017.

Spotlight on Literacy

Proposed Budget: \$86,000

CONTINUING

This grant program offers Missouri public libraries, academic libraries, and secondary or post-secondary school libraries the opportunity to serve patrons of all ages through programs that support an educated and informed citizenry. Programs may encourage reading, language skills development, academic improvement including GED instruction, job skills development, computer skills development, and health literacy skills development. Collaborative efforts to better serve low-literacy populations are strongly encouraged. Applications were due in February 2017 for projects beginning May 2017.

Summer Library Program Grants

Proposed Budget: \$290,000

CONTINUING

Summer Library Program grants provide libraries with additional funds to expand opportunities for people of all ages to improve their reading skills, enrich summer learning experiences, and enhance opportunities for libraries to reach underserved summer populations. Applications are due in November 2017 for projects beginning February 2018.

Collections Grants

Proposed Budget: \$40,000

CONTINUING

Collection grants provide funds to public libraries to strengthen print, audio and digital collections. Applications are due in September 2017 for projects beginning November 2017. This is targeted to be an invitation-only grant opportunity.

Missouri State Library Goal 3: Strengthening the Library Workforce

LSTA Priority 3: Provide Training and Professional Development for the Library Workforce and Leadership

Show-Me Steps to Continuing Education
Proposed Budget: \$45,000

CONTINUING

These grants provide financial assistance for Missouri library personnel and public library trustees to participate in continuing education and training opportunities, with some match of funds by local institutions. Trainings can be for individuals or groups. Applications are accepted throughout the year.

Missouri State Library: Overarching Sub-Grant Programs

Library Service Improvement Grants

Proposed Budget: \$77,550

Libraries may develop project proposals to address local library service needs that meet LSTA priorities, Missouri State Library goals, and are in accord with the Missouri State Library LSTA Five-Year Plan for Years 2013-2017, but are out of scope with current competitive grant programs. Applications were due in February 2017 for projects to start in May 2017.

Other

As funds allow, the State Library may also develop other competitive sub-grant programs to address timely library service needs that meet LSTA priorities and Missouri State Library goals, and are in accord with the Missouri State Library LSTA Five-Year Plan for Years 2013-2017.

| ESTIMATED: LSTA SFY2018 Funding Allotment: | | |
|---|---------------------|-------------------------|
| PROGRAM | BUDGET | PROJECT BREAKOUT |
| | | |
| BASIC TECHNOLOGY AND ONLINE RESOURCES | \$482,000.00 | |
| Technology Ladder | | \$172,000.00 |
| Technology Mini Grant | | \$310,000.00 |
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| CONTINUING EDUCATION | \$193,091.00 | |
| <i>Library Skills Trainings</i> | | \$57,816.00 |
| Serving Older Adults | | \$1,650.00 |
| Supporting New Business Owners | | \$1,650.00 |
| Work Ready Communities | | \$0.00 |
| Adult program on \$0 Budget | | \$1,650.00 |
| Services for the Homeless | | \$1,650.00 |
| Cultural Intelligence | | \$1,650.00 |
| Libraries and Diversity in the Community | | \$1,650.00 |
| Weeding Basics | | \$1,650.00 |
| Public Libraries and Fake News | | \$1,650.00 |
| Virtual World Connections | | \$1,650.00 |
| Identifying and Meeting Community Needs | | \$0.00 |
| School Outreach and Collaboration | | \$1,650.00 |
| Library Administration Workshops and Toolkit | | \$24,800.00 |
| Technology Skills Webinars | | \$15,400.00 |
| Trustee Training | | \$1,116.00 |
| | | |
| <i>Literacy Skills Trainings</i> | | \$35,275.00 |
| Digital Story Times | | \$18,000.00 |
| Story Time Solutions | | \$1,650.00 |
| Summer Reading Programs for Children and Teens | | \$12,325.00 |
| Summer Reading Programs for Adults | | \$1,650.00 |
| Early Literacy Outreach for Teen Parents | | \$1,650.00 |
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| <i>Other</i> | | \$100,000.00 |
| Academic Libraries Conference | | \$30,000.00 |
| Serving Underserved Populations-Department of Mental Health | | \$20,000.00 |
| Show Me Steps to Career Development | | \$45,000.00 |
| Edge Cohort | | \$5,000.00 |
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| LIBRARY PROGRAMS | \$117,550.00 | |
| Collection Development Grants | | \$40,000.00 |
| Library Service Improvement Grants | | \$77,550.00 |

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| LITERACY AND FOREIGN LANGUAGE | \$665,000.00 | |
| <i>Early Literacy Program Support</i> | | \$289,000.00 |
| Racing to Read Grants | | \$161,400.00 |
| Early Literacy Resource | | \$117,600.00 |
| Program Promotion | | \$10,000.00 |
| Spotlight on Literacy | | \$86,000.00 |
| Summer Library Program Grants | | \$290,000.00 |
| | | |
| STATEWIDE DIGITIZATION | \$293,948.00 | |
| Digital Imaging | | \$232,000.00 |
| Missouri Digital Heritage | | \$61,948.00 |
| | | |
| SHOW-ME THE WORLD | \$803,262.00 | |
| Courier Service | | \$258,847.00 |
| Integrated Library System Consortium | | \$159,348.00 |
| Show Me the World | | \$385,067.00 |
| | | |
| WOLFNER LIBRARY | \$364,000.00 | |
| P/S Facilities | | \$320,000.00 |
| E/E | | \$44,000.00 |
| | | |
| LIBRARY DEVELOPMENT | | |
| E/E | \$35,974.00 | |
| LSTA Administration including review committees and Secretary's Council on Library Development | | \$5,000.00 |
| LD Statewide Digitization Services Development | | \$1,500.00 |
| LD Library Skills Development | | \$18,000.00 |
| LD Literacy Programs Development | | \$1,500.00 |
| LD Operation Support | | \$6,974.00 |
| LD Technology Services Development | | \$1,500.00 |
| LD Youth Services Development | | \$1,500.00 |
| TOTAL | \$2,954,825.00 | \$2,954,825.00 |