

**Missouri State Library**

**LSTA State FY2022  
Project Plan**

**Approved April 9, 2021**

**LSTA Grant Projects – Funding from Federal FY 2021  
(To be spent in State FY2022 – July 1, 2021 to June 30, 2022)**

***Note, all budget figures are estimates and subject to change based on actual contract quotes and grant applications received and awarded.***

**LSTA Statewide Projects**

**Missouri State Library Goal 1: Building and Sustaining Information Resources**

**LSTA Priority 1: Expand Services for Learning and Access to Information**

**LSTA Priority 2: Establish or Enhance Electronic Access to Library and Information Services**

**Show Me the World Courier Service**  
**Proposed Budget: \$365,605**

**CONTINUING**

The State Library will continue to support a two-day per week courier service for tax-supported public libraries that meet transaction benchmarks that make the service fiscally sound. Providing state funding for the courier service improves turn-around time for interlibrary loan (ILL) requests, streamlines and improves library staff workflows, increases the number of loans and requests, lowers the cost for each ILL transaction and helps to equalize access to resources for medium-size and small libraries. In FY2020, 899,538 items were exchanged among libraries in the state.

The State Library may also provide one additional day of courier service per week for libraries that show the potential to benefit from an additional day of service based on current use.

**Show Me the World Integrated Library System Consortium**  
**Proposed Budget: \$93,422**

**CONTINUING**

This project continues support for the Missouri Evergreen consortium for the purposes of acquiring and implementing a shared integrated library system (ILS). This system improves discovery and sharing of library resources and provides a low-cost alternative to systems owned and managed individually by libraries. There are currently 52 public libraries in Missouri Evergreen, with a total collection size of 3,460,767 items. The consortium recruits primarily from public libraries, but could include school and special libraries as well. This is the tenth successive award to provide funding for ILS hosting and support to the consortium. Starting in FY2022, migrations to Missouri Evergreen will no longer be funded through this project, but through a direct grant to the library instead.

**Show Me the World Interlibrary Loan**  
**Proposed Budget: \$435,213**

**CONTINUING**

This program facilitates resource sharing by public libraries in Missouri and beyond, giving the ability for library staff and patrons to search a 3 billion record database of library materials. The State Library uses LSTA funds to pay for licenses for public libraries to use OCLC's FirstSearch and WorldShare Discovery services, and 85% of the cost for public libraries to use OCLC's interlibrary loan service. In FY20, public libraries requested 100,784 items for their users and loaned 67,555 items through this service.

**Statewide Digitization Project**  
**Proposed Budget: \$58,367**

**CONTINUING**

This project provides basic support and guidance for the Missouri Digital Heritage (MDH) portal based in the Office of the Secretary of State/Missouri State Library. The number of items accessible through MDH CONTENTdm grew to 3,287,513 during SFY2021. In addition, MDH includes collections hosted at other institutions and resources from the Missouri State Archives. Students, researchers, the general public, county and local governments, public, academic and school libraries and local historical societies use these resources to explore the richness of Missouri's history and culture. The Missouri State Archives is a primary project partner, which contributes its own collections. Emphasis will continue to be placed on multi-partner projects on topics of statewide interest. In SFY2019, a partnership with the State Historical Society of Missouri was created to provide a more strategic approach for newspaper additions to MDH. This partnership will continue in SFY2022

The State Library, as part of the Missouri Hub of the Digital Public Library of America (DPLA), will continue to monitor opportunities for ingests into the DPLA platform.

Statewide digitization project expenses will include the Missouri Digital Heritage database hosted service and a federated search product that acts as a web portal to all Missouri Digital Heritage collections, and may also support promotional and training efforts.

**Websites for Small Libraries**  
**Proposed Budget: \$6,504**

**CONTINUING**

A public library website is fundamental to a library's information resources. There are approximately 22 public libraries in Missouri without websites. The goal of this project is to create a website template which public libraries with no or poor quality websites can use to provide or improve 24/7 access to the library catalog and other electronic resources, and information about library resources, services, and programs.

## **Missouri State Library Goal 2: Targeting Library and Information Services**

### **LSTA Priority 5: Supporting an Educated and Informed Citizenry**

### **LSTA Priority 6: Serving the Underserved**

#### **Early Literacy Improvement Support Proposed Budget: \$112,000**

**CONTINUING**

This project originally started in SFY2015 with a focus on helping public libraries improve and expand their early literacy services to their communities. It used as its foundation a program developed by the Springfield-Greene County Library called Racing to Read. This easy to understand and use early literacy model focuses on five practices that parents and caregivers can use to help young children gain the skills needed to be ready to learn to read and write. The companion program, Racing to Read to Go, focuses on implementing or strengthening partnerships in the community and bringing early literacy services to remote locations to better reach at-risk populations

In SFY2016, the State Library added TumbleBookLibrary Deluxe to the statewide online resources available to patrons served by qualified public libraries in Missouri. TumbleBooks is a collection of animated, talking picture books for children. It also includes puzzles, games, audiobooks, and language learning. Its target audience is children ages 2-8, and the collection has over 1,000 titles. This resource continues to be available to our early learners today.

From SFY2017-2021, we created and/or reprinted early literacy print resources to support a family centric approach to early literacy. These items were distributed through local public libraries. The Missouri State Library also provided webinars about TumbleBooks, storytimes, and developmentally appropriate programming for children ages 0-5.

In SFY2022, we propose continuing the TumbleBookLibrary Deluxe or another early literacy online resource.

#### **STEM Kits Proposed Budget: \$9,460**

**CONTINUING**

The Missouri State Library will create and circulate STEM kits to school and public libraries, in order to provide easy, hands-on learning opportunities. The target audience is all ages, but library staff will likely use these kits most frequently to provide programming and classroom projects for children ages 6-18. In SFY 2022, six low-tech STEM kits will be assembled and added to circulation. The kits will include Sun-Earth-Moon Connections; Be a NASA Detective; and an Engineering kit. Existing kits will be maintained and circulated along with the six new kits.

#### **Strengthen Missourians Proposed Budget: \$195,000**

**NEW**

Strengthen Missourians is a statewide project to address the needs of job seekers, veterans and digital learners. Job seeker assistance includes live interview coaching, resume support, and career and skill-building resources, Veterans assistance will include live online navigators to help veterans and families connect with benefits and resources; job tools including career coaching, resume assistance, and interview preparation; and resources to help veterans build academic skills to prepare for college. (\$150,000)

The State Library will also provide a digital literacy assessment tool, available to all Missourians through their local public libraries. This tool can help digital learners identify where they are in the development of their digital literacy skills as well as provide strategies to help them grow in their knowledge and skills (\$45,000).

**Wolfner Talking Book and Braille Library**  
**Proposed Budget: \$402,821**

***CONTINUING***

Wolfner Talking Book and Braille Library provides services for persons who have print disabilities whether physical or organic. Services include circulation of materials in digital audio, digital and physical braille, and physical large print. Wolfner also offers reader advisory assistance, an early literacy program for young children, summer reading programs for patrons age 18 and under, an adult winter reading program, adult book clubs, virtual author visits, programs and more. There are currently 12,871 active individual patrons plus 831 institutions using Wolfner Library, with an annual circulation of 526,355 items. The most recent patron survey shows a high rate of satisfaction with the services provided. Library staff will continue to expand their outreach efforts to increase their number of users, with a target growth of 3% in FY2022; continue to upload locally recorded materials to BARD, so that they are more easily accessible to all National Library Service users; and continue their relationship with healthcare and school professionals that are potential certifying agents for Wolfner Library Services.

**Missouri State Library Goal 3: Strengthening the Library Workforce**  
**LSTA Priority 3: Provide Training and Professional Development for the Library Workforce and Leadership**

**Library Staff and Administration Skills Training**  
**Proposed Budget: \$61,589**

**CONTINUING**

Library skills trainings are designed to deliver instruction on basic and advanced levels. Basic skills training will predominantly be available to paraprofessional library staff through the Alternative Basic Library Education (ABLE) and Library Learning Online (LLO) resources produced by the Idaho Commission for Libraries. However, basic topics pertaining specifically to Missouri issues may be held via multi-day intensive training sessions, webinars or single day regional workshops and be led by Library Development staff.

Potential topics for advanced skills trainings include Homeless Training Institute (\$12,069), Early Literacy Refresh (\$13,290), Professional Development Collection (\$3,000), Creating an Inclusive Library (\$3,000), Technology and Older Adults (\$2,250), Library Administration (\$6,800), Building Online Proficiency (\$4,000), Mental Health First Aid (\$4,000), Summer Reading (\$2,400), Teen Services (\$4,780), Veterans Services (\$3,000), and Workforce Development (\$6,000). Other topics may also be presented, but are expected to make use of existing or new partnerships and are not expected to incur a cost. Trainings may be held via regional workshops, webinars, or webcasts and/or through the provision of resources.

**Continuing Education for Academic Library Staff**  
**Proposed Budget: \$25,000**

**CONTINUING**

In partnership with MOBIUS, funding is provided for the Annual MOBIUS Users' Conference, one of the largest educational events for academic librarians in Missouri. The conference program enhances skills and abilities in the use of the Common Library Platform system to provide students effective access to library content. Other learning sessions address topics such as digitization, student instruction, developing collections, and improving searching through cataloging. As a result of conference attendance, librarians are better educated and equipped to provide improved library service to their academic communities.

The conference is planned by a MOBIUS committee, but also provides a strong partnership opportunity for the Missouri State Library. The 2020 conference was held virtually and had 365 attendees representing 5 public libraries, 60 academic libraries and 2 special libraries. The event included a keynote speaker and 28 informational sessions and 16 virtual vendor booths. The conference budget is also supported through exhibits, vendor contributions, and MOBIUS funds.

The State Library responsibility involves monitoring the conference to ensure LSTA compliance, promoting the event, and funding through the LSTA program.

## **Missouri State Library: Overarching Programs**

### **Library Development**

***CONTINUING***

**Proposed Budget: \$26,000**

The Missouri State Library provides information and assistance to libraries on expanding services for learning and access to information and educational resources, on using technologies to expand electronic networks and provide electronic and other linkages among all types of libraries, on developing public and private partnerships, and on providing library services for persons meeting the LSTA criteria for targeted assistance. In addition to consultant services, staff manages statewide projects, prepares publications, and offers statistical support. Additionally, this project includes funding for the online grant management system.

### **Five Year Plan Evaluation and Development of LSTA Plan for 2023-2027**

***RECURRING***

**Proposed Budget: \$40,000**

The purpose of this project is to evaluate the Missouri State Library's progress in meeting the priorities and goals of the LSTA FY2018-2022 Five Year Plan and development of Missouri's LSTA Plan for 2023-2027. Guidance and assistance from the Institute of Museum and Library Services regarding the five year evaluation should be received in State FY2021. Funds would cover costs for any services required for the evaluation, plan development and possible travel or other costs for meetings. The LSTA FY2018-2022 Five-Year Evaluation is due March 30, 2022 and the LSTA Five-Year 2023-2027 Plan is due June 30, 2022.

### **Statewide Projects**

***CONTINUING***

Missouri State Library administered projects, contracts or subgrants to promote standards and best practices and to encourage and support networking, collaboration and resource sharing among Missouri's libraries. Projects must meet goals and objectives of the Missouri State Library LSTA Program Five-Year Plan for Years 2018-2022. Applications are available on an inquiry or invitation basis as funds allow.

## Competitive Grants

### Missouri State Library Goal 1: Building and Sustaining Information Resources

#### LSTA Priority 1: Expand Services for Learning and Access to Information

#### LSTA Priority 2: Establish or Enhance Electronic Access to Library and Information Services

##### **Digital Imaging Grants**

**Proposed Budget: \$153,774**

**CONTINUING**

This grant provides funding for scanning, cataloging and Web delivery of significant historical and cultural materials in Missouri and in Missouri history. Grants are restricted to projects involving original source materials. Priorities include importance of the collection including demonstration of patron demand; institutions doing their first project; demonstration projects that document best practices; projects involving underserved partners; and institutions adding metadata to existing digital collections. High priority is given to multi-partner projects on topics of statewide interest including newspaper digitization, which is overseen by the State Historical Society of Missouri. Proposals were due in February 2021 for projects beginning May 2021.

##### **Library Automation and Migration Grants**

**Proposed Budget: \$125,000**

**RETURNING/RENAMED**

Funding to facilitate automation of libraries that do not have an online catalog and for migration from one system to the next for libraries improving online access to collections. Priority will be given to libraries migrating to Missouri Evergreen. Anticipated costs include new technology or software, barcoding supplies, staff support, and other migration- or automation-related expenses.

##### **Mobile Digitization Kits**

**Proposed Budget: \$50,000**

**NEW**

This grant provides funds for qualifying libraries to create kits to digitize local history resources. When appropriate, digitized materials will be made available online through Missouri Digital Heritage. Estimated cost is \$2,500 per kit with total funding estimated for 20 kits.

##### **Technology Ladder Grants**

**Proposed Budget: \$192,736**

**CONTINUING**

This grant program helps public libraries improve their computer security, network performance, and provide reasonable computer resources to their patrons. Proposals were due in February 2021 for projects beginning May 2021.

##### **Technology Mini-Grant Grants**

**Proposed Budget: \$314,539**

**CONTINUING**

This grant is open to qualified public libraries needing to replace, upgrade or add new equipment or software. Projects should be of short duration including compilation of adequate evaluation measures. Proposals are due in October 2021 for projects beginning December 2021.



**Missouri State Library Goal 2: Targeting Library and Information Services**

**LSTA Priority 5: Supporting an Educated and Informed Citizenry**

**LSTA Priority 6: Serving the Underserved**

**Author Visit Grants**

***CONTINUING***

**Proposed Budget: \$25,000**

This grant provides funds to bring an author presentation to the community. Collaboration between local school and public libraries is strongly encouraged. Grant funds may be used for author fees, publicity and promotional items, collection development materials, additional staff hours to implement the project, and costs to transport youth from school, day camp or a licensed childcare agency.

**Bicentennial Programs Grants**

***CONTINUING***

**Proposed Budget: \$15,000**

This grant provides funds to bring an educational presentation to the community to celebrate Missouri's Bicentennial. Projects that include collaboration between local, academic, school and/or public libraries will be given high priority.

**Spotlight on Literacy Grants**

***CONTINUING***

**Proposed Budget: \$100,985**

This grant program offers Missouri public libraries, academic libraries, and secondary or post-secondary school libraries the opportunity to serve patrons of all ages through programs that support an educated and informed citizenry. Programs must address a single target audience and literacy area, such as early literacy, digital literacy, STEM literacy, health literacy, financial literacy, civic literacy, cultural literacy, career literacy, etc. Collaborative efforts to better serve low-literacy populations are strongly encouraged. Applications were due in March 2020 for projects beginning May 2020.

**Summer Library Program Grants**

***CONTINUING***

**Proposed Budget: \$294,500**

Summer Library Program grants provide libraries with additional funds to expand opportunities for people of all ages to improve their reading skills, enrich summer learning experiences, and enhance opportunities for libraries to reach underserved summer populations. Applications are due in November 2020 for projects beginning February 2021.

**Next Chapter Development Grant**

***NEW***

**Proposed Budget: \$25,000**

The Next Chapter Development grant is the practical application of the four-part Inclusive Library learning series where library staff will be encouraged and equipped to provide a Next Chapter Book Club for adults with disabilities. Approximately 50, \$500 grants will be awarded to public libraries which have staff attend the training and establish Next Chapter Book Clubs.

**Missouri State Library Goal 3: Strengthening the Library Workforce**

**LSTA Priority 3: Provide Training and Professional Development for the Library Workforce and Leadership**

**Show-Me Steps to Continuing Education  
Proposed Budget: \$30,000**

***CONTINUING***

These grants provide financial assistance for Missouri library personnel and public library trustees to participate in continuing education and training opportunities, with some match of funds by local institutions. Trainings can be for individuals or groups. Applications are accepted throughout the year.

## **Missouri State Library: Overarching Sub-Grant Programs**

### **Other**

As funds allow, the State Library may also develop other competitive sub-grant programs to address timely library service needs that meet LSTA priorities and Missouri State Library goals, and are in accord with Missouri's LSTA FY2018-2022 Plan.

PROGRAM	BUDGETS	PROJECT BREAKOUT
<b>BASIC TECHNOLOGY AND ONLINE RESOURCES</b>	<b>\$507,275.00</b>	
Technology Ladder Grants (8 apps received)		\$192,736.00
Technology Mini-Grant Grants		\$314,539.00
<b>CONTINUING EDUCATION</b>	<b>\$119,589.00</b>	
Homeless Training Institute		\$12,069.00
Early Literacy Refresh		\$13,290.00
<b><i>Library Staff and Administration Skills Training</i></b>		
Inclusive Libraries		\$3,000.00
Technology and Older Adults		\$2,250.00
Library Administration		\$6,800.00
Building Online Proficiency		\$4,000.00
Mental Health First Aid (Adults and Teens)		\$4,000.00
Summer Reading Program		\$2,400.00
Teen Services		\$4,780.00
Veterans Services		\$3,000.00
Workforce Development		\$6,000.00
MOBIUS Conference		\$25,000.00
Professional Development Collection		\$3,000.00
Show Me Steps to Career Development		\$30,000.00
<b>LIBRARY PROGRAMS</b>	<b>\$65,000.00</b>	
Author Visit Grants		\$25,000.00
Next Chapter Book Clubs		\$25,000.00
Bicentennial Programs Grant		\$15,000.00
<b>LITERACY AND FOREIGN LANGUAGE</b>	<b>\$711,945.00</b>	
Early Literacy Improvement Support		\$112,000.00
Spotlight on Literacy Grants (8 apps received)		\$100,985.00
STEM Kits		\$9,460.00
<b><i>Strengthen Missourians</i></b>		
Job Seeker and Veterans Support		\$150,000.00
Digital Literacy Assessment Tool		\$45,000.00
Summer Library Program Grants		\$294,500.00
<b>STATEWIDE DIGITIZATION</b>	<b>\$262,141.00</b>	
Missouri Digital Heritage		\$58,367.00
Digital Imaging Grants (2 apps received)		\$153,774.00
Mobile Digitization Kits		\$50,000.00

<b>SHOW-ME THE WORLD</b>	<b>\$1,025,744.00</b>	
Courier Service		\$365,605.00
Integrated Library System Consortium (Evergreen)		\$93,422.00
Statewide Show Me the World (OCLC)		\$435,213.00
Library Automation/Migration Grants		\$125,000.00
Library Websites		\$6,504.00
<b>WOLFNER LIBRARY SERVICES</b>	<b>\$402,821.00</b>	
P/S Facilities		\$358,821.00
E/E		\$44,000.00
<b>LIBRARY DEVELOPMENT</b>	<b>\$66,000.00</b>	
LSTA Administration including Sec Council and Grant Management System		\$9,000.00
LSTA Five Year Plan Evaluation and Development		\$40,000.00
LD Statewide Digitization, Skills and Program Development, Resource Sharing.		\$11,500.00
LD Operation Support-Telecommunications, printing, mail, tech support		\$5,500.00
<b>TOTAL</b>	<b>\$3,160,515.00</b>	<b>\$3,160,515.00</b>