

Local Records Grant Program FY__ Request to Revise Project

Project revisions are permitted only with prior approval of the Local Records Preservation Grant Program under the following conditions:

- The original award amount is not exceeded.
- The written request is submitted on this form, indicating the project categories and/or project line items to be changed, the reason for the revision and the total dollar amount of funds to be reallocated.
- Budget revisions may be made by up to 10% per line item or up to 10% for the entire amount awarded.
- Revisions to imaging project. Must include revised records to be imaged form(s).

Line Item	Original Grant Request	Amended Grant Request
Supplies		
Explain the change to the project line:		
Vendor		
Explain the change to the project line:		
Consultant		
Explain the change to the project line:		
Other (Specify)		
Explain the change to the project line:		