



Agency Records Disposition Schedule

Department: Department of Agriculture

Section:

Division: Missouri State Fair Commission

Sub-Section:

**TITLE:** Aid to Fairs Program and Records

**CUTOFF:** EOSFY

**DESCRIPTION:** Documents relating to the Aid to Fairs program which administers support for county fairs and subsidizes youth premiums. Records include, but are not limited to, applications for funds, receipts, invoices, copies of contracts, summaries of bids, and related correspondence. Records created per 262.450-465 RSMo.

**RETENTION:** Years: 5 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 4789

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/9/2015

**TITLE:** Competitive Event Entry Forms

**CUTOFF:** EOSFY

**DESCRIPTION:** Competition entry forms completed by exhibitors to compete at the Missouri State Fair. Completed entry forms for competitive event registration may include the following information: categories of interest, name of the owner of the entrant, complete mailing address, Social Security or tax I.D. exhibitor number, department letter, section letter, class number and entrant description. Records created per 262.250 and 262.255 RSMo.

**RETENTION:** Years: 5 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Permanent - Transfer to Missouri State Archives

**SERIES:** 4777

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/9/2015

**TITLE:** Competitive Event Results

**CUTOFF:** EOSFY

**DESCRIPTION:** Documentation of results of state fair competitive events. Records include, but are not limited to, judging result books, winner lists, prize amounts, and judges' verifications. Records created per 262.250 and 262.255 RSMo.

**RETENTION:** Years: 5 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Permanent - Transfer to Missouri State Archives

**SERIES:** 4779

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/9/2015