



Agency Records Disposition Schedule

Department: Department of Conservation

Section: Policy Coordination Branch

Division: Engagement Division

Sub-Section:

TITLE: Environmental Review Comments on External Projects

CUTOFF: Individual project completion

DESCRIPTION: Master files associated with environmental review and comment on development projects, including National Environmental Policy Act, Clean Water Act, Fish and Wildlife Coordination Act, Endangered Species Act, Federal Energy Regulatory Commission, etc. Considered critical if still relevant, still in discussion and not yet completed, and/or a sensitive issue for natural resources. Retain on-site in support of on-going business.

RETENTION: Years: 0 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 21083

SERIES STATUS: Approved

APPROVAL DATE:

8/2/2007

TITLE: Land Development Application Files

CUTOFF: Termination of Permit

DESCRIPTION: Records of permits obtained for development on department-owned and managed lands. Records include, but are not limited to: permits, application documents, and related correspondence pertaining to department capital improvement projects.

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 21085

SERIES STATUS: Approved

APPROVAL DATE:

1/25/2024

TITLE: River Basin Project Files

CUTOFF: Individual Project Completion

DESCRIPTION: Records of individual projects concerning river basins in Missouri. Projects function to oversee flora, fauna, and river protection and development. Records include, but are not limited to, interstate and interagency coordination agreements, research notes, test results, study findings, and related correspondence.

RETENTION: Years: 10 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent - Transfer to Missouri State Archives

SERIES: 21086

SERIES STATUS: Approved

APPROVAL DATE:

6/28/2023