



**Agency Records Disposition Schedule**

Department: Department of Conservation

Section: Regional Resource Management Branch

Division: Resource Management Division

Sub-Section:

**TITLE:** Departmental Area Permits - Prenumbered Documents

**CUTOFF:** End of State Fiscal Year

**DESCRIPTION:** Inventory of all prenumbered permits including those issued, unissued, and completed. Permit inventories are used for auditing and reconciliation purposes.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 21138

**SERIES STATUS:** Approved

**APPROVAL DATE:**

6/28/2023