



Agency Records Disposition Schedule

Department: Department of Commerce and Insurance

Section: Commission Staff Division

Division: Missouri Public Service Commission

Sub-Section: Staff Counsel

TITLE: Project Files

CUTOFF: Completion of project

DESCRIPTION: Informal investigative and research files addressing general regulatory or policy matters at the Public Service Commission.

RETENTION: Years: 10 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 154

SERIES STATUS: Approved

APPROVAL DATE:

9/8/2010

TITLE: Washington Counsel Case Files

CUTOFF: Close of case

DESCRIPTION: Files that the General Counsel's Office maintains on Washington Counsel, including correspondence to and from counsel regarding specific cases.

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 23270

SERIES STATUS: Approved

APPROVAL DATE:

9/8/2010

TITLE: Washington Counsel Correspondence

CUTOFF: EOCY

DESCRIPTION: Files that the General Counsel's office maintains on Washington Counsel, such as billing records, and correspondence to and from counsel pertaining in general to the General Counsel's Office relationship with them.

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 153

SERIES STATUS: Approved

APPROVAL DATE:

9/8/2010