### Closed Professional and Practical Schools of Nursing Files
- **Title:** Closed Professional and Practical Schools of Nursing Files
- **Cutoff:** EOSFY in which program closes
- **Description:** Files documenting inactive professional and practical schools of nursing in the state. Records include, but are not limited to, closure plans and custodian of records information.
- **Retention:** Years: 0 Months: 0 Days: 0
- **DISPOSITION ACTION:** Permanent - Transfer to Missouri State Archives

### Open Professional and Practical Schools of Nursing Files
- **Title:** Open Professional and Practical Schools of Nursing Files
- **Cutoff:** EOSFY
- **Description:** Files documenting open professional and practical schools of nursing in the state. Records include, but are not limited to, applications for approval, board actions related to the school, and National Council Licensure Examination (NCLEX) reporting data.
- **Retention:** Years: 0 Months: 0 Days: 0
- **DISPOSITION ACTION:** Permanent - Transfer to Missouri State Archives

### Professional and Practical Schools of Nursing Annual Reports
- **Title:** Professional and Practical Schools of Nursing Annual Reports
- **Cutoff:** EOSFY in which report submitted
- **Description:** Annual reports submitted by nursing education programs in the state documenting the Board's approval and continued compliance to standards required by 335.011 - 335.096 RSMo. Records include, but are not limited to, annual budgets and fiscal reports, lists of facilities and clinical sites, course catalogs, and student handbooks. Records created per 355.071 RSMo.
- **Retention:** Years: 5 Months: 0 Days: 0
- **DISPOSITION ACTION:** Destroy
<table>
<thead>
<tr>
<th>TITLE: Professional and Practical Schools of Nursing Five-Year Reports</th>
<th>CUTOFF: EOSFY in which survey completed</th>
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<tbody>
<tr>
<td>DESCRIPTION: Reports documenting on-site surveys completed by the Board of Nursing every five years. Records include, but are not limited to, site survey reports and supporting documents. Records created pursuant to 335.036.1 RSMo.</td>
<td>RETENTION: Years: 0 Months: 0 Days: 0</td>
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<td>NOTES:</td>
<td>DISPOSITION ACTION: Permanent - Transfer to Missouri State Archives</td>
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<td>SERIES: 16958</td>
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<td>APPROVAL DATE: 3/6/2018</td>
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