



Agency Records Disposition Schedule

Department: Department of Commerce & Insurance

Section:

Division: Office of the Public Counsel

Sub-Section:

TITLE: Non-Rate Cases - Nonrecurrent Issues

CUTOFF: End of State Fiscal Year in Which Case Closes

DESCRIPTION: Records of proceedings required by Chapters 386 and 393 RSMo regarding various, non-rate cases filed before the Missouri Public Service Commission, such as certifications, mergers, financial authorizations, complaints, and purchased gas adjustments. These records concern utility-related cases that are not likely to have long-lived aftereffects or do not have a high likelihood of being relitigated in the future. Records include, but are not limited to, expert witness work papers, correspondence, and other documents related to specific cases.

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22312

SERIES STATUS: Approved

APPROVAL DATE:

6/28/2023

TITLE: Non-Rate Cases - Recurrent Issues

CUTOFF: End of State Fiscal Year in Which Case Closes

DESCRIPTION: Records of proceedings required by Chapters 386 and 393 RSMo regarding various, non-rate cases filed before the Missouri Public Service Commission, such as certifications, mergers, financial authorizations, complaints, and purchased gas adjustments. These case records concern utility-related cases likely to have long-lived aftereffects or a high likelihood of being relitigated in the future. Records include, but are not limited to, expert witness work papers, correspondence, and other documents related to specific cases.

RETENTION: Years: 10 Months: 0 Days: 0

NOTES: Upon completion of retention period, documents should be reviewed for continuing relevance before being destroyed.

DISPOSITION ACTION: Destroy

SERIES: 22313

SERIES STATUS: Approved

APPROVAL DATE:

6/28/2023



Agency Records Disposition Schedule

Department: Department of Commerce & Insurance

Section:

Division: Office of the Public Counsel

Sub-Section:

TITLE: Rate Cases - Nonrecurrent Issues

CUTOFF: End of State Fiscal Year in Which Case Closes

DESCRIPTION: Files from the Public Counsel's office containing expert records of proceedings required by Chapters 386 and 393 RSMo any time a regulated utility wants to adjust rates charged to consumers. These records concern rate case matters that are not likely to have long-lived aftereffects on current and future rates or do not have a high likelihood of being relitigated in future rate cases. Records include, but are not limited to, expert witness work papers, correspondence, and other documents related to specific rate cases. Witness workpapers, correspondence, and/or other legal documents related to specific rate cases. Filed by case number. Rate cases are proceedings required under Missouri law any time a regulated utility wants to adjust rates charged to consumers. Nonrecurrent issues concern rate case matters not likely to have long-lived aftereffects on current and future rates or a high likelihood of being relitigated in future rate cases.

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 22310

SERIES STATUS: Approved

APPROVAL DATE:

6/28/2023

TITLE: Rate Cases - Recurrent Issues

CUTOFF: End of State Fiscal Year in Which Case Closes

DESCRIPTION: Records of proceedings required by Chapters 386 and 393 RSMo any time a regulated utility wants to adjust rates charged to consumers. These records concern complex rate case matters that have long-lived aftereffects on current and future rates or a high likelihood of being relitigated in future rate cases. Records include, but are not limited to, expert witness work papers, correspondence, and other documents related to specific rate cases.

RETENTION: Years: 10 Months: 0 Days: 0

NOTES: Upon completion of retention period, documents should be reviewed for continuing relevance before being destroyed.

DISPOSITION ACTION: Destroy

SERIES: 22311

SERIES STATUS: Approved

APPROVAL DATE:

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