



Agency Records Disposition Schedule

Department: Department of Elementary & Secondary Education

Section: Office of Quality Schools

Division: Learning Services

Sub-Section:

TITLE: Charter School Applications and Operating Documents

CUTOFF: Denial of Application or Termination of Charter

DESCRIPTION: Documents relating to the opening and continuing operation of charter schools. Records include, but are not limited to: applications, Annual Secretary of the Board Report (ASBR), and audits.

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent - Transfer to Missouri State Archives

SERIES: 21825

SERIES STATUS: Approved

APPROVAL DATE: 7/31/2024

TITLE: School District Compliance Records

CUTOFF: End of State Fiscal Year

DESCRIPTION: Records of a school district's compliance with state law, departmental requirements, and district accreditation status. Records include, but are not limited to: surveys and checklists related to those requirements and related correspondence. Records maintained pursuant to: Mo Const. art. IX, Sec.2(a); 161.092(9) RSMo; and 5 CSR 20-100.125 (MSIP Rule).

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Permanent - Transfer to Missouri State Archives

SERIES: 21809

SERIES STATUS: Approved

APPROVAL DATE: 7/31/2024
